

Regional School District No. 7

1312

Community Relations

Public Complaints

General Complaint Procedure

The Northwestern Regional District No. 7 Board of Education understands that, on occasion, a member of the public will wish to file a complaint against instructional material. Such complaints shall be addressed and resolved as close to their origin of concern as possible.

While members of the community have the right to petition the Board of Education for redress of a grievance, complaints will be referred back through the appropriate administrative channels for resolution. Exceptions will be made when the complaint directly concerns Board actions or operations.

The proper channel for complaints on matters related to discipline, instruction, or instructional materials should begin with the teacher. If the complaint is not resolved at that level, it can proceed to the department supervisor, Principal, Superintendent, and finally to the full Board.

(cf. 1220 - Citizens' Advisory Committees)

(cf. 1312.3/6161.14 - Library Material Review and Reconsideration)

(cf. 5145.2 - Freedom of Speech/Expression)

(cf. 6144 - Controversial Issues)

(cf. 6161 - Equipment, Books, Materials: Provision/Selection)

Legal Reference: Keyishian v. Board of Regents 385 U.S. 589, 603 (1967)

President's Council, District 25 v. Community School Board No. 25 457 F.2d 289 (1972), cert. denied 409 U.S. 998 (1976)

Minarcini v. Strongsville City School District, 541 F. 2d 577 (6th Cir. 1976).

Board of Education, Island Trees Union Free School District No. 26 v. Pico, 457 U.S. 853 (1982).

Academic Freedom Policy (adopted by Connecticut State Board of Education, 9/9/81).

Connecticut General Statutes

10-238 Petition for hearing by Board of Education.

Policy adopted: 2/25/26

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Request for Reconsideration of Instructional Materials

Title _____

Author _____ Publisher _____

Request initiated by _____

The concerning material was located in or obtained from:

☐ Library ☐ Classroom

If classroom: Grade level _____

Course Name _____

Teacher/Staff _____

The questionable material was:

- ☐ Required of all students in a class.
- ☐ Required supplemental reading.
- ☐ Recommended from an assigned list or staff member.
- ☐ Independently selected by the student.
- ☐ Other. Please specify

The material is best described as a:

- ☐ Print Media
- ☐ Book
- ☐ Periodical/Magazine
- ☐ Other (please specify)

- ☐ Audio Media
- ☐ Music
- ☐ Podcast/Interview
- ☐ Other (please specify)

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- ☐ Visual Media
 - ☐ Video/Online Content
 - ☐ Poster/Artwork
 - ☐ Other (please specify)
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If available, please provide the following details about the material publication date.

- ☐ Title _____
- ☐ Author _____
- ☐ Publication date: _____

Please answer the following questions:

1. Did you read, view, or listen to the entire work? If not, what parts did you examine?

2. In what specific ways do you think this work is inappropriate for students?

3. What have you been told about the instructional purpose of this material?

4. What do you believe is the theme or purpose of this material?

5. What age group would you recommend this material to?

6. Are you aware of the judgment of this work by literary critics and/or professional educators/organizations?

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7. What are the valuable aspects of this material?

8. What do you feel may be the results of student reading, listening to, or viewing this material?

9. What work/material of equal or superior value would you recommend replacing the one in question?

10. What would you like the school to do regarding this book/material?

☐ Do not assign to my child

☐ Withdraw it from circulation

☐ Re-evaluate its use or availability in the school

11. Additional Notes/Comments
