

BUTLER HIGH SCHOOL

2025-2026 SECOND SEMESTER EXAM SCHEDULE

Day 1 Monday May 18	Day 2 Tuesday May 19	Day 3 Wednesday May 20	Day 4 Thursday May 21
7:30-1:00 All Classes Meet	7:30-9:25 EXAM PERIOD 1	7:30-9:25 EXAM PERIOD 3	7:30-9:25 EXAM PERIOD 6/7 or 7/8
	9:35 - 11:30 EXAM PERIOD 2	9:35 - 11:30 EXAM PERIOD 4/5 or 5/6	9:35 - 11:30 EXAM PERIOD 9
	11:30-12:00 LUNCH	11:30-12:00 LUNCH	11:30-12:00 LUNCH
1:05 - 3:00 EXAM PERIOD 10	12:00-3:00 EXAM MAKE UP	12:00-3:00 EXAM MAKE UP	12:00-3:00 EXAM MAKE UP

1. All teachers are to administer final exams during scheduled exam periods for their classes unless they have prior approval of Mr. Williamson.
2. No student will be excused from any exam or have exam dates altered without prior administrative approval. See Mr. Williamson.
3. Semester exams count as 20% of the semester grade for each student taking an exam. Any student skipping an exam will receive a zero (0) for the exam.
4. Absence Procedure – Parents/Guardians must call on the day of the absence or a zero (0) is given for the exam. Students should only be absent if illness is severe enough to prevent their attendance. A doctor's note will be required to allow for exam make-up. The office will call absentees.
5. Late notes and phone calls will count against the attendance policy.
6. The building will be secured at the regular time (7:30 a.m.). After 7:30 a.m., students must enter the building through the main entrance. Students should report to the cafeteria for quiet study when they are not in a scheduled exam room or class period. Students are not permitted anywhere else in the building.
7. Students only need to be present for periods when they have exams. However, once they arrive at school they must remain in school until they are finished with their last exam for the day. Students with 10th period study hall may leave school after 7/8th period on May 18.
8. Students will not be permitted late to an exam. They will be permitted to use the Make-up Period with a 10% deduction in points for the exam. Failure to attend the Make-up Period will be considered "skipping" (see #3 above).
9. After school study tables on May 19 and May 21 will not be available.
10. Bells will be rung only according to the testing schedule.
11. The use of hall passes is discouraged during exam periods; we want to keep everything as quiet as possible.
12. Each student may take only one exam per period.
13. Arrange to use the entire exam time as this exam is to be comprehensive of the semester's work. Students must remain in the room until the exam period is over and are not to be dismissed prior to the conclusion of the exam period.
14. **Two-Hour Delays:** If there is a 2-hour delay on Monday, the period 10 exams will occur as scheduled. If there is a 2-hour delay on Tuesday, Wednesday or Thursday the exams will be moved to the Exam Make-up Period. Other scenarios are possible. *Follow ParentSquare for updated announcements.*
15. **Snow Days:** If there is a snow day on an exam day, then the next day school is in session will be used to make up as many exams as possible. Other scenarios are possible. *Follow ParentSquare for updated announcements.*