



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

March 16, 2026

Board of Trustees

Julie Duarte, President

Kevin Grizzle, Clerk

Larry Iten, Member

Jared Garewal, Member

Ben Abatti Jr., Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Monday, March 16, 2026

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East 6th Street., Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present Absent

Julie Duarte, President

Kevin Grizzle, Clerk

Larry Iten, Member

Jared Garewal, Member

Ben Abatti Jr., Member

Sydney Trevino, Student Rep.

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE
CLOSED SESSION AGENDA.**

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:

Agency Negotiator: Superintendent; Employee Organization: Holtville Teachers Association.

B) Negotiations with the CSEA Chapter 338 – Pursuant to Government Code Section 3549.1

C) Closed Session in accordance with Government Code section 54957: Public Employee

Discipline/Dismissal/Release

D) Superintendent's Evaluation – Government Code Section 54957

BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – March 16, 2026
AGENDA PAGE 2

5. REPORTABLE CLOSED SESSION ACTIONS:

- 6. RECOGNITIONS – HMS – Mr. Garcia, HHS Boys Wrestling & HHS Girls Soccer – Mr. Arevalo, Mr. Johnston, Ms. Soto**

7. COMMUNICATIONS FROM THE SCHOOL DISTRICT

*Holtville Teachers Association
California School Employees Association
Student Board Member
Governing Board
Assistant Superintendent
Superintendent*

8. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER

JURISDICTION OF THE BOARD. At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

9. CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

A. GENERAL FUNCTION

- 1) Adoption of Minutes: February 17, 2026 Pgs. 3-5
(Supplemental Information)

B. FINANCE AND BUSINESS

- 1) Warrant Orders week beginning 2/19/26 to week ending 3/12/26 Pgs. 7-18
(Supplemental Information)

C. PERSONNEL SERVICES

- 1) Classified Employment Pg. 20
2) Classified Resignation Pg. 21
3) Coaching Employment Pg. 22
4) Coaching Resignation Pg. 23

D. GENERAL BUSINESS

The Board is asked to approve the following items:

- 1) Out-of-State and/or Overnight trips for HHS Sports & FFA Pg. 25
2) HHS Spring Sports Schedules Pgs. 26-34
3) 2025-26 CTEIG Grant Award Notification Pgs. 35
4) IID Special Project Grant Application Pgs. 36-37
5) IID Public Green Space Grant Application Pgs. 38-39
6) Donation of \$1,000 for Finley Field trip account from the Aufmann Family Pg. 40
7) Donation of \$6,380 to the HHS Senior class for Grad Night tix from the Turner Family Pg. 40

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – March 16, 2026
AGENDA PAGE 3**

GENERAL BUSINESS continued

- 8) Placement agreement between HUSD & Western Governors University Pgs.41-47
9) 2026-27 HUSD Calendar Pg. 48
10) HUSD hourly rates for ASES/ELOP/Horizon Tutors, and Leads Pg. 49

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____ - ____

10. PUBLIC HEARING

A Public Hearing regarding the Tentative Agreement between Holtville Unified School District and California School Employees Association and its Holtville Chapter No. 338 to fully resolve limited re-openers for the 2024-25 and 2025-26 school years
Pg. 51

11. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

- A)** *Approve the Tentative Agreement between the Holtville Unified School District and the California School Employees Association and its Holtville Chapter No. 338 to fully resolve limited re-openers for the 2024-25 and 2025-26 school years*

(Mr. Wells) Pg. 53-68

Motion: _____ Second: _____
Preferential Student Vote - Aye: ____ Nay: ____
Ayes: _____ Nays: _____ Vote: ____ - ____

- B)** *Approve the 2024-25 Measure G Bond Audit*

(Mr. Wells) Pgs. 69-77

Motion: _____ Second: _____
Preferential Student Vote - Aye: ____ Nay: ____
Ayes: _____ Nays: _____ Vote: ____ - ____

- C)** *Approve the 2025-26 Second Interim Report*

(Mr. Wells) Pgs. ****

Motion: _____ Second: _____
Preferential Student Vote - Aye: ____ Nay: ____
Ayes: _____ Nays: _____ Vote: ____ - ____

- D)** *Approve Board Resolution 2025/26-005 a Resolution of the Holtville Unified School District Governing Board to No Longer Accept Interdistrict Transfer Pupils Pursuant to the District of Choice Program (Education Code Section 48301)*

(Mr. Ruiz & Mr. Wells)
Pgs.78-79

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: ____ - ____

- E)** *Approve the Side Letter of Agreement between the Holtville Unified School District and the Holtville Teachers Association regarding the one-time donation of sick leave to David Avila, a permanent certificated employee of the District*

(Mr. Ruiz) Pgs. 80-82

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: ____ - ____

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – March 16, 2026
AGENDA PAGE 4**

12. FUTURE BOARD MEETING DATE

Monday, April 20, 2026, is the next Regular Board Meeting

13. ADJOURNMENT

14. CLOSED SESSION if needed

A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:

Agency Negotiator: Superintendent; Employee Organization: Holtville Teachers Association.

B) Negotiations with the CSEA Chapter 338 – Pursuant to Government Code Section 3549.1

*C) Closed Session in accordance with Government Code section 54957: Public Employee
Discipline/Dismissal/Release*

D) Superintendent's Evaluation – Government Code Section 54957

15. REPORTABLE CLOSED SESSION ACTIONS:

16. ADJOURNMENT

****** A copy is available at the District Office and online www.husd.net**

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

CONSENT AGENDA

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Regular Board Meeting
Minutes – February 17, 2026**

{Page 1 of 3}

The Board of Trustees of the Holtville Unified School District met in a Regular Session on February 17, 2026, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:01 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Julie Duarte, President; Kevin Grizzle, Clerk; Jared Garewal, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: Larry Iten, Member; Ben Abatti Jr., Member; Sydney Trevino, Student Rep.

MODIFICATION OF THE AGENDA: Correction on Item 10, the year should be 2025-26

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency Negotiator: Superintendent; Employee Organization: Holtville Teachers Association.

B) Negotiations with the CSEA Chapter 338 – Pursuant to Government Code Section 3549.1

C) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

REPORT OF CLOSED SESSION In: 5:04 p.m. **Out:** 6:09 p.m.

The Governing Board in closed session by unanimous vote took action to send non-reelection notices to the following certificated employees: 2526314, 2526308, 2526210, 2526306, 2526297, 2526236, 2526259, 2526279

RECOGNITIONS

Mr. Drye recognized 3 students from Freedom Academy and 1 student from Sam Webb for their academic progress, leadership and dedication: Alexander Ontiveros, Brianna Ontiveros, Diego Arias, and Robert Soto.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.

Nothing

COMMUNICATION FROM THE SCHOOL DISTRICT

HTA – Ms. Arias looks forward to successful bargaining negotiations.

CSEA – Mr. Castro thanked them for the TA that was agreed on. He said that Chapter 338 will meet and vote next month and bring back the final result.

Mr. Wells – handed out the monthly business brief. It included the most recent cash balances and the monthly rate of return of 3.58%. The total cash balances of \$22,359,153 at the end of December and \$25,284,308 for the end of January. There was a pause in the TK/Kinder sitework due to engineering study/report. The completion of the project is still targeted for June 2026.

CONSENT AGENDA

GENERAL FUNCTIONS

Moved by Trustee Grizzle, Seconded by Trustee Garewal to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of Minutes: January 20, 2026. FINANCE AND BUSINESS – Warrant orders week beginning 1/22/26 to week ending 2/12/26. PERSONNEL SERVICES – Classified Employment of Ashley Lopez Fernandez, Paraprofessional. Certificated Resignation of James Anderholt, Teacher (HHS), 6/5/26. Classified resignations of Rafael Lopez, PE Paraprofessional (HHS), 2/27/26; Karolina Lopez, School Secretary (HHS), 2/6/26; Yeeni Guzman, Bus Driver/Custodian, 2/18/26. GENERAL BUSINESS – 2025-26 School Plan for Student Achievement (SPSA) for HMS. Out-of-State and/or Overnight trips for HHS Sports. 2025-26 Ag. Career Technical Education Incentive Grant Award Notification. 2025-26 Comprehensive School Safety Plan. 2025-26 School Accountability Report Card for each school site. 2026-27 Home-to-School Transportation Plan. MOU between HUSD & Good Sports Plus Ltd, dba Arc. Donation of a clarinet stand for HMS band. All approved by unanimous votes, Ayes: 3, Nays: 0. Vote: 3-0.

INFORMATION ITEMS

Mr. Velasquez presented a PowerPoint on the 2025-26 LCAP Mid-Year Report. It included a background on the LCAP, and an explanation for each of the 4 Goals with measuring and reporting results. The presentation also included the actions and expenditures for the 4 Goals.

ACTION/DISCUSSION ITEMS

Moved by Trustee Garewal, Seconded by Trustee Grizzle to approve the 2024-25 Annual Audit. Mr. Wells presented a PowerPoint on the audit report. It described what is included in the report as well as the primary component and analysis. Some highlights of basic financials and notes included the statement of net position= \$20,460,949, and a balance sheet with total balances by fund. The report also included cash and investments and capital/lease assets. For the first time in several years there was a finding. The ASB internal controls at HHS had PO requirements that were not met as well as cash accounting procedures that were not met in a timely manner. Passed by unanimous votes Ayes: 3, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee Garewal to approve the Certification of Corrective Action for the 2024-25 Annual Audit. Mr. Wells explained that corrective actions were taken for the findings of the audit. They were included in the agenda packet. Passed by unanimous votes Ayes: 3, Nays: 0. Moved by Trustee Garewal,

**Holtville Unified School District
Regular Board Meeting
Minutes – February 17, 2026**

{Page 3 of 3}

ACTION/DISCUSSION continued

Seconded by Trustee Grizzle to approve the Wilkinson Hadley King bid for financial audit services for the 2025-26, 2026-27, and 2027-28 fiscal years. The firm has provided audit services for years; this is an extension of the contract. Passed by unanimous votes Ayes: 3, Nays: 0.

FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, March 16, 2026

ADJOURNMENT

The meeting adjourned at 6:50 p.m.

**Kevin Grizzle, Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Register 000389 - 02/19/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000389, Dated 02/19/2026					
26360620	403.11	Printed	010		A T & T (000008/2)
26360621	132.00	Printed	010		AKESO OCCUPATIONAL HEALTH (001026/3)
26360622	4,594.30	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26360623	4,773.80	Printed	010		C. R. and R. INCORPORATED (000070/3)
26360624	1,816.17	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
26360625	59.25	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26360626	2,400.48	Printed	010		CITY OF HOLTVILLE (000102/1)
26360627	2,000.00	Printed	010		CITYSPAN TECHNOLOGIES (000103/3)
26360628	585.00	Printed	130		D STELLA HEALTH BAKERY & MORE (001219/1)
26360629	60.00	Printed	010		David West (000758/1)
26360630	1,134.00	Printed	010		DAVID WEST INSURANCE (000121/1)
26360631	115.50	Printed	010		DEL SOL MARKET (000125/1)
26360632	86.40	Printed	130		FBC OF HENDERSON LLC (000154/3)
26360633	606.42	Printed	010		FERGUSON ENTERPRISES INC (000156/2)
26360634	697.95	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
26360635	25,000.00	Printed	210		FTL ENGINEERING (001480/1)
26360636	3,010.62	Printed	130		GOLD STAR FOODS, INC (001163/2)
26360637	2,982.46	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26360638	125.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
26360639	529.92	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26360640	529.93	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26360641	1,495.49	Printed	010		HOME DEPOT Dept. 32-2152430579 (000203/2)
26360642	7,568.50	Printed	010		IMPERIAL COUNTY OFFICE OF ED (000218/1)
26360643	585.57	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
26360644	97.00	Printed	010		MECHANICS BANK HOLTVILLE BRANCH (000321/1)
26360645	182.59	Printed	010		QUILL CORP (000318/1)
26360646	422.59	Printed	010		REXEL ESD (000329/2)
26360647	7,743.88	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26360648	1,651.00	Printed	010		SISC II Life Ins (000474/1)
26360649	13,465.00	Printed	010		SISC III (000473/1)
26360650	213,428.48	Printed	010		SISC III- INS (000361/1)
26360651	184.15	Printed	010		SOTO, KARLA (001451/1)
26360652	8,223.00	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
26360653	234.00	Printed	010		U S POSTMASTER (000621/1)
26360654	11,985.40	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 02/19/2026, Filtered by (Source = A, Pay To = N,
Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

Page 24 of 74

Register 000389 - 02/19/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000389, Dated 02/19/2026 (continued)

318,908.96	Number of Items	35	Totals for Register 000389		
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Org Summary

Holtville Unified School District

Check #	26360620 through	26360654	Total Count	35	\$318,908.96
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Register 000390 - 02/26/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000390, Dated 02/26/2026

26361728	2,833.71	Printed	010		A T & T (000008/2)
26361729	300.73	Printed	010		A1 GOLF CARS (000009/2)
26361730	7,745.57	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26361731	751.64	Printed	010		AUTO ZONE (000049/1)
26361732	1,667.05	Printed	010		CALIBER SCREENING (000075/1)
26361733	594.62	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26361734	2,310.73	Printed	010		COASTAL SUPPLY CO, INC (001225/1)
26361735	325.00	Printed	010		COSTCO MEMBERSHIP (000110/2)
26361736	366.76	Printed	010		D LUPITAS RESTAURANT (000119/1)
26361737	79.48	Printed	010		D LUPITAS RESTAURANT (000119/1)
26361738	63.62	Printed	010		D LUPITAS RESTAURANT (000119/1)
26361739	110.84	Printed	010		D LUPITAS RESTAURANT (000119/1)
26361740	1,657.50	Printed	130		D STELLA HEALTH BAKERY & MORE (001219/1)
26361741	241.00	Printed	010		DEF PRODUCTS, LLC (001175/1)
26361742	138.99	Printed	010		DELL MARKETING LP (000126/1)
26361743	241.00	Printed	010		Department of Justice Accounting Office (000130/1)
26361744	2,499.00	Printed	010		FlashTiming, LLC (001481/1)
26361745	782.81	Printed	010		GAS COMPANY (000172/1)
26361746	928.82	Printed	010		GEORGES PIZZA (000177/1)
26361747	853.75	Printed	130		GOLD STAR FOODS, INC (001163/2)
26361748	11.84	Printed	010		GONZALES, HECTOR (000780/2)
26361749	1,050.00	Printed	010		GONZALES, JOSE (001367/1)
26361750	1,709.99	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26361751	297.00	Printed	010		IMAGINE LEARNING LOCKBOX 880670 (000213/5)
26361752	34,508.62	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
26361753	10,300.00	Printed	010		IMPERIAL VALLEY COLLEGE (000665/1)
26361754	38.96	Printed	010		INTERSTATE BILLING SERVICE (001051/2)
26361755	5,250.48	Printed	010		ISOLVED BENEFIT SERVICES (000234/2)
26361756	749.99	Printed	010		KC AUTO SERVICE LLC (001368/1)
26361757	2,734.10	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
26361758	2,485.80	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
26361759	915.00	Printed	010		MEDIC FIRST (000700/4)
26361760	111.95	Printed	010		ORTIZ,XOCHITL (000528/1)
26361761	44.95	Printed	010		PIZANO, NADIA (000993/1)
26361762	400.61	Printed	010		Primo Brands BlueTriton Brands Inc (001388/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 02/26/2026, Filtered by (Source = A, Pay To = N,
Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000390 - 02/26/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000390, Dated 02/26/2026 (continued)

26361763	275.64	Printed	010		Primo Brands BlueTriton Brands Inc (001388/1)
26361764	13.49	Printed	010		Primo Brands BlueTriton Brands Inc (001388/1)
26361765	1,006.91	Printed	010		R S D (000320/1)
26361766	74.52	Printed	010		ROMANS WATER (000331/1)
26361767	245.00	Printed	010		ROTO ROOTER OF IMPERIAL COUNTY (000332/1)
26361768	255.25	Printed	010		RUIZ,CELSO (000576/1)
26361769	136.40	Printed	010		RUSH STREET SUPPLY INC (001228/1)
26361770	2,734.73	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26361771	619.56	Printed	010		SUPER DUPER INC (000644/1)
26361772	5,184.51	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
26361773	664.07	Printed	010		UNFIRST CORPORATION (000727/2)

96,311.99

Number of Items

46 Totals for Register 000390

Org Summary

Holtville Unified School District

Check #	26361728 through	26361773	Total Count	46	\$96,311.99
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Register 000391 - 03/05/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000391, Dated 03/05/2026

26362862	175.36	Printed	010		A T & T (000008/2)
26362863	7,102.88	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26362864	196.46	Printed	010		AREVALO, ANTHONY (000508/1)
26362865	284.79	Printed	010		AUTO ZONE (000049/1)
26362866	3,000.00	Printed	010		Blanca Aguirre-Tolpezninkas (001160/1)
26362867	272.10	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26362868	792.19	Printed	010		CARDMEMBER SERVICES (000322/2)
26362869	375.00	Printed	010		CENTRAL UNION HIGH BASEBALL (000614/3)
26362870	841.26	Printed	010		COASTAL SUPPLY CO, INC (001225/1)
26362871	2,928.65	Printed	010		D LUPITAS RESTAURANT (000119/1)
26362872	669.13	Printed	010		D LUPITAS RESTAURANT (000119/1)
26362873	550.00	Printed	010		DEVRON GRAY (001333/1)
26362874	100.80	Printed	130		FBC OF HENDERSON LLC (000154/3)
26362875	274.77	Printed	010		GEORGES PIZZA (000177/1)
26362876	1,641.43	Printed	130		GOLD STAR FOODS, INC (001163/2)
26362877	225.00	Printed	010		Granite Hills High School (000186/5)
26362878	475.00	Printed	010		HILLTOP HIGH SCHOOL (000382/4)
26362879	1,842.55	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26362880	1,343.64	Printed	010		HOUGHTON MIFFLIN HARCOURT (000205/1)
26362881	300.00	Printed	010		IMPERIAL COUNTY BEHAVIORAL (000216/1)
26362882	41.80	Printed	010		JOSE CHABOYA (000497/1)
26362883	991.80	Printed	010		KAZ-BRO'S DESIGN SHOP (001447/1)
26362884	554.11	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
26362885	2,743.06	Printed	010		MCCLURE, RICHARD (000799/1)
26362886	172.98	Printed	010		MODEL 1 COMMERICAL VEHICLES (001254/3)
26362887	400.00	Printed	010		PITNEY BOWES BANK INC PURCHASE POWER (000308/2)
26362888	81.95	Printed	010		PIZANO, NADIA (000993/1)
26362889	8,800.00	Printed	210		PRECISION INSPECTIONS INC (001147/2)
26362890	277.79	Printed	010		Primo Brands BlueTriton Brands Inc (001388/1)
26362891	11,068.33	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26362892	288.50	Printed	010		SOTO, KARLA (001451/1)
26362893	5,808.42	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
26362894	335.25	Printed	010		UNFIRST CORPORATION (000727/2)
26362895	500.00	Printed	010		VALHALLA HIGH SCHOOL (000186/8)
26362896	864.18	Printed	010		Velazquez, Gerardo (000795/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 03/05/2026, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000391 - 03/05/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000391, Dated 03/05/2026 (continued)

26362897	2,796.64	Printed	010		Verizon Wireless Services LLC (000422/1)
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59,115.82	Number of Items	36	Totals for Register 000391
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Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 03/05/2026, Filtered by (Source = A, Pay To = N,
Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California
Page 24 of 74

030 - Holtville Unified School District

Generated for Jordi Garcia (JORDI.GARCIA), Mar 4 2026 2:35PM

Org Summary

Holtville Unified School District

Check #	26362862	through	26362897	Total Count	36	\$59,115.82
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Register 000392 - 03/12/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000392, Dated 03/12/2026					
26363704	20.78	Printed	010		ACADEMI AWARDS (001484/1)
26363705	5,005.12	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26363706	50.00	Printed	010		ANTUNEZ AUTO BODY PARTS (000033/1)
26363707	5.93	Printed	010		AUTO ZONE (000049/1)
26363708	973.86	Printed	010		BAKER DISTRIBUTING COMPANY (000053/1)
26363709	1,980.00	Printed	010		BOOST COLLABORATIVE (000065/1)
26363710	1,816.17	Printed	010		CALIFORNIA SCHOOLS VEB (000083/1)
26363711	149.30	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26363712	11,799.25	Printed	010		CARDMEMBER SERVICES (000322/2)
26363713	375.00	Printed	010		CENTRAL UNION HIGH (000614/3)
26363714	720.00	Printed	010		City of El Centro (000939/1)
26363715	3,000.59	Printed	010		CITY OF HOLTVILLE (000102/1)
26363716	9,500.00	Printed	010		COLBI TECHNOLOGIES, INC (000949/2)
26363717	60.00	Printed	010		David West (000758/1)
26363718	1,140.00	Printed	010		DAVID WEST INSURANCE (000121/1)
26363719	7,804.19	Printed	010		ENTERPRISE FM TRUST (000767/1)
26363720	102,600.00	Printed	210		ESR Construction (000864/1)
26363721	307,800.00	Printed	210		ESR Construction (000864/1)
26363722	900.24	Printed	010		FERGUSON ENTERPRISES INC (000156/3)
26363723	777.75	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
26363724	1,484.17	Printed	010		Follet Higher Ed IVC BK StoreNo.654 MA6549935769 (000161/2)
26363725	99.00	Printed	010		FORENSIC DRUG TESTING (000162/1)
26363726	293.09	Printed	010		GEORGES PIZZA (000177/1)
26363727	250.00	Printed	010		HANSEN,JULIE (000524/2)
26363728	1,521.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
26363729	105.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
26363730	1,318.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
26363731	69.58	Printed	010		INTERSTATE BILLING SERVICE (001051/2)
26363732	527.00	Printed	010		INVICTA PCS LLC (001326/1)
26363733	615.00	Printed	010		Jack Schreder & Associates (000824/2)
26363734	442.13	Printed	010		JOHNSON CONTROLS FIRE (000484/1)
26363735	405.90	Printed	010		JOHNSTON, CARL J (000533/1)
26363736	21.53	Printed	010		JOSE CHABOYA (000497/1)
26363737	9,260.00	Printed	210		LANDMARK CONSULTANTS, INC (000717/1)
26363738	910.00	Printed	010		Law Offices Arthur Palkowitz (001116/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 03/12/2026, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

Page 27 of 84

Register 000392 - 03/12/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000392, Dated 03/12/2026 (continued)

26363739	504.27	Printed	010		LETTERMAN & BROS (001485/1)
26363740	1,011.92	Printed	010		MANGE, MARCI (000553/1)
26363741	300.00	Printed	010		MCF (000002/4)
26363742	14.56	Printed	010		MENDEZ, MARINA (001349/1)
26363743	6,088.00	Printed	110		ROSETTA STONE LTD. (000742/2)
26363744	365.00	Printed	010		ROTO ROOTER OF IMPERIAL COUNTY (000332/1)
26363745	1,651.00	Printed	010		SISC II Life Ins (000474/1)
26363746	14,865.00	Printed	010		SISC III (000473/1)
26363747	216,461.94	Printed	010		SISC III- INS (000361/1)
26363748	100.67	Printed	010		Tommys Screen Printing (000395/1)
26363749	332.25	Printed	010		UNFIRST CORPORATION (000727/2)
26363750	1,215.45	Printed	010		UNITED CANVAS & SLING, INC (001469/2)
26363751	304.08	Printed	010		Verizon Wireless Services LLC (000422/1)
26363752	24,752.91	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)
26363753	307.65	Printed	010		W.W. NORTON & COMPANY, INC (001483/2)
26363754	1,286.77	Printed	010		WATER TREATMENT SERVICES (000483/1)
26363755	11,280.00	Printed	010		WILKINSON HADLEY KING and CO L (000436/1)

754,641.05

Number of Items

52 Totals for Register 000392

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 03/12/2026, Filtered by (Source = A, Pay To = N,
Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

Page 28 of 84

030 - Holtville Unified School District

Generated for Jordi Garcia (JORDI.GARCIA), Mar 11 2026 2:20PM

Org Summary

Holtville Unified School District

Check #	26363704 through	26363755 Total Count	52	\$754,641.05
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HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT FOR 2025/26
DATE: MARCH 16, 2026

The Board is requested to approve the following Classified Employment for 2025-26 SY:

- | | |
|-----------------------|------------------------|
| 1. Salvador Montes | PE Assistant (HHS) |
| 2. Brenda Castillo | Bus Driver/Custodian |
| 3. Elizabeth Camarena | School Secretary (HHS) |
| 4. Roxana Matus | Cafeteria Worker II |
| 5. Karinna Rosales | Cafeteria Worker II |
| 6. Kimberly Garcia | Cafeteria Cook |

MEMORANDUM

TO: BARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED RESIGNATIONS
DATE: MARCH 16, 2026

The Board is requested to accept the following Classified Resignations:

1. Nathan Ramos	Maintenance III Worker	3/16/26
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MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING/EXTRA DUTY EMPLOYMENT
DATE: MARCH 16, 2026

The Board is requested to accept the following Coaching/Extra Duty Employment:

Antonio Ramos	Head Boys Volleyball	\$5,253
Gerardo Cazares	Assistant Volleyball	\$3,283
Chad VanAcker	Head Boys Golf	\$5,253
John Reschert	Volunteer Assistant	-----
Devron Gray	Head Girls Track & Field	\$5,253
Tyler Bennett	Head Boys Track & Field	\$5,253
Micah Harrison	Assistant Boys Track & Field	\$3,283
Omar Quevedo	Assistant Girls Track & Field	\$3,283
Luis Rodriguez	Assistant Track & Field Volunteer	-----
Richard McClure	Head Swim Coach	\$2,626
Aimee Montes	Assistant Swim Coach	\$2,626
George McClure	Head Boys Tennis	\$5,253
Jonathan Ayon	Head Baseball Coach Varsity	\$5,253
Jonathan Ruiz	Assistant Baseball JV	\$3,283
Timothy DeLeon	Assistant Baseball JV	\$3,283
Jakob Trujillo	Volunteer Assistant Baseball	-----
Michael Trujillo	Volunteer Assistant Baseball	-----
German Rodriguez	Volunteer Assistant Baseball	-----
Luis Gonzalez	Head Softball	\$5,253
Zacharius Soto	Assistant Softball JV	\$3,283
Alessandra Banuelos	Assistant Softball Varsity	\$3,283

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING/EXTRA DUTY RESIGNATIONS
DATE: MARCH 16, 2026

The Board is requested to accept the following Coaching/Extra Duty Resignation:

1. Oscar Gonzalez HHS Boys Soccer Coach

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OUT OF STATE AND/OR OVERNIGHT TRIPS
DATE: FEBRUARY 16, 2026

The Board is requested to approve the following Out of State and/or Overnight Trips:

1. HHS Baseball to San Luis, AZ on 3/10/26
2. HHS Track to Arcadia Invitational in Los Angeles, CA 4/10/26-4/11/26
3. HHS Track to CIF State at Buchanan High School in Clovis, CA 5/27/26-5/30/26
4. HHS Boys Golf to CIF at Steele Canyon Golf Club in Jamul, CA 5/17/26-5/18/26
5. FFA to Ontario, CA for FFA State Conference 3/21/26-3/24/26

Holtville Track & Field Schedule 2026

Date	Day	Opponent	Level	Location	Start Time	Departure Time	Transportation Vans or Bus
2-28	Saturday	Elmer Runge Invitational	V	University City	8:30 AM	5:30 AM	3 vans
3-7	Saturday	69th Ann. Desert Classic Relays	V	SHS	9:30 AM	7:30 AM	1 Bus, 1 Van
3-12	Thursday	Imperial HS *	JV/V	IHS	3:30 PM	2:00 PM	1 Bus, 1 Van
3-19	Thursday	Brawley HS *	JV/V	BUHS	3:30 PM	2:00 PM	1 Bus, 1 van
3-26	Thursday	Southwest HS *	JV/V	SHS	3:30 PM	2:00 PM	1 Bus, 1 van
3-28	Saturday	Small School Invitational- Murrieta	JV/V	MHS	9:30 AM	2:00 PM	1 Bus, 1 van
4-2	Thursday	Calexico HS *	JV/V	CHS	4:00 PM	2:00 PM	1 Bus, 1 van
4-11	Saturday	Arcadia Invitational	V	Arcadia HS			1 van
4-16	Thursday	Calipatria HS & Vincent Mem. *	JV/V	CUHS	4:00 PM	2:00 PM	1 Bus, 1 van
4-21	Tuesday	Palo Verde HS *	JV/V	PVHS	4:00 PM	2:00 PM	1 Bus, 1 van
4-30	Thursday	Central HS *	JV/V	CUHS	4:00 PM	2:00 PM	1 Bus, 1 van
5-5	Tuesday	IVL Prelims	V	CUHS	4:00 PM	2:00 PM	1 Bus, 1 van
5-7	Thursday	IVL Finals	V	SHS	4:00 PM	2:00 PM	1 Bus, 1 van
5-16	Saturday	CIFSDS D3	V	Valley Center HS	TBD	TBD	3 Vans or 1 Bus

* = League Meet

Last Modified: Feb. 26, 2026

Holtville Swim Schedule 2026

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>	Departure Time	Transportation Vans or Bus
3-10	Tuesday	Calexico/ Southwest / Vincent Memorial	Varsity	ECAC	4:00 PM	2:30 PM	1 BUS
3-14	Saturday	<i>Sun Devil Invitational</i>	Varsity	<i>Mt. Carmel</i>	8:30 AM	5:00 AM	1 BUS
3-19	Thursday	Imperial/ Vicnent Memorial	Varsity	ECAC	4:00 PM	2:30 PM	1 BUS
3-21-2026	Saturday	<i>Ben Hedberg Invitational</i>	Varsity	<i>Granite Hills</i>	9:00 AM	5:00 PM	1 BUS
3-24-2026	Tuesday	Brawley / Calipat/ Vincent Memorial	Varsity	Calipat	3:00 PM	2:15 PM	1 BUS
3/30	Monday	Palo Verde/ Southwest* / Vincent Memorial	Varsity	ECAC	4:00 PM	2:30 PM	1 BUS
4-2	Thursday	Palo Verde / Vincent Memorial*	Varsity	Palo Verde	4:00 PM	12:30 PM	1 BUS
4-14	Tuesday	Calexico / Vincent Memorial*	Varsity	CHS	4:00 PM	2:30 PM	1 BUS
4-16	Thursday	Central / Vincent Memorial *	Varsity	ECAC	4:00 PM	2:30 PM	1 BUS
4/21	Tuesday	Brawley/ Calipat / Vincent Memorial *	Varsity	ECAC	4:00 PM	2:30 PM	1 BUS
4-23	Thursday	Imperial / Vincent Memorial *	Varsity	ECAC	4:00 PM	2:30 PM	1 BUS
4-30	Friday	IVL Finals	Varsity	ECAC	4:00 PM	2:30 PM	1 BUS
		* = League					

Last Modified: Feb. 26, 2026

Holtville Boys Tennis Schedule 2026

Date	Day	Opponent	Level	Location	Start Time	Departure Time	Transportation Vans or Bus	Notes:
2-17	Tuesday	Calexico HS-	JV/V	Away-	3:30 PM			Scrimmage
2-19	Thursday	Central Union HS-	JV/V	Away-	3:30 PM			
2-25	Wednesday	Southwest HS*	JV/V	Home	3:30 PM			
2-28	Saturday	First Serve Tournament	V	Vahalla-				
3-2	Monday	Brawley*	JV/V	Away	4:00 PM			
3-4	Wednesday	Central*	JV/V	Away	4:00 PM			
3-5	Thursday	Gompers-	V	Away				
3-7	Saturday	First Serve Tournament	V	Canyon Hills-				
3-9	Monday	Calexico HS*	JV/V	Home	4:00 PM			
3-11	Wednesday	Imperial*	JV/V	Home	4:00 PM			
3-16	Monday	Vincent Memorial*	JV/V	Home	4:00 PM			VM Home match @ HV
3-17	Tuesday	Canyon Hills	JV/V	Away				
3-18	Wednesday	BYE	JV/V	-	4:00 PM			
3-23	Monday	Southwest HS *	JV/V	Away	4:00 PM			
3-25	Wednesday	Brawley HS*	JV/V	Home	4:00 PM			
3-26	Thursday	Canyon Hills	V	Canyon Hills				
3-30	Monday	Central HS*	JV/V	Home	4:00 PM			
4-1	Wednesday	Calexico HS	JV/V	Away	4:00 PM			
4-13	Monday	Imperial*	JV/V	Home	4:00 PM			IMP Home match @ HV
4-15	Wednesday	Vincent Memorial*	JV/V	SHS	4:00 PM			
4-22	Wednesday	IVL Prelims	V	CUHS	10:00 AM			
4-23	Thursday	IVL Finals	V	CUHS	10:00 AM			
4-28	Tuesday	CIF Team Starts	V	TBA	TBA			
5-4	Monday	CIF Individuals Starts	V	TBA	TBA			

*= League Match

Last Modified:

Feb. 26, 2026

Holtville Boys Golf Schedule 2026

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>	<u>Departure Time</u>	<u>Transportation Vans or Bus</u>
2/23/2026	Monday	Antelope HS	V	Coyote Wash, Welton AZ.	1:00:00 PM (AZ)	9:00 AM	4 VAN
2/26/2026	Thursday	Borego HS	V	The Springs, Rancho Mirage	3:30 PM	12:00 PM	4 VAN
2/27/2026	Friday	Antelope HS	V	BWCC	1:00 PM		4 VAN
3/3/2026	Tuesday	Brawley HS	V	Del Rio CC	2:00 PM	12:00 PM	4 VAN
3/17/2026	Tuesday	Borego HS	V	BWCC	2:00 PM	11:57 AM	1 VAN
3/18/2026	Wednesday	Tommy Angulo Classic Tourney	JV	BWCC	12:00 PM	10:00 AM	1 VAN
3/19/2026	Thursday	Borego HS	V	The Springs at Borrego	3:30 PM	11:57 AM	1 VAN
3/20/2026	Friday	Central Union HS	V	BWCC	1:00 PM	11:00 AM	1 VAN
3/24/2026	Tuesday	Imperial HS *	V	Del Rio CC	1:00 PM	10:45 AM	1 VAN
3/26/2026	Thursday	Brawley HS *	V	BWCC	2:00 PM	11:57 AM	1 VAN
3/30/2026	Monday	Vincent Memorial *	V	Rio Bend GC	2:00 PM	11:30 AM	1 VAN
3/31/2026	Tuesday	Southwest HS *	V	BWCC	10:00 AM/ 1:00 PM	8:30 AM	1 VAN
4/1/2026	Wednesday	Patty Brown JV Tourney	JV	Desert Trails GC, EC	12:00 PM	9:45 AM	1 VAN
4/2/2026	Thursday	Central Union HS *	V	Las Barrancas, Yuma AZ.	TBD (AZ)		1 VAN
4/14/2026	Tuesday	Palo Verde HS *	V	Blythe Municipal GC	1:30 PM	10:00 AM	1 VAN
4/15/2026	Wednesday	Patty Brown JV Tourney	JV	Desert Trails GC, EC	12:00 PM	9:45 AM	1 VAN
4/16/2026	Thursday	Imperial HS *	V	BWCC	1:00 PM	10:45 AM	1 VAN
4/21/2026	Tuesday	Brawley HS *	V	Del Rio CC	1:30 PM	11:00 AM	1 VAN
4/22/2026	Wednesday	Patty Brown JV Tourney	JV	Desert Trails GC, EC	12:00 PM	9:45 AM	1 VAN
4/23/2026	Thursday	Bye					
4/24/2026	Friday	Vincent Memorial *	V	BWCC	2:00 PM	11:45 AM	1 VAN
4/28/2026	Tuesday	Central Union HS *	V	BWCC	1:00 PM	11:00 AM	1 VAN
4/30/2026	Thursday	Palo Verde HS *	V	BWCC	12:00 PM	10:00 AM	1 VAN
5/4/2026	Monday	IVL Qualifiers @ PV	V	Blythe Municipal GC	1:00 PM	10:30 AM	1 VAN

Holtville Boys Volleyball Schedule 2026

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>	Departure Time	Transportation Vans or Bus	Notes:
3-5	Thursday	Imperial	Varsity	Imperial	6:00 PM			
3-10	Tuesday	Southwest	Varsity	Southwest	6:00 PM			
3/12	Thursday	Southwest	Varsity	HHS	5:30 PM			
3-17	Tuesday	Central	Varsity	Central	6:00 PM			
3-19	Thursday	Imperial	Varsity	HHS	5:30 PM			
3-23	Monday	Calexico Mission*	Varsity	Calexico Mission	TBD			
3-25	Wednesday	Vincent Memorial*	Varsity	HHS	5:30 PM			
3-31	Tuesday	Bye	Varsity					
4/2	Thursday	Brawley*	Varsity	Brawley	6:00 PM			
4-13	Monday	West Shores*	Varsity	HHS	5:30 PM			
4/15	Wednesday	Calexico Mission*	Varsity	HHS	TBD			
4/21	Tuesday	Vincent Memorial*	Varsity	VMCHS	6:00 PM			
4/23	Thursday	LMEC	Varsity	LMEC	4:30 PM			
4/27	Monday	Brawley*	Varsity	HHS	5:30 PM			
4/29	Wednesday	West Shores*	Varsity	West Shores	4:00 PM			
		* = League						

Baseball

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>	Departure Time	Transportation Vans or Bus	Notes:
2/25/26	Wednesday	Chula Vista (Tourney)	Varsity	Chula Vista	3:00 PM			
2/26/26	Thursday	Morse (Tourney)	JV	Morse	3:00 PM			
2/27/26	Friday	Kearny (Tourney)	Varsity	HHS	5:00 PM			
3/2	Monday	Castle Park (Tourney)	Varsity	Castle Park	7:00 PM			
3/3	Tuesday	Kearny (Tourney?)	JV	Keamey	3:00 PM			
3/4	Wednesday	Mar Vista (Tourney)	Varsity	Mar Vista	3:00:00 PM			
3/5	Thursday	Hoover (Tourney)	Varsity	HHS	7:00:00 PM			
3/6	Friday	Chula Vista (Tourney?)	JV	Chula Vista	3:00:00 PM			
3/7	Saturday	TBD	Varsity	TBD	TBD			Championship
3/10	Tuesday	Calexico	JV	Calexico	4:00 PM			
3/10	Tuesday	San Luis	Varsity	San Luis	3:00 PM			* Get district approval
3/12	Thursday	Mt Empire	Varsity	HHS	5:00 PM			
3-17	Tuesday	Palo Verde*	JV/Varsity	HHS	4/7pm			
3/19	Thursday	Sumerton	JV/Varsity	HHS	3/7pm			
3-20	Friday	Palo Verde*	JV/Varsity	PV	4/7pm			
3-24	Tuesday	Oceanside	Varsity	Oceanside	3:30 PM			
3-26	Thursday	SDA	Varsity	SDA	3:30 PM			
3-31	Tuesday	Needles	Varsity	HHS	1:00 PM			
4-2	Thursday	Gila Ridge	JV/Varsity	HHS	3/6pm			
4-7	Tuesday	Needles	Varsity	Needles	3:00 PM			
4-14	Tuesday	Southwest*	JV/Varsity	HHS	4/7pm			
4-17	Friday	Southwest *	JV/Varsity	Southwest	4/7pm			
4-21	Tuesday	Brawley*	JV/Varsity	HHS	4/7pm			
4/24/26	Friday	Brawley*	JV/Varsity	Brawley	4/7pm			

4-28	Tuesday	Central*	JV/Varsity	HHS	4/7pm			
5/1	Friday	Central*	JV/Varsity	Central	4/7pm			
5/5/26	Tuesday	Calexico*	JV/Varsity	Calexico	4/7pm			
5/8/26	Friday	Calexico*	JV/Varsity	HHS	4/7pm			
5/12/26	Tuesday	Imperial*	JV/Varsity	Imperial	4/7pm			
5/14/26	Thursday	Imperial*	JV/Varsity	HHS	4/7pm			
		* = League						

Last Modified: Feb. 26, 2026

Holtville Softball Schedule 2026

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>	Departure Time	Transportation Vans or Bus
2/20/2026	Friday	Calexico HS	✓	CHS	6:30 PM		
2/23/2026	Monday	Slugger Madness Tourney vs.- San Diego	✓	Home	3:00 PM		
2/26/2026	Thursday	Esccondido HS	✓	Esccondido HS	3:30 PM		
2/27/2026	Friday	Slugger Madness Tourney vs.- Bay Front Charter	✓	Home	3:00 PM		
3/2/2026	Monday	Slugger Madness Tourney vs.- Chula Vista	✓	Chula Vista HS	3:00 PM		
3/5/2026	Thursday	Slugger Madness Tourney vs.- La Jolla HS	✓	La Jolla HS	3:00 PM		
3/10/2026	Tuesday	Borrego Springs HS	V	HHS	3:30 PM		
3/12/2026	Thursday	Hilltop Tournament vs. Hilltop	V	Hilltop HS	3:00 PM		
3/12/2026	Thursday	Central HS	JV	SHS JV Field	3:00 PM		
3/13/2026	Friday	Brawley HS	JV	SHS Varsity Field	3:00 PM		
3/14/2025	Saturday	Southwest HS	JV	SHS Varsity Field	9:00 AM		
3/14/2025	Saturday	Imperial HS	JV	SHS Varsity Field	11:00 AM		
3/14/2026	Saturday	Hilltop Tournament vs. Ramona HS	V	Hilltop HS	11:30 AM		
3/14/2026	Saturday	Hilltop Tournament vs. Eastlake HS	V	Hilltop HS	3:00 PM		
3/19/2026	Thursday	Hilltop Tournament vs. Helix HS	V	Helix HS	3:30 PM		
3/21/2026	Saturday	Bayfront Charter	V	Bayfront Charter	11:30 AM		
3/24/2026	Tuesday	Palo Verde HS*	JV/ V	Palo Verde HS	4:00 PM/ 6:30 PM		
3/27/2026	Friday	Palo Verde HS*	JV/ V	Home	4:00 PM/ 6:30 PM		
3/30/2026	Monday	Calipatria HS	JV/ V	Calipatria HS	4:00 PM/ 6:00 PM		
4/2/2026	Thursday	Calipatria HS	JV/ V	Home	4:00 PM/ 6:00 PM		
4/14/2026	Tuesday	Southwest HS*	JV/ V	SHS	4:00 PM/ 6:30 PM		
4/17/2026	Friday	Southwest HS*	JV/ V	Home	4:00 PM/ 6:30 PM		

4/21/2026	Tuesday	Brawley HS*	JV/ V	BUHS	4:00 PM/ 6:30 PM		
4/24/2026	Friday	Brawley HS*	JV/ V	Home	4:00 PM/ 6:30 PM		
4/28/2026	Tuesday	Central HS*	JV/ V	CUHS	4:00 PM/ 6:30 PM		
5/1/2026	Friday	Central HS*	JV/ V	Home	4:00 PM/ 6:30 PM		
5/5/2026	Tuesday	Calexico HS*	JV/ V	Home	4:00 PM/ 6:30 PM		
5/8/2026	Friday	Calexico HS*	JV/ V	CHS	4:00 PM/ 6:30 PM		
5/12/2026	Tuesday	Imperial HS*	JV/ V	Home	4:00 PM/ 6:30 PM		
5/14/2026	Thursday	Imperial HS*	JV/ V	IHS	4:00 PM/ 6:30 PM		

*= League

Last Modified: Feb. 26, 2026

Grant Award Notification

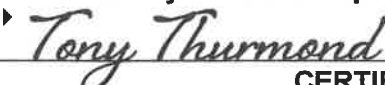
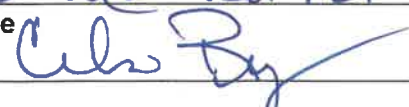
GRANTEE NAME AND ADDRESS Celso Ruiz, Superintendent Holtville Unified 621 East Sixth Street Holtville, CA 92250-1450				CDE GRANT NUMBER			
FY		PCA		Service Location	Suffix		
25		25437		63149	00		
Attention Celso Ruiz				INDEX		County Code	
Email celso@husd.net				0615		13	
Telephone 760-356-2974				STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI)				Resource Code		Revenue Object Code	
Program Office Program Office				6387		8590	
Name of Grant Program Career Technical Education Incentive Grant (CTEIG)							
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$143,727	0	\$143,727	0	July 1, 2025	June 30, 2027	
ALN	Federal Award ID Number	Federal Grant Name			Federal Agency		
N/A	N/A	N/A			N/A		

I am pleased to inform you that you have been funded for the CTEIG.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please contact the consultant listed below immediately to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to Sarah A. Chambers at CTEIGSubmissions@cde.ca.gov.

California Department of Education Contact David Kinst		Job Title Education Programs Consultant	
E-mail Address Dkinst@cde.ca.gov		Telephone 916-323-5144	
Authorized by the State Superintendent of Public Instruction or Designee 		Date December 15, 2025	
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS			
On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.			
Printed Name of Authorized Agent Celso Ruiz		Title Superintendent	
E-mail Address celso@husd.net		Telephone 760-356-2974	
Signature 		Date 3/9/2025	



Special Project Grants for Imperial County School Districts

IN SUPPORT OF SCHOOL EXCELLENCE AND INSTRUCTIONAL WELL BEING, the Imperial Irrigation District Board of Directors has approved funds to be allocated to Imperial County school districts under the *Special Project Grant* program. The purpose of the program is to provide school districts with an additional funding source that can be used to directly benefit students within the district's service territory. As a major employer in Imperial County, IID supports local educational efforts and wants to provide assistance for the events and programs being implemented by our schools. Special consideration will be given to school districts demonstrating the ability to convey water safety outreach measures to their students.

School districts need only to follow the *Special Project Grant* application procedures. These are:

- A. *Fill out the application form and return it to Gina F. Chaparro, Assistant Director, District Fiscal Advisory Services, c/o Imperial County Office of Education via email at fas.icoe.org*
- B. *Completed applications must be turned in by March 30, 2026. Applications received after this date will not be considered.*
- C. *For assistance in filling out the application and any questions regarding the program, please contact Gina F. Chaparro at 1-760-312-6479.*

A three-member panel will be selected to review the applications. Panel members may contact the applicants through the Imperial County Office of Education if questions arise or follow-up clarification is needed. Grants will be awarded in varying amounts, with a \$1,000 minimum award. Grants funds must be expended within one year of the date of the award.

Grant application packets are available from the Business Services Office at the Imperial County Office of Education.

Imperial Irrigation District Special Project Grant Schedule 2026 - 2027

March 6, 2026	Program announcement and distribution of applications
March 30, 2026	Grant applications due – submit to Gina Chaparro at ICOE
April 2, 2026	Review of grant applications by panel members
April 3, 2026	Notify all applicants of grant results
May 5, 2026	Acknowledgement of grant recipients at the IID Board meeting



IID

A century of service.

www.iid.com

Imperial Irrigation District

2026-2027 Special Project Grant Application

APPLICANT'S NAME John Paul Wells	PHONE # (760) 356-2974
ADDRESS 621 E. 6th Street, Holtville, CA 92250	
SCHOOL DISTRICT Holtville Unified School District	
SUPERINTENDENT Mr. Celso Ruiz	
SUBJECT AREA AND/OR GRADES TAUGHT TK-12th Grade	
<p>PLEASE DESCRIBE THE PROGRAM OR EVENT YOU INTEND TO USE THE GRANT FUNDS FOR (OBJECTIVE, TIMELINE, MATERIALS, NUMBER OF STUDENTS INVOLVED, METHODS, ETC.) ATTACH ADDITIONAL SHEETS, IF NECESSARY.</p> <p>As all Imperial Valley residents are aware, the issue of water safety is of particular concern for our school children, especially for those in more rural communities such as Holtville. In educating our students at the TK-5 levels for both Finley Elementary School and Pine School, our teachers and school administration take an active role in providing our younger students with water safety lessons. Each year, our elementary students are provided water safety presentations. We seek the funds from this grant in order to offset some of the costs associated with staff time used to incorporate these lessons into our educational program.</p>	
<p>WHAT SPECIFIC NEEDS WILL THESE FUNDS ADDRESS?</p> <p>Funds will help offset costs of teacher instructional time devoted to water safety program, and provide additional materials used by students to further learning process (i.e. paper, poster paper, paints, markers, etc.).</p>	
PROVIDE PROJECT COST INFORMATION USING THE CHART BELOW	
PROPOSED ITEMS TO BE FUNDED THROUGH THE GRANT	ESTIMATED COSTS OF PROPOSED ITEMS
A. Instructional time: 1 hour x 31 teachers x \$47/hour x 1.223096 (payroll benefits)	\$ 1,782.05
B. Materials: \$20/classroom x 31 classrooms	\$ 620.00
C.	\$
D.	\$
E.	\$
TOTAL GRANT BUDGET REQUEST	\$ 2,402.05
SUPERINTENDENT'S SIGNATURE	DATE
APPLICANT'S SIGNATURE	DATE



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TREE FOR ALL – PUBLIC GREEN SPACE GRANT
2026 APPLICATION



Part 1: Terms and Conditions

Please read the Terms and Conditions carefully and sign below.

1. I understand that funding is contingent on proposal review and scoring as awarded by the evaluation committee. Funds are limited and grants are not guaranteed. This program may be modified or terminated without prior notice.
2. I understand that all projects must be completed by **Monday, November 30, 2026**.
3. I understand that the trees must be planted at the provided address listed on this application.
4. I understand it is mandatory to comply with IID's Vegetation Management Program:
<https://www.iid.com/power/vegetation-management>
5. I understand that a final report/summary, copies of receipts, invoices and other supporting documentation must be submitted no later than **Monday, November 30, 2026**.
6. I will allow, if requested, an IID representative reasonable access to my premise to verify tree planting project completion before the final grant payment is issued. I understand that a grant will not be paid or I will be invoiced for the full grant amount awarded, if I refuse a verification inspection.
7. I agree that the selection, purchase, planting, ownership and maintenance of the trees listed in this application are my sole responsibility and that my supplier, landscaper or contractor who provided these products or improvements is not an agent or representative of IID. I also understand that, with respect to the trees I choose to plant, IID makes no warranty, whether expressed or implied, including warranty of merchantability or fitness for any particular purpose. I agree that IID has no liability whatsoever concerning (1) the trees I choose to plant; and (2) the workmanship of any third parties. I agree that in no event shall IID be liable for property loss or damage resulting from its activities under this application.
8. I agree to care for and maintain the incentivized trees for a minimum of three (3) years or the typical lifespan of a tree. If I do not comply with this requirement, I agree that IID has the right to seek a refund for a prorated amount of the original incentive initially paid to me, based on the period of time that I provided the related tree care and maintenance.
9. I understand that the grant amount will be determined by an IID evaluating committee during the application review process.
10. If a tenant, I understand I am responsible for obtaining the property owner's permission to plant the trees for which I am applying for a grant. My signature on this application indicates I have obtained this permission.
11. TAX LIABILITY—Grants are taxable. You are urged to consult your tax advisor concerning the taxability of grants. IID is not responsible for any taxes that may be imposed on you as a result of your receipt of this grant.
12. I certify that I will comply with all program requirements and with all applicable local, state or federal laws and Underground Service Alert (DigAlert®). I understand it is my responsibility to ensure the contractor holds the appropriate license for the work performed.

I (Applicant) have read and agree to the Terms and Conditions of the Tree for All Public Green Space Grants.


Signature (Grant Applicant)

Celso Ruiz (Superintendent)

Name (Print)

3/2/2026
Date

IID Tree for All • P. O. Box 937 • Imperial, CA 92251

Website: www.iid.com/treeforallgrants • Email: treeforallgrants@iid.com • Phone: 1-760-482-3306

PART 2: Applicant and Planting Information

Grants are not guaranteed and funding is contingent on proposal review and scoring is awarded by an evaluation committee. This program may be modified without prior notice. Please read and sign Part 1, Terms and Conditions, before completing this application. Please refer to the Tree for All Public Green Space Grant guidelines for more information.

A. Account Holder Information

IID Contract Account Number 3005748

Name of Account Holder (as it appears on IID Bill)

Holtville Unified School District (Trees to be planted at all schools under the ownership of Holtville Unified School District.)

Tree Planting Address Multiple School Sites City Holtville State CA Zip 92250

Payment Mailing Address (if different) 621 E. Sixth Street City Holtville State CA Zip 92250

Primary Contact Mitchell Drye Daytime Phone Number 760-791-0105 Email Address mdrye@husd.net

B. Tree Planting Proposal

If awarded a grant, how many trees do you anticipate planting? 90 (Nintey)

Please provide the amount of grant funds you are requesting for this project: \$ 35,000.00

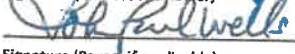
C. Payment Release Authorization (if applicable)

As the Grantee, I am authorizing this payment of my grant to the Payee(s) named below and I understand that I will not be receiving the grant check from the program administrator. I also understand that my release of this payment to the Payee(s) does not exempt me from the requirements outlined in the Tree for All Public Green Space Grant guidelines. If Payee is a business, please complete Internal Revenue Service Form W-9 and submit with application.

Payee Name Holtville Unified School District Payee Type: ☐ Landlord ☒ Authorized Representative ☐ Contractor
 Payee Mailing Address 621 E. Sixth Street City Holtville State CA Zip 92250
 Payee Phone Number 760-356-2974 Email Address jpwells@husd.net

D. Account Holder, Payee and Contractor Agreement

By submitting this application, I (Applicant) agree to the Terms and Conditions and all requirement of the Tree for All Public Green Space Grant. I certify that the information I have provided is true and correct. I further certify that the item(s), service and/or equipment for which I am requesting a grant meet(s) the requirements listed on the grant forms. I am aware of restrictions, codes, ordinances, rules and regulations of which I am in compliance and have obtained permits that may be necessary with my state/county/city government and property owner. I will provide, if requested, an IID representative reasonable access to premise to verify the tree planting project is complete prior to the grant final payment. I understand the final grant payment will not be paid if I refuse a verification inspection, and I will be invoiced for the full grant amount awarded. Also, if there is a Payee listed above in Section C, I am authorizing the payment to be issued to the Payee listed. I understand that my release of payment to the Payee does not exempt me from the requirements outlined in the guidelines.


 Signature (IID Account Holder)

 Signature (Payee, if applicable)

Celso Ruiz (Superintendent)

Name (Print)

John Paul Wells (Asst. Sup. & CBO)

Name (Print)

3/2/2026

Date

3/2/2026

Date

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: DONATIONS
DATE: MARCH 16, 2026

The Board is requested to approve the following donations:

1. Donation of \$1,000 to the Finley field trip account from the Aufmann family
2. Donation of \$6,380 for the HHS Senior class to help reduce the cost of Grad Night tickets from the Turner family



Western Governors University

4001 South 700 East, Suite 700, SLC, UT 84107

PLACEMENT AGREEMENT

This Placement Agreement ("Agreement") is made between Western Governors University, a Utah nonprofit corporation ("University" or "WGU"), and Holtville Unified School District ("District"), and is effective as of the date of District's signature below ("Effective Date"). WGU and District may be referred to herein individually as a "Party" and collectively as the "Parties."

WGU is nationally accredited by the Northwest Commission on Colleges and Universities ("NWCCU"). University Educator Preparation programs are further accredited by the Council for the Accreditation of Educator Preparation ("CAEP") and the Association for Advancing Quality in Educator Preparation ("AAQEP"). University represents that each Candidate assigned to District for Early Clinical, Advanced Clinical, Student Teaching One, and Student Teaching Two is validly enrolled in a current University educator preparation program and meets District's background requirements.

A. Definitions. For the purposes of this Agreement, capitalized terms* shall have the following meanings:

1. **"Candidate"** means a student enrolled in a University program that leads to an education credential.
2. **"Mentor Teacher"** means a District employee who is the teacher presiding in the classroom to which the Candidate is assigned. Standards for Mentor Teachers are explained in Section G of this Agreement.
3. **"Clinical Supervisor"** means a qualified individual who is an employee or independent contractor of WGU. The individual will supervise the Candidate. Standards for Clinical Supervisors are explained in Section H of this Agreement.
4. **"Initial Licensure Program"** means a program that results in a professional license.
5. **"Advanced Program"** means an advanced licensure or endorsement program that may result in an additional license.
6. **"Clinical Experience"** means the active participation by a Candidate in a wide range of virtual and in-classroom experiences to develop the skills and confidence necessary to be an effective teacher and prepare for Early Clinical, Advanced Clinical, Student Teaching One, and Student Teaching Two.
 - a. **"Early Clinical"** means a Candidate's first supervised opportunity to observe a classroom setting.
 - b. **"Advanced Clinical"** means supervised classroom-based activities in a classroom setting where Candidates observe, collaborate, and reflect with a Mentor Teacher.
 - c. **"Student Teaching One"** and **"Student Teaching Two"** (collectively **"Student Teaching"**) means the active participation by a Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of a Mentor Teacher and a Clinical Supervisor.
7. **"Practicum"** means the University Clinical Experience requirements for advanced licensure programs.
8. **"Professional Dispositions and Responsibilities"** means standards of behavior expected of Candidates and University faculty and staff, as follows:

o All Individuals Can Learn	o Communication
o Belonging	o Integrity
o Empathy	o Professionalism
o Growth Mindset	o Intellectual Courage
9. **"LEA"** means Local Education Agency.
10. **"SEA"** means State Education Agency.

*References to "District" shall include the school.

B. Mutual Expectations. A placement site is a District where University places Candidates for a Clinical Experience with Mentor Teachers that align with the Candidate's licensure area with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Candidates, and to share accountability for Candidate outcomes. A Clinical Supervisor will be assigned to observe and provide support to the Candidate. The District and Mentor Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each experience.

C. Mutually Beneficial Activities. The Parties agree to participate, to the extent feasible, in the activities outlined below:

1. When available, University staff may participate in District employee events and conferences, as appropriate, and District agrees to inform University of such opportunities.
2. University will provide District with recruitment and talent acquisition planning and support from University's Career & Professional Development service(s) team, based on District compliance with University's [Employer Recruiting & Guidelines](#).
 - Whenever possible, District will respond to quarterly survey requests from University's Career & Professional Development team about hiring plans and new hires from University.
3. University and District employees will co-select Mentor Teachers and Clinical Supervisors based on University requirements.
4. University will notify District of learning opportunities where University will provide optional professional development to District's employees for their career and skill enrichment.
5. District employees who have been admitted to University may apply to receive aid so long as they meet scholarship eligibility requirements (University will retain sole discretion in funding and award decisions).
6. University may invite District employees to participate in a focus group to:
 - provide feedback for improvement and continuous development of observation and evaluation instruments of Candidates, Mentor Teachers, and Clinical Supervisors, criteria for selection of Mentor Teachers and Clinical Supervisors, and curriculum development;
 - review data on Clinical Experiences and Candidate success to potentially modify selection criteria, determine future assignments of Candidates, and make changes in Clinical Experiences;
 - review how the depth, breadth, diversity, coherence, and duration data on Clinical Experiences are linked to Candidate outcomes and Candidate performance.

D. Recordings. District recognizes that University requires the utilization of video recordings for both observations and teacher performance assessments. District also recognizes that video recordings may be utilized for Educative Teacher Performance Assessment ("edTPA") in states where required. District agrees to allow video recording and/or live streaming for completion of observations and teacher performance assessments for all University programs consistent with the conditions set forth in **Exhibit A** ("Video Recording").

E. University Responsibilities. University shall:

1. Place qualified Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in a Clinical Experience.
2. Provide Mentor Teacher with an honorarium for participation in Clinical Experience as described in this Agreement. The Mentor Teacher may also receive professional development hours connected to the successful completion of University, and any state required, Mentor Teacher training.
3. Be responsible for the selection, assignment, training, and compensation of Clinical Supervisors.
4. Require Candidates to have a current, fully cleared background check.
5. Where required by state regulation or District policy, ensure Candidates have a current tuberculosis ("TB") risk assessment and/or examination. Upon request, Candidates will be required to provide documentation to District prior to participating in a Clinical Experience.
6. Provide opportunities for feedback regarding improvement of University Candidate preparation.
7. Provide professional development training to Mentor Teachers regarding University processes and procedures.
8. Maintain an online site for support, resources, and training for Mentor Teachers and Clinical Supervisor.
9. Facilitate course instruction and support for the Candidates during their Clinical Experience. Including, the final performance assessment, specific task requirements and peer interactions in a weekly cohort seminar.
10. Maintain general responsibility for instruction, academic evaluation, and related academic matters concerning Candidate participation in the Clinical Experience, including evaluation and grading.

F. District Responsibilities. District shall:

1. Nominate one or more qualified Mentor Teacher(s) by providing a completed copy of the Mentor Teacher Nomination Form to University's Clinical Placement Team.
2. Allow the Clinical Supervisor access to the host school and classroom, including virtual settings, for the specific purpose of observing Candidates.
3. Where applicable and where a Candidate will serve as a contracted teacher, District agrees to provide a Mentor Teacher during Clinical Experience.
4. Notify University about any changes to District policies that would impact Candidate's placement (e.g., COVID and other healthcare policies).
5. Placement must align with the Candidates' Program. District must notify University about any changes to the Candidate's assigned Mentor Teacher or classroom placement.
6. Provide Candidates with any District policies and procedures to which Candidates are expected to adhere during the Clinical Experience and while on District premises.
7. Through the involvement of the Mentor Teacher, participate with the Clinical Supervisor and Candidate in two evaluations pursuant to WGU's grading rubric. University shall be responsible for the format of evaluations.
 - See Advanced Programs Practicum section below for evaluation requirements for Educational Leadership and English Language Learning.
8. Provide Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Clinical Experience.
9. Provide opportunities, when possible and appropriate, for Candidates to use technology to enhance student learning and monitor student progress and growth.
10. Provide opportunities, when possible and appropriate, for Candidates to experience working with diverse student populations, including English language learners and students with exceptional learning needs.
11. Encourage Mentor Teachers to participate in University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
12. Encourage administrators and Mentor Teachers to participate in University feedback surveys (offered at the end of the Clinical Experience) to report on Candidate quality and preparation and to provide program feedback to University for continuous improvement.
13. Report any concerns related to the Candidate's performance, conduct, or attendance promptly to the Clinical Supervisor. Identify a teacher or other school administrator to evaluate Candidates for Embedded Work Based Learning.
14. Adhere to any then-applicable state requirements related to training/professional development.
15. *For California Districts Only:* As required by the California Commission on Teacher Credentialing ("CTC") Program Sponsor Alert ("PSA") 19-05, Mentor Teacher has documented completion of training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to program curriculum, and eight (8) hours training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices.
 - *As part of programmatic requirements, Candidates must take and pass an approved literacy assessment.* Mentor teacher, WGU faculty, and WGU staff advise Candidates of the expectation to take and pass a Commission approved literacy performance assessment that includes foundational literacy skills and additional cross cutting themes in literacy. Mentor teacher, WGU faculty, and WGU staff advise on available options to work with students at risk for literacy-related disabilities, provide opportunities to learn about screening and diagnostic techniques, provide opportunities to observe and practice concepts in the California Dyslexia Guidelines, inform of the expected timeline for completion, and ensure that Candidates have opportunity to practice the instruction of oral and written language including meaning making, language development, and effective expression.

G. Mentor Teacher Standards. District, in collaboration with University, shall provide the Candidate with a Student Teaching assignment under the direct supervision and instruction of a Mentor Teacher who meets the following minimum requirements:

1. Holds a teaching credential or license: (i) for the subject area and/or grade level being taught; and (ii) in the state where Student Teaching occurs.
 2. Has: (i) a minimum of three (3) years of content area teaching experience, with (ii) two (2) or more years teaching in the placement school and/or District, and (iii) a demonstrated record of strong performance.
 3. Documented evidence of positive impact on student learning in the classroom as demonstrated by ratings at or above effective (or equivalent) when a state, district, or school provides such ratings.
 4. Has positively impacted and mentored student teachers, colleagues, and/or other adults.
 5. Competently uses technology for communicating via email and completing online evaluation forms.
 6. Demonstrates and models WGU's Professional Dispositions and Responsibilities.
 7. Completes University training to understand policies, processes, procedures, and how to mentor adult learners, and completes any required State training.
 8. *For California Districts Only:* As required by the California Commission on Teacher Credentialing ("CTC") Program Sponsor Alert ("PSA") 19-05, Mentor Teacher has documented completion of training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to program curriculum, and eight (8) hours training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices.
 - o *As part of programmatic requirements, Candidates must take and pass an approved literacy assessment.* Mentor teacher, WGU faculty, and WGU staff advise Candidates of the expectation to take and pass a Commission approved literacy performance assessment that includes foundational literacy skills and additional cross cutting themes in literacy. Mentor teacher, WGU faculty, and WGU staff advise on available options to work with students at risk for literacy-related disabilities, provide opportunities to learn about screening and diagnostic techniques, provide opportunities to observe and practice concepts in the California Dyslexia Guidelines, inform of the expected timeline for completion, and ensure that Candidates have opportunity to practice the instruction of oral and written language including meaning making, language development, and effective expression.
- H. Clinical Supervisor Standards.** The University, in collaboration with District, shall select a Clinical Supervisor who provides guidance, support, on-site and/or virtual assistance, assessment, and feedback to a Candidate throughout Advanced Clinical, Student Teaching One and Student Teaching Two of the Clinical Experience. To act in this role, a Clinical Supervisor must have:
1. A minimum of three (3) years teaching experience in K-12.
 2. A master's degree in education or related field.
 3. A current teaching license in the content area of supervision.
 4. Experience teaching in the content area of supervision.
 5. Successfully completed a background clearance.
 6. Ability to consistently demonstrate and model Professional Dispositions and Responsibilities.
- I. Advanced Programs Practicum.**
1. Candidates are licensed teachers who are in most cases completing the Practicum in their own school using a qualified individual as a Clinical Supervisor who meets the applicable qualifications and requirements.
 2. Each Candidate shall:
 - o identify a school with which he/she has (i) an established relationship with and (ii) obtained district approval for placement. All identified placements are subject to University approval.
 - o identify preferred Clinical Supervisor, subject to approval of University's Clinical Experience team to ensure the Clinical Supervisor meets program requirements.
 - o complete a valid background clearance, provide proof of liability insurance, and a valid teaching license.
 - o comply with all other applicable District requirements.
 3. Evaluations of Candidates are as follows:
 - o Educational Leadership – a minimum of four (4) evaluations
 - o English Language Learning – a minimum of three (3) observations or evaluations.
 - o Early Childhood Education – a minimum of one (1) observation

J. Confidentiality & Education Records

1. District acknowledges that the education records of assigned Candidates are protected by the Family Educational Rights and Privacy Act ("FERPA") and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, University designates District as a "school official" with a legitimate educational interest in such records.
2. University shall instruct Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Candidates or University employees access to individually identifiable student information unless the affected student's parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.

K. Additional Terms

1. Term. This Agreement shall commence on the Effective Date and shall continue for three (3) years from the Effective Date, or until such time as either Party gives the other Party thirty (30) days advance written notice of its intent to terminate the Agreement. In the event of termination, any Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching or Practicum.
2. Points of Contact. Each Party shall designate a point of contact for communication and coordination of Student Teaching or Practicum. Contact information is set forth following the signature block.
3. Right to Accept or Terminate a Placement. District may refuse to accept placement, or may terminate the placement, of any Candidate based upon its good faith determination that the Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify University Point of Contact (listed at the bottom of this Agreement) in writing immediately and state the reasons for such decision.
4. Insurance.
 - University Insurance. University represents and warrants that it provides and maintains general liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate and, upon District's request, shall provide a certificate of insurance as evidence of coverage. University shall maintain, at its sole expense, workers' compensation insurance as required by law.
 - Professional Liability Insurance. Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Clinical Experience with minimum limits of either: (i) \$1,000,000 per occurrence and \$3,000,000 annual aggregate, or (ii) \$2,000,000 per occurrence and \$2,000,000 annual aggregate.
5. Status of Parties. Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the Parties. Neither Party will have the authority to, and will not, act as agent for or on behalf of the other Party or represent or bind the other Party in any manner. No Candidate or other third Party shall be a beneficiary of or have any right to enforce the terms of this Agreement.
6. Non-Discrimination. Each Party agrees to comply with all applicable non-discrimination laws, and will accept, assign, supervise, and evaluate qualified Candidates regardless of race, sex, sexual orientation, religion, creed, national origin, age, disability, veteran status, or any other basis protected by law.
7. Entire Agreement. This Agreement represents the entire understanding between the Parties relating to the subject matter and supersedes all prior oral or written agreements. This Agreement may be modified only in writing, signed by both Parties.

The Parties have executed this Agreement as of the Effective Date.

UNIVERSITY

DISTRICT

By: Kim DeMent

By: _____

Title: Senior Associate Dean & Senior Director, School of Education Title: _____

Date: _____

Point of Contact:

District and Funded Partnerships

Email: tc_outreach@wgu.edu

Point of Contact:

Email:

Phone:

For notice purposes:

Attn: Contracts Manager

Western Governors University

4001 South 700 East, Suite 700

Salt Lake City, UT 84107-2533

Email: contracts@wgu.edu

For notice purposes:

Email:

Exhibit A
Video Recording

1. Teacher Performance Assessment. District acknowledges that Candidates must complete a teacher performance assessment, which includes the submission of real artifacts (such as lesson plans and student work samples). District also recognizes that in states where the edTPA is required, video recordings of the Candidate teaching in the classroom will be utilized and included in the submission.
2. Clinical Observation / Evaluation. University utilizes a secure, interactive, online, cloud-based platform to accommodate for the changing classroom environment and protect the health and safety of participants. Candidates upload recorded video submissions or participate in livestreams for feedback, scoring, and critiquing of video assignments, and Clinical Supervisors leave time-stamped feedback.
3. Guidelines. The following guidelines are provided to Candidates. District understands that Candidates are not employees or agents of University and that any further precautions regarding the privacy of District students should be agreed directly between the District and Candidates.

Teacher Candidate Guidelines for Video Recordings

- Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
- To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and Mentor Teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
- You must follow appropriate protocol to submit recordings to University.
- You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
- You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
- You must destroy all video recordings once the evaluation is complete.

***DRAFT* 2026-27 *DRAFT 031126**

August 3-7, 10, 2026	Counselor Contract Days (Non-School Days)
August 11-14, 2026	Teacher Contract Days (Non-School Days)
August 17, 2026	FIRST DAY OF SCHOOL (MINIMUM DAY)
September 7, 2026	Labor Day Observed - Holiday
September 11, 2026	Deficiency Notices
October 9, 2026	End of 1st Quarter
October 19-23, 2026	Parent Conf. Week/Report Cards
November 6, 2026	Deficiency Notices
November 11, 2026	Veteran's Day Observed - Holiday
November 20, 2026	Minimum Day
November 23-27, 2026	Thanksgiving Break
November 26, 2026	Thanksgiving Day Observed - Holiday
December 18, 2026	End of Quarter/Minimum Day Release
Dec 21 - Jan 4, 2027	Christmas Break
January 1, 2027	New Year's Day Observed - Holiday
January 18, 2027	MLK B-Day Observed - Holiday
February 5, 2027	Deficiency Notices
February 8, 2027	Lincoln's B-Day Observed- Holiday
February 15, 2027	Washington's B-Day Observed - Holiday
March 5, 2027	Fair Day - Local Holiday (Tentative)
March 12, 2027	End of 3rd Quarter
March 25, 2027	Minimum Day
March 26, 2027	Good Friday Observed - Holiday
March 29 - April 2, 2027	Spring Break
April 30, 2027	Deficiency Notices
May 31, 2027	Memorial Day Observed - Holiday
June 2, 2027	End of 4th Quarter
June 3, 2027	LAST DAY OF SCHOOL (MINIMUM DAY)
June 4, 2027	Teacher Check-Out/Last Contract Day
June 7-11,14-17,21-25, 2027	Counselor Contract Days (Non-School Days)
June 18, 2027	Juneteenth Observed - Holiday
July 5, 2027	Independence Day Observed - Holiday

	First and Last School Days (Min. Days)
	Staff Development/Non-School Day
	End of Quarters
	Holidays & Non School Days
	Minimum Day 12:00 pm Release
	Counselor Contract Day/Non-School Day



August 2026							September 2026							October 2026						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1				1	2	3	4	5				1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12		4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19		11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26		18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30					25	26	27	28	29	30
30	31																			
S= 11	TC= 15	CC= 6					S= 21	TC= 21						S= 22	TC= 22					
November 2026							December 2026							January 2027						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7	6	7	8	9	10	11	12						1	2
8	9	10	11	12	13	14	13	14	15	16	17	18	19	3	4	5	6	7	8	9
15	16	17	18	19	20	21	20	21	22	23	24	25	26	10	11	12	13	14	15	16
22	23	24	25	26	27	28	27	28	29	30	31			17	18	19	20	21	22	23
29	30													24	25	26	27	28	29	30
S= 15	TC= 15						S= 14	TC= 14						S= 18	TC= 18					
February 2027							March 2027							April 2027						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6						1	2
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	
S= 18	TC= 18						S= 18	TC= 18						S= 20	TC= 20					
May 2027							June 2027							July 2027						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
S= 20	TC= 20						S= 3	TC= 4	CC= 14					S=School Days, TC=Contract Days						
June 1 - Pine Promotion							June 2 - HMS Promotion							June 3 -HHS Graduation						

54

58

47

47

56

56

23

24

180

185

*Please note: this calendar applies to students and Certificated staff only. Classified Staff should consult with their immediate supervisors regarding their workdays.

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: ASES/ELOP/HORIZONS HOURLY INCREASE
DATE: MARCH 16, 2026

The Board is requested to approve the following increase in pay for ASES/ELOP/Horizons Tutors & Leads effective March 11, 2026:

- | | |
|--------------------------------------|---------|
| 1) ASES/ELOP/Horizons tutors w/units | \$19.00 |
| 2) ASES/ELOP/Horizons tutors w/AA | \$24.00 |
| 3) ASES/ELOP/Horizons tutors w/BA | \$29.00 |
| 4) ASES/ELOP/Horizons leads w/AA | \$26.00 |
| 5) ASES/ELOP/Horizons leads w/BA | \$31.00 |

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PUBLIC HEARING

Holtville Unified School District

PUBLIC HEARING ANNOUNCEMENT

The community and general public are invited to attend a public hearing regarding the Tentative Agreement between Holtville Unified School District and California School Employees Association and its Holtville Chapter no. 338 to fully resolve limited re-openers for the 2024-25 and 2025-26 school years.

The meeting will take place on Monday, March 16th, 2026, at the Holtville Unified School District Board Room, located at 621 E. Sixth Street, Holtville, Ca. 92250. The meeting will begin at 5:00 p.m.



Ann Garcia, Administrative Assistant

Posted on March 2, 2026
HUSD Administration Office
Finley School
Holtville Middle School
Pine School

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

ACTION/DISCUSSION

TENTATIVE AGREEMENT
between the
Holtville Unified School District
and the
California School Employees Association and its Holtville Chapter
No. 338

To Fully Resolve Limited Re-Openers for the 2024-2025 School Year

January 26, 2026

The Holtville Unified School District ("District") and the California School Employees Association and its Holtville Chapter No. 338 ("CSEA"), (collectively, the "Parties") have reached a tentative agreement to fully resolve limited reopener negotiations for the 2024-2025 school year. This Agreement is subject to ratification by the District's Governing Board.

The Parties agree to amend Article 1: DURATION OF AGREEMENT as follows:

ARTICLE 1: DURATION OF AGREEMENT

- 1.1 This Agreement is entered into effective upon final ratification of a collective bargaining agreement between the Board of Trustees of the Holtville Unified School District, Holtville, California (the Governing Board) and California School Employees Association and its Holtville Chapter Number 338 (Association). Such Agreement shall remain in full force and effect from July 1, 2024 until June 30, 2027.
- 1.2 There shall be no reopener negotiations during the 2025-2026 school year. During the 2026-2027 school year, only the following Articles may be reopened: Article 14 (WAGES), ARTICLE 1 (DURATION), ARTICLE 15 (HEALTH AND WELFARE BENEFITS), and three (3) additional or new articles of each party's choice.
- 1.3 If there is a change in state or federal law after the ratification of this Agreement which results in a direct and irreconcilable conflict with any specific and express term of this Agreement, either party may request to negotiate over the affected specific and express term by submitting an initial proposal as to those terms and conditions of employment which the party believes are within the scope of representation and which have been or will be changed or affected by the law. If there is a new federal or state law which requires the District to take action which affects or impacts terms and conditions of employment within the scope of representation, either

Page 1 of 9

HUSD CR CSEA KFL

the District or the Association may request to negotiate the terms and conditions so affected by submitting a written proposal as to those terms and conditions or impacts which either party believes are within the scope of representation and which will be impacted by the new law.

[No other changes to Article 1: DURATION OF AGREEMENT; however, update other sections of the Agreement referencing the term of the agreement and reopener negotiations accordingly.]

The Parties agree to amend Article 14: WAGES as follows:

ARTICLE 14: WAGES

Effective January 1, 2025, the District shall provide a one percent (1%) increase to the 2023-2024 salary schedule attached to the Agreement as Appendix A. Payment for the retroactive increase shall only be made after final ratification of this Agreement by the Governing Board and will be issued minus applicable withholdings.

After final Board ratification of this Agreement, effective July 1, 2025, the District shall apply a two percent (2%) increase to the 2023-2024 salary schedule attached as Appendix A after applying the one percent (1%) increase effective January 1, 2025.

The retroactive payments resulting from the one percent (1%) increase effective January 1, 2025, and the two percent (2%) increase effective July 1, 2025, shall be paid only to current employees who were in paid status during the respective periods for which the increases apply, and shall apply only to base salary.

The two on-schedule increases referenced above shall form the 2025-2026 salary schedule, which shall replace the 2023-2024 salary schedule as Appendix A to the Agreement.

The Parties agree to reclassify the existing classification of Bus Driver/Custodian to the position of Bus Driver/Custodian, the job description for which is attached hereto and incorporated herein as Exhibit A. The Parties further agree that the Bus Driver/Custodian position is a position that is appropriately placed in the classified bargaining unit at Range 28, 12-months per year, 8 hours per day; that the five (5) incumbents currently employed in this position shall remain in such classification. This reclassification shall be effective the first day of the month following final Board ratification of this Agreement.

[No other changes to Article 14: WAGES, but update other articles of the Agreement referencing the salary schedule/Appendix A.]

The Parties agree to amend Article 15: HEALTH AND WELFARE BENEFITS as follows:

Page 2 of 9

HUSD CR CSEA KPL

ARTICLE 15: HEALTH AND WELFARE BENEFITS

15.2 Effective the first day of the month after final Board ratification of an Agreement containing this provision, the District will make a maximum annual contribution toward the health and welfare package of benefits-eligible unit members (pro-rated for part-time unit members based on the percentage of a full-time contract). The maximum annual contribution will be equivalent to the sum of the following insurance premiums currently offered in the District, multiplied by one and one percent (x1.01): 1) SISC's "employee only" Blue Shield of California 80% plan (Plan "G") and applicable life insurance, 2) "employee only" Delta Dental premiums, and 3) "employee only" MES vision coverage.

Unit members seeking to provide additional contributions toward health and welfare benefits may continue to do so on their own by pre-tax deductions through an IRC section 125 plan, or through payroll deductions. No cash payments will be made to unit members in lieu of health benefit coverage.

[No other changes to Article 15: HEALTH AND WELFARE BENEFITS.]

This Agreement fully resolves 2024-2025 reopener negotiations and is subject to ratification by the District's Governing Board and CSEA's internal process.

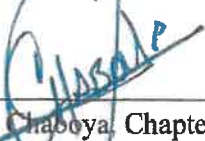
FOR THE CSEA:


Karolina Lopez, Chapter Chief Negotiator & Secretary

Dated: 1/26/26


Raymundo Castro, Chapter Negotiator & President

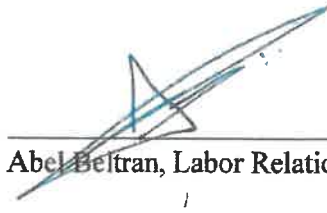
Dated: 01-26-26


Jose Chaboya, Chapter Negotiator & 1st Vice President

Dated: 1/26/26


Brandon Navarro, Chapter Negotiator

Dated: 01/26/26


Abel Beltran, Labor Relations Representative

Dated: 01/26/2026

FOR THE HOLTVILLE UNIFIED SCHOOL DISTRICT:


Celso Ruiz, Superintendent

Dated: 1/26/2026


John-Paul Wells, Assistant Superintendent

Dated: 1/26/2026

Date Ratified by the Holtville Unified School District's Governing Board: _____

EXHIBIT A

Holtville Unified School District Classified Job Description

TITLE: Bus Driver/Custodian

12 months/year, 5 days per week, 8 hours per day

Range: 28

Classified Bargaining Unit

FLSA Status: Non Exempt

BASIC FUNCTION:

Under the general direction of the Transportation and Maintenance and Operations Supervisors or designee, the Bus Driver/Custodian performs a variety of responsible duties to support the safe and efficient operation of the District's transportation, maintenance, and custodial services. This position is responsible for safely transporting students over scheduled routes and special excursions in accordance with all applicable laws, including California Education Code, California Vehicle Code, and California State Highway Patrol (CHP) regulations (e.g., Title 13 CCR), U.S. Department of Transportation (DOT) Federal Motor Carrier Safety Administration (FMCSA) standards (e.g., 49 CFR Parts 382, 391, 395), and District policies. The role includes managing student behavior, ensuring compliance with all school bus driver regulations, including random controlled substance and alcohol testing per DOT and Department of Justice (DOJ) requirements, and maintaining driver qualification records. When not driving, the position performs custodial tasks, including deep cleaning during summer recess, assisting with routine grounds and maintenance, to maintain a safe, clean, and functional school environment. The role requires flexibility, adherence to safety protocols, and collaboration with diverse stakeholders while prioritizing student and staff safety.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Bus Driver Duties

- Safely operate school buses and vans over designated routes and special excursions, adhering to schedules, applicable laws and regulations (e.g. California Education Code, California Vehicle Code, Title 13 CCR, FMCSA regulations), and District policies.
- Ensure the safety of students during transport, loading, and unloading, including assisting students with special needs or in emergencies (e.g., lifting up to 50 pounds), using child safety restraint systems (CSRS) and seatbelts as required by CHP and DOT.
- Conduct and document pre-trip and post-trip vehicle inspections per CHP's Daily Vehicle Inspection Report (DVIR) requirements (13 CCR 1234) and DOT protocols (49 CFR

Bus Driver/Custodian
Page 1 of 5

Page 5 of 9

HUSD CR CSEA KHV

396.11), checking brakes, tires, fluids, and exterior condition, and immediately reporting defects or deficiencies.

- Wash and maintain the interior and exterior of transportation vehicles to ensure sanitation, safety, and presentable condition.
- Assist the mechanic with basic vehicle maintenance tasks as directed, such as checking fluids or supporting minor repairs.
- Maintain discipline and enforce safety rules, regulations, and laws on the bus, resolving conflicts and supervising students of diverse backgrounds per CHP pupil transportation standards, District policies, and department protocols.
- Communicate effectively via two-way radio and complete accurate logs, incident reports, training certificates, driver qualification records, and transportation records.
- Attend required training to maintain valid certifications (e.g., California School Bus Driver Certificate training, including defensive driving, pupil loading/unloading, emergency evacuation drills, first aid, CPR, and AED).
- Conduct and document CHP-mandated annual emergency evacuation drills for students.
- Assess and respond to potential emergency situations, including evacuations, to protect passenger well-being.
- Participate in controlled substance and alcohol testing as required by FMCSA and DOJ regulations including pre-employment, random, post-accident, reasonable suspicion, and return-to-duty testing, remaining in the DOT random testing pool.
- Cooperate with CHP's annual school bus terminal inspections and safety compliance reviews, ensuring vehicles are prepared for inspection.

Custodial Duties

- Perform routine and deep cleaning of classrooms, restrooms, offices, and other school facilities to ensure a sanitary, safe, and attractive environment.
- Vacuum, sweep, mop, wax, polish, and shampoo carpeted areas; clean whiteboards, windows, walls, blinds, and furniture; and empty trash receptacles.
- Perform waxing, carpet cleaning, and other special custodial services, including deep cleaning during summer breaks (e.g., stripping and waxing floors, sanitizing high-touch areas).
- Clean and disinfect restrooms, sinks, and other high-use areas to maintain hygiene standards.
- Operate and maintain custodial equipment (e.g., vacuums, buffers, scrubbers) safely and efficiently.
- Provide coverage for other custodians when absent, ensuring continuity of custodial services.
- Operate a small transport vehicle (e.g., electric cart or utility cart) to move custodial supplies or equipment as needed.

Bus Driver/Custodian
Page 2 of 5

Page 6 of 9

HUSD CR CSEA KFL

- Assist in performing routine maintenance tasks, including minor repairs to plumbing, electrical, heating, irrigation, cooling systems, as well as furniture, fences, hardware, equipment, and other facility components.
- Paint interior and exterior surfaces, prepare surfaces and using brushes, rollers, or spray guns safely.
- Assist to maintain and repair school grounds, including lawns, sports fields, shrubbery, flower beds, and playgrounds, to ensure a safe, healthy, and attractive environment, and to prepare for school events.
- Assist to maintain landscape by tree trimming, leaf blowing, weeding, raking stones and leaves, and spading/preparing ground around plants and shrubs.
- Assist to irrigate turf, trees, shrubs, and planted areas, and to maintain and repair drip systems, valves, controllers, and backflows for efficient operation.
- As directed, mix and apply weed control chemicals safely, following Safety Data Sheet (SDS) procedures.
- Confer with the Maintenance Supervisor and Principal regarding care and cleaning programs to ensure alignment with school needs.
- Monitor and report pest infestations or facility issues requiring repair to the Maintenance Supervisor or Principal.
- Maintain and organize custodial supplies and equipment, recommending purchases as needed.

GENERAL DUTIES:

- Adhere to the District's Codes of Safe Practices for Maintenance, Operations, and Transportation Workers.
- Maintain accurate records of work performed, supplies used, and transportation activities.
- Inventory materials and recommend supplies or equipment for purchase to support operational needs.
- Collaborate with school staff, students, and parents, maintaining professionalism and cultural sensitivity in all interactions.
- Work flexibly across assignments, adjusting to changing priorities with short notice, and traveling between various work locations.
- Report incidents (e.g., safety violations, suspected abuse) to maintain a safe environment and comply with District policies and legal mandates.

OTHER DUTIES:

- Assist other staff as needed to maximize workforce efficiency.
- Attend in-service training, staff meetings, and mandated training (e.g., Mandated Reporter, Sudden Cardiac Arrest, Bloodborne Pathogen).
- Transport materials or equipment in District vehicles as required.
- Perform related duties as assigned to support District operations.

Bus Driver/Custodian
Page 3 of 5

QUALIFICATIONS:

Knowledge of:

- California Motor Vehicle Code, Education Code, and District policies governing pupil transportation.
- Safe operation and basic maintenance of school buses, vans, and small transport vehicles (e.g., electric carts).
- Methods, tools, and materials for custodial, routine maintenance, and general groundskeeping tasks, including tree trimming, leaf blowing, weeding (e.g. push lawnmowers, power edgers, string trimmers, etc.), and irrigation.
- Safe use of cleaning agents, maintenance tools, groundskeeping equipment, and weed control chemicals, including Safety Data Sheet (SDS) procedures.
- Strategies for managing student behavior and resolving conflicts on buses.
- District policies, procedures, and safety protocols, including the Injury and Illness Prevention Program.
- Basic first aid, CPR, and AED procedures.
- Cultural sensitivity and strategies for working with diverse student populations.
- Oral and written communication skills, including two-way radio operation and report writing.
- Safe work practices and proper lifting techniques.

Skills and Ability to:

- Operate school buses, vans, small transport vehicles, and groundskeeping equipment safely under varied conditions (e.g., weather, traffic, topography).
- Manage student behavior and maintain discipline on buses with tact and patience.
- Perform custodial, maintenance, and groundskeeping tasks (e.g., tree trimming, leaf blowing, weeding, irrigation) efficiently and safely.
- Use and maintain tools, equipment, and vehicles in compliance with safety standards.
- Read, interpret, and follow maps, schedules, and procedural instructions.
- Communicate effectively with students, staff, and parents from diverse backgrounds, including conferring with the Transportation Supervisor, Maintenance and Operations Supervisor, and Principal.
- Maintain accurate records and submit required reports.
- Work independently and collaboratively with minimal supervision.
- Adapt to flexible assignments and meet schedules and deadlines.
- Lift up to 50 pounds and perform physically demanding tasks (e.g., climbing, bending, stooping).
- Respond calmly and effectively in emergencies, including evacuations.
- Demonstrate cultural competence and commitment to supporting diverse students.

Bus Driver/Custodian
Page 4 of 5

Education and Experience:

- High school diploma or equivalent required.
- Minimum of one year of custodial or maintenance experience and six months of bus driving or one year of general driving experience preferred.
- Bilingual English/Spanish proficiency (listening, speaking, reading, writing) highly desirable.
- Valid California Class B Driver's License with passenger and air brake endorsements, California School Bus Driver Certificate, and Medical Examiner's Certificate (DMV No. DLS1A) required.
- Valid First Aid, CPR, and AED certifications required.
- Must pass Criminal Justice Fingerprint Clearance, Drug Testing Clearance, random controlled substance and alcohol testing per DOJ regulations, and any required health examinations (e.g., TB test) per District policy.

WORKING CONDITIONS:**Work Environment:**

- Indoor and outdoor environments, including bus operation, custodial work, grounds maintenance, and equipment operation.
- Exposure to cleaning agents, dust, noise, chemicals, and varying weather conditions, including extreme heat requiring compliance with Cal/OSHA standards and guidelines.
- Frequent interruptions and public interactions, including with students and staff.
- Travel between school sites and District facilities.

Physical Demands:

- Dexterity to operate vehicles, tools, and equipment.
- Sitting for prolonged periods while driving; standing, bending, stooping, or kneeling for custodial and maintenance tasks.
- Lifting and carrying up to 50 pounds; pushing/pulling heavy equipment.
- Hearing and speaking to communicate via radio and in person.
- Visual acuity for reading maps, inspecting vehicles, and observing students.
- Climbing, reaching, and working at heights or in confined spaces as needed.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

SUMMARY OF TENTATIVE AGREEMENT WITH THE

Holtville Unified School District

School District

and

CSEA, Chapter 338

The proposed agreement covers the period beginning

7/1/2024

and ending

6/30/2026

Will be acted upon by the Governing Board at its meeting on

3/16/2025

The agreement will affect the following funds budget

General Fund, Adult Ed, Cafeteria

**Are copies of the changes to the agreement included?

Yes

PUBLIC DISCLOSURE

TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS: In compliance with the Public Disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213) as well as the Salary Settlement Notification requirements of SB-1677 when Teachers Salary/Benefit Negotiations are finalized after the final budget is adopted.

The agreement was publicly disclosed on :

3/2/2026

The agreement was [posted at / advertised in] :

Holtville Unified School District Office

STATUS OF BARGAINING UNIT AGREEMENTS

If this Public Disclosure is not applicable to all of the District's bargaining units, indicate the current status.

Is the percentage increase on the salary schedule the same for all bargaining units?

No

**If you answered no to the question above, please do a separate Summary of Tentative Agreement for each bargaining unit.

of Employees Represented

Management

Pending

28

Certificated

Pending

115

Classified

Settled - Addressed in this document.

90

PROPOSED CHANGE IN COMPENSATION

Compensation		Costs Prior to the agreement for only those employees covered by this agreement.	Fiscal Impact of Proposed Agreement		
			Year 1	Year 2	Year 3
			Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)
		2025-26	2025-26	2026-27	2027-28
1	Salary Schedule	\$ 3,011,934.18	\$ 93,446.81	\$ 93,446.81	\$ 93,446.81
2	Step and Column	\$ -	\$ -	\$ 28,160.61	\$ 25,314.55
3	Other Compensation	\$ -	\$ 14,181.24	\$ -	\$ -
4	Statutory Benefits	\$ 1,088,250.90	\$ 39,003.97	\$ 45,130.51	\$ 44,099.68
5	Health/Welfare Plans	\$ 408,826.66	\$ 30.34	\$ 125.02	\$ 128.77
6	Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 4,509,011.74	\$ 146,662.36	\$ 166,862.95	\$ 162,989.81
7	Total Number of Represented Employees (Use FTEs if appropriate)	85.81			
8	Total Compensation Average Cost per Employee	\$ 52,544.93	\$ 1,709.10	\$ 1,944.51	\$ 1,899.37
	Average % Increase (Decrease) per Employee		3.25%	3.58%	3.38%

QUESTIONS REGARDING PROPOSAL

1 Salary Changes

a Did you give a salary increase or decrease?	Increase (☒)	Decrease ()	None ()
b If you gave an increase/decrease was it on/off the salary schedule?	On-Salary Schedule (☒)	One Time Off Salary Schedule ()	
c If you gave an increase or decrease what percentage?	24-25 = 1.00% (effective 1/1/25), 25-26 = 2.00% (effective 7/1/25)		
d Did the District have furlough days as part of decrease in salary?	Yes ()	No (☒)	
e How many furlough days?	0 days		
f Are the furloughs permanent or temporary reductions in contract?	Permanent ()	Temporary ()	N/A (☒)
g What date is this effective?	N/A		
h When does the district plan on implementing the agreement through payroll?	4/30/2026		

2 Were any additional steps, columns, or ranges added, deleted or adjusted to the schedules? (If yes, explain)

Yes, Bus Driver/Custodian classification will be moved from Range 25 to Range 28 with an enhanced job description, effective in the month following board ratification (projected as April 2026).

3 Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc).

The Agreement was extended to a new contract expiration date of 6/30/2027 under Article 1, with reopeners in the 2026-27 school year.

4 What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs.

The increased salary schedule will help current employees by improving wages. For the District, the new schedule will serve as a better recruiting and retention tool for key positions that directly impact operations, such as the new Bus Driver/Custodian classification.

5 What contingency language is included in the proposed agreement?

None.

6 Identify other major provisions that do not directly affect the district's costs such as binding arbitration, grievance procedures, etc.

None.

7 Where is this being funded from in the Current Year? (Funding Source)

The majority of funding will be from reserve, while some restricted salary increases will be offset by discretionary spending cuts in those budgets.

8 Is this a single year agreement, how will the ongoing cost of the proposed agreement be funded in future years (What will allow the district to afford this contract?)

N/A. See #9 below.

9 If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years?

The Agreement covers the 2024-25 and 2025-26 school years. The anticipated increases to COLA and LCFF should be adequate to cover the proposed increases in the future. Should these projections fail to meet expectations, either due to State budget cuts and/or sharp declines in District enrollment/ADA, the District will need to utilize its current reserves to fund operations until layoffs and cuts can be made to align expenditures to revenues. The District's reserves are healthy and the District believes they can sustain operations until layoffs can be enacted should a crisis occur. For the Adult Ed Fund, currently funding levels are sufficient to absorb the additional costs and for the Cafeteria Fund, the current revenues, along with a healthy reserve, can sustain future years.

IMPACT ON CURRENT YEAR BUDGET				
GENERAL FUND	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement	Adjustments as a Result of Settlement	Any Other Revisions that were not part of your last adopted Budget	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 23,533,121	\$ -	\$ -	\$ 23,533,121
Remaining Revenues (8100-8799)	\$ 8,259,413	\$ -	\$ -	\$ 8,259,413
TOTAL REVENUES	\$ 31,792,534	\$ -	\$ -	\$ 31,792,534
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 13,312,477	\$ -	\$ -	\$ 13,312,477
Classified Salaries (2000-2999)	\$ 5,206,286	\$ 96,394	\$ -	\$ 5,302,680
Employee Benefits (3000-3999)	\$ 8,051,356	\$ 34,961	\$ -	\$ 8,086,317
Books and Supplies (4000-4999)	\$ 1,665,699	\$ (9,329)	\$ -	\$ 1,656,370
Services, Other Operating Expenses (5000-5999)	\$ 4,456,719	\$ -	\$ -	\$ 4,456,719
Capital Outlay (6000-6599)	\$ 1,766,944	\$ -	\$ -	\$ 1,766,944
Other (7000)	\$ 16,687	\$ -	\$ -	\$ 16,687
TOTAL EXPENDITURES	\$ 34,476,168	\$ 122,027	\$ -	\$ 34,598,195
Operating Surplus (Deficit)	\$ (2,683,634)	\$ (122,027)	\$ -	\$ (2,805,661)
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ 440,000	\$ -	\$ -	\$ 440,000
Contributions (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (3,123,634)	\$ (122,027)	\$ -	\$ (3,245,661)
BEGINNING BALANCE				
Prior-Year Adjustments/Restatements (9793/9795)	\$ 13,352,981			\$ 13,352,981
CURRENT-YEAR ENDING BALANCE	\$ 10,229,347	\$ (122,027)	\$ -	\$ 10,107,320
Components of Ending Fund Balance				
Nonspendable (9711-9719)	\$ 176,803			\$ 176,803
Restricted (9730-9749)	\$ 2,833,349			\$ 2,833,349
Committed				
Stabilization Arrangements (9750)	\$ -			\$ -
Other Commitments (9760)	\$ -			\$ -
Assigned (9770-9788)	\$ -			\$ -
Unassigned				
Reserve for Economic Uncertainties (9789)	\$ 7,219,195			\$ 7,097,168
Unassigned/Unappropriated (9790)	\$ -			\$ -

IMPACT ON CURRENT YEAR UNRESTRICTED RESERVES	
State Reserve Standard	
Total Expenditures, Transfers Out and Uses	\$ 35,038,194.95
State Standard Minimum Reserve Percentage	3%
State Standard Minimum Reserve Amount	\$ 1,051,145.85
General Fund Budgeted Reserves	
Reserve for Economic Uncertainties (9789)	\$ 7,097,168.05
Unassigned/Unappropriated (9790)	\$ -
Special Reserve Fund 170- Reserve for Economic Uncertainties	N/A
Total District Budgeted Unrestricted Reserves (sum lines 1 - 6)	\$ 7,097,168.05
Do unrestricted reserves meet the state standard minimum reserve amount?	
Yes	☒
No	☐

IMPACT ON CURRENT YEAR BUDGET OTHER FUNDS (OMIT IF BLANK)				
ADULT ED FUND	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement	Adjustments as a Result of Settlement	Any Other Revisions that were not part of your last adopted Budget	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 249,023	\$ -	\$ -	\$ 249,023
TOTAL REVENUES	\$ 249,023	\$ -	\$ -	\$ 249,023
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 133,100	\$ -	\$ -	\$ 133,100
Classified Salaries (2000-2999)	\$ 23,524	\$ 831	\$ -	\$ 24,355
Employee Benefits (3000-3999)	\$ 60,660	\$ 302	\$ -	\$ 60,962
Books and Supplies (4000-4999)	\$ 26,475	\$ -	\$ -	\$ 26,475
Services, Other Operating Expenses (5000-5999)	\$ 23,479	\$ -	\$ -	\$ 23,479
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other (7000)	\$ 12,645	\$ -	\$ -	\$ 12,645
TOTAL EXPENDITURES	\$ 279,882	\$ 1,133	\$ -	\$ 281,015
Operating Suplus (Deficit)	\$ (30,859)	\$ (1,133)	\$ -	\$ (31,992)
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
Contributions (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 83,660	\$ (1,133)	\$ -	\$ 82,528
BEGINNING BALANCE	\$ 114,520			\$ 114,520
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 83,660	\$ (1,133)	\$ -	\$ 82,528
Components of Ending Fund Balance				
Nonspendable (9711-9719)				
Restricted (9730-9749)	\$ 83,660			\$ 82,528
Committed				
Stabilization Arrangements (9750)				
Other Commitments (9760)				
Assigned (9770-9788)				
Unassigned				
Reserve for Economic Uncertainties (9789)				
Unassigned/Unappropriated (9790)				

IMPACT ON CURRENT YEAR BUDGET OTHER FUNDS (OMIT IF BLANK)				
CAFETERIA FUND	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement	Adjustments as a Result of Settlement	Any Other Revisions that were not part of your last adopted Budget	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 2,045,399	\$ -	\$ -	\$ 2,045,399
TOTAL REVENUES	\$ 2,045,399	\$ -	\$ -	\$ 2,045,399
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ 571,984	\$ 10,402	\$ -	\$ 582,386
Employee Benefits (3000-3999)	\$ 250,286	\$ 3,771	\$ -	\$ 254,057
Books and Supplies (4000-4999)	\$ 865,707	\$ -	\$ -	\$ 865,707
Services, Other Operating Expenses (5000-5999)	\$ 40,000	\$ -	\$ -	\$ 40,000
Capital Outlay (6000-6599)	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Other (7000)	\$ 59,870	\$ -	\$ -	\$ 59,870
TOTAL EXPENDITURES	\$ 2,787,847	\$ 14,174	\$ -	\$ 2,802,021
Operating Suplus (Deficit)	\$ (742,448)	\$ (14,174)	\$ -	\$ (756,622)
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
Contributions (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (742,448)	\$ (14,174)	\$ -	\$ (756,622)
BEGINNING BALANCE	\$ 2,433,206			\$ 2,433,206
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 1,690,758	\$ (14,174)	\$ -	\$ 1,676,584
Components of Ending Fund Balance				
Nonspendable (9711-9719)				
Restricted (9730-9749)	\$ 1,690,758			\$ 1,690,758
Committed				
Stabilization Arrangements (9750)				
Other Commitments (9760)				
Assigned (9770-9788)				
Unassigned				
Reserve for Economic Uncertainties (9789)				
Unassigned/Unappropriated (9790)				

CERTIFICATION PAGE

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement.

Celo B

District Superintendent
(Signature)

3/2/2026

Date

William Wells

District Chief Business Officer
(Signature)

3/2/2026

Date

After public disclosure of the major provisions contained in this Summary, the Governing District Board, at its meeting on 3/16/2025 took action to approve the proposed Agreement with CSEA, Chapter 338 Bargaining Unit and adopted the new budget figures as calculated per the agreement.

Governing Board President
(Signature)

Date



California
School
Employees
Association

6341 Nancy Ridge Drive
San Diego, CA 92121
(858) 458-0300
(800) 675-9939

www.csea.com

Adam Weinberger
Association President

Keith Pace
Executive Director

Member of the AFL-CIO

The nation's largest
independent classified
employee association



February 5, 2026

Via Electronic Mail

rayo.lcastro@gmail.com

Raymundo Castro, Chapter President
Holtville Unified 338, CSEA
1313 E. 7th Street #63
Holtville, CA 92250

RE: Tentative Agreement on Reopener

Dear Chapter President Castro:

I have received the tentative agreement for the reopener between the Holtville Unified School District and California School Employees Association and its Holtville Unified Chapter 338 for the 2024-2025 school year(s).

It has been reviewed in accordance with Policy 610. I have found no apparent violation of law, CSEA's Constitution and Bylaws, or Policy.

Ratification for this tentative agreement is required. Once ratified, please provide your Labor Relations Representative (LRR) with the ratification date so that we may update our records.

Please ensure your chapter complies with the Ratification Meeting requirements as identified in your chapter constitution and Policy 610 Ratification Notice.

I would like to take this opportunity to acknowledge the time and effort spent by you and the Negotiating Committee in negotiations. Your involvement and dedication are truly appreciated.

Please feel free to contact my office if you have any questions or concerns.

Congratulations on your agreement!

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Michael Breyette
Field Director

MB/lm

Cc: Maria Bravo, Regional Representative 98; Abel Beltran, Labor Relations Representative; Ramon Gomez, Senior Labor Relations Representative; Chapter 338 Contract File

Our mission: To improve the lives of our members, students and community.



Holtville Unified School District

Measure G Building Fund
General Obligation Bond

Financial Statements &
Performance Audit

June 30, 2025

<https://whkcpa.com>



Holtville Unified School District
Measure G Building Fund (Fund 210)
Table of Contents
June 30, 2025

INTRODUCTION & CITIZENS' OVERSIGHT COMMITTEE MEMBER LISTING	1
INDEPENDENT AUDITOR'S REPORT	2
MANAGEMENT'S DISCUSSION AND ANALYSIS	5
FINANCIAL STATEMENTS	8
Balance Sheet.....	8
Statement of Revenues, Expenditures, and Changes in Fund Balance	9
Notes to the Financial Statements.....	10
OTHER INDEPENDENT AUDITORS' REPORTS	25
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing</i> Standards	25
Independent Auditor's Report on Performance	27
AUDITOR'S RESULTS, FINDINGS & RECOMMENDATIONS	32
Schedule of Auditor's Results	32
Schedule of Findings and Questioned Costs.....	33
Summary of the Views of Responsible Officials.....	34
Schedule of Prior Year Audit Findings.....	35

Holtville Unified School District
Measure G Building Fund (Fund 210)
Introduction & Citizens' Oversight Committee Member Listing

On November 6, 2018, the Holtville Unified School District was successful under Measure G in obtaining District voters to issue up to \$10,000,000 in General Obligation Bonds pursuant to a 55% vote in a bond election. The General Obligation Bonds are considered Proposition 39 bonds. The passage of Proposition 39 in November 2000 amended the California Constitution to include accountability measures. Specifically, the District must conduct an annual, independent performance audit to ensure that funds have been expended only on the specific projects listed as well as an annual, independent audit of the proceeds from the sale of the bonds until all of the proceeds have been expended.

Upon passage of Proposition 39, an accompanying piece of legislation, AB 1908 was also enacted, which amended the Education Code to establish additional procedures which must be followed if a District seeks approval of a bond measure pursuant to the 55% majority authorized in Proposition 39 including formation, composition and purpose of the Independent Citizens' Oversight Committee, and authorization for injunctive relief against improper expenditure of bond revenues.

The Holtville Unified School District Citizens' Oversight Committee consisted of the following members as of June 30, 2025:

<u>Name</u>	<u>Position</u>	<u>Representative</u>	<u>Term Expiration</u>
Christopher Stergios	Chair	Taxpayers' Association Representative	June 30, 2027
Lucy Hendry	Vice-Chair	At-Large Community Representative	June 30, 2027
Missy Hernandez	Member	At-Large Community Representative	June 30, 2027
Eric Lyerly	Member	Parent of a Child Enrolled in District	June 30, 2027
Chris Strahm	Member	Business Community Representative	June 30, 2027
Joan Thornberg	Member	Senior Citizen's Organization Representative	June 30, 2027
Kathryn Turner	Member	Parent - Teacher Organization Representative	June 30, 2027

Independent Auditor's Report

To the Citizens' Oversight Committee
Holtville Unified School District
Measure G Building Fund (Fund 210)
Holtville, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Holtville Unified School District's Measure G Building Fund (Bond Fund), which comprise the balance sheet as of June 30, 2025, and the related statement of revenues, expenditures, and changes in fund balance for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balance of the Bond Fund as of June 30, 2025, and the revenues it received and expenditures it paid for the year then ended, in accordance with the financial reporting provisions of Proposition 39 described in Note A.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Controller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Holtville Unified School District, including the Measure G Citizens' Oversight Committee, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note A of the financial statements, which describes the basis of accounting. The financial statements are prepared by the Holtville Unified School District using the modified accrual basis of accounting for the fund, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the financial reporting requirements under Proposition 39. Additionally, the financial statements present only the Bond Fund which is specific to Measure G and is not intended to present fairly the financial position and results of operations of the Holtville Unified School District as a whole. As a result, the financial statements may not be suitable for another purpose. Our opinion is not modified with respect to this matter.

Emphasis of Matter – Going Concern

The accompanying financial statements have been prepared assuming that the Bond Fund will continue as a going concern. As discussed in Note A to the financial statements, the purpose of the Bond Fund is to issue general obligation bonds authorized under Measure G and to complete capital projects utilizing the funds authorized. The final issuance of bond funds occurred during the year ended June 30, 2021, with no remaining authorizations available for issue. If the Bond Fund expends the remaining funds within 12 months of the financial statement date, the Bond Fund will close down and no longer continue. Given that the intent of the Bond Fund is to fulfill this purpose, management plans to discontinue operations of the Bond Fund once the funds have been fully expended.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions for fund accounting under the modified accrual basis of accounting, as described in Note A. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Bond Fund's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Bond Fund's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Bond Fund's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 4, 2026, on our consideration of the Bond Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Bond Fund's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Bond Fund's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have also issued our performance audit report dated March 4, 2026, on our consideration of the Bond Fund's compliance with the requirements of Proposition 39 with regards to the Measure G Building Fund (Fund 210). That report is an integral part of our audit of the Measure G Building Fund (Fund 210) for the fiscal year ended June 30, 2025, and should be considered in assessing the results of our financial audit.

Other Information

Management is responsible for the other information included in the introductory section of this report. The other information comprises the introductory section but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Restriction on Use

This report is intended solely for the information and use of management, the Citizens' Oversight Committee, the Board of Education, and others within the Holtville Unified School District, and is not intended to be and should not be used by anyone other than these specified parties.



El Cajon, California
March 4, 2026

HOLTVILLE UNIFIED SCHOOL DISTRICT
MEASURE G BUILDING FUND (FUND 210)
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2025
(Unaudited)

This section of Holtville Unified School District's Proposition 39 Measure G Building Fund annual financial and performance report presents our discussion and analysis of the Measure G bond program during the fiscal year that ended on June 30, 2025. Please read it in conjunction with the District's Measure G bond financial statements and performance audit, which immediately follow this section.

This discussion and analysis is intended to serve as an introduction to the District's Measure G Building Fund basic financial statements. The fund's financial statements comprise three components: 1) management's discussion and analysis; 2) the Measure G Building Fund's financial statements; and 3) the performance audit required by law.

The District accounts for Measure G General Obligation Bond activity in the District's Building Fund. The Building Fund is a governmental fund type accounted for on a modified accrual basis of accounting that does not include fixed assets or long-term liabilities.

FINANCIAL HIGHLIGHTS

Key financial highlights for 2025 are as follows:

- The fund balance for the Measure G Bond Building Fund amounted to \$4,153,155 million as of June 30, 2025.
- The District has issued all \$10 million bonds under the authority granted by Measure G as of June 30, 2025.
- Current projects financed by the bonds are the District-wide Fire Alarm Replacement Project with a scheduled completion date of September 2025, the Finley Admin Office Project with a scheduled completion date of September 2025, District-wide Fencing and Security Project with a scheduled completion date of December 2025, and the HHS Kitchen and Dining Building with a scheduled completion date of December 2026.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts: Management Discussion and Analysis (this section), the Measure G Bond Building Fund financial statements, and the performance audit required by state law.

The District accounts for Measure G bond activity in the District's Building Fund. The Building Fund is a governmental fund type accounted for on a modified accrual basis of accounting that does not include fixed assets or long-term liabilities.

FINANCIAL ANALYSIS OF THE MEASURE G BOND BUILDING FUND

Balance Sheet:

The District's Measure G Bond Building fund balance as of June 30, 2025, was \$4,153,155 (see Table A-1). Cash equivalents in the fund represent cash held in county treasury for purposes associated only with the bond authorization approved by the voters. It has been determined that Measure G funds cannot be used for routine restricted maintenance expenditures in the General Fund.

The District's Measure G Building Fund balance as of June 30, 2025, was \$4,153,155 (see Table A-1 below).

Table A-1 Measure G Building Fund Balance Sheet				
	June 30,			Percentage
	2025	2024	Change	Change
Assets				
Cash	\$ 4,124,927	\$ 4,589,870	\$ (464,943)	-10%
Accounts receivable	37,028	43,934	(6,906)	-16%
Due from other funds	-	34,638	(34,638)	-100%
Total Assets	<u>\$ 4,161,955</u>	<u>\$ 4,668,442</u>	<u>\$ (506,487)</u>	<u>-11%</u>
Liabilities				
Accounts payable	\$ 8,800	\$ 48,307	\$ (39,507)	-82%
Total Liabilities	<u>8,800</u>	<u>48,307</u>	<u>(39,507)</u>	<u>-82%</u>
Fund Balance				
Restricted for capital projects	4,153,155	4,620,135	(466,980)	-10%
Total Fund Balance	<u>4,153,155</u>	<u>4,620,135</u>	<u>(466,980)</u>	<u>-10%</u>
Total Liabilities & Fund Balance	<u>\$ 4,161,955</u>	<u>\$ 4,668,442</u>	<u>\$ (506,487)</u>	<u>-11%</u>

Fund Balance

The interest income reported represents funds earned on the cash held by the Imperial County Treasurer. The total expenditures of \$669,529 and \$888,840 are only for Measure G voter authorized expenses (see Table A-2).

Table A-2 Measure G Building Fund Changes in Fund Balance				
	Year Ended June 30,			Percentage
	2025	2024	Change	Change
Revenues & Other Sources				
Interest income	\$ 156,421	\$ 161,084	\$ (4,663)	-3%
Fair market value adjustment	67,943	78,802	(10,859)	239%
Federal interest subsidy	-	24,466	(24,466)	-100%
Total Revenues & Other Sources	<u>224,364</u>	<u>264,352</u>	<u>(39,988)</u>	<u>-15%</u>
Expenditures & Other Uses				
Current expenditures:				
Other outgoing	-	17,550	17,550	100%
Capital outlay	669,529	871,290	201,761	23%
Total Expenditures & Other Uses	<u>669,529</u>	<u>888,840</u>	<u>219,311</u>	<u>25%</u>
Change in Fund Balance	<u>(445,165)</u>	<u>(624,488)</u>	<u>179,323</u>	<u>-29%</u>
Fund Balance - Beginning	<u>4,598,320</u>	<u>5,244,623</u>	<u>(646,303)</u>	<u>-12%</u>
Fund Balance - Ending	<u>\$ 4,153,155</u>	<u>\$ 4,620,135</u>	<u>\$ (466,980)</u>	<u>-10%</u>

LONG TERM DEBT

At the end of the year, Holtville Unified School District had \$10,907,433 in long-term debt outstanding.

Table A-3 Measure G Building Fund Long Term Debt				
	Year Ended June 30,		Change	Percentage Change
	2025	2024		
General Obligation Bonds				
Principal balance	\$ 9,525,000	\$ 9,550,000	\$ (25,000)	0%
Bond premium	1,382,433	1,386,884	(4,451)	0%
Total Measure G GO Bonds	\$ 10,907,433	\$ 10,936,884	\$ (29,451)	0%

FACTORS BEARING ON THE DISTRICT'S FUTURE

At the time these financial statements were prepared and audited, the District was aware of the existing circumstances that could affect its financial health in the future:

- Inflation increases in building costs during construction.

This financial report is designed to provide citizens, taxpayers, customers, investors, and creditors with a general overview of the District's finances and to determine the District's accountability for the money it receives. Additional financial information can be obtained by contacting the following:

Holtville Unified School District
c/o John-Paul Wells, Assistant Superintendent,
621 E. 6th Street,
Holtville, CA 92250.

RESOLUTION 2025/26-005

RESOLUTION OF THE HOLTVILLE UNIFIED SCHOOL DISTRICT GOVERNING BOARD TO NO LONGER ACCEPT INTERDISTRICT TRANSFER PUPILS PURSUANT TO THE DISTRICT OF CHOICE PROGRAM (EDUCATION CODE SECTION 48301 et seq.)

WHEREAS, The Governing Board of the Holtville Unified School District ("District") has previously opted to participate in the "District of Choice" program, codified in California Education Code (EC) sections 48300 through 48316, allowing the District to accept pupils residing in other school districts without an interdistrict attendance agreement; and

WHEREAS, EC section 48301(g) permits a school district that has previously opted to accept pupils as a district of choice to rescind that decision and no longer accept new pupils as a district of choice, provided the governing board adopts a resolution stating its intent to do so and provides notice as required by law; and

WHEREAS, The Governing Board has determined that accepting new interdistrict transfer pupils under the District of Choice program is no longer in the best financial and/or educational interests of the District and its resident pupils, due to factors including, but not limited to, the insufficient applicant interest and the need to prioritize resident students; and

WHEREAS, the Governing Board intends for this resolution to apply only to new interdistrict transfer pupils under the District of Choice program and affirms that all existing pupils currently attending the District under the District of Choice program shall be permitted to continue attending through the highest grade level of the school in which they are currently enrolled, consistent with EC section 48301(h).

THEREFORE, BE IT RESOLVED, that the Governing Board of the Holtville Unified School District officially declares its intent to no longer accept new interdistrict transfer pupils as a District of Choice, effective for the 2026-2027 school year and all subsequent school years.

FURTHER RESOLVED, that the Superintendent or designee is hereby authorized and directed to take all necessary action to provide the required public notification of this resolution, including posting the resolution as required by law and informing all current and prospective applicants.

FURTHER RESOLVED, that a copy of this resolution shall be officially filed with the California State Department of Education (CDE) in accordance with Education Code section 48301(g).

PASSED AND ADOPTED this 16th day of March, 2026 by the following vote:

Ayes:

Nays:

Absent:

Abstain:

I declare that the foregoing is a true and correct copy of resolution adopted by the Holtville Unified School District Board of Trustees at their regular meeting on March 16th, 2026

Celso Ruiz, Authorized Agent
Holtville Unified School District
Board of Trustees

**SIDE LETTER OF AGREEMENT
BETWEEN THE
HOLTVILLE UNIFIED SCHOOL DISTRICT
AND THE
HOLTVILLE TEACHERS ASSOCIATION**

The Holtville Unified School District (District) and the Holtville Teachers Association (Association) enter into this Side Letter of Agreement (Agreement) regarding the one-time donation of sick leave to David Avila (Employee), a permanent certificated employee of the District, who has a catastrophic illness or injury.

The Association and the District are entering into this Agreement on a one-time only basis for the purpose of permitting current members of the certificated bargaining unit and unrepresented employees to donate sick leave hours to Employee under the terms and conditions set forth below. This is in lieu of using the catastrophic illness leave bank under Article 14.11 of the parties collective bargaining agreement, as such bank is not presently funded.

As of the date of this Agreement, Employee has exhausted all entitlement to sick leave, extended illness leave, or other available fully paid leaves and is still unable to return to work due to catastrophic illness or injury. Verification of the catastrophic illness or injury has been provided by means of a letter, dated and signed by Employee's physician, indicating the incapacitating nature and probable duration.

1. **Certificated Unit Member Donations ("Pool 1").** Upon execution of this Agreement, the Association may solicit donations from certificated unit members. Donors may submit a written, signed, and dated request to the District using the Certificated Donor's Sick Leave Transfer Form to donate a specified number of sick leave hours to the Employee. Donations shall be at a minimum of seven and one-half (7.5) hours, and in hour increments thereafter. To ensure donors retain sufficient accrued sick leave to meet their own needs, donors shall not reduce their accumulated sick leave to fewer than eighty (75) hours or ten (10) workdays, whichever is lower. No donor may donate more than twenty-five percent (25%) of their accumulated sick leave in any one school year. All donations are irrevocable and shall be confidential. All completed Certificated Donor's Sick Leave Transfer Forms must be received by the District no later than March 30, 2026.
2. **Management Employee Donations ("Pool 2").** Upon execution of this Agreement, management employees may voluntarily donate accumulated sick leave hours to the Employee by submitting a written, signed, and dated request to the District using the Management Donor's Sick Leave Transfer Form. Donations shall be at a minimum of seven and one-half (7.5) hours, and in hour increments thereafter. To ensure donors retain sufficient accrued sick leave to meet their own needs, management donors shall not reduce their accumulated sick leave to fewer than eighty (80) hours or ten (10) workdays, whichever is lower. No management

donor may donate more than twenty-five percent (25%) of their accumulated sick leave in any one school year. All completed Management Donor's Sick Leave Transfer Forms must be received by the District no later than March 30, 2026. Donations to Pool 2 shall be confidential; however, unlike Pool 1 donations, Pool 2 donations are conditionally revocable solely to the extent provided in Section 5 of this Agreement. Each Management Donor's Sick Leave Transfer Form shall include the date and time of receipt by the District, which shall be recorded by the District for purposes of the return provisions set forth in Section 5.

3. **Order of Leave Usage.** Each donated sick leave day/hour shall be applied to cover a day/hour of Employee's absence due to the catastrophic illness or injury. When using the donated leave, Employee shall be compensated at their regular pay rate. Leave shall be applied in the following order:
 - a. The District shall first apply any sick leave credits which Employee may earn or accrue during the leave period. Employee must use all paid leave credits that they continue to accrue on a monthly basis before receiving any donated leave under this Agreement.
 - b. After exhaustion of Employee's own accrued leave under subsection (a), the District shall apply donated leave from Pool 1 (certificated unit member donations).
 - c. Only after exhaustion of Employee's own accrued leave under subsection (a) and all available Pool 1 leave under subsection (b) shall the District apply donated leave from Pool 2 (management employee donations). Pool 2 leave shall be applied on a first-in, first-out basis, meaning leave from the earliest-dated Management Donor's Sick Leave Transfer Form shall be used first.
4. **Maximum Donated Leave; Duration.** The maximum number of donated sick leave days to be utilized by Employee shall not exceed 60 days (inclusive of both Pool 1 and Pool 2). Employee shall use donated credits within the 2025-2026 school year.
5. **Disposition of Unused Donated Leave.** Should Employee return to work before exhausting the donated leave, or in the event that donated leave remains unused as of July 1, 2026, the remaining donated leave shall be disposed of as follows:
 - a. Pool 1 (Certificated Unit Member Donations). Any unused donated leave from Pool 1 shall be transferred to the certificated catastrophic illness sick leave bank established under Article 14.11, effective July 1, 2026.
 - b. Pool 2 (Management Employee Donations). Any unused donated leave from Pool 2 shall be returned to the management donors in reverse chronological order of donation (i.e., last donated, first returned), based on the date and time of the District's receipt of each Management Donor's Sick

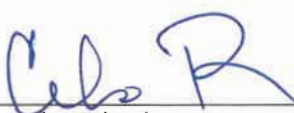
Leave Transfer Form. If Employee used a portion of a particular donor's hours, only the unused remainder from that donor shall be returned. Hours shall be restored to each management donor's accumulated sick leave balance no later than July 15, 2026.

6. This Agreement is on a one-time basis only and shall not be alleged or construed to establish any practice on the part of the District or create any promise, agreement or other obligation whatsoever on the part of the District either in the future or as to any unit member or employee other than those donating under this Agreement. This Agreement shall, unless renewed by the parties, expire on July 15, 2026.
7. Neither the fact of this Agreement nor its contents, in whole or in part, shall be used or admitted as evidence by either party of any District or Association practice regarding its terms, or as evidence that either party has committed an unfair labor practice or violated any collective bargaining agreement or any other law or regulation by entering into this Agreement. Any such claim shall be dismissed with prejudice by any forum in which it is brought.
8. This Agreement constitutes the entire agreement between the parties and supersedes any prior understandings or oral or written agreements between the parties.



For the Holtville Teachers Association
President, HTA

Date: 02/25/2026



For the District
Superintendent

Date: 02/26/26