

TITLE I TIDBITS

Title Parent Night Compliance Docs

Remember to send your compliance documentation after your family event is completed.

- Invitations (English/Spanish)
- RSVP's (English/Spanish)
- Sign-in sheets
- Evaluation/Survey forms/online results

The only Title account that you need to get approval for is the 1% -9211 account. Once you've spent that one down, you won't have to do the Happy Fox request anymore BUT you WILL still be required to submit all compliance docs for Title Parent Nights throughout the rest of the year.



Grant Central Station

Look for our **Grant Central Station** section in the **Bottom Line Bulletin** from the Financial Services Office and stay caught up with all the financial fun from Central Admin!

Parent Involvement Supplies & Materials purchasing allowability

When planning your next Parent Event and need to submit a request for supplies please consider if your items are reasonable, allowable and hold educational value. On your request form, invites, and posters, in place of using unallowable phrases like gift bags/baskets, door prizes, or incentives, use phrases like "family tool kits" or "family engagement kits" to support engagement at home. But remember that if Title isn't able to approve it you can still purchase it with your own funds.

Parents Right to Know Letters

ESSA requires schools that receive Title I funds to notify parents at Title I schools that they can ask for and receive specific information about a teacher's qualifications as stated in the The Annual Schoolwide Letter that you distributed at the beginning of the year. In addition, Title I schools must also notify parents when there is an unqualified teacher who has been teaching their children for four or more consecutive weeks. Below is a link to the sample 4-week letter to be sent to the parents with students in that classroom. Please edit and insert the teachers name and credentials where specified.

Sample Unlicensed Teacher 4-week Letter

If you would like more information, please visit the following CDE site regarding the requirements:

https://www.cde.state.co.us/fedprograms/tii/a_hqt