

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Veronica Robles-Solis**, President  
**Brian Melanephy**, Clerk  
**Monica Madrigal Lopez**, Member  
**Rose Gonzales**, Member  
**Cynthia Salas**, Member

## ADMINISTRATION

**Anabolena DeGenna, Ed.D.**  
Superintendent  
**Vacant**  
Assistant Superintendent,  
Business & Fiscal Services  
**Aracely Fox, Ed.D.**  
Assistant Superintendent,  
Educational Services  
**Scott Carroll, Ed.D.**  
Assistant Superintendent,  
Human Resources

## MINUTES REGULAR BOARD MEETING Wednesday, May 7, 2025

**5:00 PM - Open Meeting**  
**5:30 PM - Study Session**  
**7:00 PM - Return to Regular Board Meeting**

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Educational Services.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

May 7, 2025

## Section A: PRELIMINARY

### A.1. Call to Order and Roll Call (5:00 PM)

Board Clerk Melanephy called the meeting to order at 5:00 p.m.

Present: Trustees Cynthia Salas, Rose Gonzales, and Brian Melanephy. Also in attendance were Superintendent Anabolena DeGenna, Assistant Superintendent Aracely Fox, Assistant Superintendent Scott Carroll, and Executive Assistant Lydia Lugo Dominguez.

### A.2. Pledge of Allegiance to the Flag

Dr. Anabolena DeGenna, Superintendent, led the audience in the Pledge of Allegiance.

### A.3. Adoption of Agenda (Superintendent)

The agenda was adopted with the following changes:

1. *The following items were moved from Consent to Action at the Board's request:*
  - Item C.1 - Approval of the 2024-25 Quarterly Report on Williams Uniform Complaints, Third Quarter (Carroll)
  - Item C.6 - Approval of Allowance Allocations from Amendment #002 to Construction Services Agreement #17-158 with Balfour Beatty Construction, LLC. for the Rose Avenue Elementary School Reconstruction Project (Hubbard/CFW)
  - Item C.9 - Ratification of Allocation of Contractor Contingency #19 - Amendment #001 to Construction Services Agreement #17-158 with Balfour Beatty Construction, LLC for the Rose Avenue Elementary School Reconstruction Project (Hubbard/CFW)
  
2. *The following items were pulled from the agenda at the Board's request:*
  - Item C.22 - Approval of Agreement #25-07 – Percussive Storytelling (Fox/Shea)
  - Item C.18 - Approval of Agreement #24-220 – DeBruin Enterprises, LLC. (Fox/Shea)
  
3. *The following items needed the executive summaries revised to read as follows:*
  - Item C.16 - Approval of Agreement #24-218 – Mindset Academy by SWEAT III (Fox/Ragan)

It is the recommendation of the Principal, McKinna School, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #24-218 with Mindset Academy by SWEAT III, to provide group workshops centered on Social-Emotional Learning (SEL) and Positive Behavioral Interventions and Supports (PBIS) for McKinna School ELAC parents, May 15 and June 11, 2025, in the amount not to exceed \$7,000.00, to be paid out of Title III Funds.

---

**Note:** No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

- Item C.17 - Approval of Agreement #24-219 – Mindset Academy by SWEAT III (Fox/Baro)

It is the recommendation of the Principal, Ramona School, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #24-218 with Mindset Academy by SWEAT III, to provide group workshops centered on Social-Emotional Learning (SEL) and Positive Behavioral Interventions and Supports (PBIS) for McKinna School ELAC parents, May 15 and June 3, 2025, in the amount not to exceed \$7,000.00, to be paid out of Title III Funds.

Motion #25-55 Adoption of Agenda as Amended

Mover: Cynthia Salas

Secunder: Rose Gonzales

Moved To: Adopt as Amended

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**A.4. Recognition of Oxnard School District César Chávez Writing and Art Competition Winners (Fox/Ruvalcaba)**

The Board of Trustees recognized the first-place student winners of the Cesar Chavez Writing and Art Competition held at the Oxnard Performing Arts Center on April 3, 2025.

TK-1 Art: Gardenia Ninet Ortiz, First Grade, Cesar Chavez

TK-1 Writing: Leonel Anastacio, First Grade, Harrington

2-3 Art: Myles Magdaleno, Third Grade, Brekke

2-3 Writing: Ariana Shiromar, Second Grade, Curren

4-5 Art: Stella Navarro, Fifth Grade, Brekke

4-5 Writing: Yaretzi Cabrera Sanjuan, Fourth Grade, Harrington

6-8 Art: Laura Pérez, Seventh Grade, Juan Lagunas Soria

6-8 Writing: Leilani Jazmin Torres, Seventh Grade, Juan Lagunas Soria

Newcomer 6-8 Writing: Dalia Nicol Matus Reyes, Sixth Grade, R. J. Frank

**A.5. Recognition of 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Place Student Winners of the Regional Migrant Education Speech and Debate Tournament (Fox/Ruvalcaba)**

The Board of Trustees recognized the winners of the first, second, and third-place student winners of the Migrant Education Speech and Debate Tournament, held at Oxnard College on March 15, 2025.

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

First Place Spanish Prepared Speech: Oswaldo Bazan, 6<sup>th</sup> Grade, R.J. Frank Academy

First Place Spanish Extemporaneous Speech: Angel Giovanni Matus, 8<sup>th</sup> Grade, R.J. Frank Academy

Second Place Spanish Prepared Speech: Angel Giovanni Matus, 8<sup>th</sup> Grade, R.J. Frank Academy

Second Place Spanish Extemporaneous Speech: Eddy Felix Cruz, 6<sup>th</sup> Grade, Cesar Chavez

Second Place Spanish Extemporaneous Speech: Miguel Angel Cruz Sandoval, 8<sup>th</sup> Grade, Lemonwood

Third Place Spanish Prepared Speech: Miguel Angel Cruz Sandoval, 8<sup>th</sup> Grade, Lemonwood

Third Place Spanish Extemporaneous Speech: Giovanni Salvador, 8<sup>th</sup> Grade, Lemonwood

Third Place English Prepared Speech: Brenda Espinoza, 8<sup>th</sup> Grade, Curren

**A.6. Study Session - Orenda Education Services Presentation (Fox/Thomas)**

Dr. Aracely Fox, Assistant Superintendent, Educational Services, introduced Robin Avelar LaSalle and Genny Sosa with Orenda Education, who presented information on the services currently provided to the district to support an equity-based systems approach to improving achievement outcomes for all students.

**A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

- Cindy Mendoza re: Access to Board Meetings - virtual input.

**A.8. Closed Session**

The Board convened to closed session at 6:43 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- J.R., et al. v. Oxnard School District, et al., Case No. 2:17-cv-04304-JAK-PD
- D.J. v. Oxnard SD, et al., Case #2024-CUOE029274
- S.T. v. Oxnard SD, et al., Case #2023-CUOE015904
- YV v. Oxnard SD, Case #GHC0058142
- OAH Case #2024120326
- OAH Case #2024120853

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:  
Conference with Labor Negotiator:  
Agency Negotiators: OSD Assistant Superintendent, Human Resources,  
and Garcia Hernandez & Sawhney, LLP  
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-  
Administrators, Classified Management, Confidential
3. Pursuant to Section 54957 of the Government Code the Board will consider  
personnel matters, including:
  - Public Employee(s) Discipline/Dismissal/Release
  - Public Employee Appointment
    - Director, Teaching & Learning

**A.9. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:07 p.m.

**A.10. Report Out of Closed Session**

Clerk Melanephy reported that the Board would be returning to closed session at the end of the meeting. (Because the meeting was later extended, the Board was not able to return to closed session.)

**A.11. Adoption and Presentation of Resolution #24-15 for National School Nurse Day; May 7, 2025 (Fox/Nocero)**

The Board of Trustees adopted Resolution #24-15 in recognition of May 7, 2025 as National School Nurse Day.

Motion #25-56 Adoption of Resolution #24-15 for National School Nurse Day; May 7, 2025

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Adopt

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**A.12. Adoption and Presentation of Resolution #24-19 National Speech-Language-Hearing Month, May 2025 (DeGenna/Jefferson)**

The Board of Trustees adopted Resolution #24-19 in recognition of May as National Speech-Language-Hearing Month.

Motion #25-57 Adoption of Resolution #24-19 National Speech-Language-Hearing Month,  
May 2025

Mover: Cynthia Salas

Seconder: Rose Gonzales

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Moved To: Adopt

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**A.13. Adoption of Resolution #24-20 in Recognition of “Teacher Appreciation Week 2025” (DeGenna)**

The Board of Trustees adopted Resolution #24-20, in recognition of May 5-9, 2025, as Teacher Appreciation Week.

Motion #25-58 Adoption of Resolution #24-20 in Recognition of “Teacher Appreciation Week 2025”

Mover: Rose Gonzales

Seconder: Cynthia Salas

Moved To: Adopt

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**A.14. Bond Oversight Committee Annual Report (Núñez)**

Patricia Núñez, Director, Fiscal Services, introduced Mr. Gaylaird Christopher, chair of the Citizens' Bond Oversight Committee, who presented the Committee's eighth annual report to the Board, as per Proposition 39 requirements.

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

- Jasmine Duron re: need to stress to students the importance of excellence in grades, especially as they approach high school and higher education.

**Section C: CONSENT AGENDA**

The consent agenda was approved as amended.

Motion #25-59 Approval of Consent Agenda as Amended.

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve as Amended

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**C.1. Approval of the 2024-25 Quarterly Report on Williams Uniform Complaints, Third Quarter (Carroll)**

*Item moved from Consent to Action at the Board's request.*

**C.2. Personnel Actions (Carroll/Fuentes)**

As presented.

**C.3. Approval of Out of State Conference Attendance (Fox/Carroll)**

For Dr. Jodi Nocero, Director of Pupil Services and Norma Magaña, Risk Manager, to attend the National Association of School Resource Officers' (NASRO) 2025 School Safety Conference in Grapevine, Texas, as a requirement of the STOP Grant, July 6-11, 2025, in the amount not to exceed \$6,000.00, to be paid out of STOP Grant Funds.

**C.4. Quarterly Report on Williams Instructional Materials and Facilities, Quarters 2 and 3 (Fox/Thomas)**

As presented.

**C.5. Approval of Notice of Completion - Bid #23-03, Sierra Linda School Roofing Project (Hubbard)**

As presented.

**C.6. Approval of Allowance Allocations from Amendment #002 to Construction Services Agreement #17-158 with Balfour Beatty Construction, LLC. for the Rose Avenue Elementary School Reconstruction Project (Hubbard/CFW)**

*Item moved from Consent to Action at the Board's request.*

**C.7. Approval of Notice of Completion - Bid #23-04, Enrollment Center, Chavez School, and Drifill School Roofing Project (Hubbard)**

As presented.

**C.8. Approval of Notice of Completion - Bid #23-08, 2024 Pavement Rehabilitation Project - Kamala, McAuliffe, and Sierra Linda Schools - BC Rincon Construction Inc. (Hubbard)**

As presented.

**C.9. Ratification of Allocation of Contractor Contingency #19 - Amendment #001 to Construction Services Agreement #17-158 with Balfour Beatty Construction, LLC for the Rose Avenue Elementary School Reconstruction Project (Hubbard/CFW)**

*Item moved from Consent to Action at the Board's request.*

**C.10. Acceptance of Disclosure of Collective Bargaining Agreement with OEA (Núñez)**

For a 2% on-schedule, ongoing salary increase effective retroactively to July 1, 2024, a permanent increase of \$726.00 to the District health and welfare cap effective July 1, 2025, and a temporary increase of \$692.00 to be added to the District cap for health and welfare benefits

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

for Fiscal Year 2025-2026, in the amounts of \$1,943,569.00 for Fiscal Year 2024-2025 and \$1,045,066.00 for Fiscal Year 2025-2026, to be paid from the General Fund.

**C.11. Acceptance of Disclosure of Collective Bargaining Agreement with OSSA (Núñez)**

For a 2% on-schedule, ongoing salary increase effective retroactively to July 1, 2024, a permanent increase of \$852.00 to the District health and welfare cap effective July 1, 2025, and a reimbursement of \$100.00 per employee upon successfully passing CSET tests, in the total amount of \$431,035.00 in FY 2024-25 and \$115,020.00 in FY 2025-26, to be paid from the General Fund.

**C.12. Acceptance of VCOE Certification of 2024-25 Second Interim Financial Report (Núñez)**

As presented.

**C.13. Enrollment Report (Núñez)**

As presented.

**C.14. Purchase Order/Draft Payment Report #24-09 (Núñez/Reyes)**

As presented.

**Section C: APPROVAL OF AGREEMENTS**

**C.15. Approval of Agreement #24-217 – Francisco Martinez, CDE School Bus Instructor (Hubbard/Galvan)**

To provide support the Oxnard School District Transportation Services Department by ensuring adherence to the policies, rules, and regulations set forth by the California Department of Education (CDE) via delivery of comprehensive training focused on safety and compliance with both state and federal transportation standards, May 8, 2025 – June 30, 2026, in the amount not to exceed \$20,000.00, to be paid out of Supplemental Concentration Funds.

**C.16. Approval of Agreement #24-218 – Mindset Academy by SWEAT III (Fox/Ragan)**

*Language revised at Adoption of Agenda.*

To provide group workshops centered on Social-Emotional Learning (SEL) and Positive Behavioral Interventions and Supports (PBIS) for McKinna School ELAC parents, May 15 and June 11, 2025, in the amount not to exceed \$7,000.00, to be paid out of Title III Funds.

**C.17. Approval of Agreement #24-219 – Mindset Academy by SWEAT III (Fox/Baro)**

*Language revised at Adoption of Agenda.*

To provide group workshops centered on Social-Emotional Learning (SEL) and Positive Behavioral Interventions and Supports (PBIS) for Ramona School ELAC parents, May 15

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

and June 3, 2025, in the amount not to exceed \$7,000.00, to be paid out of Title III Funds.

**C.18. Approval of Agreement #24-220 – DeBruin Enterprises, LLC. (Fox/Shea)**

*Item pulled at Adoption of Agenda.*

**C.19. Approval of Agreement #24-221 – Meathead Movers (Fox/Shea)**

To provide professional moving services for the "OSD Creates" event on May 29, 2025, over a four-day span, May 27, 2025 through May 30, 2025, in the amount not to exceed \$17,000.00, to be paid out of Expanded Learning Opportunities Program Funds.

**C.20. Approval of Agreement #24-222 with North American Technical Services, Inc. to provide In-Plant Inspection Services for the Marina West Elementary School New Modular Classroom Buildings (Hubbard/CFW)**

To certify the Marina West Elementary School New Modular Classroom Buildings at the factory prior to delivery and installation, May 8, 2025 through June 30, 2026, in the amount of \$33,000.00, to be paid out of Master Construct and Implementation Funds.

**C.21. Approval of Agreement #24-223, Western Governors University (Carroll)**

For Oxnard School District to provide university students enrolled in credentialing programs—referred to as “student teachers”—the opportunity to gain practical experience in a public-school setting, May 8, 2025 through June 30, 2028, at no cost to Oxnard School District.

**C.22. Approval of Agreement #25-07 – Percussive Storytelling (Fox/Shea)**

*Item pulled at Adoption of Agenda.*

**C.23. Approval of Agreement #25-09 – STEM & Branches (Fox/Shea)**

To provide hydroponic gardening workshops in Oxnard School District’s afterschool program at 12-15 schools across three enrichment bursts, plus an optional summer program, July 1, 2025 through June 30, 2026, in the amount of \$130,900.00, to be paid out of Expanded Learning Opportunities Program Funds.

**C.24. Approval of Agreement #25-10, Salus Campus Safety Solutions (Fox/Shea)**

To provide school site safety assessments, emergency preparedness training, & ongoing support for staff and administrators to promote a safe and positive learning environment for Oxnard School District’s After School Program, July 1, 2025 through June 30, 2026, in the amount not to exceed \$50,000.00, to be paid out of Expanded Learning Opportunities Program Funds.

**C.25. Approval of Agreement #25-12 – Tawni’s Ponies & Petting Farm Inc. (Fox/Shea)**

To provide hands-on animal experiences through a petting zoo program for students in grades K-2 participating in the summer program, July 1, 2025 through July 25, 2025, in the amount of \$11,000.00, to be paid out of Expanded Learning Opportunities Program Funds.

**C.26. Approval of Agreement #25-13 – Brett Haddoak (Fox/Shea)**

To provide the web development of a mobile application for the Expanded Learning Opportunities Program (ELOP) aimed at helping families register for activities and manage their schedules, July 1, 2025 through June 30, 2026, in the amount not to exceed \$15,000.00, to be paid out of Expanded Learning Opportunities Program Funds.

**C.27. Approval of Agreement #25-14 – Positive Adventures, LLC (Fox/Shea)**

To provide an outdoor education program for Oxnard School District during the 2025–2026 academic year that features on-campus leadership development sessions, outdoor environmental science days held in Malibu Canyon, and seasonal adventure camps, July 1, 2025 through June 30, 2026, in the total amount of \$512,000.00, to be paid out of Expanded Learning Opportunities Program Funds (\$446,250.00) and Title I Funds (\$65,750.00).

**C.28. Approval of Agreement #25-15 – Kealoha and Company (Fox/Ruvalcaba)**

To perform in-person dances from the islands of Hawaii, Tahiti, New Zealand, and the Philippines at the Asian American and Pacific Islander Heritage Celebration at Brekke School, May 20, 2025, in the amount of \$1,000.00, to be paid out of Supplemental Concentration Funds.

**C.29. Approval of Agreement #25-23 – Bike Ventura County (Fox/Shea)**

To provide bicycle safety education to Oxnard School District students through its Bike Camp 101 initiative, July 1, 2025 – June 30, 2026, in the amount not to exceed \$59,000.00, to be paid out of Expanded Learning Opportunities Program Funds.

**C.30. Approval of Amendment #001 to Agreement #24-137 – Universal Engineering Services (Hubbard/CFW)**

To perform additional borings for the Lopez Academy reconstruction project to provide a comprehensive review of the site conditions as required by the California Geological Survey, in the amount of \$15,500.00, to be paid out of Enhanced Master Construct Program Funds.

**Section D: ACTION ITEMS**

**D.1. Approval of Speech Language Pathologist Permit Waivers for Julissa Gonzalez to serve as a Speech Therapist at Lemonwood School and for Rosie Lopez and Meghan Scarpino to serve as Speech Therapists at San Miguel for the 2025-2026 School Year (Carroll/Cordes)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, and Allison Cordes, Director, Certificated Human Resources, recommended the Board's approval of Speech Language Pathologist Permit Waivers for Julissa Gonzalez to serve as a Speech Therapist at Lemonwood School and for Rosie Lopez and Meghan Scarpino to serve as Speech Therapists at San Miguel School for the 2025-2026 School Year.

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Motion #25-61 Approval of Speech Language Pathologist Permit Waivers for Julissa Gonzalez to serve as a Speech Therapist at Lemonwood School and for Rosie Lopez and Meghan Scarpino to serve as Speech Therapists at San Miguel for the 2025-2026 School Year

Mover: Cynthia Salas

Secunder: Rose Gonzales

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.2. Approval of Variable Term Waiver for Pupil Personnel Service Credential in School Counseling for Nicolette Coppola and Hayley Prushansky to Serve as Behavior Specialists in the Special Education Department for the 2025/2026 School Year (Carroll/Cordes)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, and Allison Cordes, Director, Certificated Human Resources, recommended the Board's approval of Variable Term Waivers for a Pupil Personnel Service Credential in School Counseling for Nicolette Coppola and Hayley Prushansky to serve as Behavior Specialists in the Special Education Department for the 2025/2026 school year, as presented.

Motion #25-62 Approval of Variable Term Waiver for Pupil Personnel Service Credential in School Counseling for Nicolette Coppola and Hayley Prushansky to Serve as Behavior Specialists in the Special Education Department for the 2025/2026 School Year

Mover: Cynthia Salas

Secunder: Brian Melanephy

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.3. Approval of Agreement #24-224: 2024-2025 Oxnard School District ("District") and the Oxnard Educators Association ("OEA") Collective Bargaining Agreement (Carroll)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, recommended the Board's approval of Agreement #24-224: 2024-2025 Collective Bargaining Agreement between the Oxnard School District and the Oxnard Educators Association (OEA), in the amounts of \$1,943,569.00 for Fiscal Year 2024-2025 and \$1,045,066.00 for Fiscal Year 2025-2026, to be paid from the General Fund.

Motion #25-63 Approval of Agreement #24-224: 2024-2025 Oxnard School District ("District") and the Oxnard Educators Association ("OEA") Collective Bargaining Agreement

Mover: Rose Gonzales

Secunder: Cynthia Salas

---

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.4. Approval of Agreement #24-225: 2024-2025 Oxnard School District ("District") and Oxnard Supportive Services Association ("OSSA") Collective Bargaining Agreement (Carroll)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, recommended the Board's approval of Agreement #24-225: the District's and OSSA's 2024-25 Collective Bargaining Agreement, for a 2% on-going salary increase retroactive to July 1, 2024, in the amount \$431,035.00 for Fiscal Year 2024-2025 and \$115,020.00 for Fiscal Year 2025-2026, to be paid from the General Fund.

Motion #25-64 Approval of Agreement #24-225: 2024-2025 Oxnard School District ("District") and Oxnard Supportive Services Association ("OSSA") Collective Bargaining Agreement

Mover: Rose Gonzales

Seconder: Cynthia Salas

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.5. Declaration of Need for Fully Qualified Educators for the 2025-2026 School Year (Carroll/Cordes)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources and Allison Cordes, Director, Certificated Human Resources, recommended the Board's approval of the Declaration of Need for Fully Qualified Educators for the 2025-2026 school year and authorization of its submission to the State of California Commission on Teacher Credentialing.

Motion #25-65 Declaration of Need for Fully Qualified Educators for the 2025-2026 School Year

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.6. Approval of Agreement #25-05, UnboundEd Learning (Fox)**

Dr. Aracely Fox, Assistant Superintendent, Educational Services, recommended the Board's approval of Agreement #25-05 with UnboundEd Learning Inc., to provide professional

---

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

development to teachers during a two-day districtwide summit that will focus on building mindsets, instructional planning, and Grade Level and Meaningful/Engaging learning (GLEAM), August 13-14, 2025, in the amount of \$437,500.00, to be paid out of LCFF Funds.

Motion #25-66 Approval of Agreement #25-05, UnboundEd Learning

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 1 - Brian Melanephy

Nays: 2 - Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Failed

**D.7. Approval of Agreement #25-06 – Art Trek, Inc. (Fox/Shea)**

Dr. Ginger Shea, Director, Enrichment & Specialized Programs, and Dr. Aracely Fox, Assistant Superintendent, Educational Services, recommended the Board's approval of Agreement #25-06 with Art Trek, Inc., to provide enrichment staff & curriculum during the daily Expanded Learning Opportunities Programs at all 20 schools during spring/summer, daily program, and bursts, July 1, 2025 through June 30, 2026, in the amount not to exceed \$4,667,700.00, to be paid out of Expanded Learning Opportunities Program Funds.

Motion #25-67 Approval of Agreement #25-06 – Art Trek, Inc.

Mover: Rose Gonzales

Seconder: Cynthia Salas

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.8. Approval of Agreement #25-08 – Hip Hop Mindset LLC (Fox/Shea)**

Dr. Ginger Shea, Director, Enrichment & Specialized Programs, and Dr. Aracely Fox, Assistant Superintendent, Educational Services, recommended the Board's approval of Agreement #25-08 with Hip Hop Mindset LLC, to provide Oxnard School District students in grades TK-8 with engaging programs in hip-hop dance, spoken word/poetry, videography, and spirit squad training, fostering creativity, teamwork, and self-expression, July 1, 2025 through June 30, 2026, in the amount of \$2,550,400.00, to be paid out of Expanded Learning Opportunities Program Funds.

Motion #25-68 Approval of Agreement #25-08 – Hip Hop Mindset LLC

Mover: Cynthia Salas

Seconder: Rose Gonzales

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.9. Approval of Agreement #25-11 – Parker Anderson Enrichment (Fox/Shea)**

Dr. Ginger Shea, Director, Enrichment & Specialized Programs, and Dr. Aracely Fox, Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-11 with Parker Anderson Enrichment, to provide enrichment programming including Fashion Design, STEAM, Dinosaurs, Photography, Chess, Robotics, Architecture, Coding, Marine Biology, Chemistry, and daily homework support and math-focused activities as part of the daily after-school program at 20 schools across the Oxnard School District, as well as specialized enrichment sessions during the fall, winter, and spring windows and the Writing and STEAM Camp, July 1, 2025 through June 30, 2026, in the amount of \$4,697,700.00, to be paid out of Expanded Learning Opportunities Program Funds.

Motion #25-69 Approval of Agreement #25-11 – Parker Anderson Enrichment

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.10. Approval of Agreement #25-24 – Elemental Hardware Enrichment (Fox/Shea)**

Dr. Ginger Shea, Director, Enrichment & Specialized Programs, and Dr. Aracely Fox, Assistant Superintendent, Educational Services, recommended the Board's approval of Agreement #25-24 with Elemental Hardware Enrichment, to provide hands-on, project-based enrichment programs that will introduce students to the skilled trades, for students in grades 1–8 throughout 20 schools, July 1, 2025 through June 30, 2026, in the amount of \$2,381,000.00, to be paid out of Expanded Learning Opportunities Program Funds.

Motion #25-70 Approval of Agreement #25-24 – Elemental Hardware Enrichment

Mover: Rose Gonzales

Seconder: Cynthia Salas

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.11. Approval of Resolution No. 24-18 Making Environmental Findings in Connection with the Proposed Reconstruction of Dr. Lopez Academy (Hubbard/CFW)**

---

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

David Hubbard, Chief Information Officer, in conjunction with Caldwell Flores Winters, recommended the Board's approval of Resolution No. 24-18 Making Environmental Findings in Connection with the Reconstruction of Dr. Lopez Academy, as presented.

Motion #25-71 Approval of Resolution No. 24-18 Making Environmental Findings in Connection with the Proposed Reconstruction of Dr. Lopez Academy

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.12. Approval of the 2024-25 Quarterly Report on Williams Uniform Complaints, Third Quarter (Carroll)**

*Item moved from Consent to Action at the Board's request.*

Dr. Scott Carroll, Assistant Superintendent, Human Resources, recommended the Board's approval of the 2024-25 Quarterly Report on Williams Uniform Complaints, Third Quarter, as presented.

Motion #25-72 Approval of the 2024-25 Quarterly Report on Williams Uniform Complaints, Third Quarter

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.13. Approval of Allowance Allocations from Amendment #002 to Construction Services Agreement #17-158 with Balfour Beatty Construction, LLC. for the Rose Avenue Elementary School Reconstruction Project (Hubbard/CFW)**

*Item moved from Consent to Action at the Board's request.*

David Hubbard, Chief Information Officer, in consultation with Caldwell Flores Winters, Inc., recommended the Board's approval of Allocation #002 to Agreement #17-158 with Balfour Beatty Construction, LLC., to fund the extension of the General Conditions and Lease Term as well as to cover increased costs associated with labor, material and equipment resulting from City required scope, in the amount of \$602,265.00 from Enhanced Master Construct Program Funds (there is no increase to the Project Budget).

---

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Motion #25-73 Approval of Allowance Allocations from Amendment #002 to Construction Services Agreement #17-158 with Balfour Beatty Construction, LLC. for the Rose Avenue Elementary School Reconstruction Project

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.14. Ratification of Allocation of Contractor Contingency #19 - Amendment #001 to Construction Services Agreement #17-158 with Balfour Beatty Construction, LLC for the Rose Avenue Elementary School Reconstruction Project (Hubbard/CFW)**

*Item moved from Consent to Action at the Board's request.*

David Hubbard, Chief Information Officer, in consultation with Caldwell Flores Winters, Inc., recommended the Board's ratification of Contractor Contingency Allocation #19 with Balfour Beatty Construction, LLC., total amount to date of \$757,512.99, leaving a fund balance of \$40,154.01.

Motion #25-74 Ratification of Allocation of Contractor Contingency #19 - Amendment #001 to Construction Services Agreement #17-158 with Balfour Beatty Construction, LLC for the Rose Avenue Elementary School Reconstruction Project

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Ratify

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**Approval to Extend Meeting Past 10:00 p.m.**

At 9:55 p.m., the Board voted to extend the meeting by 30 minutes. Because the meeting was extended, the board was not able to return to closed session.

Motion #25-75 Approval to Extend Meeting to 10:25 p.m.

Mover: Brian Melanephy

Seconder: Cynthia Salas

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## Section F: BOARD POLICIES

### **F.1. First Reading: Revisions to 4111/4211/4311 BP Recruitment and Selection (Carroll)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, recommended the Board's review of the revisions to policies 4111/4211/4311 Recruitment and Selection, as presented for First Reading. The revised policies and regulations will be presented for Second Reading and Adoption at the May 21, 2025 regular board meeting.

### **F.2. First Reading – Revisions to 4151/4251/4351 BP Employee Compensation (Carroll)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, recommended the Board's review of the revisions to policies 4151/4251/4351 Employee Compensation, as presented for First Reading. The revised policies and will be presented for Second Reading and Adoption at the May 21, 2025 regular board meeting.

### **F.3. First Reading – Revisions to 4158/4258/4358 BP & AR Employee Security (Carroll)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, recommended the Board's review of the revisions to policies 4158/4258/4358 BP & AR Employee Security, as presented for First Reading. The revised policies and regulations and will be presented for Second Reading and Adoption at the May 21, 2025 regular board meeting.

### **F.4. First Reading – 5145.71 Regulation and Exhibit (1) (New): Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures(Carroll)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, recommended the Board's review of the new 5145.71 Regulation and Exhibit (1) Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures, as presented for First Reading. The policy and exhibit will be presented for Second Reading and Adoption at the May 21, 2025 regular board meeting.

### **F.5. Second Reading and Adoption – Revisions to 0410 BP Nondiscrimination in District Programs and Activities (Carroll)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, recommended the Board's adoption of the revisions to 0410 BP Nondiscrimination in District Programs and Activities, as presented for Second Reading.

Motion #25-76 Adoption of Revisions to 0410 BP Nondiscrimination in District Programs and Activities

Mover: Rose Gonzales

Seconder: Cynthia Salas

Moved To: Adopt

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**F.6. Second Reading and Adoption – Revisions to 4030 BP & AR Nondiscrimination in Employment (Carroll)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, recommended the Board's adoption of the revisions to 4030 BP & AR Nondiscrimination in Employment, as presented at Second Reading.

Motion #25-77 Adoption of Revisions to 4030 BP & AR Nondiscrimination in Employment

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Adopt

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**F.7. Second Reading and Adoption – New 4033 BP Lactation Accommodation (Carroll)**

Dr. Scott Carroll, Assistant Superintendent, Human Resources, recommended the Board's adoption of the new 4033 BP Lactation Accommodation, as presented for Second Reading.

Motion #25-78 Adoption of New 4033 BP Lactation Accommodation

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Adopt

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**Section G: CONCLUSION**

**G.1. Future Agenda Items (DeGenna)**

Cynthia Salas

- Setting up process to ensure training/PD; taking input

Rose Gonzales

- Possibility of looking at the use of anonymous surveys for staff members to get input re: future needs and PD

**G.2. Superintendent's Report (3 minutes)**

Ana DeGenna

- Superintendent Fellows Trip in Sacramento April 7-8
- Spring Camp 2025
- OSD Student Profile
- OSD's Educational Partners in Higher Education
- Oxnard Education Foundation Mixer May 1
- Corporate Games 2025
- Coast2Coast Federal Advocacy Trip April 28-30

- Principals' Day May 1
- School Lunch Hero Day May 2
- Teacher Appreciation Week May 5-9
- National School Nurse Day May 7
- Classified School Employee Week
- National Speech-Language-Hearing Month
- Asian American Pacific Islander Celebration at Brekke, May 20
- Congratulations to Anthony Johnson on retirement
- Remembering Aaron Smith

**G.3. Trustees' Announcements (3 minutes each speaker)**

Cynthia Salas

- CSBA Coast2Coast - importance of starting early for advocacy
- Attended Dia del Niño event at Lemonwood - enjoyed interactions with students
- Immigration/ICE in the community - need to continue discussions in schools regarding these issues
- Need to ensure comments are heard during public comment
- Regarding items not approved tonight - need to establish baselines to move collectively; wants buy-in from teachers and support from staff

Rose Gonzales

- Thank you to everyone still here and that presented
- Attended Harrington and Elm back to school nights
- Attended CSBA Coast2Coast for advocacy
- Need to focus on wellness of students, but also of staff members and administrators
- Thank you to Classified and OSSA bargaining units
- Thank you to Laura Pigeon
- Thank you to Mr. Valdovinos for Dia del Niño event
- Please consider partnership with Reel Guppies for enrichment
- Would like future discussion on order of meetings - to be added during Item G.1

Brian Melanephy

- No comments

**G.4. ADJOURNMENT**

Clerk Melanephy adjourned the meeting at 10:29 p.m.

Motion to adjourn

Mover: Cynthia Salas

Seconder: Brian Melanephy

Moved To: Adjourn

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas  
Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez  
Motion Result: Passed

Ana DeGenna, Ed.D.



District Superintendent and  
Secretary to the Board of Trustees

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

May 7, 2025

By our signature below, given on this 20th day of August, 2025, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of May 7, 2025, on motion by Trustee MELANEPHY, seconded by Trustee SALAS.

Signed:



\_\_\_\_\_  
President of the Board of Trustees



\_\_\_\_\_  
Clerk of the Board of Trustees



\_\_\_\_\_  
Member of the Board of Trustees



\_\_\_\_\_  
Member of the Board of Trustees



\_\_\_\_\_  
Member of the Board of Trustees

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

May 7, 2025