GO TEAMS
STRONG SCHOOLS START WITH ME!

Meeting Minutes

Burgess-Peterson Academy
Date: February 12, 2026
Time: 3:00 PM
Location: Zoom

I. **Call to order:** 3:03 pm

II. Roll Call

Role	Name *(or Vacant)*	Present or Absent
Principal	Holly Brookins	**Present**
Parent/Guardian	Ed Cruz	**Present**
Parent/Guardian	Amy Salter	**Present**
Parent/Guardian	Melanie Williams	**Present**
Instructional Staff	Morgan King Ray	**Present**
Instructional Staff	Jordan Lingenfelter	**Present**
Instructional Staff	Lidra West	**Present**
Community Member	Ali Wilson	**Absent**
Community Member	Chameka Batiste	**Absent**
Swing Seat	Tanasha Mahone	**Present**

Quorum Established: Yes

III. Action Items *(add items as needed)*

a. **Approval of Agenda:** Motion made by: Tanasha Mahone Seconded by: Jordan Lingenfeleter
Members Approving: Ed Cruz, Amy Salter, Melanie Williams, Morgan King Ray, Jordan Lingenfelter, Lidra West, Tanasha Mahone
Members Opposing: None
Members Abstaining: None
Motion Passes

b. **Approval of Previous Minutes:** *List amendments to the minutes:*
Motion made Melanie Williams by:; Seconded by: Lidra West
Members Approving: Ed Cruz, Amy Salter, Melanie Williams, Morgan King Ray, Jordan Lingenfelter, Libra West, Tanasha Mahone
Members Opposing: None
Members Abstaining: None
Motion Passes

IV. **Discussion Items**

V. **Approval of Draft Budget:**

Motion made Ed Cruz by: Ed Cruz; Seconded by: Melanie Williams

Members Approving: Ed Cruz, Amy Salter, Melanie Williams, Morgan King Ray, Jordan Lingenfelter, Libra West, Tanasha Mahone

Members Opposing: None

Members Abstaining: None

Motion Passes

VI.

a. **Discussion Item 1**: Finalize School Strategic Plan

i. Dr. Brookins presented a detailed overview of the school's strategic plan, budgeting process, and staffing proposals for the upcoming year.

ii. Changes included adding a certified teacher to the technology lab as a new innovation lab special K-5, increasing support for the school resource officer, custodial staff, and secretary for overtime, and hiring an hourly school business manager in place of an hourly bookkeeper. An instructional paraprofessional will change to a non-instructional para.

Focus Area	Strategic Objective	FY27 Resource Recommendation	Additional Information
We Are Sparking Student Curiosity	Offer a wide variety of academic and non-academic programs in support of IB.	1 STEM Lab Teacher ($131,119)	This will include technology, writing, creativity and critical thinking, and math skills.
Our school is efficient and effective	Leverage strategic budgeting, strong partnerships, data-driven decisions, and intentional resource allocation for a safe and effective school.	Stipends. Overtime (SRO, Custodians, Secretary), Hourly School Business Manager ($53,760)	To ensure we have the appropriate supplies for students to complete project-based learning opportunities.
We Are Caring for Every Child	Implement a whole-child system of supports that integrates SEL, behavior and wellness.	Media Para + 2 Hourly non-instructional paras ($53,239)	Creating a media center that is the hub of learning. Trusted adults for wrap-around student and teacher supports.
We Are Strengthening Our Instructional Core	Implement structured literacy and increase student growth and proficiency for all grade levels.	Hourly teacher ($36,000)	Increase academic achievement and growth.
We Are Strengthening Our Instructional Core	Implement structured literacy practices and conceptually rigorous math program.	Professional Development, and Travel, dues and fees ($70,000)	Literacy & Math Trainings, conferences, or any math needs aligned with new resource adoption.

iii. Discussed staffing allocations for various positions including teachers, paraprofessionals, and administrative roles.

iv. The proposed budget includes funding for professional development, materials, and academic stipends, with a focus on maintaining a strong instructional core and providing wraparound supports for students.

v. Reserve of about $134,000 - discussed usage of funds.

FOCUS AREA	STRATEGIC PLAN OBJECTIVE	FY27 Resource Recommendation	Additional Information
We Are Strengthening instructional Core	Increase student growth and proficiency in all areas	1 Hourly Intervention Teacher ($36,000) Materials and Supplies ($43,195.77)	Increase student growth and proficiency for all grade levels.
We Are Sparking Student Curiosity	Offer a wide variety of academic and non-academic programs.	K-5 Innovation Lab Materials ($35,000)	Enhance our offerings in our Innovation lab.
Our Responsibility is Shared	Foster a positive, informed, and engaged school and community culture.	Hourly Parent Engagement Liaison ($20,000)	Inform and engage parents and the community.

VII. Information Items

a. **Principal's Report:**

i. New Site Manager
ii. Culture Fest Date Change
    1. Thursday, **March 26** @ 5:30 - 7:00 PM
iii. Basketball and Cheer Success:
    1. 4-0 record
iv. Extended Learning Days: Feb 16 & 17
v. Principal's Student Advisory Council

VIII. Announcements

a. Next GO Team Meeting: March 12 at 6:00 PM
b. GO Team Nominations Open Now

IX. Adjournment

Motion made by: Melanie Williams; Seconded by: Jordan Lingenfelter
Members Approving: Ed Cruz, Amy Salter, Melanie Williams, Morgan King Ray, Jordan Lingenfelter, Libra West, Tanasha Mahone
Members Opposing: None
Members Abstaining: None
Motion Passes

ADJOURNED AT 3:58 PM

Minutes Taken By: Tanasha Mahone
Position: Swing Seat
Date Approved: March 12, 2026