

MIFFLINBURG AREA SCHOOL DISTRICT

Mifflinburg, Pennsylvania 17844-0285

Regular Meeting

Board Minutes

February 10, 2026 – 6:30 p.m.

Intermediate School LGI

CALL TO ORDER – President Eberhart called the meeting to order at 6:40 p.m.

OPENING PROCEDURES – President Eberhart called for a moment of silent meditation after which he led the group in a pledge to the flag.

ROLL CALL found the following in attendance:

Board Members: Mindy Benfer Tim Scholl
 Tom Eberhart Tyler Snook
 Carl Emery Brandon Straub
 Brandon Hommel Melissa Wagner
 Troy Zimmerman

Administration: Kenneth Dady, Superintendent
 Renee Jilinski, Business Administrator
 Colby Hummel, IT
 Jeremiah Allen, High School Principal
 Jason Dressler, Assistant to the High School Principal
 Danielle Dressler, Director of Student Services
 School Police Officers - 1

Others: Tammy L. Boop, Board Secretary
 Clint Morris
 OAC Members
 Austin White, Solicitor
 Others: 0

EXECUTIVE SESSIONS

An Executive Session was held prior to the start of the February 3, 2026, Work Session for the purpose of student, legal, and personnel matters.

An Executive Session was held prior to the start of the regular meeting for legal and personnel matters.

APPROVAL OF MINUTES - The minutes of January 13, 2026, are presented for approval.

Motion by Tom Eberhart and seconded by Mindy Benfer to approve the minutes of January 13, 2026, as presented. Motion #1 carried.

ITEMS TO BE ADDED TO THE AGENDA

PUBLIC PARTICIPATION ON AGENDA ITEMS - None

SUPERINTENDENTS REPORT

Nathan Moyer from Alloy 5 presented an update on the stadium and ag projects.

POLICY COMMITTEE REPORT – Mr. Zimmerman

1. Policies – First Reading – Attachment 7.1

The administration recommends approving the first reading of the following policies:

- 106-Course Guides
- 107-Adoption of Courses of Study
- 108-Adoption of Instructional Materials
- 108.1-Adoption of Textbooks
- 110-Instructional Supplies
- 607-Tuition Income
- 610-Purchases Subject to Bid/Quotation
- 611-Purchases Budgeted
- 626-Federal Fiscal Compliance
- 626-ATTACH-Administration of Federal Funds
- 626-ATTACH-Allowability of Costs
- 626-ATTACH-Cash Management
- 626-ATTACH-Grand Subrecipient
- 626-ATTACH-Procurement
- 626.1-Travel Reimbursement

Motion by Troy Zimmerman and seconded by Mindy Benfer to approve the first reading of the recommended policies. Motion #2 carried.

2. Policies – Final Reading – Attachment 7.2

The administration recommends approving the final reading of the recommended policy.

101-Mission Statement

Motion by Troy Zimmerman and seconded by Mindy Benfer to approve the final reading of the recommended policy. Motion #3 carried.

EDUCATION COMMITTEE REPORT – Mr. Snook

3. 2026-2027 School Calendar – Attachment 8.1

The administration recommends approving the 2026-2027 school calendar as presented.

Motion by Tyler Snook and seconded by Melissa Wagner to approve the 2026-2027 school calendar as presented. Motion #4 carried.

4. Ag Education Student

The administration recommends accepting the enrollment of John Morris into the district's agricultural education program beginning with the 2026-2027 school year. Lewisburg Area School District will cover the cost of tuition.

Motion by Tyler Snook and seconded by Melissa Wagner to accept the enrollment of John Morris as presented. Motion #5 carried.

5. Library Book Donation

The administration recommends accepting the donation of four books to the high school library in memory of Sadie Zimmerman:

Bocce (Backyard Games) by Alaraj, Evangelene
Dunkin' (Favorite Food Franchises) by Salas, Laura Purdie
Bowling in Action (Sports in Action) by Walker, Niki
Special Olympics (Global Citizens: Sports) by Hellebuyck, Adam

Motion by Tyler Snook and seconded by Mindy Benfer to accept the donation of the recommended book as presented. Motion #6 carried.

6. Book List Grades 6-12 – Attachment 7.4

The administration recommends approving the grades 6-12 book list as presented.

The titles below are the additions to the list for 26-27:

Restart by Gordon Korman (ELA 7)

You: The Story A Writer's Guide to Craft Through Memory by Ruta Sepetys (Intro to Creative Writing Grades 10-12)

Lord of the Flies by William Golding (Previously on list just moved to optional text for ELA 9)

The Miniature Guide to Critical Thinking Concepts and Tools (8th Edition: Revised and Expanded) by Richard Paul and Linda Elder. (Rhetoric and Critical Think Grades 11-12)

The HS ELA department discovered books in the bookroom that are potential books to be used in courses that were not on the original booklist. These are considered rotational texts and have been placed in that section of the booklist.

AP Literature / AP Language:
Wuthering Heights by Emily Bronte

Henry V by William Shakespeare

ELA 10

The Curious Incident of the Dog in the Night-Time by Mark Haddon

My Brother Sam Is Dead by Christopher Collier and James Lincoln Collier

Motion by Tyler Snook and seconded by Mindy Benfer to approve the recommended 6-12 ELA book list as presented. Motion #7 carried.

PROPERTY COMMITTEE REPORT – Mr. Straub

7. Advertise for Bids

The administration recommends granting permission to advertise for bids for the stadium project.

The dates of advertisement will be February 16, 23, March 2, 9, 2026.

Motion by Brandon Straub and seconded by Melissa Wagner to grant permission to advertise for bids as presented. Motion #8 carried.

FINANCE COMMITTEE REPORT – Mrs. Benfer

8. Financial Reports/Ratification of Expenditures – Attachment 10.1

The administration recommends approving all financial reports as presented, subject to audit and ratify the expenses for the month January 2026.

Motion by Mindy Benfer and seconded by Tyler Snook to approve the financial reports as presented for the month of January 2026. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman. Results: Unanimous. Motion #9 carried.

9. Monetary Donation

The administration recommends accepting the following monetary donation:

\$2,250 - First Community Foundation Partnership of Pennsylvania through EITC donations received from Weis Markets

Motion by Mindy Benfer and seconded by Tyler Snook to accept a monetary donation from Weis Markets as presented. Vote by roll call was: Yes – Eberhart, Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman, Benfer. Results: Unanimous. Motion #10 carried.

10. Agreements/Resolutions/MOUs – Attachment 10.3

The administration recommends approving the following agreement, resolution and MOU:

New-Financial Commitment Letter for the Public Improvement Facilities Grant

New - Resolution - Public Improvement Facilities Grant

New - Agreement - Development Agreement between Mifflinburg Borough and Mifflinburg Area School District for the stadium project, pending legal review

Renewal - MOU - Summit Early Learning for the purpose of coordinating mutually beneficial activities and providing effective services for children and families. This MOU is a requirement of Federal Programs.

Renewal - MOU - CSIU for the Behind the Wheel Drivers' Education Program

Motion by Mindy Benfer and seconded by Tyler Snook to approve the recommended agreement, resolution and MOUs as presented. Vote by roll call was: Yes – Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart. Results: Unanimous. Motion #11 carried.

PERSONNEL COMMITTEE REPORT – Mr. Scholl

11. Resignations/Retirement

The administration recommends accepting the recommended resignations and retirement:

Resignation-Jennifer Anderson as a guidance counselor at the high school effective no later than March 15, 2026

Resignation-Julia Hummel as a speech language pathologist effective at the end of the 2025-2026 school year

Resignation-Leslie Kenamond as a Category 2 Aide at the middle school effective January 22, 2026

Resignation-Cowell Gemberling as a Junior High Boys Soccer Coach effective immediately

Resignation-Dustin Martin as a Junior High Football Coach effective immediately

Retirement-Jerry Styers as a district maintenance employee effective June 30, 2026

Motion by Tim Scholl and seconded by Mindy Benfer to accept the recommended resignations and retirement. Motion #12 carried.

12. Substitutes

The administration recommends approving the following substitutes for the remainder of the school year:

Madison Moody, Sunbury - Guest Teacher
Danielle Kraus, Mifflinburg - Guest Teacher
Kasey Davis, Middleburg - Guest Teacher
Rebecca Harner, Sunbury - Guest Teacher

Motion by Tim Scholl and seconded by Melissa Wagner to approve the recommended substitutes for the remainder of the school year. Motion #13 carried.

13. Coaches

The administration recommends approving the following coaches for the 2025-2026 Spring sports season:

Dan Gehers - Junior High Boys' Soccer - \$2500

Volunteers

Zachary Keister - Boys' Lacrosse
Colby Gehers - Junior High Boys' Soccer
Colby Hummel - Junior High Boys' Soccer

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended coaches. Vote by roll call was: Yes – Hommel, Scholl, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery. Results: Unanimous. Motion #14 carried.

14. Game Managers

The administration recommends approving the following as game managers for the 2026 Spring sports season:

Dave Oberlin-Softball/JV Softball
Kevin Warren - Varsity/JV Baseball
Ann Kay-Junior High Soccer & Girls Lacrosse
Quinn Erdley-Boys Lacrosse
Tammy Bollinger-Junior High Field Hockey
Wendy Warren, Tammy Bollinger, Stacy Reitenbach, Jena Klemick - Substitutes

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended game managers for the 2026 Spring sports season. Motion #15 carried.

15. Bus Drivers

The administration recommends approving bus drivers for the remainder of the school year:

Domonique Raup, Millmont
Mark Upshaw, Bloomsburg
Florence Beall, Hughesville

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended bus drivers for the remainder of the school year. Motion #16 carried.

16. Support Staff Appreciation Dinner

The administration recommends approving a Support Staff Appreciation Dinner on March 19, 2026.

Motion by Tim Scholl and seconded by Mindy Benfer to approve a Support Staff Appreciation Dinner as presented. Motion #17 carried.

17. Job Descriptions-Final Review – Attachment 11.7

The administration recommends approving the final review of the Certified Occupational Therapy Assistant (COTA) job description.

Motion by Tim Scholl and seconded by Mindy Benfer to approve the final review of the COTA job description as presented. Motion #18 carried.

18. Deduct Days

The administration recommends approving three deduct days for Employee #26-019.

Motion by Tim Scholl and seconded by Mindy Benfer to approve three deduct days for Employee #26-019 as presented. Motion #19 carried.

19. Boys' Tennis

The administration recommends removing the boys' tennis program from a recognized district PIAA sport as a result of continued low participation numbers over the past 3 seasons.

Motion by Tim Scholl and seconded by Mindy Benfer to remove the boys' tennis program from a recognized district PIAA sport as presented. Motion #20 carried.

20. Staff Transfer

The administration recommends approving the transfer of Elisha Steffen from a full-time, Category 2 Aide at the intermediate school to a part-time, Category 2 Aide at the middle school.

Motion by Tim Scholl and seconded by Melissa Wagner to approve the transfer of Elisha Steffen as presented. Motion #21 carried.

21. To Be Hired

Lindsey Leshner's name was removed from this agenda item at the start of the meeting.

The administration recommends approving the following staff:

Dawn Bottiger, Mifflinburg - Category 2 Aide - Level 1 of the Category 2 Aide pay scale, \$13.30/hour

Domonique Raup, Millmont - Category 2 Aide - Level 1 of the Category 2 Aide pay scale, \$13.30/hour

Brandyn Aguirre, Lewisburg - Library Media Aide at the middle school - Category 5 of the General Aide pay scale, \$13.51/hour

Brinley Shellenberger, Selinsgrove as a full-time Category 2 Aide - Level 3 of the Category 2 Aide pay scale, \$14.03/hour

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended staff. Vote by roll call was: Yes – Scholl, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel. Results: Unanimous. Motion #22 carried.

22. Staff Transfer – Information Item Only

Jena Klemick will transfer from a guidance counselor at the middle school to a guidance counselor at the high school.

SUN AREA CAREER AND TECHNOLOGY CENTER – Mr. Emery

23. Student Recognition

Nathan Criswell, Diesel, is the Lewisburg Rotary student of the month, for February.

Skills USA Competitions. Those placing 1st, or with a Bye, will be going to Hersey in April to compete at the state level.

<u>Place</u>	<u>Student Name</u>	<u>Competition Area</u>	<u>Program</u>
1 st	Nathan Criswell	Diesel	Diesel
1 st	Savannah Kinser	Esthetics (model)	Cosmetology
1 st	Xzavier Croll	Masonry	Masonry
2 nd	Bryleigh Mook	Nails	Cosmetology

3rd	Andrew Derr	Teamworks (team)	Masonry
3rd	Rubi Valle- Torres	Teamworks (team) Automated Manufacturing (team)	Electrical
BYE	Reid Bair		Precision

February is Career and Technical Education Month. SUN is collecting “SUN Tech is my Valentine” submissions to use as promotional material as they celebrate all month long. There is a link on the SUN Tech Facebook page for anyone that would like to share why they love SUN Tech!

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT – Mr. Eberhart

24. 2026-2027 CSIU Operating Budget – Attachment 13.1

The administration recommends approving the 2026-2027 CSIU Operating Budget as presented.

Motion by Tom Eberhart and seconded by Mindy Benfer to approve the 2026-2027 CSIU operating budget as presented. Vote by roll call was: Yes – Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel, Scholl. Results: Unanimous. Motion #23 carried.

COMMUNICATIONS AND ANNOUNCEMENTS - None

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT - With there being no further business to come before the Board, on a motion by Mindy Benfer and seconded by Carl Emery, the meeting was adjourned at 7:45 p.m. Motion #28 carried.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.