

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Forestlawn Early Learning Center

Regular Meeting
February 12, 2026

I. **OPENING ITEMS**

- A. Call to Order – 5:35 PM
- B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

- C. Pledge of Allegiance

II. **AGENDA**

- A. Motion to approve the agenda.

26-018 Mr. Brusnahan moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

III. **INFORMATIONAL ITEMS/BOARD RECOGNITIONS**

Kindness Club Presentation – Mrs. Heather Carollo and Mrs. Michelle Szczepanski
Tech Financial Forecast – Mr. Jon Grega

IV. **TREASURER’S BUSINESS**

- A. Reports
- B. Approval of Minutes

26-019 Mrs. Czech moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Organizational Meeting – January 8, 2026
Regular Meeting – January 8, 2026

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Forestlawn Early Learning Center

Regular Meeting
February 12, 2026

C. Approval of Financial Statements

26-020 Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Board of Education approve the enclosed financial statements.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

D. AMVETS POST 55 Donation

26-021 Mrs. Jensen moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donations from AMVETS Post 55:

- a. \$1,000 for BHS Prom
- b. \$1,200 for Knollwood PBIS & Family Game Night
- c. \$600 for BHS Custodial Staff
- d. \$3,000 for BHS DVC Club
- e. \$1,000 for BHS Wrestling
- f. \$5,591.54 for Robotics
- g. \$5,000 for BHS Wrestling
- h. \$5,000 for BHS Softball

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

E. Mr. Brusnahan Salary Donation

26-022 Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the donation of Mr. Kreig Brusnahan's salary for Board services during the 2026 calendar year.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

F. Five-Year Forecast

26-023 Mrs. Jensen moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education approve the attached Five-Year Forecast.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Forestlawn Early Learning Center

Regular Meeting
February 12, 2026

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

26-024 G. Approval of Purchase Orders

Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$3,000 with issues.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

26-025 Mrs. Czech moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education approves items A through D.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Shawn Calvert**, resigning from Brookside High School Assistant Baseball Coach, effective February 3, 2026.
- b. **Savannah Collins**, Brookside Intermediate School, School Support Paraprofessional, resigning effective February 12, 2026, to accept another position within the district.
- c. **Roderick Davis**, Brookside Intermediate School, Educational Support Paraprofessional, resigning effective January 20, 2026.
- d. **Melissa Eakins**, Knollwood Elementary, School Support Paraprofessional, resigning effective November 28, 2025, to accept another position within the district.
- e. **Manuel Figueroa**, Brookside Intermediate School, Custodian, resigning effective January 30, 2026.
- f. **Darlene Hite**, Forestlawn Early Learning Center, Cleaner, resigning effective February 27, 2026, for the purpose of retirement.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Forestlawn Early Learning Center

Regular Meeting
February 12, 2026

B. Certified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary scheduled rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Nathan Mack**, Brookside High School Social Studies Teacher, BA, Step 1, effective for the 2026-27 school year.
- b. **Robert Staudt**, Brookside High School Math Teacher, BA, Step 1, effective for the 2026-27 school year.

C. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Savannah Collins**, Brookside Intermediate School, Educational Support Paraprofessional, Step 1, 7 hrs./day, 181 days/year plus contracted holidays (prorated), effective February 13, 2026.
- b. **Roderick Davis**, *Classified Substitute* Educational Support Paraprofessional, effective January 30, 2026

D. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Robert Staudt**, BHS Football Coach, Class I, Step 0, effective February 4, 2026

VI. BUSINESS OPERATIONS

A. Sheffield-Sheffield Lake Board Policy

26-026 Mr. Brusnahan moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve and adopt the following board policies with our board policy manual in accordance with the law.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
 Forestlawn Early Learning Center

Regular Meeting
 February 12, 2026

Policy #:	Description of Policy
1.03	Formulation, Amendment, Dissemination, and Update of Policies
1.15	Board of Education Meetings
6.01	Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation
6.08	Student Absences and Excuses
6.14	Artificial Intelligence
7.38	NIL/Personal Branding Rights
9.10	Complaints of Sexual Harassment
9.21	Loss of Driving Privileges (to be RESCINDED)
9.26	Prohibition and Reporting of Sexual Abuse (to be RESCINDED)

B. Cuyahoga Community College Credit Plus MOU Agreement

26-027 Mrs. Czech moved, seconded by Mrs. Jensen that that the Sheffield-Sheffield Lake Board of Education approve the attached Cuyahoga Community College Credit Plus MOU agreement for the 2026-2027 school year.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

C. Lorain County School Health Service Agreement

26-028 Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education approve the attached Lorain County School Health Service agreement for the 2026-2027 school year.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

D. Ohio High School Athletic Association Resolution

26-029 Mrs. Czech moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education adopt a resolution with Ohio High School Athletic Association authorizing continuing membership for the 2026-2027 school year.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Forestlawn Early Learning Center

Regular Meeting
February 12, 2026

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

E. District Calendars

26-030 Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached District Calendars for the 2026-2027 and 2027-2028 school years.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

F. Brookside High School Curriculum Guide

26-031 Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached Brookside High School Curriculum Guide adjustments/changes for the 2026-2027 school year.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

VII. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. STANDING COMMITTEE REPORT

- A. **Joint Vocational School** - February 1st was Open house and the biggest one yet. JVS is completing the project for the CDL program.
- B. **Athletic Counsel**
 - **Varsity Boys Basketball** (15-3 overall record) clinched at least a share of their fourth consecutive LC8 title with their overtime win over Firelands last Friday. They will look to claim the title outright with a victory at Keystone this

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Forestlawn Early Learning Center

Regular Meeting
February 12, 2026

coming Friday. Tournament draw for Boys Basketball is this coming Sunday (2/15).

- **The BMS Boys Basketball** teams had a busy last couple of weeks based on all of the rescheduled games from cold/snow days as they wrap up their regular seasons before starting the LC8 tournament this weekend. 7th grade is 10-4 and seeded #2, and 8th grade is 3-11 and seeded #7
 - **Varsity Girls Basketball** (8-13 overall) wraps up their regular season this week vs. Elyria on Saturday afternoon. Their tournament draw was this past Sunday. We will travel to Beachwood on Feb. 21st for their first-round game.
 - The **Varsity Boys Bowling** team won the North Shore Bowling Conference - Division II tournament on Jan. 31st. They also finished 3rd at Sectionals this past Sunday which advanced them to Districts on Feb. 20th.
 - **Wrestling** - This past Saturday were the LC8 Wrestling Championships at Columbia HS. Sophomore Elijah Lopez won the LC8 title at 144 lbs., and Junior Jaxon Llado won the LC8 title at 215 lbs. The Wrestling team next travels to Canal Fulton Northwest for Sectionals on Feb. 28th.
 - **Hall of Fame** Induction Ceremony/Dinner will be held on Sat., May 9th.
- C. **Legislative Liaison** - Ohio Supreme Court ruled that district email distribution list is a public record. Junior ROTC will count as a technical program. Discussed. HB 189, HB 523 Hb 594 Require students to complete 1 yr of computer SB19, HB 661
- D. **Endowment Fund** - Our January 26th Endowment Committee meeting had to be rescheduled due to Snow Day. We met on February 2nd. The committee reviewed and approved twelve teacher grants. We discussed the Endowment Dinner that will take place on Saturday, April 18th from 6-10pm at the Joyce E. Hanks Community Center. Dinner will be served from 6-8pm. Tickets are \$30.00 per person. Attendees must be 21 or older for admission. Take out is available. We will be having a Hawaiian theme with food by Fligner's Catering. The Endowment Committee will begin to work on our scholarship drafts/essay prompts at our next meeting. The next meeting is Monday, February 23rd at 6:00pm in the Brookside High School Conference room.
- E. **S.A.L.T. - Student Achievement Leadership Team:**
- **FELC** - Individual Growth Goals are celebrated with special certificates and ring the goal bell. Students ring the bell social or emotional goal, counting to 100, or tying their shoes.
 - **BMS** - Top 6 spellers will compete in the Lorain County Spelling Bee at ESC: Jackson Taylor, Madison Casner, Abigail Le Noury, Nolan Repko, Brayden McFall, Emily Rupert. Eight grader, Tyler Kovach, has a Facebook page, Ty's Community Hands, that he uses to collect donations for those in need. He is currently fundraising for Lt. Bober's memorial.
 - **BIS** - Classrooms were transformed during a two-day STEM challenge focused on designing and building functional marble rollercoasters. This challenge provided students with authentic engineering experience while fostering collaboration, perseverance, and innovation.
 - **BHS** - Academic Challenge tied with Vermilion in the Erie Shores Academic League. Competed on February 4th on New Channel 5 that will air March

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Forestlawn Early Learning Center

Regular Meeting
February 12, 2026

28th. BHS Robotics Team have won 4 tournaments this year with 3 of our teams qualifying for state level competition.

F. Finance – N/A

IX. EXECUTIVE SESSION

26-032 Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education adjourns to Executive Session for the reason(s) indicated below with **no action to follow**.

TIME: 7:32 PM

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) Appointment;
- 2) Employment;
- 3) Dismissal;
- 4) Discipline;
- 5) Promotion;
- 6) Demotion;
- 7) Compensation;

A. Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

E. Matters required to be kept confidential by federal law or regulations or state statutes.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Forestlawn Early Learning Center

Regular Meeting
February 12, 2026

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at 8:05 PM.

X. ADJOURNMENT

26-033 Mr. Brusnahan moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourn.

Time: 8:05 PM

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

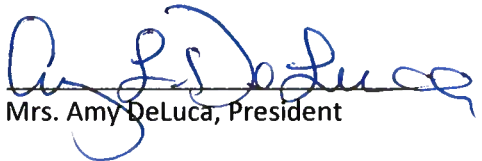
No: None

Motion Carried: 5-0

The next regular meeting will be on March 12, 2026, at 5:30 PM at Brookside Middle School



Mr. Adam Hines, Treasurer



Mrs. Amy DeLuca, President

