# MEETING MINUTES

**BELLEVUE UNION SCHOOL DISTRICT**
**Regular Board Meeting**
**5:30 PM CLOSED SESSION**
**6:30 PM OPEN SESSION**
**3150 EDUCATION DRIVE**
**SANTA ROSA, CA 95407**

*The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707) 542-5197 x2 at least 24 hours prior to the meeting. All efforts will be made for reasonable accommodations.*

*Agenda available in Spanish upon request. Please call (707) 542-5197 x2.*
*Orden del día disponible en español si se solicita. Por favor llame al (707) 542-5197 x2.*

*District employees, parents and community members shall treat each other with civility, courtesy and respect.*
*Civility Policy (BP 1313)*

## Attendance

**Voting Members**
Jamie Padilla, President
Irene Rosario, Vice-President
Lisa Reyes, Trustee
Adele Walker, Trustee
Bryan Iturbe, Trustee

## 1. Open Session 5:30 pm

### A. Call To Order

Roll Call/Members present: Jamie Padilla, Irene Rosario, Adele Walker , Bryan Iturbe

Lisa Reyes - Arrived Late

The meeting was called to order at 5:31 PM.

#### a. Roll Call

**B. Public Comment on Closed Session Agenda**

There was no public comment.

**2. Adjourn To Closed Session**

The Board adjourned to Closed Session at 5:32 PM.

**A. Closed Session Agenda**

**a. Public Employment § 54957**

**b. Conference with Labor Negotiator §54957.6**

**3. Reconvene to Open Session 6:30 pm**

The Board reconvened the meeting at 6:31 PM.

**A. Roll Call**

Jamie Padilla - Present
Irene Rosario - Present
Lisa Reyes - Present
Adele Walker - Present
Bryan Iturbe - Present

**B. Flag Salute**

Superintendent Kellison led the flag salute.

**C. Report on Closed Session**

There was nothing to report from Closed Session.

**D. Consider Agenda Adjustment/Adopt Agenda**

There were no adjustments to the agenda.

**4. Recognition**

Superintendent Kellison shared reason for Impact Awards.

- 4 categories: volunteers/mentors, certificated, classified and student

The nominator will share a few words, then presentation of award to recipient of the award, photos taken, photos on display.

**Denise McCullough, nominator, shared remarks about Susana Bradley, Kawana Springs Office Manager:** Susana has served BUSD for 18 years with exceptional commitment and heart. As the welcoming face of the school office, she creates an inclusive and approachable environment

for families, students, and staff. She is a trusted resource and dependable problem solver whose calm presence supports students with encouragement and guidance. Her contributions extend to the ELC, and she is regarded as an anchor of the school community.

**Sarah Griffith nominator, shared remarks about Miriam Castillejos, Counselor at Bellevue Elementary:** Miriam caring, dedication, and a warm approach in all she does. She teaches classroom sessions, supports prep time, and helps foster a positive staff culture through monthly games and ongoing encouragement. Her genuine love for her work is evident each day, and she exemplifies the district's vision through her commitment and enthusiasm.

**Denise McCullough, nominator, shared remarks about Alanya Navarro, BUSD Volunteer:** Alanya has significantly strengthened the school community, serving the past two years as president of the La Familia parent group at Kawana Springs Elementary. She is welcoming, encourages new families, and consistently recruits volunteers. Always steps ahead in planning events, she is a trusted partner who ensures every family has access and feels included. Her hands-on dedication, from running errands to volunteering in classrooms, makes a meaningful difference in students' lives.

**Maragert Jacobson, nominator, and Becky Hansen, RSP Teacher, shared remarks about Yeila Herrera, 6th Grade Student at Taylor Mountain:** Yeila has been a part of the Taylor Mountain community since kindergarten, and is admired by peers and teachers for her kindness, respect, and positive spirit. She is known for making others feel safe, supported, and included, and serves as a role model through her compassion and willingness to help. Her teachers describe her as resilient and hardworking, someone who perseveres through challenges and takes pride in her growth. Yeila's caring nature, determination, and joyful presence make her a standout student who truly embodies the spirit of this award.

## 5. Public Comment

Tobias Sparks - Music Program/ Marimba

## 6. Reports

### A. California School Employees Association, Chapter 501

Amy Flores, President, reported that members continue to work hard to support families and students and recognized staff for keeping school operations running smoothly.

Amy noted participation in a recent CPI training and expressed appreciation for ongoing professional development opportunities.

### B. Bellevue Education Association

BEA President Carrie Boyce thanked the District Office Staff for attending the recent BEA mixer at Mitote Food Park.

Ongoing concerns regarding increased student behavior needs. Emphasized the need for more sustainable classroom support and presented alternative approaches for addressing these needs.

December negotiations did not take place and will resume in January.

Acknowledged teachers' expanded workloads following staffing reductions and reiterated concerns about outsourcing jobs that could be completed in-house.

Teachers are currently prepping for Teacher/Parent Conferences and Report Cards.

**C. Principals**

Principal Denise McCullough reported that the first trimester has concluded and second Trimester focusing on strategic planning is underway.

Parent/Teacher conferences will take place next week.

The November professional development focused on instructional improvement and included separate presentations for TK–3 and 4–6 staff on support and resources.

Continued participation in after-school clubs and athletics.

Parent coffees continue to be an effective way for principals to engage with families.

**D. Departments/Committees**

**E. Board of Education**

Trustee Walker thanked BEA for inviting Board members to the recent BEA mixer.

President Padilla reported participating in Outdoor Education and described it as an outstanding experience.

**a. Correspondence**

**b. District Calendar of Events**

**F. Superintendent**

Superintendent Kellison provided an update on the Kawana Springs modernization project, sharing before and after photos of recent progress on construction, upcoming moves, and anticipated completion date.

**a. Enrollment Update**

Superintendent Kellison reported a positive trend with student numbers increasing compared to the previous month.

**b. Cool School Update**

**c. District Update**

As we close out the first third of the school year, I want to take a moment to reflect on the positive energy across all campuses and the work ahead as we move into the winter months.

**Winter Celebrations and Performances**

Our schools are buzzing with rehearsals and preparations for winter celebrations and student performances. These events highlight the creativity and hard work of our students and staff, and they offer families a joyful way to stay connected with their school communities. We look forward to showcasing the talents of our students as each site prepares its own traditions and celebrations.

**Gratitude and Appreciation**

With Thanksgiving around the corner, we've been reminded daily of how much we have to be grateful for. Our dedicated teachers and staff, our supportive families, and the resilience and enthusiasm of our students are all to be celebrated. I want to express sincere appreciation to everyone who continues to show up for our students with care, compassion, and professionalism.

**Season of Surveys**

Surveys play a vital role in ensuring that our planning and decision-making truly reflect the voices of those we serve. Tools like the LCAP surveys and the Youth Truth survey help us gather meaningful input from community partners, students, and staff, giving us a clearer understanding of their experiences, needs, and priorities. This feedback allows the district to identify strengths, uncover areas for growth, and align resources with what matters most to our stakeholders. By actively listening through these surveys, we strengthen transparency, build trust, and ensure that our actions and initiatives are grounded in real, community-driven insight.

**LCAP Advisory Committee & Budget Planning**

Our LCAP Advisory Committee has begun meeting to review data, gather input, and set the stage for this year's cycle of planning and community engagement. These early conversations are essential as we align our goals, investments, and actions for the coming year. At the same time, we've begun the early stages of LCAP development, ensuring our plans are responsible, transparent, and connected to student outcomes.

**Safety & Wellness Committees**

Both the Safety Committee and the Wellness Committee will be launching into their work after the new year. Safety teams will be reviewing protocols, site needs, and emergency preparedness, while the Wellness Committee will focus on supporting healthy food habits, attendance, and overall student well-being. Their combined efforts help ensure our campuses remain safe, caring environments where students can thrive.

**7. Information/Discussion**

**8. Action**

**A. Consider Approval of December 16, 2025 for the Annual Organizational Meeting**

Executive Assistant, Alejandra Rivas presented a recommendation to approve December 16, 2025 for the Annual Organizational Meeting.

Lisa Reyes moved, Irene Rosario seconded. Approved.

Motion made by: Lisa Reyes
Motion seconded by: Irene Rosario
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

**B. Consider Approval of Revisions to the Bellevue Union School District Governance Handbook for 2025-2026**

Superintendent Kellison presented a recommendation to approve recent revisions to the Bellevue Union School District Governance Handbook for 2025-2026.

Irene Rosario moved, Bryan Iturbe seconded. Approved.

Motion made by: Irene Rosario
Motion seconded by: Bryan Iturbe
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

**C. Consider Approval of Dispersal and Disposal of Surplus Food Service Equipment**

Chief Administrative Officer, Stacy Spector, presented recommendation to approve of Dispersal and Disposal of Surplus Food Service Equipment.

Bryan Iturbe moved, Lisa Reyes seconded. Approved.

Motion made by: Bryan Iturbe
Motion seconded by: Lisa Reyes
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

**D. Consider Approval of Memorandum of Understanding (MOU) Between Bellevue Union**

**School District and S*P*A*R*K Creativity LLC (dba Move Over Mozart)**

Superintendent Kellison presented recommendation to approve the Memorandum of Understanding between Bellevue Union School District and SPARK Creativity LLC (dba Move Over Mozart) to provide after-school enrichment programming for the 2025–26 school year.

Irene Rosario moved, Bryan Iturbe seconded. Approved.

Motion made by: Irene Rosario
Motion seconded by: Bryan Iturbe
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

**E. Ratification of Bills and Warrants**

Adele Walker moved, Lisa Reyes seconded. Approved.

Motion made by: Adele Walker
Motion seconded by: Lisa Reyes
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

**9. Consent Calendar**

The BUSD Board of Trustees approved the Consent Calendar.

Motion made by: Lisa Reyes
Motion seconded by: Irene Rosario
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

**A. Board Meeting Minutes**

**B. Interdistricts**

**C. Contracts and Memorandum of Understanding (MOUs)**

**a. Contract Proposal-HangSafe Hooks for Enhanced Classroom Safety and Organization**

**b. Memorandum of Understanding (MOU) between Bellevue Union School District and Alliant International University, Inc.**

**c. Memorandum of Understanding (MOU) between Bellevue Union School District and Sonoma County Office of Education**

**D. Board Personnel Transaction Form**

**10. Planning**

**Special Meeting**
December 16, 2025

Site Visit: 10:30 am

**Location**
Taylor Mountain Elementary School
1210 E Bellevue Ave, Santa Rosa, CA 95407

**Regular Meeting**
December 16, 2025

Closed Session: 5:30 pm
Open Session: 6:30 pm

**Location**
BUSD District Office
3150 Education Drive

**11. Reconvene to Closed Session as Needed**

No need to reconvene.

**12. Adjournment**

The meeting adjourned at 7:28 PM.