

Request for Proposal (RFP) for Comprehensive Moving, Removal, Liquidate, and On-Call Services

Delaware County Memorial Hospital, Upper Darby High School, Charles Kelly Elementary, and other District projects.

BACKGROUND AND PROJECT OVERVIEW

The Upper Darby School District (the District) is seeking proposals from qualified moving and logistics firms to provide services across multiple District initiatives.

a. Delaware County Memorial Hospital

501 North Lansdowne Ave, Upper Darby, PA 19082

The District recently acquired the Delaware County Memorial Hospital property and site and is currently evaluating whether the facility will be repurposed or demolished.

Regardless of the final decision, the District must remove all Furniture, Fixture, and Equipment (FFE) from the building. Plumbing and electrical infrastructure and equipment are excluded from the project.

The District will look for companies to a) purchase all available items from the hospital, b) disposal of all remaining items, including medical equipment, and c) move wanted items to a single location within the hospital.

b. Upper Darby High School – AT Building and Performing Arts Center

601 North Lansdowne Ave, Upper Darby, PA 19082

Upper Darby High Schools AT Building and Performing Arts Center will undergo major renovations during Summer 2026.

The District requires full relocation of classroom and instruction materials to a temporary staging location within the high school, and return of materials to original classrooms following renovation completion.

c. Charles Kelly Elementary School

3400 Dennison Ave, Drexel Hill, PA 19026

Charles Kelly Elementary School is a leased property scheduled to close after the 2026-2027 school year.

The District expects to discard the majority of furniture, fixture, equipment unless they are tagged to be saved. The movers will be responsible to move up to 400 boxes of instructional materials to either various Upper Darby School District schools or a central warehousing location, which is most likely the Delaware County Memorial Hospital.

d. Other District-Wide Moving Needs

The District anticipates additional moving needs on a time-and-material basis. The examples may include two to three kindergarten classroom relocation from Kindergarten Center to Garrettford Elementary or other emergency moves. The District may issue future work under time-and-materials using submitted rates. The District is looking to establish relationships with qualified vendors for future work.

TENTATIVE MOVING TIMELINES

Hospital Removal of FFE	Before 9/1/2026
High School AT / PAC – Move to a Single Location	6/10/26 – 6/14/26
High School AT / PAC – Move to a Single Location	8/17/26 – 8/21/26
Charles Kelly – Removal of FFE	6/15/26 – 6/19/26