

Pasadena Unified School District
CIS Academy
School Site Council
January 14, 2026
2 P.M.

MINUTES

The meeting was held in person

- I. Welcome / Call to Order/ Bienvenida / Llamada al Orden** Ms. Karen Kobey,
Chair

The meeting was called to order at 2:06 p.m. by Ms. Karen Kobey, Chair.

- II. Minutes/Llamada al Orden Acta (Action Item)** Mrs. Ohlson, Secretary
- *We do not have a quorum, to approve minutes.*

- III. Principal's Update (Budget Update)** Mr. Cross, Principal

- *Mr. Cross began with information on Budget ;general fundsand LCF funds. What will benefit the students ; professional development. How can we identify things we need? ; then bring it to the council and vote.*
- *Mr. Cross then stated we could use multi- funds for individuals to fund the writing room. (Tie into our Math and ELL/Reading goals)*

- IV. Ms. Kobey Let's move on to Safety Plan** **Safety Plan**

- *Mr. Cross stated let's look at the Safety Plan from last year, nothing has been corrected or changed . Names and positions /titles need to be changed*

- *Mr. Cross let us know that he placed CIS school on the list for new cameras. Mr. Cross also stated we could use funds to pay for cameras on the east/west side.*
- *Mr. Cross stated, one thing that I would like input on is having a banner with CIS on our Wilson Building.*
- *Mr. Cross lets look at campus custodial cleaning; What needs to be addressed?*
- *Mr. Cross stated we need to lok at our fire drill protocols. What are we missing? Do we have bags for our safety protocol items?*
- *Mrs.Irma Gutierrez said no we do not have back packs for our safety drills.*
- *Mr. Cross we can use our instant cart money for that use..Please look into getting something ordered and prices..clipboards /pens/water for students/ blue slip papers in order.*
- *Mr. Cross said one thing we need to look at is ramp safety , we put a work order atthe district office.*
- *Mr. Cross mentioned we need to talk to staff on how to create the stdy hall.*
- *Mr. Cross mentioned using funds for conferences and or anything that we can tie into out goals.*
- *Ms. Kobey mentioned having a summer school, Mr. Cross said we need to plan it out and have it approved by the District.*
- *Mr. Cross said a conference would be ideal . Ms Kobey stated that we can look at the conferences for online school,; how to maximize and get ADA . What strategies do other schools use taht we can implement here? Mrs Ohlson stated a conference to know what is expected as far as audits, and paperwork. Mr. Cross this is great we can all get training on best practices for online teaching.*

V. SSC Members and Vacancies

Ms. Kobey, chair

Roll Call

SSC Members Present: **Mr. Cross, Ms. Karen Kobey, Mrs .Ohlson, Mrs. Gutierrez, Mr. J. Love**

Other Guests Present: *Jennifer Pringle,*

Seating of new member

- *What are our current vacancies?*
- *1 parent?*
- *3 teachers(Ms. Kobey , Mr. love, Mrs. Ohlson)*
- *Ms. Kobey stated, are we sending out emails to ask for new members? Mr. Cross stated we will ask around to our parents and see who would like to join and participate and send emails.*

VI. Public Comment/Comentarios del Público

None

- *Mrs. Pringle (None)*

VII. Adjournment (Action Item)

Ms. Karen Kobey

The meeting ended at 3:14 p.m.

Next Meeting: Wednesday, Feb 11, 2026 (online at 2 P.M.)

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