School Site Council (SSC)

Agenda/Minutes

TITLE I AND NON-TITLE I SCHOOLS

School Name:____Will Rogers Middle School_____School Year: 2025-2026__

Principal: _Vanessa Adolphson_____ SSC Chair: ____Laylee Kalaee_____

Meeting Date: 1/20/26	**Meeting Location**: Library
Starting Time: 3:08pm	**Ending Time**: **3:52pm**

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible
1. Call to Order (1 minute)		**Chair**
Comments/Parent Advice Laylee calls to order at 3:08 pm		
2. Roll Call (1 minute)		**Secretary**
Comments/Parent Advice Vanessa Adolphson, Principal - Ray Rizzo- Parent- Hildelisa Ruiz Medrano, Parent - ABSENT Alaneh Heaps- Parent - ABSENT Kaitlyn Sleeper - Teacher- Andrea McMahon- Teacher - Svetlana Frankenberger- Teacher - Rachel Gardner- other staff- Laylee Kalaee- Student - Rosemary Mawi- Student - Jacob Cruz- Student - Cassidy Caskey - Visitor Janaee Cobbs - Visitor Deandre Harrison - ASL Interpreter		
3. Additions/Changes to Agenda (_ min.)		**Chair**
Comments/Parent Advice None		
4. Reading and Approval of Minutes 12/16/25	Motion to approve -	**Secretary**

Comments/Parent Advice Sleeper approves Ray seconds		
5. Reports of Officers/Committees Recommendations from ELAC (_min.)		**Chair**
Comments/Parent Advice Ray - SPAC will be Thursday Jan 22 3-5pm Frankenberger - ELAC will be Jan 21 at 2pm in the Library		
6. Public Comment (_min.)	***Not Applicable**	**Chair**
Comments/Parent Advice None		

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (_ min.)		**Principal**
None		
8. New Business (_ min.)		**Chair/Principal**

Comments/Parent Advice

1. **Schoolwide data and updates on school goals**
   a. **IReady Growth to 1% in ELA and Math**
      i. Currently finishing up and seeing growth! Hoping to record all the students who have met that 1% growth goal
      ii. We are waiting on 1 student to finish his ELPAC test and then we will see if that one student reclassified
      iii. Next year we will only need a 1.0 FTE for ELD courses since we have less students who need ELD
   b. **Equity work continues with Homeroom lessons this month**
      i. Staff will participate in PD on 1/22
2. **Safety Plan:** https://rogers.sanjuan.edu/resources/safety-plans
   a. McMahon approves

b. Rosemary seconds

3. Budget and Particular Kinds of Services Recommendations

a. PC# 35685 FTE 0.5 Counselor
   i. Area of high need based on parent, student, staff survey
   ii. Move to keep
      1. McMahon approves
      2. Frankenberger seconds

b. PC# 3415 FTE 0.2 Reading Support
   i. Area of high need based on parent, student, staff survey
   ii. Can use the 1.0 FTE from the district to not use Title Funds
   iii. Move to Place PC# 3415 on the PKS list
      1. Frankenberger Approves
      2. Sleeper seconds

c. PC# 36090 FTE 0.2 Vacant
   i. Currently vacant, was part of PC# 36090 position but was placed on there twice.
   ii. Move to Place PC# 36090 on the PKS List
      1. Gardner approves
      2. Ray seconds

d. PC# 36090 FTE 0.2 Intervention Support
   i. Could move this to the 1.0 FTE from the district to not use Title Funds
   ii. Move to Place PC# 36090 on the PKS List
      1. Frankenberger approves
      2. Sleeper seconds

e. PC# 36147 FTE 0.2 Math Support
   i. Could move this to the 1.0 FTE from the district to not use Title Funds
   ii. Move to Place PC# 36147 on the PKS List
      1. Gardner approves
      2. Frankenberger seconds

f. PC# 582155 IA 1 ELA review progress monitoring
   i. McMahon - Could this person help out in reading intervention next year?
      1. They must be throughout ELA classes throughout the year, but not in intervention classes
   ii. Move to Place PC# 582155 on the PKS List
      1. Frankenberger approves
      2. Sleeper seconds

g. PC# 36639 FTE 0.2 vacant
   i. Currently vacant
   ii. Move to Place PC# 36639 on the PKS List
      1. Ray approves
      2. Rachel seconds

h. PC# 35854 FT 0.2 CTE course
   i. Currently Advanced Art paid out of LCFF, hoping to continue as a Digital Media course next year in CTE
   ii. Move to Keep
      1. Sleeper approves

2. Frankenberger seconds

4. PC# 39936 SCIS Calendar Changes to ensure we provide additional support to our students before the start of the school year, and after the year ends. Will support our students with attendance concerns.
    a. Our SCIS did visits before school started, looking at adding days to the calendar for this position
    b. Calendar 17 is 205 days. Calendar 12 is 218 days. That is a difference of 13 days. The hourly rate of a SCIS at salary range 28, step 7 is $29.74. So the increase in cost is: 13 days X 8 hours X 29.74 = $3,092.96 for Salary. Benefits is an additional 41.25% of the salary: $3,092.96 x .4125 = $1,275.85
    c. *Move to Keep*
        i. Frankenberger approves
        ii. Sleeper seconds
5. Budget Updates
    a. Review remaining funds for 25-26 school year:
        i. SPSA Goal 3.6 move $3,500 to SPSA Goal 2.2
            1. This would support our attendance clerk and the extra work on a timecard
            2. Ray approves
            3. McMahon seconds
        ii. SPSA Goal 3.5 move $9,300 to SPSA Goal 1.2
            1. This would help support articulation visits for staff
            2. Sleeper approves
            3. Frankenberger seconds
        iii. SPSA Goal 2.4 move $7,000 to SPSA Goal 3.7
            1. This would help support STEAM Night on March 25th
            2. Sleeper approves
            3. McMahon seconds
        iv. SPSA Goal 2.4 move $9,000 to SPSA Goal 1.4
            1. This would support more staff to participate in PD
            2. Frankenberger approves
            3. Ray seconds

9. Adjournment (1 min.)		**Chair**

Laylee moves to Adjourn at 3:52pm
McMahon seconds

Prepared By:
1/20/2026

Attach sign-in sheet

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TITLE I AND NON-TITLE I SCHOOLS

Send completed Agenda/Minutes and sign-in sheet to the Office of Student Learning Assistance

Requirements and District Practices that need to be documented on SSC agenda and minutes with member signatures

Timeline to Agendize and include in minutes	Requirements and District Practices
April/May or Sept./Oct.	Selection/Election of SSC Council (Requirement)
After the SSC election	Professional Development and Training for SSC-Roles and Responsibilities for representatives elected (Requirement)
After the SSC election	Develop Meeting Calendar for the school year (District Practice)
At scheduled meetings	Review Student Achievement Data (Requirement)
August-October	Develop the Single Plan for Student Achievement (SPSA) (Requirement)
October	SSC develops and approves the SPSA (Requirement)
Dec. to May	Monitor the Implementation of the Single Plan for Student Achievement (SPSA) (Requirement)
August-October	Annually review and revise the plan and proposed expenditure of funds (Requirement)
January-February	Mid-Year Evaluation of the effectiveness of the Single Plan for Student Achievement (SPSA) (District Practice)
June-August	End-Year Evaluation of the effectiveness of the Single Plan for Student Achievement (SPSA) (Requirement)
At scheduled meetings	For Sites with ELAC -Coordinate with ELAC to review programs for English learners (Requirement)
At scheduled meetings	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the Single Plan for Student Achievement (SPSA) (Requirement)
At scheduled meetings	Seek input and feedback from SSC on expenditures using Local Control Funding Formula (LCFF) (District Practice)
Sept. – Nov.	Development of SSC Bylaws (District Practice)
When Safety Plan is due	Coordinate with the Safety Committee regarding the Safe School Plan
Sept./Oct. or May/June	Develop and annually review the school level Parent Involvement Plan and School Parent Compact