

Viking Elementary PTO - Meeting Agenda

Tuesday, February 10, 2026

Call to Order and Welcome-Katie moves to start meeting, Jess seconds

Secretary - Minutes from January PTO Meeting-Rachel moves to approve, Jess seconds

Treasurer's Report

- 503(c)(3) Update: sent back with edit requests. Additional paperwork created and being resubmitted
- Thank you Rachel for all of your work! (At least 100 times)

Principal's Report

- Celebrations: 100th day, global day of play
- Winter assessments are finished; Forward starts March 16th
- Conferences 3/17 and 3/26
- Building facilities: tile is done; need to finish stairs
- March: Read across America

Old Business

- Chuck E Cheese Fundraiser
 - No official update yet from Chuck E Cheese
- Epic Movie Day and PJ Day
 - Teacher feedback:
 - Overall it went well
 - Might have been a little long for K
 - Good to have 4th and 5th at the end of the day-easy to pack them up.

New/Upcoming Business

- Amend Bylaws per IRS compliance
 - Added purpose statement and dissolution statement-Nicole to approve, Jess seconds, unanimous vote yes
- Author Visit
 - "Who Would Win" author visit in conjunction with other PTOs-possibly Nov
 - Cost: \$1900-Katie motion to approve, unanimous vote yes
- Donuts with Dear Ones | Friday, February 13 (7:30-8:30am)
 - Katie (set up - 8am); Nicole (8am - clean up)
 - Coffee from Scooters donated
 - Donut Options from Nutrition Services (whiteboard vote)
- Glow Dance | Friday, February 20 (5:30 - 7:30pm)
 - Will also have a 'lower sensory area'
- Bingo, Books and Bites | Thursday, April 30
 - Still working on food options
- Penny Wars Fundraiser
 - Info: TBD
- Teacher Appreciation Week May 4-8, 2026
 - Approval of Funds - \$7,500
 - Katie motion to approve, unanimous vote yes
- 2026/2027 School Supplies
 - Katie to join possibly guiding coalition meeting to discuss

- Potentially add as a line item in budget for 2025-26
- Fifth Grade Bash | Friday, May 1 (6-9pm)
 - Next meetings 2/11, 3/11, 4/22
- Spring Conference Meals (March 17, 26)
 - 5th Grade Kindness Club fundraiser- board voted yes to add drinks for conferences
 - Conference meal provided by PTO on March 26th-food ready by 4pm
- Student teacher welcome bags
 - T shirts, bags, lunch vouchers
- Teachers union to present at March Meeting
- Holmen School District Representative (10 minutes) at march meeting

Adjournment, Christine moves to adjourn meeting, Nicole seconds

In attendance: Nicole Lorentz, Nina Swanson, Christine Koxlien, Jess McIlvaine, Samantha Kuhns, Rachel Johnson, Katie Walters, Katie Rutenbar, Kali Morgenthaler, Angela Franke