

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, February 24, 2026
4:30 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021
Adopted 3/10/2026

1. CALL TO ORDER

Board President Van Dam called the closed session to order at 4:31 PM and the regular meeting to order at 5:32 PM.

2. ROLL CALL

PRESENT: Board President Ute Van Dam and Board Members Amy Adams, Dan Burchfield and Nathan Sweet. Board Member Robert Perez arrived at 5:42 PM

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Dr. Melissa LaBelle, Assistant Superintendent for Instructional Services; and Juan Pablo Herrera, Assistant Superintendent for Business Services

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Van Dam called for comments from the public regarding the closed session items. There were no comments.

4. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation/Goal Setting/Mid-Year Review – District Superintendent*
Government Code section 54957
- c) *Public Employee Discipline/Dismissal/Release - Government Code Section 54957*
- d) *Conference with Legal Counsel-Anticipated Litigation – Government Code Section 54956.9(d)(2) or (3): Potential Cases = 2*

5. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Board President Van Dam reconvened the meeting to open session at 5:32 PM, recognized the presence of a Board quorum and announced the following: In closed session, the Board took action to issue a notice of non-reelection to (3) temporary certificated employees, pursuant to Education Code Section 44954, and release from employment of substitute certificated employees (4) substitute employees pursuant to Education Code Section 44953, effective at the end of the 2025-2026 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was as follows: Ayes: 4; Nays: 0; Abstentions: 0; Absent: 1

6. PLEDGE OF ALLEGIANCE

Dr. Cathy Lasure led the Pledge of Allegiance.

7. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 62

On a motion by Dan Burchfield and second by Amy Adams, the Board approved the agenda with the reordering of items 11a & 11b to follow item 9.

8. APPROVAL OF MINUTES – MOTION NO.63

On a motion by Nathan Sweet and second by Amy Adams, the Board approved the minutes of the January 13, 2026 regular meeting and the February 10, 2026 special meeting.

Board Member Robert Perez arrived at 5:42 PM

9. REPORT FROM STUDENT REPRESENTATIVES

THS@MC - Sophia Lopez, reported on the upcoming auction and talent show in March.

Moorpark High School - Conner Lucente, reported on the following: MHS events, including upcoming elections for ASB student body president.

11. REPORT FROM SUPERINTENDENT

a) Above & Beyond Recognition

The Board and Superintendent Hays recognized Andrea Lopez, and Magnus Carlon for going *Above and Beyond* for the students, staff and families of the Adult Education Program and Chaparral Middle School Band, respectively.

b) MUSD Update

Dr. Hays reported on the following: congratulated MHS boys & girls soccer and boys & girls basketball teams for advancing to CIF playoffs; recent CIF wrestling

championships held at MHS; MHS wrestler Noah Huss won the CIF playoffs, placed 2nd at Masters and will now compete in the state championship; MHS student Ethan Reynolds success in field hockey; MHS student River Hicks represented Moorpark as a member of the California All-State High School Symphonic Band and earned third chair on French horn; MHS student Jace Mangers was selected for the All-Southern High School Symphonic Band to play the trumpet; CMS student Hannah Kneff earned a spot in the VC honor band; the District's spring concert series will take place March 11 & 12; and lastly, MUSD is the recipient of the California Green Ribbon Award for the silver level and the only district in the county and one of 13 in the state.

10. PUBLIC COMMENT

Board President Van Dam called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

11. REPORT FROM SUPERINTENDENT

c) Presentation - LCAP Annual Feedback Survey Data, 2025-2026

Dr. Melissa LaBelle and Dr. Rosalinda Silva reviewed the 2025-2026 LCAP survey results that included: the top three ranked priorities for all parents, students and staff; parent engagement; and the climate survey responses from parents, staff and students.

12. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Robert Perez reported on the following: personnel subcommittee meeting; and thanked and congratulated all of the student athletes and band performers for their recent accomplishments and victories.

Nathan Sweet reported on the following: attended the facilities subcommittee meeting with Dan Burchfield, Mr. Herrera and Dr. Hays. He also congratulated the MHS athletic teams that made the CIF playoffs.

Amy Adams reported on the following: playoff basketball and girls soccer games; and attended future freshman night at MHS with Dr. Hays and Mr. Burchfield.

Dan Burchfield reported on the following: performing FDR in the upcoming local production of *Annie*; attended the facilities subcommittee meeting; and will be participating in the upcoming Read Across America event at Arroyo West.

Ute Van Dam reported on the following: groundbreaking ceremony for new City library; Groundhog Day Run volunteer; recent self-evaluation session with Board of Education; immigration meeting at City Hall; MVMS library cleaning with Kiwanis and the personnel subcommittee meeting.

13. BOARD ITEMS FOR ACTION/DISCUSSION

a) CSBA DELEGATE ASSEMBLY ELECTIONS - MOTION NO. 64

Board elections for the CSBA Delegate Assembly are being conducted and ballots must be postmarked by March 16, 2026. There are five (5) vacancies in Sub-Region 11B (Ventura County). Lauren Gill (Conejo Valley USD); Tricia Gradias (Fillmore USD); Cynthia Salas (Oxnard SD); and Daisy Sampablo (Hueneme ESD) are noted on the ballot. Not enough nominations were received for a fifth candidate. The Board may vote to write in the name of a board member to fill in each vacant seat. Additional information is noted on the attached correspondence from CSBA. On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved to cast the votes as noted on the ballot: Lauren Gill, Tricia Gradia, Cynthia Salas and Daisy Sampablo.

b) 2025-2026 FIRST INTERIM REPORT - APPROVAL LETTER FROM VCOE

The Ventura County Office of Education has reviewed and accepted the District's 2025-2026 First Period Interim Report positive certification. The official letter is referenced and provided as an informational item for review; no Board action is required.

14. CONSENT-ACTION – MOTION NO. 65

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the following consent action items by a roll call vote.

- a) Classified Employment Report No. 02-24-26-08
- b) Certificated Employment Report No. 02-24-26-07
- c) Referenced Teacher Assignment Authorizations for 2025-2026
- d) Payment of stipends
- e) Agreements for services, 2025-2026 and 2026-2027:
 - 1. Ventura County Medical Resource Foundation MOU (free oral health care services to students) - 2026-2027 - total cost \$0
 - 2. Arts for Change - 2025-2026 - total cost \$4,000
 - 3. Lawrence Simons Agreement (Vision Therapy Evaluation) - 2025-2026 - total cost \$575
 - 4. Amergis Addendum(s) to 2025-2026 - total cost \$210,155.22 (itemized below)
 - 1. MUSD Classroom Support (12-15-25 - 6-12-26): \$30,636.69
 - 2. MUSD SLP (1-6-26 - 6-12-26): \$118,800
 - 3. Arroyo West Classroom Support (1-6-26 - 6-12-26): \$30,839.67
 - 4. Mountain Meadows Classroom Support (1-6-26 - 6-12-26): \$29,878.86

5. EQ Launchpad (SEL Lighthouse) Addendum to 2025-26 - total cost \$24,475
6. Star of CA Addendum(s) to 2025-2026 - total cost \$70,224.45 (itemized below)
 1. MUSD BII Support (12-8-25 - 6-30-26): \$43,086.48
 2. Mountain Meadows SDC Classroom Support (12-1-25 - 6-12-26): \$16,032.61
 3. MUSD BII Support (2-5-26 - 6-12-26): \$9,875.16
 4. Mountain Meadows BID (2-1-26 - 6-12-26): \$615.10
 5. Arroyo West BID (2-1-26 - 6-12-26): \$615.10
7. Actum Addendum - 2025-2026 - total cost \$8,000
8. Integrated Therapy Services, Inc. - 2025-2026 - total cost \$320
9. ABA Network Inc Addendum(s) to 2025-2026 - total cost \$49,359.75 (itemized below)
 1. MUSD BII (2-17-26 - 6-12-26): \$23,932.00
 2. MUSD BII (2-9-26 - 6-12-26): \$25,427.75
10. SVUSD Placement Agreement - 2025-2026 - total cost: \$40,000
11. Ventura County Office of Education Agreement 2025-2026 - total cost \$51,550
- f) Student Overnight Trip(s):
 1. MHS Wrestling Tournament, Fountain Valley, CA - January 16-17, 2026
 2. MHS Wrestling Tournament, Morro Bay, CA - January 23-24, 2026
 3. MHS Wrestling, CIF Masters Meet, La Habra, CA - February 19-20, 2026
 4. MHS Wrestling, CIF State, Bakersfield, CA - February 25-28, 2026
- g) Acceptance of donations:
 1. Goldielocks and Xman Productions, Inc. -
 - o \$3,000.00 - Campus Canyon - Student Engagement
 2. Charities Aid Foundation (CAF) America -
 - o \$500.00- Campus Canyon - Student Engagement
 3. Charities Aid Foundation (CAF) America -
 - o \$175.00- Mesa Verde Middle School - Student Activities
 4. Trend Graphics -
 - o \$1,022.07 - Mountain Meadows Elementary - Office/School Supplies
 5. Peter Lars, Inc. -
 - o \$379.99 - Peach Hill Academy - School Supplies
- h) Comprehensive School Safety Plans for all sites
- i) Ratification of warrants issued through January 31, 2026
- j) Ratification of purchase orders and food service purchase orders in the total amount of \$998,528.30: **2025-2026:** B Series: B26-00224 - B26-00234; CO Series: CO26-00188 - CO26-00222; F Series: F26-00027 - F26-00030; FB Series: FB26-00011; P Series: P26-00831 - P26-00954; TP: Series: TP26-00058 - TP26-00068.

BUILDING PROGRAM

PERSONNEL

15. SUNSHINE/PUBLIC HEARING – 2025-2026 CSEA CONTRACT REOPENERS - MOTION NO.66

Consistent with the relevant provisions of the Educational Employment Relations Act (Government Code section 3540 *et seq.*), including Section 3547 of the Government Code, the Moorpark Unified School District (District) sunshines the following initial proposals, noted below, for the reopener negotiations with the California School Employees Association, Chapter 498 for the 2025-2026 school year. A public hearing will be held at 5:30 PM, or soon thereafter, regarding the District's initial proposals. Board President Van Dam called for comments from the public regarding this matter. There were no comments.

Article I (1) Preamble

- The District will propose modification to the language to update the date of the contract agreement.

Article IX (9) Leaves

- The District will propose modification to language in section 3 to address extended leave.

Article XIII (13) Discipline

- The District will propose modification to language in section 2 to match current board policy.

Article XV (15) Salary Schedules

- The District will propose adjustments in employee compensation for the 2025-26 school year that will provide compensation commensurate with the District's obligation to maintain fiscal stability, while balancing the interest of a competitive workforce.

Article XVII (17) Health, Vision, and Dental Benefits

Article XXV (25) Term

- The District will propose language to extend the terms of the contract.

Hearing Opened: 6:06 PM Hearing Closed 6:07 PM

Following the public hearing and on a motion by Amy Adams and second by Nathan Sweet, the Board unanimously approved the District's initial proposals for reopener negotiations with CSEA, Chapter 498 as noted above.

16. PROPOSED NEW CLASSIFIED JOB DESCRIPTIONS – MOTION NO. 67

A First Reading was held on the proposed new classified job descriptions:

- Educational Technician II - Summer Expanded Learning Opportunities - Special Funding
- Educational Technician III - Summer Expanded Learning Opportunities - Special Funding

Following the First Reading, and on a motion by Robert Perez and second by Dan Burchfield, the Board unanimously waived the Second Reading and adopted the proposed new classified job descriptions as written.

17. PROPOSED NEW CERTIFICATED JOB DESCRIPTIONS - MOTION NO. 68

A First Reading was held on the proposed new certificated job descriptions for the Summer Expanded Learning Opportunities Program (ELOP):

- ELOP Certificated Teacher
- ELOP Program Enrichment Coordinator
- ELOP Principal
- ELOP School Counselor

Following the First Reading and on a motion by Amy Adams and second by Robert Perez, the Board unanimously waived the Second Reading and adopted the proposed new certificated job descriptions as written.

18. BP 4026, RATES OF PAY FOR NON-REPRESENTED EMPLOYEES - MOTION NO.69

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the proposed revisions to BP 4026, Rates of Pay for Non-Represented Employees.

INSTRUCTION

19. 2025-2026 MID-YEAR LCAP ANNUAL UPDATE

Dr. Melissa LaBelle, Juan Pablo Herrera and Dr. Rosalinda Silva reviewed a PowerPoint presentation for the District's 2025-2026 Mid-Year LCAP Annual Update.

20. 2024-2025 SCHOOL ACCOUNTABILITY REPORT CARDS (SARCs)

The 2024-2025 School Accountability Report Cards (SARCs) are completed and were posted on the District's website on February 1, 2026 as mandated by law. Additionally, and in accordance with Education Code, the District notified parents that the SARCs were available for review. This item is for public reporting purposes only, no Board action is required.

BUSINESS

21. AWARD OF BID - NETWORK SWITCH POWER SUPPLY UNIT UPGRADE - MOTION NO.70

To support the need for higher capacity access points, Moorpark Unified School District (MUSD) will need to upgrade the current network switch power supplies to support the increased power consumption.

On January 2, 2026, this project was publicly advertised, seeking requests for proposals. On January 30th, four proposals were received. On February 3rd all proposals were reviewed and scored. Based off of the Decision Evaluation Matrix provided by the Districts E-Rate consultant, staff has determined CDW-G to be the lowest cost and best fit to meet the needs of the District.

Total Project cost is \$171,577.10, and, if approved by the Universal Service Administrative Company, up to 60% of the total cost will be covered by e-rate funding. The total cost to the District will be no less than \$68,630.84. The tentative project start date is June 22, 2026. All expenses for the RFP services will be funded by the General Fund.

On a motion by Nathan Sweet and second by Robert Perez, the Board unanimously awarded the bid for the network switch power supply unit upgrade to CDW-G.

22. AWARD OF BID - WIRELESS ACCESS POINT REFRESH: INTERNAL CONNECTIONS - MOTION NO. 71

To offer significantly faster internet speeds, lower latency, and higher capacity to meet teacher and student demands. Moorpark Unified School District (MUSD) is looking to upgrade all wireless access points to Wi-Fi 7 for all school sites.

On January 2, 2026, this project was publicly advertised, seeking requests for proposals. On January 30th, two proposals were received. On February 3rd both proposals were reviewed and scored. Based off the Decision Evaluation Matrix provided by the Districts E-Rate consultant, staff has determined CDW-G to be the lowest cost and best fit to meet the needs of the District.

Total Project cost is \$397,093.13, and, if approved by the Universal Service Administrative Company, up to 60% of the total cost will be covered by e-rate funding. The total cost to the District will be no less than \$158,837.25. The tentative project start date is June 22, 2026. All expenses for the RFP services will be funded by the General Fund.

On a motion by Amy Adams and second by Robert Perez, the Board unanimously awarded the bid for the wireless access point refresh - internal connections to CDW-G.

23. ARCHITECTURAL SERVICES PROPOSAL - AQUATIC CENTER FEASIBILITY STUDY - MOTION NO. 72

On a motion by Robert Perez and second by Amy Adams, the Board unanimously awarded the proposal for the Aquatic Center feasibility study to Ruhnau Clarke Architects. The total, not to exceed cost for this service is \$40,000, and will be funded from Fund 21 (Building). If the project eventually moves forward, 60% of the cost will be applied towards the final project fees.

DISTRICT POLICIES

24. UPDATES TO BOARD POLICY SERIES 4000 - MOTION NO. 73

District staff continues to review recommendations from CSBA regarding updates and minor changes to the Board Policies and Administrative Regulations. The referenced staff report summarizes the proposed changes and updates regarding the 4000 series. On a motion by Robert Perez and second by Dan Burchfield, the Board unanimously approved the updates and changes referenced in the staff report as they apply to the 4000 series of the District's Board Policies.

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, March 10, 2026 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 74

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously adjourned the regular meeting at 6:31 PM.

UTE VAN DAM
BOARD PRESIDENT

ROBERT PEREZ
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

2/24/26