Victor Primary School VPS Council Minutes

November 20, 2025 8:00-8:50 VPS Room 109

Members Present: Caitlin Buck, Amanda Byrne, Jenna Cortash, Kayla Docteur, Ali Fitch, Marcie Gilsinan-Hooper, ~~Amanda Irvine~~, Leigh Hunter, Sarah Lanpher, Jean Palzer

Facilitator: Amanda Byrne **Notetaker:** Caitlin Buck **Parking Lot Attendant:** Sarah Lanpher **Guests:** Caitlin Buck

Topic/Subject	Who	Time	Notes / Minutes
Warm Welcome	Facilitator	10 min	1. Your name 2. Relationship to VPS 3. Something you are grateful for
Approve minutes	Facilitator	1 min	October Minutes for Approval ● Approve: Lanpher ● Second: Fitch
Review agenda	Facilitator	1 min	
Guest Presentation	NA	0 min	
Old Business	Facilitator	0 min	Goals for 25-26 Building Council ● 25-26 Building Goals ● Suggestions from 24-25 Building Council: ○ Continue SEL Newsletters ○ Inventory of all VPS Community Events
New Business	Facilitator and Group	30 min	1. SEL Newsletters ● Plan to share the work: ○ Cait / Amanda: Counseling lessons update ○ Cait / Amanda: Expectations connection ○ Kayla: Manage read-aloud video ○ Jean: Find potential read-aloud ○ Marcie/Sarah: Tips for parents ■ Add example ○ Ali/Jenna: Activities for home ● Topic: Learning more about different feelings and introductory strategies to manage those feelings.

			• Resources:
			  ○ Last Year's Newsletter
			  ○ Monthly Ideas
			  ○ 2025-2026 Newsletter
			
			2. Inventory of all VPS Community Events
			• Inventory Google Form
			  ○ Look at each question/component
			  ○ Add guidelines for questions that are high/medium/low
			  ○ Add families and)
			  ○ Add role of person filling it out
			  ○ Add instructional time/access to services
			• Spreadsheet
			• Audit Rubric Criteria
			• Next steps:
			  ○ Bring to BLT
			  ○ Have each group do *every* event to get various perspectives
			  ○ Do events so far
			  ○ Standing item for each month moving forward
			  ○ Each group fills out as a grade-level or department
			  ■ Brainstorm list
			  ■ Break into groups to submit

Parking Lot	Attendant	0 min	
Set agenda & roles	Facilitator	5 min	
Roundtable	Facilitator	5 min	December SEL Newsletter Virtual • Plunk all resources in by Friday, 12/12 • Read aloud recorded by Tuesday, 12/16

Future Meeting Dates: January 29, February 5, March 26, April 30, May 28, June 18

Parking Lot: