MEETING MINUTES

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
5:30 PM CLOSED SESSION
6:30 PM OPEN SESSION
3150 EDUCATION DRIVE
SANTA ROSA, CA 95407

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707) 542-5197 x2 at least 24 hours prior to the meeting. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Please call (707) 542-5197 x2.
Orden del día disponible en español si se solicita. Por favor llame al (707) 542-5197 x2.

District employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)

Attendance

Voting Members
Irene Rosario, President
Lisa Reyes, Vice-President
Adele Walker, Trustee
Bryan Iturbe, Trustee
Jamie Padilla, Trustee

1. Open Session 5:30 pm

A. Call To Order

Roll Call/Members present: Irene Rosario, Lisa Reyes, Adele Walker, Bryan Iturbe, Jamie Padilla

The meeting was called to order at 5:33 PM.

a. Roll Call

NAME	PRESENT	ABSENT

Irene Rosario, President	X	
Lisa Reyes, Vice-President	X	
Adele Walker, Trustee	X	
Bryan Iturbe, Trustee	X	
Jamie Padilla, Trustee	X	

B. Public Comment on Closed Session Agenda

There was no public comment.

2. Adjourn To Closed Session

The Board adjourned to Closed Session at 5:34 PM.

A. Closed Session Agenda

a. Public Employment § 54957

b. Conference with Labor Negotiator §54957.6

3. Reconvene to Open Session 6:30 pm

The Board reconvened the meeting at 6:30 PM.

A. Roll Call

NAME	PRESENT	ABSENT
Irene Rosario, President	X	
Lisa Reyes, Vice-President	X	
Adele Walker, Trustee	X	
Bryan Iturbe, Trustee	X	
Jamie Padilla, Trustee	X	

B. Flag Salute

Director of Student Services & Special Education, Tracy Whitaker, led the flag salute.

C. Report on Closed Session

There was nothing to report from Closed Session.

D. Consider Agenda Adjustment/Adopt Agenda

There were adjustments to the agenda.

4. Recognition

Superintendent Kellison shared reason for Impact Awards.

- 4 categories: volunteers/mentors, certificated, classified and student

The nominator will share a few words, then presentation of award to recipient of the award, photos taken, photos on display.

Denise McCullough, nominator, shared remarks about Jacqueline Gardina, BUSD Volunteer:
Jacqueline demonstrates a remarkable level of initiative and commitment to the school community. She stepped into a vacant leadership role to ensure continuity within the parent organization and has since become the engine behind many school events, managing donations and helping bring projects to life. Jacqueline transformed outdoor spaces into areas of pride through community building painting projects and even took ownership of organizing the ongoing lost and found. Her forward-thinking mindset, dedication, and belief in the school's vision make her a valued and impactful member of the school community.

Margaret Jacobson, on behalf of Rachelle Aparicio, nominator, shared remarks about Bismark Torres, Head Daytime Custodian :
Bismark's daily impact on the Taylor Mountain campus is felt in countless meaningful ways. As Head Daytime Custodian, he cares for the campus with pride and dedication, maintaining a welcoming environment. From opening car doors during morning drop-off to supporting school events and ensuring classrooms are ready each day, Bismark consistently goes above and beyond. His ability to connect with students, offering encouragement, kindness, and Spanish language support when needed, reflects the heart he brings to his work. Bismark is more than a colleague, he is a valued member of the school family.

Nina Craig, nominator, shared remarks about Gemma Atkinson, SDC:
Gemma has been with BUSD for five years and previously served in special education at SCOE. Most recently, she stepped in to support at Bellevue, going above and beyond to ensure students and staff were supported. For two weeks, Gemma arrived early each day to prepare materials for a substitute teacher before returning to Bellevue on time. Described as "Mary Poppins" with her endless supply of tools and creative ideas, Gemma brings boundless energy and an unwavering focus on students. Her commitment to doing whatever it takes and her positive spirit inspire both students and colleagues, making her impact truly immeasurable.

Erik Weidenhamer, nominator, shared remarks about Jared R., Meadow View Student:
Jared has demonstrated exceptional dedication and leadership through his involvement in the marimba program. Beginning in fourth grade, he spent his recess time practicing and refining challenging parts, showing initiative and commitment beyond expectations. Over the years, he has performed at multiple events and represented his school with pride. Jared's mature understanding of music, strong memory for arrangements, and willingness to teach and support his peers set him apart. His talent, perseverance, and leadership have made a lasting impact on the program, and he is well-positioned to continue pursuing music in the future.

5. Public Comment

There was no public comment.

6. Reports

A. California School Employees Association, Chapter 501

CSEA President, Amy Flores, was absent. There was no report.

B. Bellevue Education Association

BEA Vice President, Tiffany Kampman, reported that teachers are currently busy with assessments as the trimester comes to a close and have been meeting to express questions and concerns. She noted that the final BEA meeting of the year will take place in May.

Shared that positive movement has been made in negotiations, with two additional bargaining dates scheduled.

Expressed appreciation on behalf of members for Marie White and Juan Murillo for the work they do, and thanked superintendent Kellison for the recent deep dive into district expenses. She requested opportunities to review additional budget categories in the future and appreciated Board inquiries regarding the cost of items at previous meeting.

Commented on conferences, interdistrict transfers, and the fiscal impact of students attending school outside of Bellevue. She reminded the Board to consider the importance of positions such as PE, STEAM, Music, and Special Education teachers when making staffing decisions for next year, and noted that TK and Kindergarten teachers will be returning to a full instructional day.

C. Principals

Margaret Jacobson, Taylor Mountain Principal, reported that district grade-level collaboration meetings were recently held to support instructional planning and alignment across school sites. Special Education teachers participated in Alternate ELPAC training, and staff completed professional development including CPI and CPR training.

ELPAC testing is currently underway across grade levels, with staff working to complete assessments prior to spring break. Schools also recognized Black History Month and hosted Kindness Week activities. Community engagement included a well-attended Family Dance and upcoming STEAM events, including a STEAM showcase for Kawana Springs and Taylor Mountain second graders. LCAP meetings are also taking place across sites to gather stakeholder input.

D. Departments/Committees

E. Board of Education

Jamie Padilla expressed appreciation for the efforts of staff in supporting students during

Jamie Padilla expressed appreciation for the efforts of staff in supporting students during rainy day recesses.

Adele Wlaker and Bryan Iturbe shared appreciation for Denise McCullough following the Kawana Springs facilities walkthrough, noting the opportunity to visit classrooms and observe teaching and learning across grade levels.

Irene Rosario reported that funding for Safe Routes to Schools has been approved and shared that there will be a safe walkway supporting Bellevue students.

a. Correspondence

b. District Calendar of Events

F. Superintendent

a. Enrollment Update

Superintendent Kellison reported that 2025–2026 enrollment numbers continue to fluctuate but remain steady overall. Early considerations for 2026–2027 enrollment are underway, including discussion of outreach efforts.

i. Anticipated Enrollment for the 2026-2027 School Year

b. Cool School Update

Superintendent Kellison shared that the COOL School program continues to remain strong, with a new section recently opened at Meadow View to support student needs.

c. District Update

Superintendent Kellison shared that the District Office continues to closely monitor the budget, with a focus on maintaining stability and minimizing impact on staff.

Shared that the State of California has increased the number of mandated reports required of districts, which has added to staff workload.

Also commented on the nature of Public Records Act requests, noting that while anyone may submit a request, they can be time consuming and resource intensive to fulfill.

7. Information/Discussion

A. 2025-2026 California School Dashboard and Mid Year Local Control and Accountability Plan (LCAP) Report

Superintendent Kellison reported on the mid-year LCAP update and reviewed the California School Dashboard, which is publicly available online. The Dashboard provides transparency regarding how schools and student groups are performing and allows for comparisons with similar districts across the state. The report serves as a tool to inform the community and guide continuous improvement efforts.

B. Update on Potential Parcel Tax to Fund School Programs

Superintendent Kellison presented an update regarding a potential parcel tax, noting that a $49 parcel tax could generate approximately $350,000 in additional annual revenue for the District.

The Board discussed whether additional information was needed at this time. The Board expressed interest in moving forward with placing the measure on the June ballot.

Next steps discussed included passing a formal resolution, initiating campaign and marketing efforts, and confirming associated filing costs. A preliminary budget of $10,000 was discussed to support election-related expenses.

C. BUSD Technology Department Annual Report

The Technology Department presented its 2025–2026 Annual Report, highlighting key infrastructure and data initiatives implemented over the years. It was noted that many of the major technology upgrades including fiber installation, network switch upgrades, power supply refreshes, internet routing improvements, and the current WiFi update project, have been funded through bond funds, with a significant portion of eligible projects supported through E-Rate funding.

The overarching goal of these initiatives is longevity, investing in reliable, sustainable systems designed to support instructional technology, operational needs, and future growth while maximizing external funding opportunities.

D. Board Policy Manual Revisions per California School Boards Association (CSBA) Update Recommendations 1st Reading

The Board was informed that updates to district policies are behind schedule. All CSBA board policy packets have been included, and over the coming months, sections will be updated, now moving to section 3s.

E. Update on current outgoing interdistrict transfer approvals in relation to limits established in Administrative Regulation 5117 – Interdistrict Attendance Permit

Superintendent Kellison continued the discussion from prior meetings regarding outgoing interdistrict transfers and the 3% ADA cap outlined in AR 5117. Data was reviewed showing that current numbers remain above the cap, largely due to continuing enrollment renewals, with childcare and employment cited as primary reasons.

The Board discussed identifying a sustainable number for outgoing transfers and expressed interest in revising AR 5117 language to remove the percentage-based cap and replace it with a defined numerical limit. Direction was given to bring revised language forward by the end of the school year.

8. Action

A. Consider Approval of Kawana Springs Elementary School Mondernization - Outdoor Learning Areas

Bill Jereb, Director of Maintanence, presented a recommendation to approve Kawana Springs Elementary School Mondernization - Outdoor Learning Areas

Jamie Padilla moved, Bryan Iturbe seconded. Approved.

Motion made by: Jamie Padilla
Motion seconded by: Bryan Iturbe
Voting:
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes
Jamie Padilla - Yes

B. Consider Approval of Agreement with Informed K12 for Districtwide Digital Workflow and Forms Management Platform

Alejandra Rivas, Executive Assistant, presented a recommendation to approve Agreement with Informed K12 for Districtwide Digital Workflow and Forms Management Platform.

Adele Walker moved, Lisa Reyes seconded. Approved.

Motion made by: Adele Walker
Motion seconded by: Lisa Reyes
Voting:
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes
Jamie Padilla - Yes

C. Consider Approval of Agreement with Finalsite for District Website Redesign Services

Alejandra Rivas, Executive Assistant, presented a recommendation to approve Agreement with Finalsite for District Website Redesign Services.

Bryan Iturbe moved, Jamie Padilla seconded. Approved.

Motion made by: Bryan Iturbe
Motion seconded by: Jamie Padilla

Voting:
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes
Jamie Padilla - Yes

D. Consider Approval of Expanded Learning Opportunities Program (ELOP) Plan Update

Superintendent Kellison presented a recommendation to approve Expanded Learning Opportunities Program (ELOP) Plan Update.

Adele Walker moved, Bryan Iturbe seconded. Approved.

Motion made by: Adele Walker
Motion seconded by: Bryan Iturbe
Voting:
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes
Jamie Padilla - Yes

E. Consider Approval of E-Rate Proposal for 2026 E-Rate Funding with Arc Works

Ryan Green, Director of Technology, presented a recommendation to approve E-Rate Proposal for 2026 E-Rate Funding with Arc Works.

Jamie Padilla moved, Adele Walker seconded. Approved.

Motion made by: Jamie Padilla
Motion seconded by: Adele Walker
Voting:
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes
Jamie Padilla - Yes

F. Consider Approval of E-Rate Proposal for 2026 E-Rate Funding with BDJ Tech

Ryan Green, Director of Technology, presented a recommendation to approve E-Rate Proposal for 2026 E-Rate Funding with BDJ Tech.

Lisa Reyes moved, Adele Walker seconded. Approved

Motion made by: Lisa Reyes
Motion seconded by: Adele Walker
Voting:
Irene Rosario - Yes

Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes
Jamie Padilla - Yes

G. Consider Approval of 2026-2027 CSBA Delegate Assembly Member

The BUSD Board of Trustees nominated Adele Walker.

Bryan Iturbe moved, Lisa Reyes seconded. Adele Walker abstained. Approved.

Motion made by: Bryan Iturbe
Motion seconded by: Jamie Padilla
Voting:
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Abstain
Bryan Iturbe - Yes
Jamie Padilla - Yes

H. Ratification of Bills and Warrants

Lisa Reyes moved, Adele Walker seconded. Approved

Motion made by: Lisa Reyes
Motion seconded by: Adele Walker
Voting:
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes
Jamie Padilla - Yes

9. Consent Calendar

The BUSD Board of Trustees approved the Consent Calendar.

A. Early Retirement Incentive

B. Proposal for AHERA Periodic Surveillance (FACS# PJ0587)

C. BP & AR 1445: Response to Immigration Enforcement in Compliance with AB 49 & AB 495 (Final Approval and Adoption)

D. Board Meeting Minutes

E. Interdistricts

F. Board Personnel Transaction Form

10. Planning

Regular Meeting
March 10, 2026

Closed Session: 5:30 pm
Open Session: 6:30 pm

Location
BUSD District Office
3150 Education Drive

11. Reconvene to Closed Session as Needed

No need to reconvene.

12. Adjournment

The meeting adjourned at 8:51 PM.