Operations Committee Meeting Minutes
Monday, February 9, 2026

Generated by Jackie Reed on Wednesday, February 11, 2026

1. CALL TO ORDER

A. Attendance

Committee Members: Alex Calbi (Chairperson), Rene' Garrison, Kevin Stevens, Dr. Genelle Morris, Jenny Bilotta, Jen Mahar, Jen Kless, Jackie Reed

Others present: Jen Kless, Jen Mahar, Cathy Young, Jen Crawford, Chelsea Bowker, Karen Fox, Lauren Caya,

B. Meeting called to order at 4:37 p.m.

2. AGENDA ITEMS

A. Policy Review:

Olean Specific:

Policy #3272 - Advertising in the Schools

The Committee Chair presented a draft for review. The Committee agreed to keep the current policy and add the another item addressing the criteria for displayed material, noting that materials that do not meet these criteria are not permitted. The Committee President will bring an updated revision to the March Operations Meeting for review and possibly to present to the school attorney for review before presenting to the BOE.

E1B Policy Recommended Updates:

Policy #1620 - annual Organizational Meeting

The Committee reviewed the policy, customozed to Olean's practice as a Small City School District, and will present to the BOE on 3/10 for adoption according to the E1B recommended updates.

Policy #1640 - Absentee, Military, and Early Mail Ballots

The Committee reviewed the policy, customozed to Olean's practice as a Personal Registration School District, and will present to the BOE on 3/10 for adoption according to the E1B recommended updates.

Policy #1513 - Medication and Personal Care Items

Prior to this meeeting the nurse had reviewed this policy and noted that Olean does not house a nebulizer or stock rescu inhalers unless there is an emergency or individualized care plan. The policy was customized to Olean's practices and will be presented to the BOE on 3/10 for adoption according to the E1B recommended updates.

Policy #7521 - Students with life-Threatening Health Conditions and/or Anaphylaxis

Prior to this meeeting the nurse had reviewed this policy and noted that Olean does stock Narcan, so te policy was customized to Olean's practices and will be presented to the BOE on 3/10 for adoption according to the E1B recommended updates.

3. ADJOURNMENT

A. Adjournment at at 5:15 p.m.

B. Next Meeting: Thursday, March 9, 2026, at 4:30 in the BOE Conference Room.