Victor Primary School VPS Council Minutes

January 29, 2026 8:00-8:50 VPS Room 109

Members Present: Caitlin Buck, Amanda Byrne, Jenna Cortash, Kayla Docteur, Ali Fitch, Marcie Gilsinan-Hooper, Amanda Irvine, Leigh Hunter, Sarah Lanpher, Jean Palzer

Facilitator: Amanda Byrne **Notetaker:** Caitlin Buck **Parking Lot Attendant:** Sarah Lanpher **Guests:** Caitlin Buck

Topic/Subject	Who	Time	Notes / Minutes
Warm Welcome	Facilitator	10 min	1. What is a weather word to describe your morning so far? 2. Connection
Approve minutes	Facilitator	1 min	November Minutes for Approval ● Approve: Marcie Gilsinan-Hooper ● Second: Sarah Lanpher
Review agenda	Facilitator	1 min	
Guest Presentation	NA	0 min	
Old Business	Facilitator	0 min	1. January SEL Newsletter ● Plan to share the work: ○ Amanda: Counseling lessons update ○ Amanda: Expectations connection ○ Kayla: Manage read-aloud video ○ Jean: Find a potential read-aloud ○ Marcie/Sarah: Tips for parents ■ Add example ○ Ali/Jenna: Activities for home ● Topic: ● Resources: ○ Reference - Last Year's Newsletter ○ Planning - Monthly Ideas ○ This year - 2025-2026 Newsletter ● Timeline: ○ January/Feb by Feb 4 ○ Copy Feb 5 ○ Send Feb 6

New Business	Facilitator and Group	30 min	1. Inventory of all VPS Community Events ● Inventory Google Form ● Spreadsheet ● Audit Rubric Criteria ● Next steps: ○ Check drop-down of events ○ Begin reflecting
Parking Lot	Attendant	0 min	
Set agenda & roles	Facilitator	5 min	
Roundtable	Facilitator	5 min	● Next meeting, focus on proactively planning newsletters ● Amanda and Cait will get a scope and sequence from counselors

Future Meeting Dates: February 5, March 26, April 30, May 28, June 18

Parking Lot: