

**MINUTES OF THE AUDIT COMMITTEE  
SCHOOL BOARD  
HOUSTON INDEPENDENT SCHOOL DISTRICT**

**November 11, 2025**

**MEETING HELD - MEMBERS PRESENT**

The School Board of the Houston Independent School District (HISD) held an Audit Committee meeting on November 11, 2025, beginning at 2:00 p.m. in the Board Services conference room of the Hattie Mae White Educational Support Center, 4400 West 18th St., Houston, TX 77092.

Present:

<b>Committee Member</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>	<b>Departed</b>
Janette Garza Lindner	Chair	Present		
Ric Campo	Member	Present		
Paula Mendoza	Member	Present		
Elizabeth Logan	Community Volunteer	Remote		

Staff:

Catosha Woods, General Counsel  
James Terry, Chief Finance and Operations Officer  
Teresa Corrigan, Sr. Exec. Dir., Ethics & Compliance  
Sherrie Robinson, Controller  
Shelley Mattson, Assistant Controller  
Alexis Licata, Sr. Executive Dir., Business Logistics & Purchasing  
Earl Flowers, Treasurer  
Emily Smith, Executive Dir., Board Relations  
Janet Conroy, Manager, Board Services

Other:

Anastasia Lindo Anderson, Texas Education Agency (TEA) conservator  
Laura Lambert, Weaver & Tidwell LLP  
Duffy Leidner, RSM (Remote)  
Laura Manlove, RSM (Remote)  
Weiss Campbell, RSM (Remote)  
John Hughes, RSM (Remote)  
Chip Stewart, RSM (Remote)  
Meagan Brouwer, RSM (Remote)

**MEETING CALLED TO ORDER — PURPOSE**

Committee Chair Janette Garza Lindner called the Audit Committee meeting to order at 2:05 p.m. and declared the committee convened to consider matters pertaining to HISD as listed on the posted meeting agenda.

**CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETING**

On motion by committee member Ric Campo, with a second by committee member Paula Mendoza, the minutes of the Audit Committee meeting held on September 25, 2025, were approved.

**FISCAL YEAR 2025 FINANCIAL AUDIT UPDATE**

Representatives of the district’s external audit firm, Weaver and Tidwell LLP, provided the first draft of their fiscal year (FY) 2025 financial audit update but noted it will be released late. This is due both to the Texas Education Agency (TEA) updating its audit application system for school districts to submit and upload annual audit financial information, and to a delay in the release of the 2025 Office of Management and Budget (OMB) Compliance Supplement. Audit Committee chair Garza Lindner noted that in previous years, Weaver’s annual financial audit goes before the full board at its November board meeting in order to meet a deadline set by the TEA. Chief Finance and Operations Officer James Terry agreed and stated that the TEA has reset the audit submission deadline from November 27, 2025, to February 27, 2026.

**STATUS OF FISCAL YEAR 2025 AND FISCAL YEAR 2026 INTERNAL AUDIT PLAN**

Representatives of the district’s outsourced internal audit firm, RSM US LLP, provided a status update on the Fiscal Year (FY) 2024–2025 and FY 2025–2026 *Internal Audit Plans*.

Regarding FY 2024–2025, all draft reports are completed except for two projects that have been moved to FY 2025–2026: the Information Technology (IT)—Incident Response Tabletop Exercise and the IT—Internal Penetration Testing.

Projects for FY 2025–2026 include Maintenance and Repairs, with a draft report anticipated in January 2026; Employee Selection and Onboarding, and the ProCard Program, with draft reports anticipated in February 2026 (along with the two aforementioned IT projects); Post Award Contract Administration and Vendor Management, and IT—Cybersecurity Governance and Policy Assessment, with draft reports anticipated in April 2026. However, the timing and delivery of these reports are subject to change based on availability of process owners and management.

**FINAL DRAFT INTERNAL AUDIT REPORT – COMPETITIVE PROCUREMENT**

RSM presented its draft report on Purchasing Services—Competitive Procurement, with no observations to report and only one process improvement recommendation regarding the composition of procurement evaluation committees, which review and score Requests for Proposals based on weighted criteria outlined in the project solicitation. RSM recommends that the district implement a documented approval process for committee membership, including Procurement review and inclusion of an independent member where feasible, to strengthen controls..

**DISCUSSION OF DRAFT FISCAL YEAR 2024–2025 INTERNAL AUDIT COMMITTEE REPORT**

RSM offered an opportunity to answer questions from committee members regarding its draft of the FY 2024–2025 Internal Audit Committee Report to be presented to the board at its November 13, 2025, regular meeting. However, committee members had reviewed the report and did not have any questions.

**CONFIDENTIAL DISCUSSION OF EXTERNAL/INTERNAL AUDIT CONTRACTS**

The committee held a confidential discussion of external internal audit contracts.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 3:20 p.m.