



Maria L. Varisco-Rogers Charter School

Providing new alternatives for a better education

233 Woodside Avenue

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Board of Trustees Meeting Minutes

Wednesday, May 15, 2024

Present: Carmen Baez, Maritza Arauz, Migdalia Concepcion, Carmen Lebron, Daisey Herrera, Carmen Camacho, Maria Camacho, Vincent Cozzarelli, Jaziel Rios, and Margartia Valentin

Not Present: Marta Nieves

Staff Present: Jose Segarra, Eneida Perez, Teresa Segarra, and Gynise Gotto

- I. The meeting was called to order at 5:00 pm.
- II. Roll call was taken and quorum was present.
- III. The minutes from March were approved. Motion to approve Ms. Herrera, seconded by Ms. Concepcion, and carried unanimously.
- IV. The student report was provided by Mr. Rios.
- V. **Lead Person/Executive Director Report**
 - a. An update was provided on the operation of the school.
 - b. The board was reminded of Kinder and 8th grade Graduation, June 14, 2024.
 - c. The 24-25 school calendar was presented to the board. Motion to approve by Ms. Camacho, seconded by Ms. Herrera and carried unanimously.
 - d. The 24-25 board calendar was presented to the board. Motion to approve by Ms. Valentin, seconded by Ms. Camacho, and carried unanimously.
 - e. The contracts with Essex Regional Educational Services Commission for Home Instruction and Paraprofessionals for the 2024-2025 school year was approved. Motion to approve by Ms. Arauz, seconded by Ms. Camacho, and carried unanimously.
- VI. **School Business Administrator Report**
 - a. The March and April Financial Reports were presented to the board. Motion to approve by Ms. C. Camacho, seconded by Ms. Lebron, and carried unanimously.
 - b. The payroll was presented to the board. Motion to approve by Ms. Concepcion, seconded by Ms. Valentin, and carried unanimously.
 - c. The Fiscal Questionnaire was presented to the board. Motion to approve by Ms. Lebron, seconded by Ms. M. Camacho, and carried unanimously.
 - d. The submission of amendments to ESEA and ARP ESSER were presented to the board. Motion to approve by Ms. Herrera, seconded by Ms. C. Camacho, and carried unanimously.
 - e. The contract renewals for 24-25 school year were presented to the board. Motion to approve by Ms. Lebron, seconded by Ms. Camacho, and carried unanimously.
 - f. The purchase of a new school hybrid school vehicle was presented to the board. Motion to approve by Ms. Valentin, seconded by Ms. Herrera, and carried unanimously.
 - g. The submission of the NJSIG Safety Grant was presented to the board. Motion to approve by Ms. C. Camacho, seconded by Ms. Lebron, and carried unanimously.
 - h. The RFP bid response for Nutrition was presented to the board. There was one request for RFP packets and one response- Maschio Food Services. Motion to approve by Ms. Arauz, seconded by Ms. Valentin, and carried unanimously. The contract contains the following:
 - i. Management Fee: The LEA Shall pay Maschio's an annual management fee in the amount of \$28, 068.13.
 - ii. Guarantee No Cost/Break Even: Maschio guarantees a no cost break or break even food service operation, including the management fee. In the event that program costs exceed total revenues (from all sources), Maschio's shall be responsible for any losses (shortfalls) incurred as referred to on page 1 section B (2) and (3).
 - iii. Total cost of contract: \$638, 263.31.
- VII. The meeting was adjourned at 5:50 pm. Motion to approve by Ms. Lebron, seconded by Ms. Camacho.