



Application for Tuition Assistance

Application Windows

Spring: Oct. 15th – Nov. 15th (max of 6 credit hours)
 Summer: March 15th – April 15th (max of 9 credit hours)
 Fall: May 15th – June 15th (max of 6 credit hours)

Section 1: Must be completed by applicant

Fall
 Spring
 Summer

_____ Year Name of Regionally Accredited College/University: _____ Student ID# _____

Name: _____ Employee Number _____

Last First Middle/Maiden

 Teacher Certification Type and Number Area(s) of Certification School Assignment

 Position Area(s) of Certification Subject(s)/Grade(s) you are currently teaching

Check the one that applies to the Participant:

_____ A. Endorsement _____ C. Educational Leadership
 _____ B. Higher Level Degree _____ D. Other: _____

Courses meeting the appropriate participant categories listed above may be approved for tuition assistance funds. These funds may not be used specifically for coursework needed to increase overall grade point average for acceptance into a teacher education program.

Section II: Courses Requested: Course #, and Course Title must be provided by the applicant.

Course #	Course Title
_____	_____
_____	_____
_____	_____

Total # of Hours Request: _____

Section II: (Please read the statement below carefully before signing)

I understand that if I drop, withdraw, or fail to complete a credit course successfully (Grade A, B or C) for which Tuition Exemption has been granted, no tuition will be remitted to me or to the university on my behalf by my employing agency, therefore, I will be responsible for payment. I give permission for all concerned in the implementation of the Ascension Public Schools' tuition assistance program to release information as required.

 Applicant's Signature Date Principal's Signature Date

 Agency Superintendent/Administrator Signature Date