

WARREN HILLS REGIONAL BOARD OF EDUCATION

January 27, 2026

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order – Alfred Coscia, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Alfred Coscia, Molly Fraumeni, Jean Hansen, Erik Heller, Amy Kemp, and Paula Merrill. Also present were Donnamarie Palmiere, Dennis Mack and Board Attorney Marc Zitomer. Thomas Dufner, Lisa Marshall and Cory Piasecki were absent.

C. Executive Session- 6:37 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session #1

Motion by Mr. Coscia and seconded by Mrs. Merrill to go into Executive Session at 6:38 p.m. with full board consent.

D. Reconvene: 7:20 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger*, *New Jersey Herald* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- January 6, 2026 Regular & Executive Session Meetings

Motion by Mrs. Merrill and seconded by Mrs. Hansen to approve the minutes of the January 6, 2026 Regular Meeting & Executive Session Meeting.

MOTION: Paula Merrill		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

None

F. Student Liaison Report – Louden Heller

Students were recognized for Mr. Warren Hills, Top Ten project at the NJASC conference at TCNJ. He also reported that there are still issues of illegal drug use in the bathrooms. He was told that the administration is working on a solution to this.

G. Superintendent’s Report – Mr. Earl C. Clymer, III

None

H. Presenter(s): Scott Mosher - Robotics Team

Upcoming FIRST Robotics Competition in March at WHRSD

I. Goals:

Warren Hills Regional School District Goals for 2025-2026 School Year

District Goal 1: To increase the percentage of students who are *graduation ready* on the NJGPA-Adaptive, Math & ELA assessments, utilizing the *Curriculum Monitoring and Assessment Plan* and the *Annual School Plan* to more closely evaluate student growth.

District Goal 2: To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders by facilitating at least 2 in-district programs.

District Goal 3: To implement the *Structured English Instruction Program* by providing certificated faculty with in-house Professional Development time and resources to complete the 15-hour, self-paced training program no later than May 29, 2026, with a successful completion rate of greater than 95% of certificated teaching staff and non-certificated teaching staff.

Warren Hills Board of Education Board Goals for 2025-2026:

1. Support the administration, faculty and staff district achievement by monitoring student growth, professional development, and school climate initiatives. The Board will ensure these initiatives are implemented with fidelity and reviewed for effectiveness.
2. Support, recognize and celebrate student achievements by highlighting academic, extracurricular, and personal successes. The Board seeks to foster a positive culture that values both student growth and staff contributions.

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair:
Education, Policy & Technology	No meeting held	By Chair:
Personnel & Student Activities	No meeting held	By Chair:
Negotiations	No meeting held	By Chair:

K. Old Business

None

L. New Business

None

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

No Public Comment

N. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions I. 1 to I.3 as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Richard Sherman	Approve	Coach - JV Baseball	\$4,431.00	District	Start of Spring Season	End of Spring Season	Tier 3, Step 1 - Pending receipt of required documents
2	Emily Dorn	Rescind	Coach - Asst Spring Track & Field	\$7,089.00	HS	01-27-26		Previously approved 12-09-26 Agenda
3	Chelsea Swick	Approve	Coach - Asst Spring Track & Field	\$4,431.00	HS	Start of Spring Season	End of Spring Season	Tier 3, Step 1 Pending receipt of required documents
4	Victor Cioni III	Approve	Substitute Teacher	\$130.00/day	District	01-28-26	06-30-26	Pending receipt of required documents
5	Sara Denker	Approve	Substitute Teacher	\$130.00/day	District	01-28-26	06-30-26	Pending receipt of required documents
6	Michael Schwartz	Approve	Substitute Teacher	\$130.00/day	District	01-28-26	06-30-26	Pending receipt of required documents
7	Krista Winters	Approve	Substitute Teacher	\$130.00/day	District	01-28-26	06-30-26	Pending receipt of required documents
8	Jacob Smith	Approve	Substitute Teacher	\$130.00/day	District	01-28-26	06-30-26	Pending receipt of required documents
9	Maria Del Pilar Romero Ramirez	Accept	Paraprofessional	\$29.98/hr	District	01-30-26	01-30-26	Resignation

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Gracie Tirabassi	Volunteer - Track	N/A	N/A	District	Start of Spring Track Season	End of Spring Track Season	Pending receipt of required documents
2	Darryl Wright	Volunteer - Baseball	N/A	N/A	District	Start of Baseball Season	End of Baseball Season	Pending receipt of required documents
3	Joseph Bodenschatz	Volunteer - Baseball	N/A	N/A	District	Start of Baseball Season	End of Baseball Season	Pending receipt of required documents

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	K Dennison	NJ Council of Teachers of English Conference	Drew University Madison NJ	\$130.00 Registration, Mileage	March 10, 2026
2	D Detrick	Cyber.org EdCom from Cyber Security Teachers	Reno, Nevada	\$75.00 Registration	June 16-18, 2026
3	Megan Thompson	Annual Counselor Luncheon	Ramapo College Mahwah, NJ	Mileage	February 27, 2026

Approval of Personnel Motions

MOTION: Molly Fraumeni		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X		#1 Code 1 & 6	
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

II. EDUCATION AND POLICY

Motion by Mrs. Merrill and seconded by Mrs. Fraumeni to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.2, as amended and described below

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2025-2026 - None
 HS – 2025-2026 - None

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	J Leontaris	DeSales University 2725 Station Ave Center Valley PA 18034	Transportation	Key Club
2	K Chiara J Giamoni	Centenary University 400 Jefferson St Hackettstown NJ 07840	Transportation	Peer Leadership
3	M Jones	St Lukes Warren Hospital 185 Roseberry St Phillipsburg NJ 08865	Transportation	Sport Medicine Relations
4	K Morpeth S Montero	Jazz Ensemble/ Select Choir Competition at 2 schools and then Dorney Park & Wildwater Kingdom, Allentown PA	Transportation	WHRMS Jazz Band & Select Choir
5	K Morpeth	WHRHS	Transportation	Rehearsal for Spring Concert
6	J Willis D Detrick	Rutgers University Busch Campus Weeks Hall 500 Bartholomew Rd Piscataway NJ 08854	Transportation	Engineering & Computer Science Classes
7	C Dock C Hickerson	MetLife Stadium E Rutherford NJ	Transportation	Business Students
8	C Dock	DECA State Competition Harrah's Atlantic City 777 Harrahs Blvd Atlantic City NJ	Transportation	DECA
9	M Reiner O Reiner J Mueller C Raia	High School National Cheerleading Competition Disney World Orlando Florida	Transportation	WHRSD Cheerleaders

Approval of Education & Policy Motions

MOTION: Paula Merrill		SECOND:mMolly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			

Jean Hansen	X			
Erik Heller	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

III. BUDGET AND FINANCE

Motion by Mrs. Kemp and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 8 as amended and described below:

*1. Motion to approve the bill list for the period January 7, 2026 through January 27, 2026, in the amount of \$1,733,167.20.

*2. Motion to approve Student Activities bill list for the period December 1, 2025 through December 31, 2025 in the amount of \$18,940.70.

*3. Motion to approve the Cafeteria Account bill list for the period October 1, 2025 through December 31, 2025 in the amount of \$338,633.93.

*4. Motion to approve transfers in the amount of \$37,005.38 for the month of December 2025.

*5. Motion to approve the following Special Education Tuition Contracts for the 2025-2026 regular school year:

Student	School	Amount	Aide	Related Services	Effective
7743432046	The Center School	\$69,346.20	N/A	N/A	11/1/25-6/30/26
7223821186	East Mountain School, HMH, Carrier Clinic	\$40,913.25	N/A	N/A	1/8/26-6/30/26

*6. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #5154345877 commencing January 20, 2026 until January 22, 2026, in the amount of \$63.10 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*7. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #8254992467 commencing January 22, 2026 until further notice, in the amount of \$63.10 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*8. Motions to accept, with gratitude, donations in the amount of \$400.00 from Annie Topoleski and \$15.00 from Leonard Caldararo through The American Online Giving Foundation, Benevity’s foundation partner, for the Computer Science Student Activity pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

Approval of Budget & Finance Motions

MOTION: Amy Kemp		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

O. Public Comment

No Public Comment

P. Second Executive Session 7:42 p.m.

Motion by Mrs. Hansen and seconded by Mrs. Merrill to go into Executive Session at 7:42 p.m. with full board consent for personnel matters and matters of attorney client privilege.

Q. Adjournment 8:20 p.m.

Approval to Adjourn

Motion by Mrs. Hansen and seconded by Mrs. Fraumeni to adjourn at 8:20 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary