



# *Maria L. Varisco-Rogers Charter School*

*Providing new alternatives for a better education*

233 Woodside Avenue

Newark, NJ 07104

Tel: (973) 481-9001 Fax (973) 481-9009

Board of Trustees Meeting Minutes

Monday, August 19, 2024

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**Present:** Carmen Baez, Maritza Arauz, Migdalia Concepcion, Carmen Lebron, Daisey Herrera, Carmen Camacho, Maria Camacho, Vincent Cozzarelli, Jaziel Rios, and Margartia Valentin

**Not Present:** Marta Nieves

**Staff Present:** Jose Segarra, Eneida Perez, Teresa Segarra, and Gynise Gotto

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- I. The meeting was called to order at 1:00 pm.
- II. Roll call was taken and quorum was present.
- III. The minutes from June were approved. Motion to approve Ms. Herrera, seconded by Ms. Concepcion, and carried unanimously.
- IV. The student report was provided by Mr. Rios.
- V. **Lead Person/Executive Director Report**
  - a. An update was provided on the operation of the school.
  - b. The board was reminded of Kinder and 8<sup>th</sup> grade Graduation, June 14, 2024.
  - c. The 24-25 school calendar was presented to the board. Motion to approve by Ms. Camacho, seconded by Ms. Herrera and carried unanimously.
  - d. The 24-25 board calendar was presented to the board. Motion to approve by Ms. Valentin, seconded by Ms. Camacho, and carried unanimously.
  - e. The contracts with Essex Regional Educational Services Commission for Home Instruction and Paraprofessionals for the 2024-2025 school year was approved. Motion to approve by Ms. Arauz, seconded by Ms. Camacho, and carried unanimously.
- VI. **School Business Administrator Report**
  - a. The March and April Financial Reports were presented to the board. Motion to approve by Ms. C. Camacho, seconded by Ms. Lebron, and carried unanimously.
  - b. The payroll was presented to the board. Motion to approve by Ms. Concepcion, seconded by Ms. Valentin, and carried unanimously.
  - c. The Fiscal Questionnaire was presented to the board. Motion to approve by Ms. Lebron, seconded by Ms. M. Camacho, and carried unanimously.
  - d. The submission of amendments to ESEA and ARP ESSER were presented to the board. Motion to approve by Ms. Herrera, seconded by Ms. C. Camacho, and carried unanimously.
  - e. The contract renewals for 24-25 school year were presented to the board. Motion to approve by Ms. Lebron, seconded by Ms. Camacho, and carried unanimously.
  - f. The purchase of a new school hybrid school vehicle was presented to the board. Motion to approve by Ms. Valentin, seconded by Ms. Herrera, and carried unanimously.
  - g. The submission of the NJSIG Safety Grant was presented to the board. Motion to approve by Ms. C. Camacho, seconded by Ms. Lebron, and carried unanimously.
  - h. The RFP bid response for Nutrition was presented to the board. There was one request for RFP packets and one response- Maschio Food Services. Motion to approve by Ms. Arauz, seconded by Ms. Valentin, and carried unanimously. The contract contains the following:
    - i. Management Fee: The LEA Shall pay Maschio's an annual management fee in the amount of \$28, 068.13.
    - ii. Guarantee No Cost/Break Even: There is no guarantee.
    - iii. Total cost of contract: \$638, 263.31.
- VII. The meeting was adjourned at 1:50 pm. Motion to approve by Ms. Lebron, seconded by Ms. Camacho.

I, Jose A. Segarra, Board Secretary/ School Business Administrator of the Board of Trustees of the Maria L. Variso-Rogers Charter School, located in the City of Newark, in the County of Essex, State of New Jersey, hereby certify that the foregoing minutes of the meeting of the Board of Trustees duly called and held on Wednesday, August 19, 2024 had been compared by me with the original minutes as officially recorded in my office in the minute book of said Board of Trustees and is a true, complete copy of said original minutes. In witness, I have hereunto set my hand and affixed the corporate seal of the Maria L. Varisco-Rogers Charter School Board of Trustees this 16<sup>th</sup> day of September, 2024.

{ Affix Seal }

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Jose A. Segarra  
Board Secretary/School Business Administrator