

**Monadnock Regional School District & SAU #93**

**School Board Agenda**

**March 17, 2026**

**ZOOM (7:00 PM)**

**Meeting ID: 89949331937**

**Passcode: 968290**

**Phone: +1-309-205-3325**

The public is encouraged to attend MRSD Board meetings.

Comments are welcome during the 'Public Comments' portions of the agenda.

***"We collaborate not just to teach, but also to engage and educate every student in our district in an environment that is challenging, caring, and safe, while fostering lifelong learning."***

1. CALL THE MEETING TO ORDER 7:00
2. PUBLIC COMMENTS (15 minutes)
3. #celebrateMRSD
  - a. Recap of District Votes & Elections from March 10th
  - b. Welcome new Board Members
4. BOARD ORGANIZATIONAL MEETING - Policies BDA, BDA-R (in packet)
  - a. \* Election of School Board & SAU Officers
    - i. Board Chair
    - ii. Board Vice-Chair
    - iii. Board Treasurer and Secretary
  - b. \* Open Board Seats
  - c. \* Board Member Documentation
    - i. Contact Sheet (handout)
    - ii. BCA/BCA-R (Ethics Commitment Form) (in packet)
    - iii. Review 2025/26 Board Self-Evaluation
    - iv. Board Goal Setting Process
    - v. Proposed Board Meeting Time/ Dates/ Standard Snow Dates
  - d. \* Evaluate Standing Committees (Policy BDE)
    - i. Committee Assignments and Schedule (whiteboard session)
    - ii. Proposed Board & Committee Goals
  - e. \*Elementary STEAM Teacher
5. MATTERS FOR INFORMATION & DISCUSSION
  - a. Superintendent Evaluation
  - b. FY25 Audit Report
  - c. Virtual Signatures on Manifest
6. MATTERS THAT REQUIRE BOARD ACTION
  - a. \* Approve the Consent Agenda
    - i. February 17, 2026 Minutes
    - ii. Manifest
    - iii. Budget Transfers
7. SETTING NEXT MEETING'S AGENDA
  - a. April 7, 2026
8. PUBLIC COMMENTS (15 minutes)
9. NON-PUBLIC SESSIONS under RSA 91-A:3. II
  - a. Additional non-public sessions, TBD as required
10. ADJOURNMENT

## SINGLE DISTRICT SCHOOL ADMINISTRATIVE UNITS

**RSA 94-C:3** – Single District School Administrative Units; Exemption. Single district school administrative units shall be considered the same as a single school district and shall be exempt from meeting the requirements of this chapter, except that they shall provide superintendent services pursuant to RSA 194-C:4

## NONPUBLIC SESSIONS

**RSA 91-A:3– II.** Only the following matters shall be considered or acted upon in nonpublic session:

- (a) **The dismissal, promotion, or compensation of any public employee** or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The **hiring** of any person as a public employee.
- (c) Matters which, if discussed in public, would likely adversely affect the **reputation** of any person, other than a member of the public body itself, unless such person requests an open meeting.
- (d) Consideration of the **acquisition, sale, or lease of real or personal property** which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) **Consideration or negotiation of pending claims or litigation** which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.
- (i) Consideration of matters relating to the **preparation for and the carrying out of emergency functions**, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- (j) **Consideration of confidential, commercial, or financial information** that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.
- (k) Consideration by a school board of entering into a **student or pupil tuition contract** authorized by RSA 194 or RSA 195-A,
- (l) **Consideration of legal advice provided by legal counsel**, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

## CALENDAR OF UPCOMING MRS D MEETINGS:

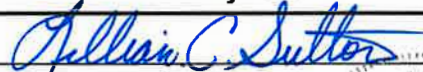
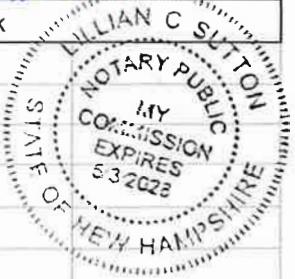
<b>03/24/2026</b>	<b>Budget Committee</b>	<b>7:00 pm</b>	<b>MRMHS Library</b>
<b>04/07/2026</b>	<b>MRS D/SAU 93 School Board</b>	<b>7:00 pm</b>	<b>MRMHS Library</b>

**Meetings will be in person for all Board & Committee Members. The public is encouraged & welcome to attend either in person or through Zoom. Public comments are welcome in person during the ‘Public Comments’ portions of the agenda.**

**\*\* Please note: All Committee Meeting dates, times, and locations are posted in the SAU 93 Reception Lobby, on the MRS D website calendar, and in the schools and towns of MRS D. In the event of a snow day, the school board meeting will be planned for the following school day.\*\***

ARTICLE 1	Fitzwilliam	Troy	Swanzy	Richmond	Roxbury	Gilsum	Total	Operating Budget
UNDERVOTE	12	14	59	4	5	8	102	
YES	225	198	866	150	31	90	1560	
NO	43	94	251	44	13	32	477	
OVERVOTE	0	0	0	0	0	0	0	
# of VOTES	280	306	1176	198	49	130	2139	
ARTICLE 2	Fitzwilliam	Troy	Swanzy	Richmond	Roxbury	Gilsum	Total	MESSA
UNDERVOTE	6	8	38	2	4	5	63	
YES	183	182	801	98	31	104	1399	
NO	91	116	337	98	14	21	677	
OVERVOTE	0	0	0	0	0	0	0	
# of VOTES	280	306	1176	198	49	130	2139	
ARTICLE 3	Fitzwilliam	Troy	Swanzy	Richmond	Roxbury	Gilsum	Total	Roof & 800's
UNDERVOTE	4	9	35	3	4	6	61	
YES	208	222	910	117	35	111	1603	
NO	68	75	231	78	10	13	475	
OVERVOTE	0	0	0	0	0	0	0	
# of VOTES	280	306	1176	198	49	130	2139	
ARTICLE 4	Fitzwilliam	Troy	Swanzy	Richmond	Roxbury	Gilsum	Total	Parking Lot
UNDERVOTE	6	14	36	2	4	3	65	
YES	179	169	760	93	29	99	1329	
NO	95	123	380	102	16	28	744	
OVERVOTE	0	0	0	1	0	0	1	
# of VOTES	280	306	1176	198	49	130	2139	

ARTICLE 5	Fitzwilliam	Troy	Swanzy	Richmond	Roxbury	Gilsum	Total	Special Ed Trust
UNDERVOTE	11	15	39	2	4	2	73	
YES	215	240	955	140	38	120	1708	
NO	54	51	178	56	7	8	354	
OVERVOTE	0	0	0	0	0	0	0	
# of VOTES	280	306	1172	198	49	130	2135	
ARTICLE 6	Fitzwilliam	Troy	Swanzy	Richmond	Roxbury	Gilsum	Total	District Vehicle Trust
UNDERVOTE	7	16	39	2	4	3	71	
YES	191	188	833	111	33	110	1466	
NO	82	102	303	85	12	17	601	
OVERVOTE	0	0	1	0	0		1	
# of VOTES	280	306	1176	198	49	130	2139	
ARTICLE 7	Fitzwilliam	Troy	Swanzy	Richmond	Roxbury	Gilsum	Total	School Grounds Trust
UNDERVOTE	10	17	39	2	4	3	75	
YES	212	222	937	136	38	117	1662	
NO	58	67	200	59	7	10	401	
OVERVOTE	0	0	0	1	0	0	1	
# of VOTES	280	306	1176	198	49	130	2139	
ARTICLE 8	Fitzwilliam	Troy	Swanzy	Richmond	Roxbury	Gilsum	Total	Bldg. Maintenance Trust
UNDERVOTE	8	17	43	6	4	3	81	
YES	197	194	854	114	33	113	1505	
NO	75	95	279	78	12	14	553	
OVERVOTE	0	0	0	0	0	0	0	
# of VOTES	280	306	1176	198	49	130	2139	

<b>MODERATOR (1 YEAR) - BILL HUTWELKER</b>									
Fitzwilliam	Troy	Swanzy	Richmond	Roxbury	Gilsum	Total	<b>Total Registered Voters By Town as of: 2/7/2026</b>		
220	250	933	142	37	102	<b>1684</b>	SWANZEY	4803	
							FITZWILLIAM	1706	
							TROY	1486	
							RICHMOND	818	
							GILSUM	620	
							ROXBURY	187	
							<b>TOTAL</b>	<b>9620</b>	
<b>SWANZEY BOARD 2 (3-YEAR TERM)</b>			<b>SWANZEY BUDGET 2 (3-YEAR TERM)</b>				<b>Certified on this Day: 03/12/2026</b>		
Kristen Noonan		835	Wayne Lechluder		832	 MRSD School District Clerk			
Betty Tatro		825	Ed Sheldon		800				
<b>RICHMOND BOARD 1 (3-YEAR TERM)</b>			<b>RICHMOND BUDGET 1 (3-YEAR TERM)</b>						
Ed Laplante		121	Theresa Morin		96				
<b>FITZWILLIAM BOARD 1 (3-YEAR TERM)</b>			<b>FITZWILLIAM BUDGET 1 (3-YEAR TERM)</b>						
Jeffrey Cesaitis		208	Nancy Carney		216				
<b>FITZWILLIAM BOARD 1 (1-YEAR TERM)</b>			<b>FITZWILLIAM BUDGET 1 (1-YEAR TERM)</b>						
Christina Pierce		215	Write-Ins*(17 Names: 1 vote each)		<b>TBD</b>				
			*Selectman will contact						
<b>TROY BOARD 1 (3-YEAR TERM)</b>			<b>TROY BUDGET 1 (3-YEAR TERM)</b>						
Lisa Steadman		240	Steven Sawyer		249				
			<b>ROXBURY BUDGET 1 (3-YEAR TERM)</b>						
			Randy Carraro		<b>2</b>				
			TBD if accepting write-in						



Book	B: School Board Governance and Operations
Section	Series B
Title	Board Organizational Meeting
Code	BDA
Status	Active
Adopted	May 3, 1993
Last Revised	May 2, 2017

## **BOARD ORGANIZATIONAL MEETING**

The Board shall organize annually at its first meeting following the District elections. Every member shall be notified of the meeting for organization, in accordance with RSA 91-A:2. This meeting shall be called to order by the Superintendent, who shall preside during and until the election of a Chairperson.

The election of the Chairperson should be based on qualifications for the position. Other methods such as rotation should be discouraged.

The Board shall then elect a Vice-Chairperson.

At the organizational meeting, any newly elected or re-elected board members or officers shall be sworn in.

At the organizational meeting, the School Board shall elect a Chairperson, Treasurer, and Secretary for the SAU.

At the organizational meeting, the Chairperson shall collaborate or present a draft of committee appointments and the coming year's board meeting schedule. These recommendations shall be considered and voted on at the following (next) meeting of the school board.

At the organizational meeting, the Chairperson shall collaborate or present a draft of committee appointments and the coming year's board meeting schedule and standard snow dates. These recommendations shall be considered and voted upon at the subsequent meeting of the school board.

Policy References:

Category – Optional

Reference: RSA 91-A:2; Policy BEA

Rationale: To allow the Board to meet at a predetermined time even if the initial meeting time falls on a snow day and is canceled.

**Last Modified by Lillian Sutton on March 19, 2018**



Book	B: School Board Governance and Operations
Section	Series B
Title	Catalog of Recurring School Board Policies
Code	BDA-R
Status	Active
Adopted	September 6, 2016
Last Revised	October 1, 2024
Prior Revised Dates	10/1/2024, 9/5/2023, 6/1/2021, 4/7/2020, 9/6/2019, 8/13/2019

## Monadnock Regional School District

**BDA-R, Catalog of Recurring School Board Motions**

*Last Updated: 10/01/2024*

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**1. Title: Approve the High School Program of Studies**  
**Timing: Last Meeting in January**

**Motion:** "To approve the High School Program of Studies for the xxxx/xxxx School Year as presented"

**Rationale:** Annual approval no later than the end of January so course sign-ups can occur

**Policy References:** IFD

**RSA/Federal References:**

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**2. Title: CRC Edit of Warrant Articles in Plain English**  
**Timing: Last Meeting in January**

**Motion:** "To authorize the Community Relations Committee to edit the 'warrant articles in plain English' following the MRSD deliberative session"

**Rationale:** There is a narrow window of time between the deliberative session and the deadline to provide the warrant articles in plain English to various media outlets

**Policy References:**

**RSA/Federal References:**

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**3. Title: Board Officers**  
**Timing: First Meeting after Annual Town Vote (March)**

**Motion:** "To nominate " \_\_\_\_\_ " to the role of " \_\_\_\_\_ " (e.g. chairman, vice chair)

**Rationale:** Each year when Board Membership changes the leadership roles of the board must be voted and approved

**Policy References:** BDA, BDB

**RSA/Federal References:** RSA 91-A:2

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**4. Title: Board Member Annual Ethics Review**  
**Timing: First Meeting after Annual Town Vote (March)**

**Motion:** No motion required.

**Rationale:** All members shall review the board's ethics policy BCA, and each board member shall sign BCA-R in witness of the Board Chair and Superintendent

**Policy References:**

**RSA/Federal References:**

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**5. Title: Committee Memberships**  
**Timing: Second Meeting after Annual Town Vote (April)**

**Motion:** "To approve the committee appointments made by the board chair"

**Rationale:** At the first meeting of the School Board the (newly appointed) chairman is responsible for appointing committee members. The Board must then approve the appointments

**Policy References:** BDA, BDE

**RSA/Federal References:**

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**6. Title: Certified Staff Renewal**  
**Timing: Late March / Early April**  
**Legal Deadline: April 15th**

**Motion:** "To approve the renewal of " \_\_\_\_\_ " as recommended by the Superintendent.

**Rationale:** The School Board is responsible for approving the renewal of all teachers, principals, guidance, nurses, specialists, SAU Admins, minus any non-renewals presented by the Superintendent

**Policy References:** GCF

**RSA/Federal References:** RSA 189:39, RSA 189:14

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**7. Title: Teacher Appreciation Lunch**  
**Timing: April**

**Motion:** "To publicly thank and appreciate our teaching staff by providing a lunch meal on " \_\_\_\_\_ " (mm/dd)

**Rationale:** The School Board has a tradition of providing lunch to all teachers one day during teacher appreciation week

**Policy References:**

**RSA/Federal References:**

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**8. Title: Superintendent Evaluation**  
**Timing: First Meeting in May**

**Motion:** "To endorse the performance evaluation of Superintendent \_\_\_\_ for the xxxx/xxxx school year

**Rationale:** In 2019 the board approved an update to policy CBI that calls for the evaluation process to begin in April, and be collated/summarized by the first board meeting in May

**Policy References:** CBI **RSA/Federal References:**

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**9. Title: Joint Meeting With Budget Committee**  
**Timing: Second Meeting in May**

**Motion:**

**Rationale:** The School Board carries a tradition of hosting the Budget Committee to review financial initiatives for the coming board year

**Policy References:**

**RSA/Federal References:**

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**10. Title: Non-Certified Staff Renewal**  
**Timing: Late May / Early June**  
**Legal Deadline: Last Day of School**

**Motion:** "To approve the renewal of " \_\_\_\_\_ " as recommended by the Superintendent.

**Rationale:** The School Board is responsible for approving the renewal of all non-certified staff (e.g. Paras, Maintenance, etc.), minus any non-renewals presented by the Superintendent

**Policy References:** GDF

**RSA/Federal References:**

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**11. Title: End of Year Accounts Payable**  
**Timing: First Meeting in June**

**Motion:** "To authorize the business office to write checks weekly, and to authorize " \_\_\_\_\_ ", " \_\_\_\_\_ ", and " \_\_\_\_\_ " to sign the weekly manifest at the SAU office through the end of the fiscal year

**Rationale:** As the fiscal year comes to a close, the business office needs to pay all outstanding bills without waiting for the school board to meet, especially in the final days of the year after the board's last meeting in June

**Policy References:** DK

**RSA/Federal References:** RSA 197:23-A

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**12. Title: End of Year Encumbrance**  
**Timing: First/Second Meeting in June**

**Motion:** "To encumber unspent funds from the xxxx/xxxx school year in the amount of \$ \_\_\_\_\_ for the purpose of " \_\_\_\_\_ "

**Rationale:** If the fiscal year ends with a positive balance, the board is empowered to encumber specific amounts for specific projects that carry over into the next fiscal year

**Policy References:** DIA

**RSA/Federal References:** RSA 198:4-a (III)

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**13. Title: Budget Research Requests** (moved up from meeting in late August / early September)  
**Timing: Last Meeting in June**

**Motion:** "To direct Administration to research xxxx for consideration in the xxxx/xxxx proposed budget

**Rationale:** To avoid last minute requests that affect the proposed budget, the School Board commits to submitting their ideas and requests to Administration before the start of Summer

**Policy References:**

**RSA/Federal References:**

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**14. Title: Data Governance Plan**  
**Timing: Last Board Meeting in June**  
**Legal Deadline: June 30th**

**Motion:** "To approve the data governance plan as presented for the coming school year"

**Rationale:** Numerous federal laws (e.g. COPPA, FERPA) require the annual review and renewal of the data governance plan

**Policy References:** EHAB

**RSA/Federal References:** RSA 186:66 \* Student Information Protection and Privacy, 15 U.S.C. §§ 6501-6506 \* Children's Online Privacy Protection Act (COPPA), etc.

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**15. Title: Independent Auditor (moved up from 1st meeting in July to last meeting in June)**  
**Timing: Last Board Meeting in June**

**Motion:** "To approve the business office to engage " \_\_\_\_\_ " as the independent auditor for the xxxx/xxxx school year"

**Rationale:** The School Board is responsible for approving an independent financial auditor for each fiscal year

**Policy References:** DIE

**RSA/Federal References:** RSA 97:25, RSA 671:5

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**16. Title: Review Policy DFA**  
**Timing: First Board Meeting in July**

**Motion:** "To approve the review of Policy DFA as written"

**Rationale:** The policy needs to be reviewed annually with a vote of the Board so that the policy can be marked with a 'Reviewed' date

**Policy References:** DFA

**RSA/Federal References:** RSA 197:23-a, RSA 383:22

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**17. Title: Review Policy JLDDB**  
**Timing: First Board Meeting in July**

**Motion:** "To approve the review of Policy JLDDB as written"

**Rationale:** The policy needs to be reviewed every two years with a vote of the Board so that the policy can be marked with a 'Reviewed' date

**Policy References:** JLDDB RSA/Federal References: RSA 193-J

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**18. Title: Approve Instructional Plan**  
**Timing: First Board Meeting in July**

**Motion:** "To approve the instructional plan as written for school year \_\_\_\_/\_\_\_\_"

**Rationale:** The plan needs to be reviewed annually with a vote of the Board so that Administration can move forward with curriculum purchases and resource planning

**Policy References:** IJ  
Instructional Resources

**NH Dept of Education:** Ed 306.141(a)(4), Instructional Materials and Resources Ed 306.08,

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**19. Title: NHSBA Resolutions**  
**Timing: Last Board Meeting in July**

**Motion:** To submit the following proposed resolutions to NHSBA for the annual School Board Association meeting

- Suggestion 1
- Suggestion 2
- Suggestion 3, etc.

**Rationale:** Annual request, tradition

**Policy References:**

**RSA/Federal References:**

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**20. Title: Student Tuition Rate**  
**Timing: First Board Meeting in July**

**Motion:** "To set the student tuition rate for to \$\_\_\_\_\_, and \$\_\_\_\_\_ for Special Education students"

**Rationale:** At the beginning of each fiscal year the fully burdened tuition rate is identified for each student type. This rate is charged to families or districts who choose to send out of district students to an MRSD school

**Policy References:** JFAB

**RSA/Federal References:** RSA 193:4

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**21. Title: Review Student Handbooks**

**Timing: First Board Meeting in August**

**Motion:** *No motion - review only*

**Rationale:** Annual review, tradition

**Policy References:** CHCA

**RSA/Federal References:**

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**22. Title: Budget Guardrails**

**Timing: First Board Meeting in September**

**Motion:** *For Administration to develop a proposed budget not to exceed x.xx%, <..or..> For Administration to reduce the overall budget by x.xx%*

**Rationale:** Annual request, tradition

**Policy References:**

**RSA/Federal References**

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**23. Title: Proposed Budget**

**Timing: Second Board Meeting in September**

**Action:** Review the proposed budget items researched by Administration

**Motion:** *To include xxx, xxx, and xxx in the proposed budget*

**Rationale:** Annual request, tradition

**Policy References:**

**RSA/Federal References**

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**24. Title: Support Staff Appreciation Lunch**

**Timing: Last Board Meeting in October**

**Motion:** *"To publicly thank and appreciate our support staff by providing a lunch meal on " \_\_\_\_\_ " (mm/dd)*

**Rationale:** The School Board has a tradition of providing lunch to all support staff one day each year to coincide with National Support Professionals Day

**Policy References:**

**RSA/Federal References:**

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**25. Title: Draft Budget & Budget Drivers Presentation**

**Timing: Last Board Meeting in October / First Board Meeting in November. Must follow the announcement of the annual Insurance GMR Rate**

**Action:** Presentation Review

**Rationale:** to prepare for the upcoming joint meeting and develop strategy for both the budget and any warrant articles

**Policy References:**

**RSA/Federal References:**

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**26. Title: Warrant Articles (moved up from December to November)**

**Timing: First Meeting in November**

**Legal Deadline: 2nd Tuesday in January**

**Motion:** *"To create a warrant article that shall read as follows: \_\_\_\_\_"*

**Rationale:** The School Board is responsible for approving the language of each individual warrant article

**Policy References:**

**RSA/Federal References:** RSA 40:13

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**27. Title: Annual Proposed Operating Budget**

**Timing: At or before the annual joint meeting of the Budget Committee and the School Board (mid-October to mid-November)**

**Motion:** *"To set the proposed operating budget for the next fiscal year in the amount of \$x.xx"*

**Rationale:** To ensure that an operating budget is proposed in a time to develop warrant articles, the proposed budget number must be established by the board

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**28. Title: Joint Meeting With Budget Committee**

**Timing: Second Meeting in November**

**Motion:** .

**Rationale:** The School Board carries a tradition of hosting the Budget Committee to review the proposed budget and the results of any collective bargaining, assuming tentative agreements (TA's) have been signed

**Policy References:**

**RSA/Federal References:**

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**28. Title: Warrant Articles in Plain English**

**Timing: Last Meeting in December (or sooner)**

**Motion:** *"To describe warrant article # \_\_\_ using the following language: \_\_\_\_\_"*

**Rationale:** Any descriptive language used to describe the board's position or rationale for a warrant article must be approved by the School Board before it can be published

**Policy References:**

**RSA/Federal References:**

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Last Modified by Lillian Sutton on October 11, 2024



Book	B: School Board Governance and Operations
Section	Series B
Title	Board Member Ethics
Code	BCA
Status	Active
Adopted	September 16, 2016
Last Revised	January 22, 2019

## **BOARD MEMBER ETHICS**

In order to fulfill its duty under state law to provide education to pupils within the District, the Board adopts the following expectations for each of its members.

**AS A MEMBER OF THE SCHOOL BOARD, AND IN ACCORDANCE WITH MY OATH OF OFFICE, I WILL STRIVE TO IMPROVE PUBLIC EDUCATION BY STRIVING TO ADHERE TO THE FOLLOWING EXPECTATIONS:**

1. Attend all regularly scheduled Board meetings, insofar as possible, and become informed concerning issues to be considered at those meetings.
2. Understand that the Board, governing body, does not manage the District, but rather sets the broad goals and standards for the District by way of policies adopted by a quorum of the Board at proper meetings under the Right-to-Know law.
3. Be informed about current educational issues by individual study and through information, such as those sponsored by my state and national school board associations.
4. Make decisions and take votes based upon the available facts, the full deliberation of the Board, and my independent judgment, and refuse to surrender or subordinate that judgment to any individual or special interest group.
5. Work respectfully with other Board members by encouraging the free expression of differing opinions and ideas.
6. Seek opportunities for the Board to establish systematic communication channels with students, staff, and members of the community.
7. Recognize that as a general principle the District and its students benefit when Board decisions, which have been made following consideration of all sides and vote of a quorum, receive the subsequent support of the whole Board, whenever practicable.
8. Respect the confidentiality of information that is privileged under applicable law or is received in confidence or non-public session.

9. Recognize that individual Board members are without authority to act relative to School District business and that I may not individually commit the Board to any action except as specifically designated to do so by Board action.
10. Understand the chain of command and refer problems or complaints to the proper administrative office per applicable School Board policies.
11. Work with the other Board members to establish effective Board policies, and foster a relationship with the District administration toward the effective implementation of those policies and management of the District operations, personnel, and facilities.
12. Communicate to the Superintendent and to the Board (only as consistent with the Right-to-Know law) expressions of public reaction to Board programs, policies and other Board actions.
13. Present personal criticisms concerning District operations, staff, etc. to the Superintendent, not to District staff, the public, or unnecessarily at a Board meeting.
14. Establish policies and protocols for systematic communications with students, staff, and members of the community. Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.
15. Display and demonstrate courtesy and decorum toward fellow Board members at all public meetings and in all public statements.

See also: Appendix BCA-R

Revision Dates:

Revised: May 2006

Reviewed: February 2004

Revised: 1999

Revised: July 1998

Reviewed: September 2016

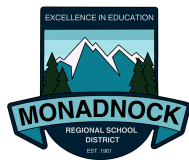
Revised: 5/16/2017

Revised: 1/22/2019

Legal References:

189:1-a "Duty to Provide Education"; and RSA 189:1 "Days of School"

**Last Modified by Lillian Sutton on April 9, 2019**



Book                                    B: School Board Governance and Operations  
Section                                Series B  
Title                                    School Board Member Ethics  
Code                                    BCA-R  
Status                                  Active  
Adopted                                September 16, 2016  
Last Revised                          January 22, 2019

### SCHOOL BOARD MEMBER ETHICS

#### ACKNOWLEDGMENT OF SCHOOL BOARD ETHICS POLICY

I, \_\_\_\_\_, have read the Monadnock Regional School District School Board Policy  
BCA – School Board Ethics.

I shall, to the best of my ability, adhere to all ethical statements and considerations contained within that policy.

\_\_\_\_\_  
Signature of School Board member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of School Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent (as witness)

\_\_\_\_\_  
Date

Revision Dates:

Revised: May 2006

Reviewed: February 2004

Revised: 1999

Revised: July 1998

Reviewed: September 2016

Revised: 5/16/2017

Revised: 1/22/2019

See also: Appendix BCA-R



Board Meeting Schedule 26/27

**DRAFT ONLY**

2026/27 Date	Day of Week	Location	Community Event Considerations	Committee & Board Goal Items	Budget Cycle	BDA-R Recurring Motions	Education Items	Non-Public or Non-Meeting
3/17/2026	Tuesday	MRMHS Library		Committee Assignment Review Review Committee Member Appointments Review Board Self-Evaluation		Nominate Board/SAU Chair & Vice Chair Review Board Ethics Policy Approve Board Meeting Schedule (this document)		
4/7/2026	Tuesday	MRMHS Library		Appoint Committee Members Review 2025/26 Budget Calendar		Approve Committee Appointments Collect Ethics Policy Signatures		Approve Certified Staff Nominations
4/21/2026	Tuesday	MRMHS Library		Approve Policy Charter & Goals Approve EDU Charter & Goals Approve Fin/Fac Charter & Goals Approve Superintendent Annual Goals Collect Board Inputs for Super Goals		Approve Lunch or Swag for Teacher Appreciation Week (5/6/25)	Trimester 2/Q3 Report Notice & Sign General Assurance	Collect Board Inputs for Negotiations (MESSA Contract)
5/5/2026	Tuesday	MRMHS Library		Approve CRC Charter & Goals Approve Legis Charter & Goals Approve Board Goals Approve Super Goals Annual Policy Committee Review			Special Education Overview	
5/19/2026	Tuesday	MRMHS Library			Joint meeting with BC 7:00PM			
6/2/2026	Tuesday	MRMHS Library				Authorize Weekly AP Checks & Manifest Signatures Authorize Superintendent to hire certified staff through 9/4/2022	MRMHS Report Card	Approve non-affiliated salaries and wages Notification of Non-Certified Staff Renewals
6/13/2026	Saturday	Field	Graduation					
6/17/2025	Tuesday	MRMHS Library			Submit requests for wish list / research items for the proposed budget to Administration (must be in the form of one or more motions)	Motions to Encumber Funds (if any) Approve Data Governance Plan	Present Instructional Plan	
7/21/2026	Tuesday	MRMHS Library	School Vacation			Approve Policy DFA Approve Policy JLDDB Approve Independent Auditor Approve Instructional Plan Approve Student Tuition Rate	Trimester 3/Q4 Report	
8/18/2026	Tuesday	MRMHS Library	School Vacation			Review Student Handbooks		
9/1/2026	Tuesday	MRMHS Library			Set guardrails for proposed budget (e.g. cut by x%, or do not increase by more than x%)			
9/15/2026	Tuesday	MRMHS Library			Report on estimated costs of wishlist items "Report on focus items needed for the budget (e.g. new positions or grant positions to be converted to operating budget)" Decide which items to include in proposed budget			
10/6/2026	Tuesday	MRMHS Library				Approve Appreciation Lunch or Swag for Education Support Professionals Day (11/19)		
10/20/2026	Tuesday	MRMHS Library		Approve 2024/25 Capital Improvement Plan	Report GMR increase for Health insurance Report NH Retirement System Bi-Annual Increase			
11/3/2026	Tuesday	MRMHS Library	Voting?					
11/17/2026	Tuesday	MRMHS Library			Deliver Draft Budget & Budget Drivers Presentation Create & Deliver Budget Books Create Warrant Articles (tradition)		NHSASS, Q1, iReady 3-8	
12/1/2026	Tuesday	MRMHS Library			Joint meeting with BC 7:00PM		Tri 1, iReadu K-2	
12/15/2026	Tuesday	MRMHS Library			Create Warrant Articles (policy) 1st draft of "Warrant Articles in Plain English" Last scheduled Board Meeting to approve / submit warrant articles, including proposed budget			
1/5/2027	Tuesday	MRMHS Library					Present Program of Studies	
1/7 or 1/14/27	Thursday	MRMHS Library	Budget Hearing					
1/19/2027	Tuesday	MRMHS Library			Sign the Warrant (including proposed & default budgets) prior to posting (MS27)	Approve High School Program of Studies Authorize CRC to edit WAIFE		
2/2/2027	Tuesday	MRMHS Library		Initiate Board Self-Evaluation Initiate Superintendent Evaluation	Last scheduled Board meeting to authorize CRC to edit "Warrant Articles in Plain English" post Deliberative			
2/6/2027	Saturday	MRMHS Auditorium			Deliberative Session			
2/16/2027	Tuesday	MRMHS Library						
3/2/2027	Tuesday	MRMHS Library						

**Monadnock Regional School District (MRSD)**  
**School Board Meeting Minutes**  
**February 17, 2026 (Not Yet Approved)**  
**MTC Elementary School Library, Swanzey, NH**

**School Board Members Present:** Scott Peters, Edmond LaPlante, Lisa Steadman, Betty Tatro, Jeff Cesaitis, Cheryl McDaniel-Thomas, Hannah Blood, and Gina Carraro. **Absent:** Eric Stanley, Rachel Vogt, Kristen Noonan, Brian Bohannon, and Jennifer Strimbeck.

**Administration Present:** J. Rathbun, Superintendent, L. Spencer, Assistant Superintendent and J. Morin, Business Administrator.

**1. CALL THE MEETING TO ORDER at 7:00 PM:** S. Peters called the meeting to order.

**2. PUBLIC COMMENTS:** C. McDaniel-Thomas of Swanzey announced that this will be her last Board Meeting. She will be resigning as of March 10, 2026. She and her husband will be moving this summer and she felt it would be the best time for a new Swanzey Board Member to come on board. She commented on how the meetings have changed over the years and that the meetings are now welcoming and controlled. S. Peters explained that when a Swanzey Member leaves it is up to the remaining Swanzey Board Members to vote a new member in. He said that will be part of the organizational meeting.

E. LaPlante of Richmond commented on the Deliberative Session and members from the Town of Richmond. He said that the 2 members from Richmond were interrupted by the Moderator and should have been given their time back to speak. He said the Richmond citizens were giving facts that they found and should have been able to speak.

**3. #celebrateMRSD**

**a.** J. Morin announced that Peyton Joslyn won the DII State Championship in the 1000 meters and was runner up in the 1500 meters. Congratulations Peyton. **MOTION:** C. McDaniel-Thomas **MOVED** to award swag to Peyton Joslyn for his DII State Championship in the 1000 Meters. **SECOND:** E. LaPlante. **VOTE:** 7.805/0/0/5.195. **Motion passes.**

**b.** J. Rathbun thanked M. Suarez, the MTC Staff, L. Sutton, the Maintenance Staff, Nutritional Services and everyone in attendance for a great Ribbon Cutting Ceremony at MTC. The Board agreed on an amazing job pulling this together.

**c. Meet the Administrators: MTC-M. Suarez:** M. Suarez thanked everyone who attended the Ribbon Cutting. She said there were about 200-250 in attendance. There were families, alumni and families of students who will attend MTC next year. She thanked the School Board for their hard work in getting the renovations passed by the voters. She said it is a blessing for the students and the staff. They are so happy. Slowly the students are moving to their new rooms. Cutler will be moving to MTC over the summer. J. Rathbun commented even with

the inconvenience of the construction the staff had smiles on their faces. It is not easy to have a major construction while teaching students. M. Suarez explained that one class used the construction as a lesson. It was called “Outside our Window”. It was a picture story. H. Blood commented that the school looks great. B. Tatro said that she spoke to students and they said it looks amazing.

#### **4. MATTERS FOR INFORMATION & DISCUSSION:**

**a. MTC (Q&A):** S. Peter asked about the selling of the Cutler School. J. Rathbun explained that there will be a bidding process which will be cleaner and suggested by the attorney. The district will need to hire an abstractor first.

**b. Committees Year-End Wrap-Up:** H. Blood explained that the CRC has finished up their year. She also explained that the Ed/Tech Committee had some hefty goals. The ELO is in place and the committee is working to complete the philosophy in Nutrition and Wellness. She will bring more information at the March 17th meeting.

C. McDaniel-Thomas explained that the Finance/Facilities Committee had completed the Budget Strategies, updated the CIP and are working on Book D Policies. The committee reviewed the vehicle assessment and discussed a 5-7 year plan for the new renovations.

L. Steadman explained that Policy is doing a really good job going through the policies that are sent in the bulletin and required by law. Book A is finished being reviewed and a lot of Book B has been completed. S. Peters commented that a lot of the committee work gets done from April to June.

**c. Board Self-Evaluation:** S. Peters would ask the Board Members to return their self-evaluations prior to the March 17, 2026 Board Meeting. S. Peters has asked the administration to participate in the evaluations.

**d. New Board Member Orientation:** S. Peters would like to ask two Board Members to meet with the new Board Members. Create a punch list of questions and answers. J. Cesaitis said a list of acronyms would be helpful.

**e. Superintendent Report:** J. Rathbun commented that things are winding down and school vacation is next week. He said during a Public Comment Session at a previous Board Meeting a member spoke regarding behavior concerns at school and on the bus. He will be addressing this and bringing information to a future meeting. The administration would like to look at non-affiliated compensation at a future March School Board Meeting. There is a lot of assessment happening and the administration will report in future meetings starting in April. J. Rathbun explained the district knows what the budget is going to be due to the amount of the default and proposed. They will be posting the open positions. This will give the district a head start to the other districts.

#### **5. MATTERS THAT REQUIRE BOARD ACTION:**

**a. \*Approve 2026/27 School Calendar: MOTION:** C. McDaniel-Thomas **MOVED** to approve the 2026/27 School Calendar as presented by the administration.

**SECOND:** H. Blood. **DISCUSSION:** J. Rathbun explained that graduation will be on June 5, 2027. There are no changes; only grammatical errors were corrected. **VOTE:** 7.805/0/0/5.195. **Motion passes.**

**b. \* Approve the Consent Agenda: (February 3, 2026 Public and Non-Public Meeting Minutes, February 7, 2026 Deliberative Session and the Manifest \$3,662,812.04):** **MOTION:** B.Tatro **MOVED** to approve the February 3, 2026 Public and Non-Public Meeting Minutes, February 7, 2026 Deliberative Session and the Manifest in the amount of \$3,662,812.04. **SECOND:** H. Blood. **DISCUSSION:** J. Cesatis was written as present on the Deliberative Minutes, but was not in attendance. **VOTE:** 7.805/0/0/5.195. **Motion passes.**

**6. SETTING NEXT MEETING'S AGENDA:**

**a. March 3, 2026 @MRMHS**

**7. PUBLIC COMMENTS:** There were no public comments.

**8. 7:30 PM Non-Public Session RSA 91-A:3 II (b) The hiring of any person as a public employee:** **MOTION:** H. Blood **MOVED** to enter into Non-public Session under RSA 91-A:3 II (b) The hiring of any person as a public employee.**SECOND:** B. Tatro. **VOTE:** 7.805/0/0/5.195. **Motion passes.**

**9. 7:34 PM Non-Public Session RSA 91-A:3 II ( c ) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting:** **MOTION:** L. Steadman **MOVED** to enter into Non-Public Session under RSA 91-A:3 II ( c ) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. **SECOND:** C. McDaniel-Thomas. **VOTE:** 7.805/0/0/5.195. **Motion passes.**

**10.** S. Peters thanked C. McDaniel-Thomas and Eric Stanley for their service on the board. He said they were anchors for many committees and that has made us successful.

**11. MOTION TO ADJOURN:** **MOTION:** C. McDaniel-Thomas **MOVED** to adjourn the meeting at 7:38 PM. **SECOND:** H. Blood. **VOTE:** 7.805/0/0/5.195. **Motion passes.**

**Respectfully submitted,**

**Laura L. Aivaliotis**  
**Recording Secretary**

**VOTING KEY:** Yes/No/Abstain/Absent

**Monadnock Regional School District  
School Board Meeting Minutes  
Non-Public Session  
February 17, 2026 (Not Yet Approved)  
MTC Elementary School Library, Swanzey, NH**

**Members Present:** Lisa Steadman, Betty Tatro, Jeff Cesaitis, Hannah Blood, Scott Peters, Edmond LaPlante, Cheryl McDaniel-Thomas and Gina Carraro. **Absent:** Brian Bohannon, Eric Stanley, Kristen Noonan, Jennifer Strimbeck, Rachel Vogt

**Administration Present:** J. Rathbun, Superintendent, L.Spencer, Assistant Superintendent and J. Morin, Business Administrator.

**7:30 PM Non-Public Session RSA 91-A:3 II (b) The hiring of any person as a public employee:**

**Issue #1: MOTION:** S. Peters **MOVED** to accept the nomination of Alison Poulin as the Cutler nurse. **SECOND:** L. Steadman. **VOTE:** 7.805/0/0/5.195. **Motion passes.**

**Issue #2: Notifications:** Randall Morrison is the new custodian in Troy and Mckena Whitney is the new para at MTC.

**MOTION:** L. Steadman **MOVED** to leave Non-Public Session (b) and enter into Non-Public (c). **SECOND:** C. McDaniel-Thomas **VOTE:** 7.805/0/0/5.195. **Motion passes.**

**Respectfully submitted,**

**Laura L. Aivaliotis  
Recording Secretary**

**Monadnock Regional School District  
School Board Meeting Minutes  
Non-Public Session  
February 17, 2026 (Not Yet Approved)  
MTC Elementary School Library, Swanzey, NH**

**Members Present:** Betty Tatro, Hannah Blood, Edmond LaPlante, Scott Peters, Gina Carraro, Cheryl McDaniel-Thomas, Lisa Steadman and Jeff Cesaitis. **Absent:** Rachel Vogt, Jennifer Strimbeck, Kristen Noonan, Brian Bohannon and Eric Stanley.

**Administration Present:** J. Rathbun, Superintendent, L.Spencer, Assistant Superintendent and J. Morin, Business Administrator.

**7:34 PM Non-Public Session RSA 91-A:3 II ( c ) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.**

**Issue #1: Unpaid Leave:** Brooke Olson and Heidi C.-Bellettete have asked for unpaid leave. This is not recommended by the administration. The Board took no action.

**Issue #2: Unpaid Leave:** Sarah Wadsworth has asked for unpaid leave. The administration would recommend this request. **MOTION:** C. McDaniel-Thomas **MOVED** to accept the recommendation of the administration and grant unpaid leave for Sarah Wadsworth. **SECOND:** H. Blood. **VOTE:** 7.805/0/0/5.195. **Motion passes.**

**MOTION:** C. McDaniel-Thomas **MOVED** to leave non-public session ( c ). **SECOND:** H. Blood. **VOTE:** 7.805/0/0/5.195 **Motion passes.**

**Respectfully submitted,**

**Laura L. Aivaliotis  
Recording Secretary**

**March 17, 2026 School Board Meeting  
Budget Transfer**

**Budget Transfers**

1. Requested by: Stephanie Betit-Hancock, Student Services Director

FROM:	01.2120.51100.02.00000	Cutler Guidance Salary	\$6,300.00
	01.2120.52110.02.00000	Cutler Guidance Health Ins	\$5,000.00
	01.2120.52120.02.00000	Cutler Guidance Dental	\$ 922.00
TO:	01.2120.52110.00.00000	MRMHS Guidance Health Ins	\$11,300.00
	01.2120.52120.00.00000	MRMHS Guidance Dental Ins	\$ 922.00

  - ◆ Amount: \$12,222.00
  - ◆ Reason: Transfer funds to cover guidance transfer at MRMHS.
  
2. Requested by: Stephanie Betit-Hancock, Student Services Director

FROM:	01.1200.51150.00.00000	MRMHS Special Ed Para Salary	\$20,530.00
TO:	01.1200.52110.02.00000	Cutler Special Ed Health Insurance	\$20,530.00

  - ◆ Amount: \$20,530.00
  - ◆ Reason: To cover the cost of changes in staffing/health insurance at Cutler.
  
3. Requested by: Stephanie Betit-Hancock, Student Services Director

FROM:	01.1200.52110.00.00000	MRMHS Special Ed Health Ins	\$8,800.00
	01.1200.52120.00.00000	MRMHS Special Ed Dental Ins	\$1,010.00
TO:	01.1200.52110.40.00093	SAU Special Ed Health Ins	\$8,800.00
	01.1200.52120.40.00093	SAU Special Ed Dental Ins	\$1,010.00

  - ◆ Amount: \$9,810.00
  - ◆ Reason: To cover the cost of changes in staffing/health insurance at the SAU.