



Maria L. Varisco-Rogers Charter School, Inc

Providing new alternatives for a better education

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Board of Trustees Minutes

Wednesday, April 22, 2020

Members Present: Ms. Carmen Baez, Ms. Carmen Lebron, Ms. Maria Camacho, Ms. Migdalia Concepcion, Mr. Roberto DelRios, and Ms. Marta Nieves,

Members Not Present: Ms. Rosa Hermida Ms. Cindy Castillo, Ms. Rosa Martinez, Ms. Carmen Vasquez and Mr. Abraham Alvarado

Staff Present: Mrs. Teresa Segarra, Mr. Jose A. Segarra, Ms. Eneida Perez, and Ms. Gynise Gotto

- I. The meeting was called to order at 5:00 pm via teleconference due to the COVID-19 Pandemic
- II. Roll call was taken and quorum was present.
- III. The minutes from the March meeting were presented. Motion to approve by Ms. Migdalia Concepcion, seconded by Ms. Carmen Lebron, and carried unanimously.
- IV. Lead Person/Executive Director Report
 - a. Mrs. Segarra provided an update on the Remote Learning Module and school recovery.
 - b. The naming of Ms. Kristina Luciano as the 504 Officer for the 2020-2021 school year was presented. Motion to approve by Mr. Roberto DelRios, seconded by Ms. Migdalia Concepcion, and carried unanimously.
 - c. The naming of Ms. Anne Heyward as the Affirmative Action Officer for the 2020-2021 school year was presented. Motion to approve by Ms. Carmen Lebron, seconded by Ms. Migdalia Concepcion and carried unanimously.
 - d. The naming of Ms. Anne Heyward as the Title IX Civil Rights Officer for the 2020-2021 school year was presented. Motion to approve Mr. Roberto DelRios, seconded by Ms. Marta Nieves, and carried unanimously.
 - e. The naming of Ms. Anne Heyward as the Anti-Bullying Coordinator for the 2020-2021 school year was presented. Motion to approve by Ms. Migdalia Concepcion, seconded by Ms. Carmen Lebron, and carried unanimously.
 - f. The naming of Ms. Kristina Luciano as the Anti-Bullying Specialist for the 2020-2021 school year was presented. Motion to approve by Ms. Marta Nieves, seconded by Ms. Carmen Lebron, and carried unanimously.
 - g. The contract with the Essex Regional Services Commission for OT and PT for the 2020-2021 school year was presented. Motion to approve by Ms. Carmen Lebron, seconded by Mr. Roberto DelRios, and carried unanimously.
- V. SBA/Board Secretary Reports
 - a. The Financial Report and Expense list for the month of March were presented to the board. Motion to approve by Ms. Carmen Lebron, seconded by Ms. Migdalia Concepcion, and carried unanimously.
 - b. The payroll was presented to the board. Motion to approve by Ms. Carmen Lebron, seconded by Ms. Migdalia Concepcion, and carried unanimously.
 - c. The budget for 2020-2021 was discussed with the board. The extension of the 2019-2020 fiscal year and possibility of 2020-2021 budget cuts due to the current pandemic were explained.
 - d. The naming of Ms. Violeta Zapata as the petty cash officer for the 2020-2021 school year was presented. Motion to approve by Mr. Roberto DelRios, seconded by Ms. Migdalia Concepcion, and carried unanimously.
 - e. The school leased chrome books for remote learning to serve students in grades K-4. Motion to approve by Ms. Carmen Lebron, seconded by Ms. Migdalia Concepcion, and carried unanimously.
 - f. The title change for Ms. Gynise Gotto was presented. Title change to Director of Business/Policies and Procedures. Motion to approve by Ms. Carmen Lebron, seconded by Mr. Roberto DelRios and carried unanimously.

VI. Board Chairperson Report

- a. The naming of Mrs. Teresa Segarra as Lead Person/Executive Director for the 2020-2021 school year was presented to the board. Motion to approve by Ms. Carmen Lebron, seconded by Ms. Migdalia Concepcion, and carried unanimously
- b. The naming of Mr. Jose A. Segarra as School Business Administrator for the 2020-2021 school year was presented to the board. Motion to approve by Mr. Roberto DelRios, seconded by Ms. Carmen Lebron, and carried unanimously.
- c. The naming of Mr. Jose A. Segarra as Qualified Purchasing Agent for the 2020-2021 school year was presented to the board. Motion to approve by Mr. Roberto DelRios, seconded by Ms. Carmen Lebron, and carried unanimously.

VII. Motion to adjourn the meeting at 6:00 pm. Motion to adjourn by Mr. Roberto DelRios, seconded by Ms. Migdalia Concepcion, and carried unanimously.

Resolutions for April

04-20-01 APPROVED

Resolution to approve the monthly financial report.

04-20-02 APPROVED

Resolution to approve the monthly expense list.

04-20-03 APPROVED

Resolution to approve the payroll.

04-20-04 APPROVED

Resolution to approve the naming of the 504 Officer

04-20-05 APPROVED

Resolution to approve the naming of the Affirmative Action Officer

04-20-06 APPROVED

Resolution to approve the naming of the Title IX Civil Rights Officer

04-20-07 APPROVED

Resolution to approve the naming of the Anti-Bullying Coordinator

04-20-08 APPROVED

Resolution to approve the naming of the Anti-Bullying Specialist

04-20-09 APPROVED

Resolution to approve the contract with ERESO for OT and PT for 2020-2021

04-20-10 APPROVED

Resolution to approve the naming of the Petty Cash Officer

04-20-11 APPROVED

Resolution to approve the purchasing of Chrome Books for remote learning

04-20-12 APPROVED

Resolution to approve the title change for Ms. Gotto

04-20-13 APPROVED

Resolution to approve the Naming of Lead Person/Executive Director

04-20-14 APPROVED

Resolution to approve the Naming of School Business Administrator/School Board Secretary

04-20-15 APPROVED

Resolution to approve the Naming of Authorized Purchasing Agent