



Propel High Schools - Propel Andrew Street HS & Propel Braddock Hills HS
Scholar Policy For Welding Program

Propel Scholars are expected to adhere to all policies outlined in the Propel Schools Scholar and Family Handbook, in addition to protocols outlined in this policy.

POLICY STATEMENT

Propel Schools is committed to ensuring all high school graduates are prepared for post-secondary success. In preparation, Propel Schools is offering an opportunity in collaboration with the Industrial Arts Workshop (IAW). Qualified 11th and 12th-grade scholars can elect to take a semester-long, off-campus course to potentially earn the American Welding Society's D.1.1 Welding Certification.

The IAW offers scholars the opportunity to develop critical skills through a combination of classes and hands-on learning experiences, which allow them to apply learned academics to real-world situations. Scholars enrolled in the welding program will receive high school credit hours. The welding courses will be aligned with the scholar's required coursework for graduation.

Scholar applications to the IAW do not guarantee acceptance into that program.

Propel Course Credit Guidelines

Scholars enrolled in the welding program receive a minimum number of instructional hours throughout the program (90 hours for one semester). Completed welding courses transfer 1.0 credits earned toward Propel Schools' Graduation Requirements.

The final grade and the earned or failed credit from the welding courses will be recorded on the scholar's Propel Schools transcript with the welding course name. Propel Schools will honor the welding-earned credit policy and award Propel credit if the scholar earns a welding course credit.

SCHOLAR APPLICATION REQUIREMENTS

- Must have and maintain a 2.0 GPA with Propel Schools
- Must be on track to graduate
- Must be in 11th or 12th grade
- Must receive a recommendation submission from the principal
- Must complete the welding course application process.

PROPEL SCHOOLS AND IAW COMMITMENTS

- Propel Schools will pay tuition and fees for scholars enrolled in the IAW course.
- Propel Schools will pay for the appropriate transportation to the IAW building located in Hazelwood. Coursework will occur at this location and/or at Propel Braddock Hills Campus or The Propel Andrew Street Campus.
- The IAW will provide a qualified, documented faculty member to teach the program courses.
- Scholars must attend all IAW Courses per Propel's Attendance Policy.
- The IAW will ensure that their faculty teaching coursework will have required clearances, including Pennsylvania State Police Criminal Background Check (SP-164), Federal (FBI) Fingerprint Criminal Background Check (Criminal History Report), and Pennsylvania Child Abuse History Clearance (CY-113).

CREDIT RECOVERY

If a scholar fails the welding course, the scholar will then lose the opportunity to participate in the welding program and must immediately return to Propel Schools full-time. **The scholar will then need to complete a Propel-designated course to recover the failed credit(s).**

TRANSPORTATION

Scholars enrolled in the welding program will be transported by bus or van from Propel Schools to the IAW program center and will be transported back to their Propel building at the end of the program day. Scholars will use their regular mode of transportation at the end of the day, from school to home.

ATTENDANCE

Scholars must attend all IAW classes, unless there is an illness or emergency. Should an illness or emergency arise and a scholar is unable to attend, *it is the responsibility of the scholar to inform their high school's College and Career Counselor **and** lead welding instructor via email.* The scholar is responsible for making up all assignments for their missed class session. A scholar may be dismissed from the IAW program if they miss 5 or more course days without a doctor's note.

Approved By	Date
Dr. Tina Chekan	5/19/25
Board of Trustees	5/19/25

I understand the responsibilities & information about the IAW program based on the information provided in the above policy.

Scholar Signature _____ Date _____

Parent/Guardian Signature _____ Date _____