

San Ysidro School District Governing Board SPECIAL BOARD MEETING

AGENDA WITH BOARD MEETING MATERIALS

Thursday,
March 12, 2026
5:00 p.m.

WELCOME

Welcome to the San Ysidro School District Special Governing Board meeting. As a courtesy to all attendees, please silence your cell phones or set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio-recorded. The public may view the meeting by visiting:

<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>

PLEASE NOTE:

- **To view materials for a specific agenda item, click on the link for that agenda item.**
- To access resources for a specific Board meeting, visit: <https://www.sysdschools.org/Page/286>. Filter by **Year**, **Month**, and/or **Meeting Type**, then click **Submit**. All available resources matching your search criteria will be displayed.

**San Ysidro School District
Education Center/Board Room
4350 Otay Mesa Road
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road, San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

SPECIAL MEETING OF THE GOVERNING BOARD
THURSDAY, MARCH 12, 2026
5:00 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Special Meeting of the Governing Board will be held on Thursday, March 12, 2026, at 5:00 p.m., to conduct its business meeting at **San Ysidro School District - Education Center/Board Room: 4350 Otay Mesa Road, San Ysidro, CA 92173**. This meeting will be audio-recorded. The Public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so on the left or right side of the public seating area. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Manuel Bojorquez, Acting Superintendent & Secretary to the Board

Mrs. Irene Lopez, President
Mrs. Zenaida Rosario, Board Vice President
Mr. Martin Arias, Board Clerk
Mr. Antonio Martinez, Board Member
Mrs. Kenia Peraza, Board Member

3. FLAG SALUTE

4. AGENDA

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

5. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

The Board of Trustees has established clear protocols to ensure that meetings are conducted efficiently while supporting the open communication our community values. The Board welcomes and appreciates the input of parents, students, employees, and members of the public. Our goal is to provide an environment that supports the free exchange of ideas between the Board, staff, and community members in a respectful and orderly manner.

We encourage all participants to share constructive ideas and perspectives while respecting others' rights to do the same. The Board welcomes differing opinions; however, it is essential that all disagreements be expressed in a courteous and meaningful way. Personal attacks or disrespectful behavior toward others will not be tolerated. To maintain a positive environment, all speakers are asked to be courteous, patient, and respectful while others are speaking. Comments should be concise, relevant to the topic, and within the allotted time. Members of the public must be recognized by the Board President or Chairperson before speaking and may only address the Board from the podium, not from the audience.

Public comments must adhere to [Civility Board Policy 1313](#), which promotes mutual respect, civility, and orderly conduct among all members of the school community — including employees, board members, contractors, parents/guardians, students, and the public. This policy is not intended to restrict any person’s constitutional right to free expression on school grounds or at district activities. Uncivil or harassing conduct by any member of the San Ysidro School District community is harmful to the educational environment and will not be permitted. Civil behavior includes politeness, courtesy, integrity, honesty, timeliness, dependability, adherence to laws and rules, and effective communication. Students, staff, parents/guardians, and community members are expected to communicate and behave in ways that do not disrupt district operations, hinder learning, or create unsafe environments.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address the Board on each agenda item.

Approach the lectern and give your name.

The Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full public input, the Board president may, with Board consent, adjust the time allowed for public input and/or the time allotted to each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board/Public to hear the translated public testimony simultaneously. (Government Code 54954.3)

Persons wishing to address the Board are asked to complete a **Public Comment Form**, located in the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. Members of the public may not yield their time to another individual. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

6. CONFERENCE SESSION

Reports/Presentations

6.1 [Second Interim Financial Report 2025-26](#) - Presented by Chief Business Official, Marilyn Adrianzen

7. GENERAL ADMINISTRATION

7.1 [SECOND INTERIM FINANCIAL REPORT FOR 2025-26](#) (Adrianzen)

Approve the Second Interim Financial Report for 2025-26.

Motion: _____ Second: _____ Vote: _____

7.2 [AGREEMENT WITH FISCAL CRISIS & MANAGEMENT ASSISTANCE TEAM \(FCMAT\)](#) (Adrianzen)

Approve/Ratify the agreement with the Fiscal Crisis & Management Assistance Team to conduct a Triggered Fiscal Health Risk Analysis at no cost to the District.

Motion: _____ Second: _____ Vote: _____

7.3 [AMENDMENT NO. 1 TO KEYANALYTICS AGREEMENT](#) (Adrianzen)

Approve/Ratify Amendment No. 1 extending the term of the agreement with C. Financial Services, Inc., dba KeyAnalytics, for two additional years to continue providing consulting and analytical services. Cost implications will be paid from the Building fund, Capital Projects fund, and/or the General fund.

Motion: _____ Second: _____ Vote: _____

7.4 REVISED JOB DESCRIPTION - SPECIAL PROGRAM CUSTODIAN (Burciaga)

Approve the revised job description for Special Program Custodian.

Motion: _____ Second: _____ Vote: _____

7.5 ESTABLISH SPECIAL PROGRAM CUSTODIAN POSITION (Burciaga)

Approve the establishment of eight part-time Special Program Custodian positions.

Motion: _____ Second: _____ Vote: _____

7.6 APPOINTMENTS - SPECIAL PROGRAM CUSTODIANS (Burciaga)

Approve the appointment of the staff listed above from Custodian to Special Program Custodian, effective April 1, 2026. The appointment of Manuel Tadeo Zepeda from Custodian to Special Program Custodian will be effective July 1, 2026.

- a. Ricardo Alvarez
- b. Jonathan Bastida
- c. Francisco Lara Anaya Jr.
- d. Jorge Olivas Uribe
- e. Manuel Rivera
- f. Manuel Tadeo Zepeda
- g. Aaron Zepeda Esparza

Motion: _____ Second: _____ Vote: _____

7.7 RESIGNATION - PROBATIONARY II SPECIAL DAY CLASS TEACHER (Burciaga)

Approve the resignation of Uriel Roldan, Probationary II Special Day Class Teacher effective June 10, 2026.

Motion: _____ Second: _____ Vote: _____

8. ADJOURNMENT Time:

Respectfully Submitted,

Manuel Bojorquez, Acting Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Administration Office at (619) 428-4476, extension 3023. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.