

**Caprock Academy Board of Directors
Tuesday, February 10, 2026
Regular Business Meeting at 6:00 p.m.
Caprock Academy - 714 24 1/2 Rd, Grand Junction, CO 81505**

Meeting can be viewed virtually via Zoom.

In order to attend the meeting via video conference, use the link below:

In order to attend the meeting by phone, dial the number below and follow the prompts:

Join Zoom Meeting

<https://us02web.zoom.us/j/86350206719?pwd=eUJYZkZZZnNmN1pVcWh3dHE3clZaQT09>

Meeting ID: 863 5020 6719

Passcode: 707033

If you are attending virtually and have a public comment, please fill out the Board Meeting Public Comment form located on the Board of Directors page on the school's website no later than one hour prior to the start of the meeting. During the public comment period, any forms submitted will be read aloud by a board member.

All virtual participants will be muted by the host.

Mission: We help all students achieve their highest academic and character potential, using proven accelerated academic programs while providing a safe environment.

I. Pledge

II. Call to Order: KJ Kline, CABOD President @ 6.00pm

III. Vision

Vision: Strengthening the community through the involvement of parents, educators and community leaders working together to provide an environment that fosters academic excellence and develops strong character in our students. We shape global citizens who set life goals and practice lives of service and virtue.

IV. Presentation of Excellence: Mr. Diers

Mr. Diers praised the work of Jennifer Heil and Andrea Simonds-Cummings as the READ team. Read plans are reducing. In 2023/2024 there were 138 READ plans. In 2024/2025 there were 104 READ plans and in 2025/2026 there are 84 READ plans. The READ team also take care of the lending library and manages the reading challenges and book fairs.

V. General Public Comments

No comments made

Members of the public may address the Board during this portion of the agenda on any topic. **Please fill out the check-in form prior to the start of the meeting indicating your interest in addressing the board.** This comment period is not limited to items on the agenda. **Public Comments are limited to three (3) minutes and the total general public comment time is limited to twenty (20) minutes total.** The Board reserves the right to limit or end public comment that it deems to be defamatory, insulting, abusive, or does not comply with character expectations of the Caprock community. Please note that this Public Comment time is separate and distinct from a parent's opportunity to seek Board review of a matter concerning a specific student and a particular class and/or a specific circumstance of administration of a policy (see the Family Handbook, Grievance Policy SE8.5). Similarly, this opportunity is separate and distinct from a Caprock employee requesting Board review of a specific employment matter (see the Employee Handbook, Grievance Policy E 15.0).

VI. Consent Agenda

- i. Consent Agenda (CABOD Members may request any item(s) be removed to be considered in full at meeting)
 - i. January, 13 2025 regular board meeting minutes
 - ii. PTO
 - iii. CASAC
 - iv. Treasurer's Report

Motion to approve the consent agenda as provided. 1st Ryan Schramm. 2nd Dave Carlo.
Motion Carried.

VII. Financial

- i. Consideration and possible approval of December 2025 Financial Reports as submitted

Mr. Wilkens stated that we received the \$85,000 for the workers comp from August last year. There will be no revenue impact for that as it happened in the previous fiscal year. There is an increase in cash and a decrease in receivables. Caprock Instruction payments were received in both November and December. The forecast will be included going forward.

The money market rate is close to 2%. We are \$314,000 above the budgeted income for this year.

Childcare revenue is \$17,000 over, it comes from parents paying for the after school and Friday care. This is from the per day amount. We budgeted \$85,000 this year. Many families make use of this service. There are approximately 60 families – 85 students in aftercare. There are 5 high school students that work in aftercare as well as several staff that work after school.

SpEd services are under budget by \$18,000. This is expected to continue as under budget for the remained of the year. Instructional supplies is under budget by \$34,000 and is expected to continue as such. Theses are going to get split for future budgets to make them easier to track. The interest expense is \$17,000 under budget. This is because we were carrying an accrued interest amount on the balance sheet. This was fixed to account for interest every month, rather than accruing.

Motion to approve the December 2025 financial reports as submitted. 1st Ryan Schramm. 2nd Ryan McCulley. Motion Carried.

VIII. Old Business Discussion

- i. Committee updates
 - i. HOS Hiring committee

The hiring committee has 3 great candidates that were interviewed. We are reviewing new resumes that have been submitted. At the end of the month, we are sending 3 people to the Great Hearts conference in Tempe and also 8 people to the League conference in Denver. This is a chance to reach more people.

- ii. Election Committee

The notice for the election went out last week. Mr. McCulley and Mr. Goodwin are the board members to contact. They will be available for 1hour before the next board meeting if anyone has any questions. Please send any questions to them in advance if you would like any questions added to the candidate forum. Anyone interested in applying, needs to attend a board meeting prior to election. There are 2 seats that will be available.

- iii. Strategic Plan

The strategic plan is in the final stages with just some grammatical changes needed. The mission and vision are not changing, its just how they are being targeted. The BHAG shows where the school would like to be by 2030. The priorities are academics, finance, parent and community experience and employee experience.

IX. Old business Action

- i. Policies for review and possible vote
 - i. Employee Handbook
 - 1. Policy Employee XX Background Checks

Motion to approve the edited version of the Background Checks policy as submitted. 1st Jenna Coffman. 2nd Dave Carlo. Motion Carried.

- a. Effective Date

Effective 2/10/2026.

- ii. Family Handbook
 - 1. Policy 13.0 Schedule Changes

Motion to approve the Policy AP 13.0 Schedule Changes as presented. 1st Jenna Coffman. 2nd Ryan Schramm. Motion Carried.

- a. Effective Date

Effective July 1st 2026.

X. New Business Discussion

- i. HOS update

Mr. Diers said that the school is working on staffing and budget for the 2026/27 school year. The challenges are due to declining enrollment. We had \$500,000 to cut from the budget for the next school year. There is some re-organizing needed due to the reduced student numbers. Family intent to return will go out with grades at the start of 4th quarter. 59 Kindergarten students will be coming in next year, both new and existing families. We are also looking to possible bring back ½ time Kinder. We need 12-15 students to make it feasible.

Mr. Diers wanted to remind the board about the school vehicles. They are getting older. Mr. Holt spoke with D51 on their policy for retiring vehicles. D51 use vehicles with mileage over 200,000 just around town, and keep them local. This is likely something we will go along with.

Buildings 1 & 2 have had portable water stations, for \$8,000 per year. Using the left over money from the safety and security grant, new water fountains have been installed to save money. The containers in the yard used to be rented at the price of \$109,000 for the last 12 or so years. We went ahead and bought them outright, so we will save in the long run. We have been awarded the same facilities grant that we got last year. That will give us \$112,000 which will go towards a security fence. Some of this money will also go towards removing the wood chips from the Kinder playground. It will be replaced with rubber flooring. Any extra will go towards the debt to service ratio.

Knowledge Bowl and their 8 students are going to state. We have 2 finalists for the Daniels Fund scholarship. They have been working hard towards that with Mr. Butcher. The Valedictorian for this year is Elizabeth Thomas and the Salutatorian is Devron Skinner. These ladies will be celebrated at graduation on 21st May at 6pm at the Asteria on the CMU campus.

ii. Board dashboard

The 1st 2 pages of the dashboard is from the CSI website. It is a 5 year look at enrollment and student demographics. The STAR test data is just completed. There will be one more update of STAR data at the end of the year. The STAR data needs to be clarified to make sure it is accurate and find reasons why there was no growth. There were suspension increases in January. This was due to behavior changes following the Christmas break. The reasons for withdrawal are hand written and the parents select the reasons, it is not a list they can pick from. It would be nice to have more information regarding withdrawal information, and how long students have been enrolled before they leave. When parents withdraw, they fill out a form and state their reasons. An exit interview may be nice to start, to see if we can do anything to help them stay or get to know more about why they want to leave. A discussion with the Head of School, or with their dean.

iii. Enrollment Report

58 Kinder positions have been accepted. Normally 1st February is the opening to the enrollment window, so this year we are a month early. Positions are being offered when people enroll, rather than wait until April 1st like we have before.

iv. Policy Reviews – 1st look

i. Family Handbook

1. Policy SE 2.0 Attendance

The policy changes are to make the policy simpler and more family friendly, to remove the burden on families. No comments were made to make changes. This policy is ok to go forward for a 2nd look next month.

ii. Employee Handbook

1. Policy E 8.2 Anti-Violence

A few minor comments were made to state that the list is not limited to those mentioned, and also to remove a couple of words and maybe define some terms as governance sees fit. This policy will return to governance for editing and return to the board next month for a 2nd look. A consistent policy format would be nice. Having a template maybe as a guide would be nice.

2. Policy E TBD – Weapons Policy

Add the comment of 'but not limited to' for the list. This policy needs to be sent back to governance for amendment, then can return next month for a 2nd look.

v. 26/27 School Calendar – 1st look

There is the addition of 4 flex days, where teachers do not have to come to work, but they can if they want to. They can work from home if they want, no meetings will be scheduled and they are

free to use the day how they wish. This aligns with the strategic plan and making bonuses for teachers, without giving them a monetary increase. It adds in some extra long weekends. This will remove some teacher training/planning days, but it allows flexibility to work if they wish. The new teacher training week has been reduced, so that training is not duplicated from that week to the next when all staff will be in school. It gives a little more time for the 4th July holiday. We will try and see how it works for this year. If it doesn't work, we will go back to 4 or 5 days for next year, The feedback from staff was that they really wanted the planning days, until they realized it is free time where they don't have to come into the school. It can still be done, but from home. It is still a paid day, so they can choose how to use it. The calendar also aligns with D52 and CMU.

vi. 26/27 Budget

Mr. Schramm asked how do vehicles work with the budget. How can we get to the point of being able to purchase new vehicles if we need them? Mr. Wilkens said it is possible to take it out of the funded balance once per year. The value would go towards capital and we would still keep the debt balance. There is no schedule for funding large expenses.

XI. New Business Action

XII. Future Agenda Items

XIII. Adjourn @ 8.34pm

Motion to adjourn. 1st Ryan McCulley. 2nd Dave Carlo. Motion Carried.