



# Trousdale County Elementary

Mrs. Demetrice L. Badru, Principal

Mrs. Kellie Porter, School Instructional Coordinator

115 Lock Six Rd ♦ Hartsville, TN 37074

Phone: 615.374.3752 ♦ Fax: 615.374.1121

To: All Parents of 2026-2027 PreKindergarten Students

Welcome to Trousdale County Elementary School! We are already planning for your child to enter school this fall, and we hope you are, too! Our PreKindergarten Registration Roundup event has been scheduled for **Wednesday, May 20, 2025 from 8:30 - 6 P.M.** Below you will find the documentation you will need in order to register your child. **The following items are REQUIRED during registration and before attending school.**

\_\_\_\_\_ **Age Requirement.** Students are eligible for kindergarten if they turn **(4) years of age by August 15, 2026.**

\_\_\_\_\_ **Proof of Income.** (Examples are check stubs, letters from government agencies such as Social Security Administration, Department of Human Services, W-2's or signed Income Tax Forms for 2025, a child support document, or court document. PLEASE NOTE: We must have your gross income, not net income. We DO NOT accept bank statements for income verification.)

\_\_\_\_\_ **Certified Birth Certificate.** (*not* a "Mother's Copy" or hospital certificate); Trousdale County Health Department can help you (541 E Main Street or 615-374-2112).

\_\_\_\_\_ **Custody Paperwork.** (Temporary Custody of Full Custody *not* POA).

\_\_\_\_\_ **Proof of Residency.**

\_\_\_\_\_ Lease Agreement, Deed or Property Tax Statement

\_\_\_\_\_ Driver's License in **current address**

\_\_\_\_\_ **(2)** Two Utility Bills: Water, Gas, Electric

\_\_\_\_\_ **Trousdale County Schools New Student Online Registration Form.** All students must have a completed online registration form to begin school. **District Website: [tcschools.org](http://tcschools.org)**

\_\_\_\_\_ **Trousdale County School Entry Medical Examination Form.** All students must have a completed physical to begin school.

\_\_\_\_\_ **Official Tennessee Certificate of Immunization.** All students must be current on all required immunizations/vaccinations, issued by a doctor /medical provider or Health Department, to begin school.

If you have **questions** or need more **information**, please contact Mrs. Linda Carey at Trousdale County Board of Education at **615-374-2193** or by e-mail at **[lindacarey@tcschools.org](mailto:lindacarey@tcschools.org)**