

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

March 12, 2026

5:30 P.M. Regular Meeting

Brookside Middle School

Mr. Kreig Brusnahan  
Mrs. Pat Czech, Vice President  
Mrs. Amy DeLuca, President  
Mrs. Sandra Jensen  
Mr. Jack Petrucci  
Mr. Michael F. Cook, Superintendent  
Mr. Adam Hines, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for a presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**I. OPENING ITEMS**

- A. Call to Order
- B. Roll Call

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

- C. Pledge of Allegiance

**II. AGENDA**

- a. Motion to approve the agenda.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**III. INFORMATIONAL ITEMS**

Mr. James Patrizi, BMS/BHS Wrestling Coach  
Mrs. Val Rion, BMS/BHS Robotics Advisor  
Mrs. Emily Adkins, BHS Principal  
Mrs. Brenda Svec, Director of Curriculum and Instruction

**IV. TREASURER'S BUSINESS**

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting – February 12, 2026**

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**C. Approval of Financial Statements**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**D. Approval of Purchase Orders**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$3,000.00 with issues.



Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**E. Brookside High School Memorabilia Donation**

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donations from Deb and Kim Wagner, Brookside High School Alumni.

- a. Brookside High School **The Leader Yearbooks** ranging from 1932-1989
- b. **SMS Memory Books** 1972-1975
- c. Photographs of various student groups from the 1930s.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**F. AMVETS POST 55 Donation**

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation from AMVETS POST 55:

- a. \$3,000.00 to BIS Kitchen

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES**

**A. Resignations/Leave Requests/Retirements**

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Joshua Berry**, resigning from Brookside High School Assistant Football Coach, effective March 5, 2026.
- b. **Benjamin Dore**, resigning from Brookside High School Assistant Football Coach, effective March 9, 2026.
- c. **Martin Joyce**, resigning from Brookside High School Assistant Cross Country Coach, effective February 27, 2026.
- d. **Robert Markovich**, resigning from Brookside High School Assistant Track & Field Coach, effective February 17, 2026.
- e. **Donald Maloy**, resigning from Brookside Middle School Boys Basketball Coach, effective at the end of 2025-2026 contract.
- f. **BethAnn Scherry**, retiring from Brookside High School Social Studies Teacher effective at the end of the 2025-2026 school year, for the purpose of retirement.



- g. **Amon Willis**, resigning from Brookside High School Assistant Football Coach, effective March 4, 2026.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

#### **B. Classified**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Robert Smith**, Brookside Intermediate School, Maintenance/Custodial – Custodian, Step 2, 8 hrs./day, 247 days/year plus contracted holidays (pro-rated), effective March 17, 2026.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

#### **C. DECAF Proposals – 2<sup>nd</sup> Semester**

It is that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals to be paid upon completion.

<b>NAME</b>	<b>TITLE</b>	<b>Percentage %</b>
<b>Jane Bokar</b>	BHS – Women Empowering Women Club	2
<b>Alison Macke</b>	BHS – Grub Club	2
<b>Andrew Furio</b>	BHS – Graduation Band	2
<b>Amy Baughman</b>	BIS – STEM – Steam Club	2.5
<b>Patricia Cole</b>	KW – Bright Builders	2.5
<b>Marsha Kovachick</b>	KW – Bright Builders	2.5
<b>Michelle Jarvis</b>	FELC – Sheffield Cardinal Olympics	2.5

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

#### **D. Supplemental**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.



- a. **Nathan Mack**, Brookside High School Assistant Track & Field Coach, Class III, Step 1, effective February 23, 2026.
- b. **Robert Markovich**, BHS/BMS *Volunteer* Track & Field Coach, at no cost to the district, effective February 23, 2026.
- c. **James Patrizi**, Brookside High School Assistant Baseball Coach, Class III, Step 2, effective February 23, 2026.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**VI. BUSINESS OPERATIONS**

**A. Lorain County Public Health Resolution**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the resolution with the **Lorain County Public Health Department**.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**B. Grade 3 State Testing Format**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve that students in Grade 3 complete the Ohio Department of Education and Workforce state assessments in a paper-based format rather than online for the 2026-2027 school year only.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**C. Board Policy**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve and adopt the attached new Board Policy.

- a. Prohibition Against Purchase of Certain Foods – 8.20

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**D. Lorain County Board of Developmental Disabilities**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the resolution to continue to provide school age services with **Lorain County Board of Developmental Disabilities** (LCBDD).



Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**E. Forestlawn ELC and Knollwood Elementary Schools Handbook with Adjustments/Changes**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Forestlawn FELC and Knollwood Elementary Schools Handbook** with adjustments and/or changes for the 2026-2027 school year.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**F. BHS Robotics Field Trip**

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the **BHS Robotics Field Trip** to St. Louis, MO, April 20-24th, as per the attached.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**VII. COMMENTS FROM THE PUBLIC**

*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

**VIII. STANDING COMMITTEE REPORT**

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance

**IX. EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:



Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

TIME: \_\_\_\_\_

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2)  Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D.  Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.

F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at \_\_\_\_\_ p.m.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**X. ADJOURNMENT**

Time: \_\_\_\_\_

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

*Brookside Middle School  
Regular Meeting*



*March 12, 2026  
Regular Meeting*

The next regular meeting will be on April 9, 2026, at 5:30 PM at the Administration Center.