

Vendor	Question	Answer
T. B. (caller)	Will the bid be awarded by building?	No, a single vendor will be awarded for the entire District.
Sodexo	I am unable to get through the firewall via email	Please call Jana Arentsen at 610-892-3470 x1303, so I can add your email address to my contact list.
FMS	Could you please clarify the current structure of custodial staffing between district employees and contracted personnel?	Daytime custodial are district personnel, however at SHHS we have a WSSD employee working 2-10pm m-f. Next school year we will have 1 middle school custodian working from 2-10pm m-f. Outsourced cleaners work from 3:00-11:00pm m-f.
	Additionally, should our proposal include staffing for both daytime and evening custodial services, or is the RFP intended specifically for evening coverage?	The intent of the RFP is just for evening cleaning from 3:00-11:00pm.
Pinnacle Services	Contract Period	Yes, the initial term is for three (3) years (26-27, 27-28, 28-29).
	Task Schedules & Definitions Please clarify the titles and general scope of work for the Appendices referenced in this section.	<ul style="list-style-type: none"> ● Routine Tasks - Appendix B ● Floor Care Plan — Appendix C (included as part of routine & periodic tasks) ● Periodic Cleaning — Appendix D (Winter, Spring, Summer deep cleaning; schedule coordinated with Principal and Director of Buildings & Grounds). ● Staffing and Labor Hours - Appendix E ● District Map - Appendix F ● Proposal Form - Appendix G ● Pricing Pages - Addendum 1 ● Special Request Tasks (events, nights/weekends) should be quoted in Appendix I under Billable Rates; Signature Page - Appendix J ● Timeline of RFP - Appendix K
	Appendix B – Routine Tasks Sections B3 and B4 reference tasks to be completed “as required.” Please clarify the expected frequency or criteria for determining when these tasks should be performed.	B3 scrub and recoat floors should not be required if maintained throughout the year. B4 Kitchens are currently maintained by our kitchen vendor. For those who attended the pre-bid tour, this was discussed. Because kitchens are included in the RFP, this is an area we're open to discussing and you will not be penalized for including/ not including it within your proposals.
	Appendix C – Floor Care Plan The updated pricing pages include a cost for Appendix C. However, this appendix refers to Appendix D in Bullet #1, and Bullets #3–7 reference schedules. Bullet #2 specifies buffing eight (8) times per year.	Appendix D.3 references Summer Break, when the stripping and refinishing should be annually completed, so the cost can be rolled into this. A “Hard Surface Floor Care Plan” and “Carpeted Floor Care Plan” for each building should be submitted and will contain several schedules as the vendor sees fit.
	Please confirm whether the cost associated with Appendix C is intended only for the buffing requirement, or if additional services should be included.	C is asking for the cost of floor care alone. It is acceptable to either list all encompassing price for D or price less floor care. You are welcome to specify.
	Appendix D – Periodic Cleaning Tasks Should the costs for Summer, Winter, and Spring cleaning be submitted as separate costs or combined into a single total cost?	Yes they can be rolled in to Summer. You are welcome, but not required, to itemize.
	Appendix E - Staffing & Labor Hours Should the Summer Cleaning hours include the hours required for Winter and Spring cleaning as well?	Yes, please see above.
	The Periodic Tasks section references Appendix D. How should hours be presented considering Winter and Spring cleaning are approximately one week each while Summer cleaning extends for approximately 13 weeks?	Approx. 13 weeks in total - includes Winter Break (1 week), Spring Break (1 week) and Summer Break (10+/- weeks)
	Please clarify the definition of “Schedule” in the table.	3:00 - 11:00 (for example)
	Appendix H – Pricing Pages Please confirm that the pricing submitted is expected to include all labor, materials, and supplies for each Appendix.	toilet paper, paper towels, garbage bags, hand soap, sanitary bags are being supplied by district
	Number of students in each school	SHHS - 1157; NPE - 477; WES - 574; SHMS - 852; SRS - 563
	Number of faculty and staff in each school	SHHS - 144; NPE - 70; WES - 75; SHMS - 129; SRS - 86
	Number of schools district employed custodians currently assigned and the hours they work (including shift times)	District custodial staffing is as follows in the buildings: Elementary schools - Two custodians, 6:30-3PM and 9:30-6:00PM High school - Three custodians, two day(5:30-2PM) and one evening (2-10PM) to support extracurricular activities and events Middle school - Three custodians, one being our courier who starts at 6:30 - 3PM, and two day custodians(6-2:30PM and 6:30-3PM). Next year this will be one daytime and one evening custodian.
AutoCAD drawings for each school, if available	Please see attachment under "Floorplans" tab	
HES	Can the district provide the value of the current custodial services contract for FY 25-26?	\$1.129M
	Has the scope of work changed in this RFP from the RFP in 2023?	Yes
	To confirm Proposer will be supplying all equipment to be used for this	Yes
	Can the district provide the current number of full-time equivalent (FTE) Is the current Vendor staff unionized?	District custodial staffing is as follows in the buildings: No
	Can you provide what are the duties of the Day Porters for day to day	The appendices in the bid packet list these duties.
Preferred Building Services Inc.	Can you tell me if the current custodial staff maintaining the facilitates of	No
	Who is the current company?	Metz Culinary Management (Environmental Services Division)
	What is the current price per location?	Price is \$1.129M for 2025-2026 and not broken down by location
	Are the current employees in a union?	No
Campus Services Group	What is the current annual contract/budget for this contract?	\$1.129M
	What areas would you like to see improvement with a new vendor?	II, section G. Scope of Services
	Are there any significant changes from the previous solicitation?	section H gives you an idea of what is being valued in this solicitation.
	shift, weekend etc.?	See above.
	cleaning clothes, mops, etc.? Or is there a hook-up for a vendor washer? ups/breakdowns, or anything else outside of typical custodial cleaning	Yes, the district has washing machines that the vendor will be able to use. at the hourly rate requested in your response.