2025-2026
District Information & Services







INDEX

Accident Insurance 5
Adult Education 5
Asbestos Compliance 8
Attendance 4-5
Board of Education 3
Child Abuse 5
Communication Procedures 17
Emergency Closings 5
Facts and Figures 4
Family Education Right to Privacy Act (FERPA) 9
Food Allergies 10
Freedom of Information Law (F.O.I.L) 10
Half Hollow Hills Helping Our Own 8
Hazing, Initiation, Activities, Harassment and Bullying 11
Immunizations 7
Instructional Program 6
Lifelines 12
Map & Directions to Schools 13-14
Medical Policy 7
Medication (Administering to Students) 7
No Child Left Behind Act 9
Parental Involvement / Parents' Right to Know 7
Parents for Megan's Law 9
Pesticide Notification 8
PROJECT SAVE and Dignity for All Students Act (DASA) 11
PTA College Assistance Fund 8
PTA Directory 15
Pupil Personnel Services 7
REACH/CYA 5
Registration and Voting 8
Residency Requirements 8
School Hours 13
School Lunch Program 10
School Prayer 9
Section 504 10
Senior Citizen Privileges 8
Sexual Harassment Policy 9
(No) Smoking Policy 7
SOAR 8
Student Media 10
Telephone Directory 16
Title 45 9
Title IX 9
Transportation 10
Use of School Facilities 10
Visitors 10
Working Papers 10

Calendar Abbreviations

AHAP -	Academically High Aptitude Program	PAU -	Paumanok Elementary
BOE -	Board of Education	PRC -	Parent Resource Center
CW -	Candlewood Middle School	PTA -	Parent Teacher Association
CO -	Central Office*	PTSA -	Parent Teacher Student Association
CPSE	Committee on Pre-School Special Education	REACH -	Regional Enrichment Agency of Commack and Half Hollow Hills
CSE -	Committee on Special Education		
CYA -	Community and Youth Agency	SBM -	School Based Management
FERPA -	Family Education Right to Privacy Act	SEPTA	Special Education PTA
FGAC -	Fran Greenspan Administration Center*	SCMEA -	Suffolk County Music Educators' Association
HSE -	High School East		
HSW -	High School West	SH -	Signal Hill Elementary
LISFA -	Long Island String Festival Association	SOAR -	Support Our Autism Rainbow
		SUN -	Sunquam Elementary
NYSSMA -	New York State School Music Association	VB -	Vanderbilt Elementary
		WH -	West Hollow Middle School
OT -	Otsego Elementary		
PARP -	Parents as Reading Partners	(*CO and FGAC refer to the same building location)	

School District Administration



John O'Farrell
Superintendent of Schools



Dr. Jeffery Woodberry
Assistant Superintendent for District-wide Administration



Anne Marie Marrone Caliendo
Assistant Superintendent for Business



Dr. Milton K. Strong
Assistant Superintendent for Educational Operations

631-592-3000
www.hhh.k12.ny.us

Board of Education

Under the Law of New York State, the Board of Education is responsible for establishing policies that govern the education for all children attending district schools, for preparing the annual budget and for ensuring district adherence to state laws and regulations. Its seven (7) members, who serve without pay, are elected by qualified, registered district voters to staggered three-year terms. The Board of Education meets once or twice each month on Mondays, generally at various district locations. A portion of each meeting is reserved for public comment.
In addition, the Board of Education holds special and committee meetings.

Typical Call to order is 6:30 p.m. Executive Session: 6:30 PM - 8:00 PM. Public Session opens at 8:00 PM. The public is always welcome.

2025 - 2026 Schedule of Meetings

Monday, August 25
Reg. Mtg @ FGAC
Monday, September 15
Reg. Mtg @ HSE Lecture Hall
Monday, October 6
Reg. Mtg @ HS West
Monday, November 17
Reg. Mtg @ Sunquam
Monday, December 8
Reg. Mtg @ Paumanok
Monday, January 12
Reg. Mtg. @ Otsego
Monday, February 9
Reg. Mtg @ FGAC
Monday, March 9
Reg. Mtg/Budget Presentation @ Vanderbilt
Monday, March 23
Reg. Mtg /Budget Presentation @ FGAC
Tuesday, April 21
Reg. Mtg @ Signal Hill
Monday, May 11
Budget Hearing Mtg @ West Hollow
Monday, June 8
Reg. Mtg @ Candlewood



Diana Acampora
President 2023-2026



Stephanie Gurin
Vice President 2024-2027



Nadia Bilal
Trustee
2025-2028



Dr. John Mathew
Trustee
2023-2026



Donna Smawley
Trustee
2025-2028



Dr. Leonard Patella
Trustee
2025-2026



Michael Prywes
Trustee
2023-2026

District Information & Services

Facts & Figures

The first one-room schoolhouse in our School District was built on Half Hollow Road in 1842. The Half Hollow Hills Central School District was organized in 1954 by merging three union free school districts. The total K-12 pupil population at that time was 1,146. Education was provided only through grade 8 and tuition was paid to another district, where students attended grades 9-12. Since centralization, residents have been provided educational opportunities for children K-12. Last year's K-12 population was **approximately 7,300 students** with the enrollment expected to decline over the next few years.

Our School District is more than eight miles wide from east to west and from four to four and a half miles wide north to south – a geographic area of about 34 square miles. Half Hollow Hills is one of the largest districts on Long Island.

The official name of the School District is the Half Hollow Hills Central School District of Huntington and Babylon.

Attendance

Educational achievement demands consistent school attendance. The Board of Education's goals are to reduce unexcused absences, tardiness and early departures; to encourage regular attendance; to maintain an attendance record keeping system and to develop strategies to improve school attendance.

NOTICE: In an effort to ensure that students, parents, teachers and administrators are made aware of and understand this policy, its purpose, procedures, and the consequences of non-compliance, the following shall be implemented:

- Parents shall receive a plain-language summary of this policy in the mail by the beginning of the school year. Parents must sign and return a form indicating that they have read and understand the policy.
- A student's parent(s) or guardian(s) will be notified by phone or by mail if a student is absent, tardy, or leaves early from school. The student's parent(s) or guardian(s) shall be reminded of the components of the policy and intervention procedures.
- A copy of this policy and any future modification shall be provided to all faculty and staff.
- New staff members shall receive a copy of this policy upon their employment.
- Upon request, a copy of this policy will be made available to any member of the community.

General Procedures/Data Collection

Every building principal, along with the designated individuals in charge of reviewing pupil attendance pursuant to section 104.1 (1)(2)(ix) of the Commissioner's regulations, will review pupil attendance records for the purpose of initiating appropriate action to address unexcused pupil absence, tardiness and early departure.

1. Attendance will be taken during each class period.
   a. Attendance must be recorded at least once daily for students in grades K-5. If students are dismissed from school grounds during lunch period, the attendance must be recorded a second time upon the student's scheduled return.
   b. For students in grades 6-12, attendance must be recorded during each period of instruction. However, it is not necessary to record attendance during each class if the student does not change classrooms. When a secondary level student does not change classrooms, attendance must be recorded as indicated for students in K-5, once or twice daily.
   c. For students at any instructional level from K-12 who arrive late or depart early from scheduled instruction, tardiness or early departure shall be recorded as excused or unexcused in accordance with the District's comprehensive attendance policy.
2. The nature of absences, tardiness and early departures shall be coded on a student's record.
3. Administrators shall revise student's attendance, tardiness and/or early departure data in an expeditious manner.
4. Attendance data will be analyzed periodically to identify patterns/trends where consistent with other school practices, students in the hallways who are absent from a class period, without excuse, shall be referred to the building principal's office.
5. Continuous monitoring will be conducted to identify students who are absent, tardy or leave class/school early.

Register of Attendance

"Register of Attendance" is defined as any written or electronic record maintained for the purpose of recording the attendance, tardiness or early departure of a student. In addition to the child's name, date of birth, full names of parent(s) or person(s) in the parental relation and address where the pupil resides, the policy specifies additional information that must be included in the register of attendance.

Attendance/Grade Policy

The Board recognizes that class attendance is essential to good student performance. Consequently, a student's final grade may be based on classroom participation as well as student's performance on homework, tests, papers, projects, etc. Students are expected to attend all scheduled classes. Unexcused absences, tardiness and/or early departures may affect a student's class participation grade for the marking period.

Attendance Incentives

Incentives for excellent and/or improved attendance will be reviewed and developed by the Board of Education and Administration.

Excused and Unexcused Absences

Excused absences, tardiness, and early departures from class or school are those due to: illness of student, family medical emergency, death in family, medical appointments, required court appearances, college visitations, school-sanctioned functions, religious observance and other administrative-approved absences, or such other reasons as may be approved by administrators.

All other absences, tardiness, and early departures must be accounted for. Parents are responsible for notifying the school attendance office within 24 hours of the absence, tardiness or early departure, and providing a written excuse upon the student's return to school.

Annual Review

The Board shall annually review the building-level student attendance records, and, if such records show a decline in student attendance, the Board shall revise this policy to make revisions to the plan that it deems necessary to improve student attendance.

Disciplinary Consequences

Specific disciplinary actions for unexcused absences are outlined in the policy as well as in the student handbook. Students who have unexcused absences from school will also be subject to a zero on any exam that was given during the time of the unexcused absence and will lose credit toward any participation grade the teacher factors into the quarterly grade.

Accident Insurance

The Board of Education has authorized an excess student accident policy to be paid for by the District. Any student who has an accident in a school building or on school grounds while attending a regular class or during a school sponsored activity should file a report with the school nurse/teacher. This policy will pay claims in excess of other coverage parents may have on their child up to the usual and reasonable expense as determined by the insurance carrier.

Child Abuse & Neglect

New York State Law Chapter 1039 added a new Title IV, Section 411, Child Protective Services Act to the Social Services Law. Its purpose is as follows: to encourage a more complete re- porting of suspected child abuse and maltreatment to establish in each county o the state a Child Protective Service capable of investigating such reports swiftly and completely, and to provide protection for the child from further such situations.

The law mandates that school personnel report suspected cases to the New York State Central Register of Child Abuse and Maltreatment. Corporal Punishment in any form is prohibited in the Half Hollow Hills Schools. Questions pertaining to these areas may be directed to Dr. Jeffery Woodberry at 631-592-3025.

Emergency Closings / Delayed School Openings

In the event of adverse weather conditions or emergency situations, the District website will be used to communicate school closings, delayed openings and early dismissals.

Parents are urged to have a plan in place for a child's care in the event of an emergency closing. Whenever some emergency necessitates the closing of school, radio and television stations that service our community will make such announcements during their regular programs in the morning. The radio and television stations that will carry news regarding emergency closings are as follows:

A delayed opening will occur when the appropriate set of circumstances is present. This simply means that a school scheduled to open at 7:30 a.m. would not open until 8:30 or 9:30 a.m. In this situation an abbreviated school day schedule is used.

Early dismissal procedures involve transportation of all students. The sequence for early dismissal will be: 1) high schools, 2) middle schools, 3) elementary schools.

Early dismissal announcements can be heard on the same radio/television stations designated for emergency closings/delayed openings.

Please visit the District's website and search for "emergency preparedness" to find a guide for parents regarding emergency planning, or visit this link.

REACH / Community & Youth Agency

REACH Community and Youth Agency (CYA), Inc. is a non-profit, community-centered organization serving youth and their families in the Half Hollow Hills School District since 1972. The REACH CYA staff work cooperatively with the school district to provide a variety of social, recreation, enrichment, cultural, education and advocacy programs. REACH CYA is governed by a community-based Board of Directors made up of youth and families

Pre-K Program —

The District, through funds provided by a New York State grant, offers children who will turn 4 years old in the calendar year, are eligible for Universal Pre-K in the program beginning in September of that same calendar year. The program is provided at no cost. Transportation is not provided.

Before and After-School Care —

REACH CYA offers a NYS licensed before-school and after-school child care program for elementary school-age children in Half Hollow Hills. The programs are held in each elementary school and follow the School District calendar. Before-school child care is open from 7:15 to 9:15 a.m. After-school care is open from 3:15 to 6:15 p.m. The programs are self-sustaining. Scholarships are available.

Middle and High School Programs —

REACH CYA is a part of the Huntington Youth Bureau's system of comprehensive services and provides social, recreation, enrichment, cultural, education and advocacy programs for youth and families in Half Hollow Hills, Programs are developed to promote positive attitudes, self-esteem and problem-solving skills. A broad range of programs are available to middle and high school youth. Programs are held during the school day, after school, evenings, weekends, summer and holidays. Most programs are free of charge. Programs include Babysitter/Home Alone Trainings, Community Service Opportunities, Peer Helpers Program, Character Education presentations, lunch-time recreational groups, evening Basketball and Pickleball programs.

Summer Trips —

REACH CYA offers summer trips for middle and high school youth. Trips include Adventureland, fishing, canoeing, kayaking, zip-lining, surfing, escape rooms, horseback riding, go-carting, miniature golfing, hibachi, movies, arts, crafts, cooking classes and more! REACH CYA Summer Trips schedule is available in May.
For more information about REACH CYA programs, please visit www.reachcya.org., call 631-549-9417 or email us at info@reachcya.org.

The Instructional Program

During the 2025-2026 school year, the instructional program will be serving the needs of nearly **7,300 students attending nine district schools.**

Kindergarten

Students must be five years of age on or before December 31 of the year in which they begin Kindergarten. During the spring, all children entering Kindergarten are screened to identify special needs and to provide for their individual differences. Our full-day Kindergarten program includes instruction in social readiness, reading and mathematics readiness. Problem-solving activities are also incorporated into each school day. Parent conferences ae scheduled for mid-November.

Elementary (K-5)
The primary grades (K-2) have for their specific objectives the installing and mastery of skills in the basics of reading, mathematics and language arts, as well as an introduction to social studies and science. Formal instruction is also given in art, music and physical education.

The intermediate grades (3-5) conduct an expanded curriculum including reading, language arts (composition, spelling, English essentials), science, health, social studies (including geography, history, citizenship), music, art and physical education.

In addition, full-time teachers provide support services in reading and math. Each elementary school has the service of a full-time librarian and school nurse. Speech therapy is available to children in need of such services on a regularly scheduled basis. Each elementary school has a psychologist available to assist teachers and parents who have a youngster experiencing learning and/or behavioral difficulties. Special education services are available in all elementary schools with placement of special education classes District-wide.

Middle School

An interdisciplinary teaming approach is employed in the 6th grade in the content area classes in the middle school. This teaming structure is in place to provide students with a solid support base that will enhance their education. In addition, students' programs are enhanced by participation in performing music groups, family and consumer science skills, technology, and health and physical education. A comprehensive academic program is offered for students of varying learning styles, abilities, behaviors, interests and achievement levels. These courses enrich students' lives and are integral to their educational evolution. The sports program begins to be fully developed at the middle school level, providing students with a wide variety of opportunities to participate in both interscholastic athletics and intramural settings.

In addition, each middle school has full-time guidance counselors, a psychologist, a nurse, a librarian, the services of District youth workers and other support personnel. Students requiring additional support are also provided special education services in both middle schools.

The most significant component of the middle schools, in addition to the academic challenges, is to provide a nurturing, supportive learning environment, recognizing the tribulations of the adolescent in today's society. The programs presented both inside and outside of their classes are flexible and varied to meet their individual learning needs. Creative opportunities are provided for students to interact socially, to conduct independent study and research, to develop and practice responsible behavior, and to explore an expanded and diverse program.

In keeping with our commitment to excellence in education, the middle school is intended to serve as a dynamic and positive experience that creates a bridge between the elementary school and the high school in the lifelong process of learning.

High School

The four-year (9-12) high school program has been designed to give each student a thorough foundation in the basic subjects and a wide variety of other valuable experiences that address individual needs and interests. Our instructional programs include the provision of support services for students requiring special education, as well as Advanced Placement, Honors, Regents, occupational/technical and cultural arts courses, and career connection courses.

The excellent reputation of the Half Hollow Hills High School program is based on our efforts to meet the needs of all students through a wide array or program offerings — from the basic to the highly specialized.

Over 99 percent of our students receive Regents Diplomas. Over 78 percent of these students receive Regents Diplomas with Advanced Designation and/or with Honors, making Half Hollow Hills one of the top school districts in the state in this category. Ninety percent of our graduates go on to post-secondary education, and overall student achievement on SATs, ACTs and Regents examinations is also among the highest in the state. Our students conduct summer science, math and social studies research in the most prestigious universities.

Half Hollow Hills high schools offer comprehensive academic programs, including Advanced Placement courses in English Composition, English Literature, French, Spanish, Italian, Biology, Chemistry, Physics B and C, Environmental Science, Psychology, Computer Science A and AB, Statistics, Calculus AB & BC, Human Geography, American History, European History, US Government, Macro and Micro Economics, Art History, AP Music Theory and Studio Art. Our advanced courses lead to Advanced Placement examinations for college credit. Many students also participate in independent study in foreign languages, including Russian, Japanese, Latin, Greek, Mandarin, Chinese and Hebrew. Independent science, math and social science research is offered in the regular school program, and internships in professional areas such as medicine, law, engineering, accounting, public relations, the academic disciplines, and fine arts are also offered.

In addition, courses in vocal, instrumental music, fine arts, business, family and consumer science and physical education complement our extensive program. The curriculum offers a broad range of electives and Honors courses and a fifth- and sixth-year foreign language program. After the required courses are satisfied, many electives are available to our students for further enrichment in the various disciplines. The business co-op program provides students with on-the-job experience in local businesses. As participants in programs at the Wilson Technical Vocational School, offered through the Board of Cooperative Educational Services, students study auto mechanics, practical nursing, beauty culture, food preparation, data processing and computer-assisted drafting, and train as computer technicians.

The comprehensive extracurricular activities program includes interscholastic sports, intramural sports, and a variety of clubs and community service projects which meet the interests of all our students. Interscholastic athletics provide a unique opportunity for athletically talented students to reach their full potential and foster a spirit that lends vitality to school life, while providing wholesome objectives of recreational interest for the entire community. Half Hollow Hills offers a full range of organized interscholastic sports teams. Annually, many District sports teams of HHH have numerous students who are recognized by New York State as scholar-athletes.

Music study includes singing, listening, rhythmic and eurythmic activities, improvisation, creative exploration, theory and performance. Music electives offered in grades nine through twelve include Theory I and II and independent study classes in arranging, orchestration and composition. High School credit is given for these classes, as well as for participation in chorus, band and orchestra.

Each year, significant numbers of Half Hollow Hills high school students are recognized for their exceptional musical abilities and achievements by being named to All-County and All-State performing groups. Students have also won prestigious national music appointments that have taken them around the country.

Administering Medications to Students

Neither the Board nor District staff members shall be responsible for the diagnosis or treatment of student illness. The administration of prescribed medication to a student during school hours shall be permitted only when failure to take such medicine would jeopardize the health of the stu- dent or where it is done pursuant to law requiring accommodation to a student's special medical needs. "Medication" will include all medicines prescribed by a physician.

Before any medication may be administered to or by any student during school hours, the Board requires:

- The written request of the parent(s) or guardian(s), which will give permission for such administration and relieve the Board and its employees of liability for administration of medication.
- The written order of the prescribing physician, which will include the purpose of the medica-tion, the dosage, the time at which or the special circumstances under which medication shall be administered, the period for which medication is prescribed, and the possible side effects of the medication.

Both documents shall be kept on file in the office of the school nurse.

Immunizations

In order to safeguard the school community from the spread of certain communicable diseases, and in recognition that prevention is a means of combating the spread of disease, all pupils must be im-munized against diseases in accordance with state statutes and rules of the New York State Department of Health. Public Health Law §2164, as amended by Chapter 35 of the Laws of 2019, prohibits a school from permitting any child to be admitted to such school, or to attend such school in excess of 14 days, without sufficient evidence that the child has received all age appropriate required vaccinations. The 14 days may be extended to not more than 30 days where the student is transferring from out of state or from another country and can show a good faith effort to get the necessary evidence or where the parent, guardian or any other person in a parental relationship can demonstrate that a child has received the first age appropriate dose in each immunization series and they have age-appropriate scheduled appointments for follow-up doses to complete the immunization series in accordance with the CDC's Advisory Committee on Immunization Practices Recommended Immunization Schedules for Persons Aged 0 through 18. Parents/guardians must provide a certificate of immunization, indicating required receipt of all vaccines in accordance with law and regulations, or proof from a physician, nurse practitioner or physician's assistant that the child is in the process of receiving the required immuniza-tions. A child may be excluded from immunization requirements based on a physician-determined health reason or condition. This medical exemption must be signed by a physician licensed to practice in New York State, and such medical exemptions for immunizations must be received annually.

Medical Policy

All students interested in participating in an interscholastic athletic program must receive a physical examination prior to tryouts. Each school schedules the required exam for all interested athletes, free of charge, prior to each sports season. Postings and announcements for the exam dates are advertised at the building level well in advance of the date of scheduled exams. Please be advised that if the free physical exam date is missed, the student can make an appointment with the physician for a fee.

A parent may have his/her child examined by their private physician with the following stipulations:

- All athletic physical exams must be documented on District forms.
- Each form must be completed with signatures from the parents and physician, along with the doctor's address and phone number.
- Only licensed physicians (MD or DO) can complete the form. Forms from chiropractors, podiatrists, opticians, etc., will not be accepted.
- All completed forms submitted by a private physician must be reviewed and signed by the District's school physician.

Medical clearance forms are available in the school health office. During the summer months, forms can be picked up and returned to the District athletic office. Please call the athletic office in advance at 631-592-3066.

NOTE: Late clearance may have an impact on the team tryout process. Coaches are not expected to extend tryouts due tolate medical clearance, unless there is a documented illness or injury and the circumstances have been discussed prior to the tryouts.

No Smoking Policy

Smoking is prohibited for everyone at all times on school property, which includes all buildings, outdoor grounds and vehicles used to transport students and employees.

Pupil Personnel Services

The function of Pupil Personnel Services is to assist each student in making the most of given opportunities and his/her potential in the educational environment. This is accomplished by having members of the Pupil Personnel Services staff collaborate with all staff members in meeting individual student needs.

The District-wide program includes psychological services, social work, speech and hearing therapy, home instruction, guidance services and special education. Special education includes the physically, emotionally and mentally disabled, and children with learning disabilities. Special educa-tion services are available in all District schools with specialized programs and classes District-wide and not necessarily in the student's "home school."

Parents of preschool children who suspect that their child may have learning difficulties may obtain an evaluation by contacting the Office of Pupil Personnel Services at 631-592-3063.

Parental Involvement

In accordance with the No Child Left Behind Act of 2001 (NCLB), the Board of Education endorses the parent involvement goal of Title I. The District encourages participation by parents of the students in all aspects of their child's education. Parent participation will include the following: District's program and activity development and implementation and procedures designed to carry out parent involvement goals as provided under NCLB. Parents will be notified of the District's parental involvement policy and provide full opportunities for their participation in the review and implementation of the policy. The District and each Title I school will ensure effective involvement by parents and support a partnership among the school involved, parents and community to improve student academic achievement. A complete copy of this policy is available by contacting the District Clerk at 631-592-3013.

Parent's Right to Know

In accordance with the No Child LeftBehind Act of 2001 (NCLB), the Half Hollow Hills Central School District is required to notify parents of each student attending a Title I school that they may request information regarding the professional qualification of their child's teacher(s) and paraprofes- sional staff. NCLB allows parents to ask for the following information about their child's classroom teacher(s):

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject in which the teacher provides instruction;
- Whether the teacher is teaching under emergency or other provisional status, through which state qualifications or licensing criteria have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;
- Whether the child is provided services by paraprofessionals and, if so, their qualification.

Please contact the Superintendent's Office in writing if you require this information.

Asbestos Compliance

The District's regular maintenance of the schools includes asbestos inspections in all facilities. In compliance with the Asbestos Hazard Emergency Response Act (AHERA) we undertake the following:

- Perform an original inspection and re-inspection every three years of asbestos-containing materials;
- Develop, maintain and update an asbestos management plan and keep a copy at the school;
- Provide yearly notification to parent, teacher and employee organizations regarding the availability of the school's asbestos management plan and any asbestos abatement actions taken or planned in the school;
- Designate a contact person to ensure the responsibilities of the District are properly implemented;
- Perform periodic surveillance of known or suspected asbestos-containing building material;
- Ensure that properly accredited professionals perform inspections and response actions and prepare management plans; and
- Provide custodial staff with asbestos-awareness training.

The re-inspection and updated management plans are available for review in the main office of each school and in the Facilities Office, located in the Fran Greenspan Administration Center, at 525 Half Hollow Road, Dix Hills, NY 11746.

Pesticide Notification

The District has, for several years, been involved in an Integrated Pest Management Program (IPM) in accordance with New York State Education Department regulations. The Pesticide Notification Law requires the district to form a registry of any student, parent or staff member who wishes to receive written notification 48 hours prior to a regulated pesticide application. Individuals may request that their names be added to the school registry at any time during the school year. Please be aware that in a case of emergency, we may not be able to provide 48 hours notice.

All interested parties should contact the district's pesticide representative, Facilities Supervisor at 631-592-3019, Monday through Friday, from 9 am to 3 pm.

Registration and Voting

The Half Hollow Hills Board of Education has personal registration procedures in accordance with state law. This means that anyone who voted in a school election or general election during the four years prior to the pending election can vote without registering.

RESIDENTS MAY REGISTER FOR SCHOOL DISTRICT ELECTIONS IN THE DISTRICT CLERK'S OFFICE DAILY BETWEEN 9 AM AND 3 PM AT THE FRAN GREENSPAN ADMINISTRATION CENTER (631-592-3013).

In order to be a registered voter, one must be all of the following: 18 years of age, a citizen of the United States and a resident of the Half Hollow Hills School District for at least 30 days prior to the election. For registration information and procedures for general elections, contact the Suffolk County Board of Elections at 631-852-4500.

Residency Requirements

Half Hollow Hills restricts its enrollment to residents of the District. To register or transfer into one of our schools, residents must provide a birth certificate, proof of residence in the Half Hollow Hills Central School District (i.e., closing contract with attorney's letter, deed, mortgage statement, tax bills, or a rental lease with a landlord affidavit and two current utility bills), and proof of mandatory immunizations. Please refer to our website for more information.

Foster parents must submit a letter from a placement agency indicating the licensed foster parent, date of birth and grade of child, as well as additional forms from the agency. Transfer students must provide a transfer card or report card showing proof of grade level.

All questions of illegal registrations will be investigated to protect the taxpayers of our School District. Any person who uses false evidence to register children may be subject to both criminal prosecution and civil liability for money expended by the School District for educating those children. If you are aware of anyone who does not live in the District and is attending our schools, you are urged to report the situation to Residency/Attendance Officer at residency@hhh.k12.ny.us. You may remain anonymous.

Bari Gerson - (631) 592-3060
email: bgerson@hhh.k12.ny.us

All questions regarding Homelessness/Unaccompanied Youth should be directed to:

Gina De Lisi - (631) 592-3387
email: gdelisi@hhh.k12.ny.us

Half Hollow Hills Helping Our Own

Half Hollow Hills — Helping Our Own, a subsidiary of REACH/ Community Youth Agency (CYA), is a not-for-profit organization. The chief purpose of Half Hollow Hills-Helping Our Own is to support District residents and employees with financial, psychological or edu- cation assistance in times of crisis. The organization, which was born as a result of the tragedy of September 11, 2001, is comprised of administrators, faculty and trustees of the Half Hollow Hills School District, along with representatives of REACH/CYA. The function of this committee is to provide immediate relief to families in crisis. Funds will be raised through donations, fundraisers and/or grants. The committee will review requests for assistance, which can be made either by individuals in the community or committee members.

PTA College Scholarship Fund

The Half Hollow Hills PTA Council has a College Scholarship Fund. The purpose of this fund is to provide students with financial assistance to be applied to their first year of post-secondary studies. The funds are available to applicants who are graduating from High School East or High School West and reside in Half Hollow Hills Central School District. Applications for this fund are to be filed by April 1, 2026, in each High School Guidance Office.

Senior Citizen Privileges

A senior citizen may been titled to a partial exemption from School District taxes, up to 50% of assessed valuation, when certain circumstances exist.

For more information, if you are a resident of:

Huntington Township, contact:
Assessor's Office
100 Main Street
Huntington NY 11743
631-351-3226

Babylon Township, contact:
Assessor's Office
200 East Sunrise Highway
Lindenhurst, NY 11757
631-957-3014

Gold Card

Senior Citizens 60 years of age and older and who are residents of the School District may obtain a "Gold Card" enabling them to attend, free-of-charge, all District-sponsored student athletic events, plays and concerts held in the School District, as available. For further information, please call 631-592-3202. Senior Gold Card holders are invited to register for most continuing education classes free of charge.

SOAR (Support Our Autism Rainbow)

The SOAR Foundation is a not-for-profit organization created to provide funding to augment and enhance programs for children with autism within the Half Hollow Hills School District. For more infor- mation, please go to www.4SOAR.org .

Family Education Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords both parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

(1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.
Parents or eligible students should submit, to the school principal, a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records which the parent or eligible student believes are inaccurate or misleading.
Parents or eligible students may ask the Half Hollow Hills School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personality identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosure without consent.
One exception that permits disclosure without consent is disclosure to school officials with legitimate education interests. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
Upon request, the District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.
The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-4605.

No Child Left Behind Act

Section 9528 of the No Child Left Behind Act, requires that the Half Hollow Hills Central School District disclose, upon request, the names, addresses and telephone listings of high school students to military recruiters and institutions of higher learning. There is a provision of the law that allows parents and students to request that such information not be released without prior written consent. Parents or students wishing to exercise their option to withhold such information must sign and return a form to the building principal.

Parents for Megan's Law

As our School District recognizes that the safety of all students is a primary concern, we are providing a link to the Parents for Megan's Law Organization: www.parentsformeganslaw.com. Community residents will be able to receive up-to-date information regarding any sex offender who might be living in our area by registering on that website.

School Prayer

The Half Hollow Hills Central School District hereby certifies that no policy prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary schools and secondary schools, as detailed under the No Child Left Behind Act (NCLB).

Sexual Harassment Policy

The Board of Education condemns all sexual harassment and further forbids all from engaging in such activity. The Board also strongly opposes any retaliatory behavior against complainants or witnesses. The Board is committed to maintaining a learning environment that is free from all forms of sexual harassment. Any concerns regarding this policy should be addressed to Title IX Compliance Officers, Dr. Jeffery Woodberry 631-592-3025 or Dr. Milton K. Strong 631-592-3020.

Title IX

Title IX is the portion of the Education Amendments of 1972 which prohibits sex discrimination federally assisted programs. On July 21, 1975, the final Title IX regulations went into effect. Specifically, Title IX states:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefit of, or be subjected to, discrimination under any education program or activity receiving Federal financial assistance.

The major policy areas include educational programs and athletics, physical education, and employment. Any concerns regarding this policy should be addressed to Title IX Compliance Officers, Dr. Jeffery Woodberry 631-592-3025, or Mrs. Heather Shook 631-592-3063.

Title 45

Unless objection to any of the specific following items of information is submitted in writing by parents or legal guardians or by those students themselves who are over the age of 18 years, the Half Hollow Hills School District herewith gives notice of intention to provide, release or publish in the newsletters, school or student newspapers, magazines, yearbooks or other publications, daily or weekly newspapers, athletic programs, news releases any or all of the following information pertain- ing to students as may be appropriate under the circumstances: name of student, names of parents, address, age, height, weight, grade, major field of study, participation in recognized school activities, extracurricular activities and sports programs, academic honors, achievements, awards, scholarships, and similar information under Title 45.

School Lunch Program

The Half Hollow Hills School District operates a self-sustaining food service program that provides nutritious fresh-food items at a reasonable cost in all nine schools. The purchase of pre-paid meals is available online and in the cafeteria.

Menus are developed in accordance with the Board of Education's nutrition policy and both Federal and State requirements and guidelines. Nutrition committees, which provide community and student input regarding the food service program, are organized at school-building and District-wide levels. A student whose family meets certain financial criteria may be eligible for either free or reduced-price meals. Questions can be directed to Lisa Papalia, School Lunch Director, at 631-592-3021.

Food Allergies

Serious food allergies appear to be increasing and the number of affected students is rising. In some cases, minute amounts of the food allergen, when eaten, touched or inhaled can make the allergic child very ill. Some food-allergic children are at risk for life threatening anaphylaxis.

Currently, there is no cure for food allergies and avoidance is the only prevention; yet it is impossible to achieve complete avoidance of all allergic foods as there can be hidden or accidentally introduced sources. Therefore, the child's parents and physician must prepare the School District for serious reactions that may occur despite precautions.

Parents are responsible for notifying the school of students with documented food allergies and/or anaphy- laxis and for providing the school with medical information and the family physician's treatment protocol. The parents will be given a copy of District Policy #5405, Regulation #5405R and Exhibits. Parents are responsible for providing the allergic child's medication directly to the school health office in a properly labeled original container.

The District's goals for severe food-allergic children are to reduce the risk of exposure, identify and recognize symptoms of an adverse reaction and ensure prompt emergency treatment. Implementation shall be consistent across the District.

Section 504

The Half Hollow Hills Central School District offers educational, vocational, non-academic and extracurricular opportunities without regard to gender, race/ethnicity, or disability. The individuals designated to coordinate Section 504 compliance are:

Mrs. Heather Shook
Executive Director of Special Education
631-592-3063

Dr. Jeffery Woodberry
Assistant Superintendent for District-wide Administration
631-592-3025

Student Media

Throughout each school year, students from Half Hollow Hills School District may have an opportunity to be highlighted in various marketing or public relations related materials of projects to promote activities and achievements within our school district. These may include district-wide, building level or classroom level promotion or recognition.

As an example, students may be photographed, interviewed, or video recorded during classroom instruction, while attending school assemblies, or participating during extra-curricular activities. Students may be featured in materials to increase public awareness of our schools through newspapers, radio, website, social media, displays, brochures, or other media outlets.

Most parents enjoy seeing their children's positive activities publicized; however, if you do not want us to release media including your child, please contact your building principal so they are aware.

Freedom of Information Law (FOIL)

The Freedom of Information Law (FOIL) provides rights of access to certain School District records. The District Clerk is the Half Hollow Hills Records Access Officer and will explain the procedure for inspecting and/or copying of District records, and may be reached at the Fran Greenspan Administration Center, 525 Half Hollow Road, Dix Hills, NY 11746, or via phone at 631-592-3013.

Transportation

Transportation is provided to and from district schools for all students K-12, regardless of where they reside within the School District. Transportation is also provided for all students attending private and parochial schools up to a distance of 15 miles from home to school. Requests for transportation to private and parochial schools must be received by the Transportation Department no later than April 1 for the following school year. The request form may be found on the website under "Transportation."

Please be aware that video cameras may be used on buses to help monitor activities and to reinforce acceptable behavior. The Half Hollow Hills School District provides busing services for all students engaged in sports and extracurricular activities, as well as for transportation to the Fran Greenspan Administration Center for Reach/CYA and after-school child care when it is located within the student's existing attendance zone. For further information, please contact Maurita Coleman-Simpson, Transportation Supervisor, at 631-592-3855.

Use of School Facilities

The Board of Education willingly considers specific requests for the use of school buildings and/or facilities by civic and community organizations. Interested parties desiring the use of such buildings or facilities should go to the Half Hollow Hills website under "Community" and click on "Facilities", where they will find our policy, costs and application request. All costs involved, including insurance, must be covered by individual organizations.

Visitors

In order to ensure the safety of students and staff, and to prevent the interruption of classes, all visitors are required to report to the Main Office and sign in upon entering each school building. State issued photo identification is required.

Working Papers

Working papers are required for all minors under the age of 18 who seek full or part-time employment. Applicants may obtain working papers through their school guidance office. Interested students should consult with their guidance counselors to learn of all requirements necessary for obtaining working papers.

Hazing, Initiation Activities, Harassment & Bullying

Hazing initiation activities, harassment and bullying are abusive and illegal behaviors that harm victims and negatively impact the school environment by creating an atmosphere of fear, distrust, mean-spiritedness, intimidation and intolerance. Accordingly, hazing, initiation activities, harassment and bullying will not be tolerated at any level in Half Hollow Hills as they are dangerous, violative of the law and district policy, and immoral.

This policy is to ensure a safe learning environment for students and staff that is free from hazing, initiation activities, harassment and bullying and that promotes respect, civility, dignity and equality. Hazing, initiation activities, harassment and bullying activities of any type are inconsistent with the educational goals of the District, and are condemned and strictly prohibited at all times. Moreover, it is the policy of the District that no student or adult will participate in or be members of any secret fraternity or sorority, athletic team, club or organization that is in any degree related to the school or to a School District activity which engages in any form of hazing, initiation activities, harassment and bullying, whether on school grounds, school buses or at all school-sponsored activities, programs and events, including those that take place at locations outside the District.

General Policy Statements

- No student, teacher, coach, administrator, paraprofessional, volunteer, contractor or other employee of the District shall plan, direct, encourage, aid or engage in hazing, initiation activities, harassment or bullying.
- No student, teacher, coach, administrator, paraprofessional, volunteer, contractor or other employee of the District shall permit, condone or tolerate hazing, initiation activities, harassment or bullying.
- The District strictly prohibits students, teachers, coaches, administrators, paraprofessionals, volunteers, contractors or other employees of the District from engaging individually or collectively in any form of hazing, initiation activities, harassment and bullying on school property, off school property or on a school bus, in connection with any school activity or involving any person associated with the school, regardless of where it occurs.

Students, teachers, coaches, administrators, paraprofessionals, volunteers, contractors, or other employees who participate in hazing, initiation activities, harassment or bullying will also be referred to appropriate law enforcement authorities and may face subsequent prosecution for hazing, harassment or assault.

Consent is no defense to a charge of hazing, initiation activities, harassment or bullying. Apparent permission or consent by a person being hazed, initiated, harassed or bullied does not lessen the prohibitions or penalties contained herein. This policy applies to behavior that occurs on or off school property or on any school bus ride and during, before and after school hours.

Reporting — In order for the District to effectively enforce this policy, it is essential that all victims of hazing, initiation activities, harassment or bullying and persons with knowledge of hazing, initiation activities, harassment or bullying report them immediately. Visit our website at www.hhh.k12.ny.us to access forms for reporting any complaints.
School District Action — The District will promptly investigate all complaints, either formal or informal, verbal or written of hazing, initiation activities, harassment or bullying. The policy clearly defines the actions. For more detailed information, please refer to the Student Handbook and/or District Code of Conduct, available through the Office of the Superintendent of Schools and on the District website.

Project Save and Dignity for All Students Act (DASA)

The Dignity for All Act (The Dignity Act also known as DASA) was signed into law on September 13, 2010 and went into effect on July 1, 2012.

The legislation amended State Education Law by creating a new Article 2, Dignity for All Students. It combats bias-based bullying, harassment, and discrimination in public schools, and includes awareness and sensitivity in the relations of people including individuals of different races, weights, national origins, ethnicity, religions or religious practices, mental or physical abilities, sexes, sexual orientations, gender identities or expressions.

The Dignity Act Coordinators for the Half Hollow Hills Central School District are:
Otsego Elementary School - Dr. Stacey Gillespie
Paumanok Elementary School - Mr. Steven Vitolano
Signal Hill Elementary School - Dr. Maryann Fasciana
Sunquam Elementary School - Ms. Karen Littell
Vanderbilt Elementary School - Mr. Martin Boettcher
Candlewood Middle School - Mr. Matthew Mayo
West Hollow Middle School - Mrs. Allison Beyersdorf
High School East - Mr. Paul Perskin
High School West - Dr. Michael Catapano

The District has amended the Code of Conduct to reflect the changes under DASA. Students may be subject to disciplinary action, including detention, in-school supervision, suspension from school and expulsion, when they engage in any conduct that **ENDANGERS THE SAFETY, MORALS, HEALTH OR WELFARE OF THEMSELVES AND/OR OTHERS**. Examples of such conduct include but are not limited to:

- **Discrimination**, which includes, but is not limited to the use of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation or gender (including gender identify and expression) as a basis for treating another in a negative manner. Discrimination is the act of denying rights, benefits, justice, equitable treatment or access to facilities available to all others, to an individual or group of people because of the group, class or category to which that person belongs.
- **Harassment**, including sexual harassment and bullying, is defined as the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse that has or would have the effect or unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical well-being or conduct, verbal threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety.
- **Hazing** is an induction, initiation or membership process involving harassment which produces public humiliation, physical or emotional discomfort, bodily injury or public ridicule or creates a situation where public humiliation, physical or emotional discomfort, bodily injury or public ridicule is likely to occur.
- **Bullying** is understood to be a hostile activity, which harms or induces fear through the threat of further aggression and/or creates terror. Bullying involves an imbalance of power or strength and can manifest itself physically, verbally or through non-verbal communication such as gestures or social exclusion.
- **Cyber bullying** (also known as "digital" or "electronic bullying") is the repeated use of information technology such as the internet, email, social networks, instant messaging services, blogs, cell phones and gaming systems to deliberately harass, threaten or intimidate others. Cyber bullying may involve sending mean, vulgar or threatening messages or images; posting sensitive or private information about another person; pretending to be someone else in order to malign that other person; or intentionally exclude someone from an internet-based group or activity.

For more detailed information, please refer to the Student Handbook and/or District Code of Conduct.

Lifelines

Alcoholism

Al-Anon and Alateen 631-669-2827
(help for family and friends of an alcoholic)
Alcohol Hotline 631-271-3591
(Huntington Youth Bureau)
Alcoholics Anonymous 631-654-1150
(24-hour hotline)
Catholic Charities 24-Hour..... 631-589-4144
South Oaks Hospital 631-264-4000
Town of Huntington Youth Bureau 631-351-3061
Babylon Drug and Alcohol 631-422-7676

Child Abuse Reporting

NYS Child Abuse Reporting Service 1-800-342-3720
Coalition Against Child Abuse
and Neglect www.nyconnects.ny.gov 516-747-2966
National Parent Helpline 855-427-2736

Child Care

Child Care Council of Suffolk County 631-462-0303
REACH / CYA 631-549-9417

Counseling Services

Babylon Youth Bureau 631-422-7660
Catholic Charities Outpatient Clinic 631-543-6200
Family Service League of Huntington 631-427-3700
Huntington Drug and Alcohol 631-271-3591
Huntington Crisis Counseling Services 631-549-8700
Jewish Counseling Services 631-724-6300
Long Island Council of Churches 631-727-2210
Madonna Heights 631-643-8800
Pederson-Krag Mental Health Clinic 631-920-8000
Sanctuary Project (Runaway)..... 631-271-2183

Drug Abuse

Hotline 24-Hour 631-549-8700
Huntington Drug and Alcohol 631-271-3591
South Oaks Hospital 631-264-4000
The Place (Hotline) 631-261-5554

Employment Program

Enterprise Project 631-271-5497

Financial Assistance

Catholic Charities 631-543-6200
Family Service League 631-427-1768
Society of St. Vincent de Paul 631-858-0380

Emergency Fire Numbers

Deer Park.....631-226-1212
Dix Hills 631-499-5757
East Northport 631-261-1110
Huntington 631-421-1212
Melville 631-547-4121
Farmingdale 516-249-0070
Wyandanch 631-643-9431

Poison

Poison Control Hotline — 24-Hour 1-800-222-1222

Police

Emergency 911
Non-Emergency:
Huntington 2nd Precinct 631-854-8200
Babylon 1st Precinct 631-854-8100

Senior Citizens

NYS Office for the Aged Hotline 1-800-342-9871

Suicide

Response — Crisis Center 631-751-7500
Huntington Hotline 631-549-8700

Locations

Otsego Elementary School
55 Otsego Avenue
Dix Hills, NY 11746
631-592-3600
Located on Otsego Avenue east of Carll's Straight Path

Paumanok Elementary School
1 Seaman Neck Road
Dix Hills, NY 11746
631-592-3650
Located on the north side of Seaman Neck Road (AKA Straight Path) between Burr's Lane and Deer Park Avenue

Signal Hill Elementary School
670 Caledonia Road
Dix Hills, NY 11746
631-592-3700
Located at the intersection of Caledonia Road and Wolf Hill Road

Sunquam Elementary School
515 Sweet Hollow Road
Melville, NY 11747
631-592-3750
Located on Sweet Hollow Road between Old Walt Whitman Road and Old Country Road

Vanderbilt Elementary School
350 Deer Park Avenue
Dix Hills, NY 11746
631-592-3800
Located on the east side of Deer Park Avenue between Vanderbilt Parkway and the Northern State Parkway

Candlewood Middle School
1200 Carll's Straight Path
Dix Hills, NY 11746
631-592-3300
Located on the east side of Carll's Straight Path south of the Long Island Expressway

Academic Day Schedule

Elementary Schools
9:10 a.m. - 3:20 p.m.
4:15 Activity Bus

Middle Schools
7:50 a.m. - 2:40 p.m.
4:00 Activity Bus
4:45 Athletic Bus

High Schools
7:19 a.m. - 2:05 p.m.
4:00 Activity Bus
5:20 West Athletic Bus
5:25 East Athletic Bus

West Hollow Middle School
250 Old East Neck Road
Melville, NY 11747
631-592-3400
Located on the east side of Old East Neck Road between Half Hollow Road and Pinelawn Road

High School East
50 Vanderbilt Parkway
Dix Hills, NY 11746
631-592-3100
Located on Vanderbilt Parkway between Deer Park Avenue and Half Hollow Road

High School West
375 Wolf Hill Road
Dix Hills, NY 11746
631-592-3200
Located on Wolf Hill Road west of Caledonia Road and east of the Northern State Parkway exit 41

Fran Greenspan Administration Center
525 Half Hollow Road
Dix Hills, NY 11746
631-592-3000 Located on Half Hollow Road between *Vanderbilt Parkway and the North Service Road of the Long Island Expressway*

Half Hollow Hills Community Library
510 Sweet Hollow Road
Melville, NY 11747
631-421-4535
Located on Sweet Hollow Road between Old Walt Whitman Road and Old Country Road directly opposite Sunquam

Half Hollow Hills Community Library
55 Vanderbilt Parkway
Dix Hills, NY 11746
631-421-4530
Located on Vanderbilt Parkway between Deer Park Avenue and Half Hollow Road, directly opposite High School East

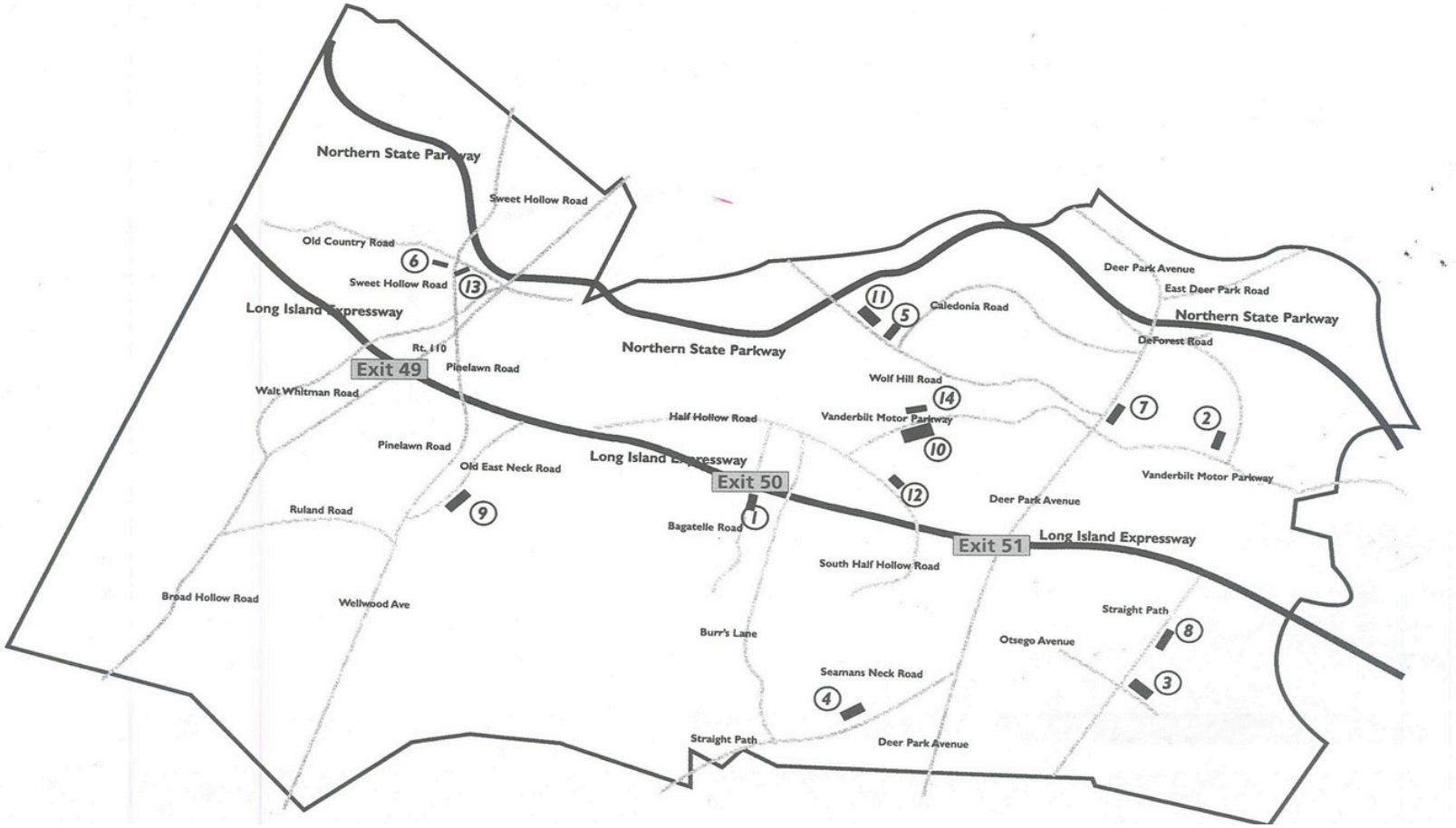
District Map

Local Postal Zip Codes

Deer Park 11729
Dix Hills 11746
East Farmingdale 11735
East Northport 11731
Huntington 11743
Melville 11747
Wheatley Heights 11798

1. Chestnut Hill
2. Forest Park
3. Otsego Elementary School
4. Paumanok Elementary School
5. Signal Hill Elementary School
6. Sunquam Elementary School
7. Vanderbilt Elementary School

8. Candlewood Middle School
9. West Hollow Middle School
10. High School East
11. High School West
12. Fran Greenspan Administration Center
13. HHH Community Library (Melville)
14. HHH Community Library (Dix Hills)



Parent - Teacher Association

PTA *every*child, *one*voice

Founded in 1897, the PTA is a national association dedicated to safeguarding and promoting the welfare of children in home, school, place of worship, and community, an association that was to grow in strength and influence.

The PTA in New York actually predates the national meeting in 1897 by two years and became the first state PTA congress under the National PTA. The New York State PTA, in which the Half Hollow Hills PTA's are members, is incorporated as a not- for-profit association under the laws of New York State and serves as a branch of National PTA. Each school in the District has a PTA unit with a governing Executive Committee. The Half Hollow Hills PTA Council is the coordinating body comprised of its own executive committee, representatives from each unit, District Committee Chair People and the Superintendent of Schools.

The PTA Purposes:

- To promote the welfare of children and youth in home, school, community, and place of worship.
- To raise the standards of home life.
- To secure adequate laws for the care and protection of children and youth. To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the education of children and youth.
- To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages.

HHH PTA Council 2025-2026 Executive Committee

President
Michelle Cooke — cookemichelle39@gmail.com

Vice President
Kim Wong — curleekimmie@gmail.com

Treasurer
Diane Catalano — Dianept@gmail.com

Recording Secretary
Janine Tommaso — janine.aulisio@gmail.com

Corresponding Secretary
Dina Shulman — dina.shulman@yahoo.com

Past President
Tina Shek — tinakimshek@hotmail.com

PTA Presidents:

Otsego
Jeanne Kuhner — jeanniestar14@gmail.com
Lori Balcuk — otsegopta@gmail.com

Paumanok
Carl Bernadotte — co-president@paumanokpta.org
Madeline Baldwin — president@paumanokpta.org

Signal Hill
Samantha Grillo — samanthagrillopta@gmail.com
Surabhi Mahajan — surabhimahajanpta@gmail.com

Sunquam
Michelle Lederer — michelle.lederer@gmail.com
Danielle Dolgin — danielledolgin@gmail.com

Vanderbilt
Johanna Seegers — PTAVanderbilt@gmail.com

Candlewood
Shobie Lamba — shobiesaini@gmail.com
Charlotte Job — charlottecjob@yahoo.com

West Hollow
La Wanda Rice-Chery — lricechery@gmail.com

High School East
Nichole Floropoulos — nicholef4pta@gmail.com
Geetika Rametra — geetu214@gmail.com

High School West
Jenna Buckley — jennabuckleypta@gmail.com

HHH SEPTA
Tina Shek — tinakimshek@hotmail.com

The PTA Council promotes cooperation with the School District and the community on matters of mutual concern. Council members head a variety of educational, social, cultural and legislative committees that meet once a month.

Committee Chairpersons:

Arts in Education
Michelle Bernstein — michellembernstein@gmail.com
Tina Frankel — tinafrankel76@gmail.com

Budget
Andrea Wan — andreawanpta@gmail.com

Community Awareness
Larissa Anreder — sonvolt10@aol.com
Laura Litz — laurany25@gmail.com

Diversity

Education
Romina Williams — rominawilliams2017@gmail.com
Elizabeth Ramachandran — Elizabeth.ramachandran@nationalgrid.com

Facilities
Sharon Vosburgh — sharr890@yahoo.com

Legislation
Meryl Porter — excelacademy1@aol.com

Parent Resource
Jackie Barnes — jacbarnespta@gmail.com

Publicity
Shantel Olmann — shantellolmann@gmail.com
Lisa Tuzzolo

Special Events

Transportation
Tara Castagna — taracastagnapta@gmail.com

Whole Health
Puja Malhotra — pujamalhotra@gmail.com
Shivani Singh — Shivani_gandhi@hotmail.com

**** For help with HHH District transportation problems or inquiries, please call:***

Maurita Coleman-Simpson 631-592-3855

For Educational Bus Services call: 631-269-0055

Telephone Directory

Board of Education—BOE@hhh.k12.ny.us

Diana Acampora, *President* dacampora@hhh.k12.ny.us	631-900-4003
Stephanie Gurin, *Vice President* sgurin@hhh.k12.ny.us	631-900-4004
Nadia Bilal, Trustee nbilal@hhh.k12.ny.us	631-900-4002
John Mathew, Trustee jmathew@hhh.k12.ny.us	631-900-4005
Dr. Leonard Patella, Trustee lpatella@hhh.k12.ny.us	631-900-4006
Michael Prywes, Trustee mprywes@hhh.k12.ny.us	631-900-4007
Donna Smawley, *Trustee* *dsmawley@hhh.k12.ny.us*	631-900-4001
Francesca Speciale, District Clerk *fspeciale@hhh.k12.ny.us*	631-592-3013
District Clerk Fax	631-592-3951
Attorneys for District: Guercio & Guercio, LLP	516-694-3000

General Information/Switchboard 631-592-3000
Website: www.hhh.k12.ny.us

Central Office Administrators

John O'Farrell, *Superintendent of Schools*	631-592-3008
Dr. Jeffery Woodberry *Assist Superintendent for District-wide Administration*	631-592-3025
Anne Marie Marrone Caliendo *Assistant Superintendent for Business*	631-592-3030
Dr. Milton K. Strong *Assistant Superintendent for Educational Operations*	631-592-3020

Executive Directors

Heather Shook, *Special Education*	631-592-3063
Nicole Alexander, *Technology & Libraries*	631-592-3004
Lorraine Lupinskie-Huvane, *Secondary Curriculum*	631-592-3183
Jeanne Zodda, *Elementary Curriculum*	631-592-3015

Directors

Lori Campbell, *World Languages, ENL & Business*	631-592-3189
Ian Dunst, *Mathematics*	631-592-3190
Christian Fogarazzo, *Science & Technology*	631-592-3191
Love K. Foy, *Secondary ELA*	631-592-3186
Patrick Murphy, Jr., *Health/Physical Education/FACS*	631-592-3067
Eric Seely, *Athletics*	631-592-3066
Jon Trapani, *Music/Fine Arts*	631-592-3185
Daniel Gigliobianco, *High School Special Ed & CPSE*	631-592-3062
Michael Truocchio, *Middle School Special Education*	631-592-3366
Lisa Zito, *Elementary School Special Education*	631-592-3096

Services

Dr. Michael Lake, *Academic Research Director*	631-592-3142/HSE 631-592-3142/HSW
Adult Education/Continuing Education	631-592-3367
Bid Information/Purchasing	631-592-3035
HHH Community Libraries	
Dix Hills	631-421-4530
Melville	631-421-4535
Community Swim Program (Evening/weekends only)	631-592-3996
Emergency Closing - see website:	www.hhh.k12.ny.us
Facilities Supervisor — Carlo Ferrero	631-592-3019
MIS (Management Information Services)	631-592-3080
Public Relations — Charles Parker	631-592-3050
Pupil Registration/Residency	631-592-3064
PTA Council — Michelle Cooke	516-527-7322
REACH/CYA — Community and Youth Agency	631-549-9417
School Meals — Lisa Papalia	631-592-3021
Security —	631-592-3029
Teachers Association, Richard Haase, President	631-499-4240
Transportation — Maurita Coleman-Simpson	631-592-3855

SCHOOLS

Otsego: 55 Otsego Avenue, Dix Hills

Dr. Stacey Gillespie, *Principal*	631-592-3600
Deborah Kolodny, *Assistant Principal*	631-592-3616
Jeanne Berson, *Nurse*	631-592-3601
Attendance	631-592-3606

Paumanok: 1 Seaman Neck Road, Dix Hills

Steven Vitolano, *Principal*	631-592-3650
Melissa Peyton, *Assistant Principal*	631-592-3660
Elizabeth Vassel, *Nurse*	631-592-3651
Attendance	631-592-3655

Signal Hill: 670 Caledonia Road, Dix Hills

Dr. Maryann Fasciana, *Principal*	631-592-3700
Carolyn DiPreta, *Assistant Principal*	631-592-3615
Jody Brower, *Nurse*	631-592-3701
Attendance	631-592-3706

Sunquam: 515 Sweet Hollow Road, Melville

Karen Littell, Principal	631-592-3750
Melissa Polzella, *Assistant Principal*	631-592-3767
Kim Conway, *Nurse*	631-592-3751
Attendance	631-592-3756

Vanderbilt: 350 Deer Park Avenue, Dix Hills

Martin Boettcher, *Principal*	631-592-3800
Lana Long Louis, *Assistant Principal*	631-592-3815
Eleni Sofroniou, *Nurse*	631-592-3801
Attendance	631-592-3807

Candlewood Middle School: 1200 Carll's Straight Path, Dix Hills

Matthew Mayo, *Principal*	631-592-3300
Maria Belfiore, *Assistant Principal*	631-592-3306
Anthony Dohrenwend, *Assistant Principal*	631-592-3318
Guidance	631-592-3310
Evanne Orlean & Caryn Himelfarb, Nurses	631-592-3301
Attendance	631-592-3308

West Hollow Middle School: 250 Old East Neck Road, Melville

Allison Beyersdorf, *Principal*	631-592-3400
Rebecca Campbell, *Assistant Principal*	631-592-3407
Roberto Trigosso, *Assistant Principal*	631-592-3405
Guidance	631-592-3420
Karen Duenas and Katie Hill-Macchia, Nurses	631-592-3401
Attendance	631-592-3410

High School East: 50 Vanderbilt Parkway, Dix Hills

Paul Perskin, *Principal*	631-592-3100
Brett Kindelmann, *Assistant Principal*	631-592-3108
Paige Furman, *Assistant Principal*	631-592-3115
Kareem Agoro, *Assistant Principal*	631-592-3128
Shaun Hantzschel, *Assistant Principal*	631-592-3129
Guidance	631-592-3150
Sarra Horner & Diane Schebece, *Nurses*	631-592-3101
Attendance	631-592-3135

High School West: 375 Wolf Hill Road, Dix Hills

Dr. Michael Catapano, *Principal*	631-592-3200
Dr. Michael Abrescia, *Assistant Principal*	631-592-3206
Sara Choit, *Assistant Principal*	631-592-3205
Mary Lippert, *Assistant Principal*	631-592-3259
Guidance	631-592-3220
Melissa Montgomery & Stephanie Gavras, *Nurses*	631-592-3201
Attendance	631-592-3207

Hills Academy: 1200 Carlls Straight Path, Dix Hills 631-592-3350

Jennifer Pearson, *Assistant Principal*	631-592-3351

To contact the school psychologists, please contact the main offices of the individual schools.

Communication Procedures

In order to promote direct, open and respectful interactions so that problems and concerns can be worked out quickly and efficiently, the Half Hollow Hills School District has developed communications protocols. The communication protocol starts with the staff member closest to the situation, as that person will usually have the most information. At times, additional personnel are required to resolve specific situations. Please start with STEP 1 and move to the next steps if needed. Appropriate communication channels for a variety of topics are listed below. ***Please Note:*** *If your issue has not been resolved after following* ***ALL*** *of the appropriate steps in the communication protocol, then please contact the Board of Education.*

Classroom Issues Involving an Individual Child
(classroom procedures, behavior, grades, schedule, etc.)

For Grades K-5:
STEP 1 — Classroom Teacher
STEP 2 — Assistant Principal
STEP 3 — Principal
STEP 4 — Dr. Milton K. Strong, Asst. Supt. for Educational Operations
STEP 5 — John O'Farrell, Supt. of Schools

For Grades 6-12
STEP 1 — Classroom Teacher
STEP 2 — Guidance
STEP 3 — Assistant Principal
STEP 4 — Principal
STEP 5 — Dr. Milton K. Strong, Asst. Supt. for Educational Operations
STEP 6 — John O'Farrell, Supt. of Schools

Curriculum / Instruction Questions
(subject matter being taught, teaching strategies, textbooks and materials used, etc.)
For Grades K-5:
STEP 1 — Classroom Teacher
STEP 2 — Assistant Principal
STEP 3 — Principal
STEP 4 — District-wide Subject Area Director
STEP 5 — Dr. Milton K. Strong, Asst. Supt. for Educational Operations
STEP 6 — John O'Farrell, Supt. of Schools

For Grades 6-12
STEP 1 — Classroom Teacher
STEP 2 — Guidance
STEP 3 — Assistant Principal
STEP 4 — District-wide Subject Area Director
STEP 5 — Principal
STEP 6 — Dr. Milton K. Strong, Asst. Supt. for Educational Operations
STEP 7 — John O'Farrell, Supt. of Schools

Special Education Questions
For Grades K-5:
STEP 1 — Classroom Teacher
STEP 2 — Psychologist
STEP 3 — Assistant Principal
STEP 4 — Principal
STEP 5 — Lisa Zito, Director of Elementary Special Education Services
STEP 6 — Heather Shook, Executive Director, Special Education Services
STEP 7 — Dr. Milton K. Strong, Asst. Supt. for Educational Operations
STEP 8 — John O'Farrell, Supt. of Schools

For Grades 6-12:
STEP 1 — Classroom Teacher
STEP 2 — Guidance Counselor
STEP 3 — Psychologist
STEP 4 — Assistant Principal
STEP 5 — Principal
STEP 6 — Michael Truocchio, Director of Middle School Special Education; or Daniel Gigliobianco, Director of High School Special Education
STEP 7 — Heather Shook, Executive Director, Special Education Services
STEP 8 —Dr. Milton K. Strong, Asst. Supt for Educational Operations
STEP 9 — John O'Farrell, Supt. of Schools

Medical Concerns, K-12
STEP 1 — School Nurse
STEP 2 — Guidance Counselor
STEP 3 — Assistant Principal
STEP 4 — Principal
STEP 5 — Heather Shook, Executive Director, Special Education Services
STEP 6 — John O'Farrell, Supt. of Schools

School Personnel Concerns/Questions
STEP 1 — Principal
STEP 2 — Dr. Jeffery Woodberry, Asst. Supt. For District-wide Administration
STEP 3 — John O'Farrell, Supt. of Schools

Transportation Concerns/Questions
STEP 1 — Maurita Coleman-Simpson, Transportation Supervisor
STEP 2 — Anne Marie Marrone Caliendo, Asst. Supt. For Business
STEP 3 — John O'Farrell, Supt. of Schools

Other Transportation Concerns
(behavior on school buses, etc.)
For Grades K-12:
STEP 1 — Bus Driver
STEP 2 — Assistant Principal
STEP 3 — Principal
STEP 4 — Anne Marie Marrone Caliendo, Asst. Supt. For Business
STEP 5 — John O'Farrell, Supt. of Schools

Athletic Questions STEP 1 — Coach
STEP 2 — Assistant Principal
STEP 3 — Principal
STEP 4 — Eric Seely, Director of Athletics
STEP 5 — Dr. Milton K. Strong, Asst. Supt. for Educational Operations
STEP 6 — John O'Farrell, Supt. of Schools

Building Use Requests

For Fields and Gymnasium Use
STEP 1 — Eric Seely, Director of Athletics
STEP 2 — Anne Marie Marrone Caliendo, Asst. Supt. For Business
STEP 3 — John O'Farrell, Supt. of Schools

For General Building Use
STEP 1 — Principal
STEP 2 — Anne Marie Marrone Caliendo, Asst. Supt. For Business
STEP 3 — John O'Farrell, Supt. of Schools

Other School Activities:
STEP 1 — Activity
STEP 2 — Assistant Principal
STEP 3 — Principal
STEP 4 — Anne Marie Marrone Caliendo, Asst. Supt. for Business
STEP 5 — John O'Farrell, Supt. of Schools

HHH School Safety Tipline

If you become aware of a situation that you believe may create an unsafe environment for you or a member of our community, report it to our anonymous School Safety Tipline.

Online at www.report-it.com
Or call 1(877) SAFE-K12

Half Hollow Hills Central School District



Central Office Fran Greenspan Administration Center 525 Half Hollow Road Dix Hills, NY 11746