



HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT SPECIAL EDUCATION LOCAL PLAN AREA (SELPA) COMMUNITY ADVISORY COMMITTEE



BUSINESS MEETING

Wednesday January 21, 2025

10:00 AM to 11:30 AM

Willow Adult Education Center (North Conference Room)

14101 E. Nelson Avenue, La Puente, CA 91746

Minutes

I. Call to Order (Welcome and Introductions)

The HLPUSD SELPA Community Advisory Committee (CAC) meeting was called to order at **10:00 a.m.** on Wednesday, January 21, 2026.

II. Roll Call (Establishment of Quorum)

- **Quorum Achieved:** Yes
- More than **51% of CAC members** were present.

III. Approval of Agenda

- Agenda approved

IV. Public Comment

a. Parent #1

Shared concerns regarding special education and transportation services. Expressed worry about how these services are currently being managed by the district.

b. Parent #2

Raised concerns about systemic issues and patterns families are experiencing across the district. Stated that the issues do not require changes in law, but rather clarification of procedures, proactive communication, and accountability. Emphasized that transparency and consistency are foundational and urged the district to clearly address gaps so families can be true partners, not “detectives,” in their children’s education. Specific concerns included:

- i. Limited general knowledge among families regarding the special education process
- ii. Families not being informed when services are paused or altered
- iii. Lack of a clear onboarding process for families entering special education
- iv. Inclusion practices varying by site rather than following a districtwide framework
- v. Confusion regarding escalation procedures when concerns arise
- vi. No transparency regarding staff caseloads
- vii. Lack of consistent tracking of family satisfaction and unclear, unpredictable incident-handling processes

c. Parent #3

Expressed concern that inconsistent quorum prevents the committee from voting on items. Asked what steps the district is taking to increase participation and whether the quorum percentage requirement can be modified. Also suggested that CAC updates be shared at Board meetings.

d. Parent #4

Requested an update on prior meeting minutes and was advised by the district representative that the minutes would be reviewed later in the meeting.

e. Parent #5

Shared concerns regarding the onboarding process for special education. Also expressed concern that students are not consistently provided with modified textbooks in classrooms and dissatisfaction with current inclusion practices across the district.

f. Parent #6

Asked how special education resources are allocated and requested that sensory rooms be added at all school sites.

g. Parent #7

A parent communicated interest in the Superintendent attending CAC meetings.

V. Approval of Minutes

a. Approval of January 21, 2026, CAC Meeting Minutes

- Approved

VI. Reports

a. Special Guests

- **Autism Advocate – Aida Amare**

Presented her personal journey as a parent of a child with autism.

b. CAC Updates

- Three parent member applications are pending Board approval.

c. District / SELPA Updates

i. Director of Special Education – Erendira Urista

Unable to attend due to illness.

ii. Program Specialist

Advised parents to submit formal forms for specific complaints, concerns, or questions related to their child.

iii. Program Specialist

Reviewed the district website, demonstrated how to locate the Department of Special Education page, reviewed the organizational chart, and outlined stakeholder roles and responsibilities.

iv. Local Plan

Director Erendira Urista will present the current Local Plan and provide training. On **March 18, 2026**, CAC members will participate in an interactive review of the plan and provide advisory input on potential enhancements.

v. Special Education Coordinator

Addressed questions from the prior CAC meeting regarding safety and protocol concerns. Explained that each school site has site-specific safety protocols based on unique circumstances, which are updated annually. Additional training has been coordinated at various school sites, with an emphasis on student transitions, including bus arrival and departure, mornings, lunch, assemblies, and end-of-day procedures.

vi. Meeting Location

For future CAC meetings, the district will secure a room that allows a microphone to be directly connected to a computer to enhance sound quality for Teams participants.

d. Agency Updates

- None. No agencies were present.

VII. Discussion Items

a. CAC Evening Option

Discussion regarding the cancellation of the CAC evening option and placing it on hold until additional CAC members are approved. Uploading training presentations to the district website was discussed as an alternative. Parents expressed concerns regarding low participation and ineffective or insufficient communication from the district. Nine Board members voted to place evening trainings on hold.

b. CAC Membership Applications

The Program Specialist explained the application process for becoming a CAC member and clarified that applications are accepted year-round.

VIII. Adjournment

The meeting was adjourned at **10:59 a.m.**

Reasonable Accommodations for Individuals with Disabilities

In compliance with the Americans with Disabilities Act, should special assistance/reasonable accommodations be required for you to participate in this meeting, please contact the HLPUSD SELPA Office at (626) 933-6507 at least seventy-two (72) hours prior to this meeting. This will enable the HLPUSD SELPA to make reasonable arrangements to assure accessibility to this meeting.