

AMITY SCHOOL DISTRICT 4J  
807 S TRADE ST.  
AMITY, OR 97101  
FEBRUARY 11, WEDNESDAY  
REGULAR BOARD MEETING 6:00 PM  
Live link located at: [www.amity.k12.or.us](http://www.amity.k12.or.us) > School Board

## *MINUTES*

### MISSION STATEMENT

**The mission of Amity School District is:**

*Provide an educational system that enables each of our community's students to reach their greatest potential for the lifelong benefit of each student and the betterment of our community and our country.*

### **REGULAR BOARD MEETING**

#### **I. Call to Order**

The regular meeting was called to order at 6:00 p.m.

##### **Board Members Present:**

Jennifer Leppin, Board Chair  
Amanda Grove, Vice Chair  
Ray Bottenberg  
Tim Haarsma  
Ryan Jones

##### **Administrators Present:**

Jeff Clark, Superintendent  
Mary Matocha, Middle School Principal  
Ryan Sticka, High School Principal  
Kevin Blanco, Sped Director

##### **District Staff Present:**

Ann Adams, Board Secretary

**Others Present:** Paul Chamberlin, HMK Company

#### **II. Hearing of the People**

None

#### **III. Reports**

##### **A. Administrative Reports-copies on file**

###### **Elementary School:**

- Reviewed student data assessments for math and reading.
- Shout out to Ms. Conner, Mrs. Galer, Mrs. Elmore for their extra work to support intervention programs. Mr. Anderson has added a student led anti-bullying skill building program throughout K-5.
- K-5 teachers have connected with the High School FFA chapter to have students lead agriculture related lessons, reading stories, and making connections with the elementary students. AG Days will be scheduled for a day in May.

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**Middle School:**

- Reviewed attendance and GPA/honor roll data.
- The seventh-grade students participated in a hands-on training session in January conducted by the local fire department to learn the fundamentals of first aid and hands-only CPR.
- Eighth grade STEM students are beginning an introductory robotics unit. They will explore how robots are designed, built, and programmed while developing essential skills for problem solving, collaboration, and critical thinking.
- Mundana Vrell is working with eighth graders and planning a mini career fair using VR headsets exploring careers.

**Amity High School:**

- January 29 was the end of semester 1. There are many incompletes that will be made up after students return from illnesses.
- Approximately 100 students attended the Winter Formal.
- Inservice was used to review final grades and student achievement. Any appropriate interventions or adjustments to student schedules, plans, were communicated and executed.

**B. CTE Report (copies on file)**

- FFA had success in their first round of Leadership Development Events in January. Students will attend the Legislative Conference at the State Capital, and the FFA State Convention March 19-22. The Parliamentary Procedure Team is preparing for competition.
- Three students will receive their State Degrees this year at the State Convention.
- Students in the Manufacturing, Cabinetry, and Advanced Turning classes are designing and creating projects for the upcoming Amity Education Foundation dinner.
- A field trip for manufacturing class students to attend the 2026 Oregon Logging Conference for hands-on activities, career and college exploration, and to learn more about the forest products and forestry sector. They also will visit Solid Form in McMinnville for hands-on MIG & TIG welding instruction/company tour.
- Construction Trades 2 students designed an 8'x16' cottage that includes a shower room, two toilet rooms and two washer/dryers. Team Build leadership was very impressed with their work. Students partnered with Houla Creek Development to run the plumbing and Jed McMullen to design and install the electrical wiring.

**C. Maintenance (copies on file)**

- The ponding issue at Sherman and Oak has been repaired by removing the asphalt and replacing it with new asphalt with the correct slope.
- The CNC machine in the AG shop is unusable currently due to exhaust fumes from the machine. Added ducting will be completed during one of the school breaks.

**D. Financial Report (copies on file)**

- Fund analysis and grant reports were provided and reviewed.

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**E. Superintendent Report**

-Shout out to our Administration team! We've had a few situations recently that required communication across multiple schools, and it's been great to see them working together to sort things out and improve the process. Because of that collaboration, things should run more smoothly if there's ever a "next time".

**IV. Business**

**A. Old Business**

**a) None**

**B. New Business**

**a) HMK Company Recommendation for District Office**

Paul Chamberlin, HMK, discussed the recommendation to award the building construction contract to Haworth after their review and consideration. Five bids were received. Haworth is the low responsive, responsible bidder.

There was a **motion** by Amanda Grove to accept the recommendation for Haworth to construct the Amity District Office, **second** by Ryan Jones. The **vote** was unanimous.

**b) Elementary School Digital Display Signs**

Three quotes have been received: Salem Sign Co., Inc./Nugent Masonry, Inc. (\$50,551), Vancouver Sign Co. (\$53,899.06), and ES&A Sign & Awning Co. (\$57,406). The lowest quote is Salem Sign Co., Inc./Nugent Masonry, Inc. (\$50,551).

Ray Bottenberg **motioned** to accept the Salem Sign Co., Inc./Nugent Masonry, Inc. quote, **second** by Tim Haarsma. The **vote** was unanimous.

**c) Elementary School Exterior Painting**

Three quotes have been received: Spink Painting, LLC. (\$45,254.60); John Kilty Painting LLC (\$42,320 plus one modular \$985) and Luis Pedro Huber Paining (\$84,698).

Amanda Grove **motioned** to accept John Kilty Painting, LLC quote, **second** by Tim Haarsma. The **vote** was unanimous.

**d) In Ground Irrigation for High School Soccer and Football Fields**

Two quotes were received: C and D Landscape Services Co. (\$125,000 both fields), and GT Landscape Solutions (\$98,010).

Amanda Grove **motioned** to accept the C and D Landscape Services Co. quote for the in-ground irrigation for the high school soccer and football fields, **second** by Ryan Jones. The **vote** was unanimous.

**e) Overnight Trips (Softball, FFA Convention) (copies on file)**

Coach Kendall requested authorization to take the softball team to Medford March 22-24 and Stephanie Ayres requested authorization to take students to the FFA Convention March 19-22 at Deschutes Fair & Expo Center in Redmond.

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Ryan Jones **motioned** to approve both the softball and FFA Convention trips, **second** by Ray Bottenberg. The **vote** was unanimous.

- f) **2026-2027 School Calendar**  
Reviewed two options proposed for the 2026-2027 Calendar followed by a **motion** to approve the calendar that begins school “Before” Labor Day by Tim Haarsma, **second** by Ray Bottenberg. The **vote** was unanimous.
- g) **Licensed Contracted Recommendations**  
Reviewed recommendations. There was a **motion** by Amanda Grove to approve the Licensed Contract Recommendations, **second** by Ryan Jones. **Vote:** Yes -Amanda Grove; Tim Haarsma; Ryan Jones; Jennifer Leppin  
Abstained: Ray Bottenberg
- h) **Class Size Cap for Enrollment of Non-Residents**  
Proposed keeping class size cap at the same levels for 2026-2027. There was a **motion** by Ryan Jones to approve the Class Size Cap for Enrollment of Nonresident Students at the same level as 2025-2026, **second** by Amanda Grove. The **vote** was unanimous.
- i) **2025-2026 Budget Calendar for the 2026-2027 Budget**  
The 2025-2026 Budget Calendar was reviewed. **Motion** by Tim Haarsma to approve the 2025-2026 Budget Calendar for the 2026-2027 Budget, **second** by Ray Bottenberg. The **vote** was unanimous.
- j) **Ballston Cemetery Board**  
A committee needs to be appointed to the Ballston Cemetery Board as follows:  
Judy Whitlow, Pam Scharf, and Ray Bottenberg

If they need something financially, they will bring the request to the Amity School District Board.

There was a **motion** by Ray Bottenberg appoint Judy Whitlow, Pam Scharf, and himself to the Ballston Cemetery Board, **second** by Tim Haarsma. The **vote** was unanimous.

V. **Consent Agenda**

A. **Minutes from the January 8, 2026, Regular Board Meeting**

**Motion** by Amanda Grove to approve the consent agenda, **second** by Ryan Jones. The **vote** was unanimous.

**The Board Chair concluded the Regular Board Meeting at 7:18 p.m. to convene the Executive Session under ORS 192.660(2)(i).**

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VI. Executive Session


A. To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. ORS 192.660 (2)(i).

-Discussion regarding performance of the superintendent.

Executive Session adjourned at 7:36 p.m.

VII. Adjourn

Board Chair, Jennifer Leppin, adjourned the regular board meeting at 7:36:01 p.m.

  
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Jennifer Leppin, Board Chair

  
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Jeff Clark, Superintendent