



Maria L. Varisco-Rogers Charter School, Inc

Providing new alternatives for a better education

233 Woodside Avenue

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Board of Trustees Minutes

Wednesday, November 20, 2019

Members Present: Ms. Carmen Baez, Ms. Carmen Lebron, Ms. Maria Camacho, Ms. Migdalia Concepcion, Ms. Cindy Castillo, Mr. Roberto DelRios, and Mr. Abraham Alvarado

Members Not Present: Ms. Carmen Rodriguez, Ms. Marta Nieves, Pastor Jorge Granados, Ms. Rosa Hermida, and Ms. Rosa Martinez

Staff Present: Mrs. Teresa Segarra, Mr. Al Barre, Ms. Eneida Perez, Ms. Jennifer Fumero, Ms. Anne Heyward, Ms. Maritza Villanueva, Ms. Jackie Nunez and Ms. Gynise Gotto

- I. The meeting was called to order at 5:00 pm
- II. Roll call was taken and quorum was present.
- III. The minutes from the October meeting were presented. Motion to approve by Ms. Maria Camacho, seconded by Ms. Carmen Lebron, and carried unanimously.
- IV. The Student Report was given by Mr. Abraham Alvarado.
- V. The Principal Report was provided by Ms. Anne Heyward.
- VI. The Director of Bilingual/ESL Report was provided by Ms. Martiza Villanueva.
- VII. The Director of Policies and Procedures Report was provided by Ms. Gynise Gotto
- VIII. The Vice-Principal Report was read by Ms. Jennifer Fumero in Ms. Spooner's absence.
- IX. The Assistant to the Lead Person/Director of Curriculum and Assessment report was provided by Ms. Jennifer Fumero.
- X. Lead Person/Executive Director Report
 - a. The School Safety Statement of Assurance was presented. Motion to approve by Ms. Lebron, seconded by Ms. Concepcion, and carried unanimously.
 - b. The school will be participating in the Holiday Lights Parade on December 6, 2019 at 5:30 pm.
 - c. There will be a Recognition Night to recognize our Community Heroes on December 11, 2019 at 6:00 pm.
 - d. The Winter Concert will be held at the Water Front on December 12, 2019 at 12:30 pm.
 - e. Administration has been holding meetings with each individual department to ensure compliance, answer questions, etc.
- XI. SBA/Board Secretary Reports
 - a. The Financial Report and Expense list for the month of October were presented to the board. Motion to approve by Ms. Cindy Castillo, seconded by Ms. Migdalia Concepcion, and carried unanimously.
 - b. The payroll was presented to the board. Motion to approve by Mr. Roberto DelRios, seconded by Ms. Maria Camacho, and carried unanimously.
 - c. The new hires were presented to the board. Motion to approve by Ms. Marta Nieves, seconded by Ms. Cindy Castillo, and carried unanimously.
 - d. The revised job description and salary adjustment for Ms. Andrea Villalobos was presented. Motion to approve by Ms. Camacho, seconded by Ms. Concepcion, and carried unanimously.
 - e. The board was informed that the probationary period for Ms. Lauren Spooner has been successfully completed. Her salary will be adjusted based on the stipulations of her current contract. Motion to approve by Ms. Castillo, seconded by Ms. Lebron, and carried unanimously.
- XII. Motion to adjourn at 5:48 pm. Motion by Ms. Carmen Lebron, seconded by Ms. Cindy Castillo, and carried unanimously.

Resolutions for November

11-19-01 APPROVED

Resolution to approve the Financial Report.

11-19-02 APPROVED

Resolution to approve the Expense List.

11-19-03 APPROVED

Resolution to approve the payroll.

11-19-04 APPROVED

Resolution to approve School Safety SOA

11-19-05 APPROVED

Resolution to approve Ms. Villalobos job description and salary adjustment.

11-19-06 APPROVED

Resolution to approve Ms. Lauren Spooner end of probationary period and salary adjustment.