

Clinton-Glen Gardner Board of Education
January 28, 2026

WORK & BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Gannett Legal Publication and Clinton Public School website, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Ashley Dunker, Laura Burr (arrived at 8:10 during the GEOY and ESP celebration), Meghan Moore, Dan Brkich, Lebanon Township representative Danielle Nugent

Also Present: Seth Cohen, Superintendent/Principal

Bernadette Wang, Business Administrator/Board Secretary

Absent: Theresa Tsakalacos

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

C. School Nurse's Report (Attachment #2A and #2B)

D. Violence and Vandalism (EVVRS Data),

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

RESOLUTION 2025-2026: 50

ACCEPT SCHOOL DATA REPORTS

Mrs. Moore moved, seconded by Mr. Brkich, and passed unanimously by a roll call vote, 4-0-0, to accept the aforementioned monthly school data report, items 4A-E

RESOLUTION 2025-2026: 51**ACCEPT SCHOOL DATA REPORTS**

Mrs. Moore moved, seconded by Mr. Brkich, and passed unanimously by a roll call vote, 4-0-0 (Mrs. Burr not present yet), to approve submission of Reporting Period 1 Student Safety Data System **(Attachment #4)**

5. Superintendent/Principal's Report**GEOY and ESP Celebration**

Celebrated Mrs. Nolan and Mrs Thomas with recognition and cake
(Mrs. Burr arrives at 8:10)

A. Clinton Education Association Report

Dr. Ferro reported on the happenings around CPS

B. Assistant Principal- Curriculum Coordinator Report

Mr. Stanbro reported to the Board regarding AI use for grades 7 and 8 using Google Gemini only.

Mr. Brkich suggested that Mr. Stanbro also look at Notebook LM which is a part of the Gemini umbrella.

Mrs. Dunker inquired about plagiarism.

C. Special Services Report

PreK update. New applications at approximately 20, need 40 total. Lottery may not be necessary. Unified is going well. Started Unified Sports as well. Pep rally success with modified sound level celebration. Obstacle course for Unified sports. VFW breakfast, muffin making for VFW, Unified walk in June, along with shirt sale all upcoming.

6. Public Comment

Mrs. Brkich re: confirmed that eligibility for PreK is currently limited to Clinton and Glen Gardner children; PTO will invite incoming 6th and 7th grade Lebanon students to middle school skate night if all is approved at Lebanon.

Mrs. Dunker updated from Dr. Tsakalacos text: PTO sponsoring astronomy night, talent show, Mrs. Decker tablet subscription, buddy bags 1st grade, and the Sweetheart dance PreK-4th grade.

7. Personnel**RESOLUTION 2025-2026: 52 APPROVE PERSONNEL, CURRICULUM, POLICY SECTIONS**

Mrs. Burr moved, seconded by Mrs. Moore, and passed by a roll call vote, 5-0-0, to approve personnel items 7 A-D, as well as Curriculum, Instruction, Assessment & Technology items 8 A-B and Policy and Regulations item 9

A. Threat Assessment Team 2026-2027

<p>Motion: To approve the following staff members to the Threat Assessment Team for the 2026-2027 school year. RESOLUTION 2025-2026: 52</p>
Staff Member
Jenine Kastner: School Safety Specialist, Director of Special Services
Seth Cohen: Superintendent/Principal
Timothy Bidwell: Physical Education Teacher
Toni Cespedes: School Psychologist
Courtney Duryea: Guidance Counselor
Angela McVerry: Guidance Counselor
Lauren Peachey: School Social Worker
Scott Reilly: Technology Director
Carolyn Schorr: BCBA
Matt Stanbro: Vice Principal, Curriculum Director
Brian Testa: School Resource Officer

B. Staff approvals

<p>Motion: To approve the following staff member and rates for the listed position for the 2025/2026 school year: RESOLUTION 2025-2026: 52</p>			
Position	Name	Rate	Effective Date
Before/AfterCare	Sandra Fernandes	\$20.50/hr	10/9/25
District Cash Reconciler	Michael Brennan	\$350/month	January 29, 2026

C. Leave of Absence

Motion: To approve FMLA for employee ID #7901 beginning on 3/24/26 and ending on 6/19/26
RESOLUTION 2025-2026: 52

D. Salary Increase

<p>Motion: To advance the following teacher on the salary guide in accordance with CEA negotiated agreement: RESOLUTION 2025-2026: 52</p>				
Position	Name	Current Step and Salary	New Step and Salary	Effective
Teacher	Sharon Schoendorf	BA/step 1; \$61,765.00	BA+15/step 1; \$62,665	2/1/26

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

<p>Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: RESOLUTION 2025-2026: 52</p>					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
2026 NJMEA State Conference	February 19-21, 2026	Stephanie Evans	\$225	\$125	\$350 +mileage and lodging
NJTESOL/NJBE 2026 Spring Conference	May 19-20 2026	Jennifer Watkins	\$450	\$125	\$575 + mileage
2026 FLENJ Annual Conference	March 18, 2026	Jennifer Watkins	\$180	\$125	\$305 + mileage
2026 FLENJ Annual Conference	March 18, 2026	Evelyn Ferro	\$180	\$125	\$305 + mileage
Hunterdon County Librarians Association 2026 Workshop	March 19, 2026	Evelyn Ferro	\$75	\$125	\$200 + mileage
NJASA Techspo	January 30, 2026	Seth Cohen	\$385	NA	\$385+ mileage

B. Field Trips

<p>Motion: To approve the following requests for field trips as listed RESOLUTION 2025-2026: 52</p>			
Date	Grade	Destination	Cost per student
January 2026	5-8 Arts/Social Studies Elective	Hunterdon Art Museum	\$0.00

February 2026	Unified	Glen Gardner VFW	\$0.00
February 2026	Grades 5 - 8 Instrumental	Voorhees High School	TBD
April 2026	4th Grade	Ellis Island	TBD
April 2026	5th Grade	Echo Hill Park	TBD
May 2026	7th/8th Music	High Note Festival and Dorney	TBD
June 2026	7th Grade	Hellericks Adventure Farm	TBD

9. Policy and Regulations

Motion: To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

RESOLUTION 2025-2026: 52

Policy #	Title	Action	Att. #
P 0142.1	NEPOTISM (M)	1st rdg	5A
P 1220	EMPLOYMENT OF CHIEF SCHOOL ADMINISTRATOR (M)	1st rdg	5B
P 1552	SEXUAL HARRASSMENT - STAFF (M)	1st rdg	5C
P 2530	RESOURCE MATERIALS	1st rdg	5D
P 2535	LIBRARY MATERIAL (M)	1st rdg	5E
P 3362	SEXUAL HARASSMENT OF TEACHING STAFF MEMBERS COMPLAINT PROCEDURE (M) - ABOLISHED	1st rdg	5F
P 4352	SEXUAL HARASSMENT OF SUPPORT STAFF MEMBERS PROCEDURE (M) - ABOLISHED	1st rdg	5G
P 9130	PUBLIC COMPLAINTS	1st rdg	5H
R 1552	SEXUAL HARRASSMENT - STAFF (M)	1st rdg	5I
R 2530	RESOURCE MATERIALS	1st rdg	5J
R 2535	LIBRARY MATERIAL (M)	1st rdg	5K
R 3362	SEXUAL HARASSMENT OF TEACHING STAFF MEMBERS COMPLAINT PROCEDURE - ABOLISHED	1st rdg	5L
R 4352	SEXUAL HARASSMENT OF SUPPORT STAFF MEMBERS COMPLAINT PROCEDURE - ABOLISHED	1st rdg	5M
R 9130	PUBLIC COMPLAINTS	1st rdg	5N

10. General Information: Business Administrator's Report

RESOLUTION 2025-2026: 53 APPROVE BUSINESS ADMINISTRATOR ITEMS 10A-C

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 5-0-0, to approve the following items 10A-C:

RESOLUTION 2025-2026: 53

A. SEMI Waiver

Motion: To approve the SEMI (Special Education Medicaid Initiative) Waiver due to the number of qualifying students being less than 40 (**Attachment #6**)
RESOLUTION 2025-2026: 53

B. Bid Opening January 22, 2026 for renovation project for the garage

Motion: To accept the bid and award a contract for renovation project for the garage as recommended by the architect of record. The work is to be performed by the following vendor. (the lowest, most responsive bidder) (**Attachment #7**)
RESOLUTION 2025-2026: 53

Name	Submitted Bid
Hahr Construction	\$234,000

C. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5: **RESOLUTION 2025-2026: 53**

1. Approval of Board of Education Minutes from the November 19, 2025 Business Sessions and Executive Session and January 7, 2026 Reorg/Business Sessions and Executive Session.No December 2025 meeting was held (**Attachment #8A and 8B**)
2. Certification of the Secretary’s and Cash Reconciler Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2025-2026 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in totally exceed the line-item appropriation in violation of NJAC 6A23-2.22(a) that as of the date of their reports (**Attachment #9**)

November 2025 \$2,497,061.46

3. Approval of the Bill List in the specified amounts (**Attachment #10**)
 - a. General Account: \$2,927,032.37 (11/15/25 through 1/26/26)
 - b. Cafeteria Account: \$ 71,314.31 (NOV and DEC CKS WRITTEN; NO DECEMBER MEETING WAS HELD)

4. Checking Account Balances – November 2025
 - a. Student Activities \$ 79,361.52
 - b. Cafeteria: \$ 197,847.31
 - c. Payroll Agency: \$ 6,211.05
 - d. Unemployment: \$ 122,111.33

5. Transfers in the amount of:

November:
Fund 10 \$50,574.95 (**Attachment #11A**)
December:
Fund 10 \$10,534.046 (**Attachment #11B**)

11. Correspondence

12. New Business

A. 2026-2027 School Year Calendar

B. 2027 Personal Relative Disclosure Statement

13. Old Business

A. Budget for 26-27

B. Board Liaison Reports

2025-2026 Goals

- Teachers will focus on building a positive school culture by modeling and teaching respect, acceptance, and character at the elementary level, and promoting the ABCs of Middle School – Accountability, Belonging, and Character – in grades 5–8.
- Strengthen literacy instruction to align with NJ literacy law requirements. Incorporate evidence-based literacy strategies in daily instruction.
- Implement the district's new Math in Focus program with fidelity in daily instruction. Leverage program resources, including manipulatives and other supports, to maximize learning opportunities and meet the needs of diverse learners.

14. Public Comment NONE

15. Executive Session

RESOLUTION 2025-2026: 54

ADJOURN TO EXECUTIVE SESSION

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0-0, to adjourn to Executive Session at 8:23 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

HIB & Student Matters & Contract

16 RESOLUTION 2025-2026: 55

RESUME BUSINESS SESSION MEETING

Mrs. Burr moved, seconded by Mrs. Moore, at 9:07 pm and passed unanimously by roll call vote, 5-0-0, to resume the regular business session meeting.

HIB#	1st or 2nd reading	Status (Confirmed as HIB <u>or</u> Not confirmed as HIB)
HIB Report Receipt# 2	1st reading	Confirmed as HIB

HIB Report Receipt# 3	1st reading	Confirmed as NOT HIB
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17. RESOLUTION 2025-2026: 56

APPROVE INTERLOCAL AGREEMENT W LEBANON

Mrs. Burr moved, seconded by Mrs. Moore, passed unanimously by roll call vote, 5-0-0, to approve interlocal agreement with Lebanon Borough to receive their sixth grade students starting the 2026-2027 school year and continuing through the 2030-2031 school year. (attachment #12).


17a. Adjournment


RESOLUTION 2025-2026: 57

ADJOURNMENT

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 5-0-0, to adjourn the Board Meeting at 9:10 pm.

Respectfully submitted,


Bernadette Wang, Business Administrator


Ashley Dunker, President