BCCC
Baltimore City Community College

BOARD OF TRUSTEES
BALTIMORE CITY COMMUNITY COLLEGE
FINANCE COMMITTEE

AGENDA | 8:00 AM February 12, 2026 (Virtual Zoom Meeting)
Meeting Link: https://bccc-edu.zoom.us/j/82414899546?pwd=z4IsV7evanpwYd9qYYsDnLJ8jti8lC.1

I.	**Call to Order** (**Vote**)		Dr. Roger Ward, *Vice Chair*
II.	**Procurement Policies and Procedures** (**Overview**)		Dr. Roger Ward, *Vice Chair*
III.	**Procurement(s) Exceeding $25,000 to $99,999 (Informational)**		Dr. Roger Ward, *Vice Chair* Dr. Debra L. McCurdy, *President*
	a. Computer Monitors (Dell Technologies)	$25,250.00	Ms. Anna Lansaw, *Executive Director*
	b. Hospitality Training (Maryland Center for Hospitality Training)	$74,875.00	Mr. Michael Thomas, *Vice President WDCE*
	c. Mailing Services for WBJC (KM Printing)	$49,975.00	
	d. Life Cast Mannequins (American 3B Scientific)	$71,106.95	
IV.	**Procurement Exceeding $100,000 (Vote)**		Dr. Roger Ward, *Vice Chair* Dr. Debra L. McCurdy, *President*
	a. West / South Pavilion Restroom Renovations (The Matthews Group)	$1,401.716.92	Mr. Michael Thomas, *Vice President WDCE*
	I. $ 751,390.21 – South Pavilion		
	II. $ 650,326.71 – West Pavilion		
V.	**Emergency Procurement (Informational)**		Dr. Roger Ward, *Vice Chair* Dr. Debra L. McCurdy, *President*
	a. LSB and PEC Fire Pump Replacement (Anne Arundel Fire Inspections, Inc.)	$270,519.16	Mr. Michael Thomas, *Vice President WDCE*
VI.	**Finance Update (Informational)**		Dr. Roger Ward, *Vice Chair* Dr. Debra L. McCurdy, *President* Mr. Brandon Cohen, *Director of Budgets (Chief Budget Officer)*
VII.	**Motion for Adjournment (Vote)**		Dr. Roger Ward, *Vice Chair*

III. Procurement(s) Exceeding $25,000 to $99,9999 (Informational)

Contract No. / Contract Title	R95P6600185 Computer Monitors (Dell Technologies, Inc)		
Description/Remarks: The College is purchasing 100 computer monitors needed for restocking the campus offices with updated equipment. Procurement was conducted through the intergovernmental cooperative purchasing agreement, MEECs contract. UMD-972016.			
Procurement Method:	ICPA	Category:	IT Hardware
Award Amount:	$25,250.00	Contract Term:	N/A
No. of Bids:	N/A	Tax Clearance:	
College Department:	IT Services	Fund Source:	Operating 06618/0862

Contract No. / Contract Title	R95P6600219 Hospitality Training (Maryland Center For Hospitality Training)		
Description/Remarks: The contract, awarded to the college under an Afghan grant, provides hospitality training to eligible clients. The training includes soft skills, leadership development, and certification through the American Hotel & Lodging Educational Institute. The grant period runs from October 1, 2025, through September 30, 2026.			
Procurement Method:	Sole Source	Category:	Services
Award Amount:	$74,875.00	Contract Term:	01/01/2026 – 09/30/2026
No. of Bids:	N/A	Tax Clearance:	25-0596-0110
College Department:	WDCE	Fund Source:	Afghan Grant (E9328/ 0873)

Contract No. / Contract Title	R95P6600196 Mailing Services (KM Printing d/b/a Strategic Factory)		
Description/Remarks: WBJC prints and mails approximately 82,000 letters annually to new and existing members requesting donations. This service includes materials, packaging, bulk mailing, transportation to the post office, and any additional printing needs for donor communications. The procurement was completed through an existing Baltimore County contract (Contract No. SCON-10002088-5), which was awarded through a competitive bidding process on November 13, 2023. The contract is in the last year of a 3-year term and expires on November 14, 2026.			
Procurement Method:	ICPA	Category:	Services
Award Amount:	$49,975.00	Contract Term:	02/01/2026 – 11/14/2026
No. of Bids:	N/A	Tax Clearance:	26-0595-0110
College Department:	WBJC	Fund Source:	03352 / 0873

Contract No. / Contract Title	R95P6600177 Life Cast Mannequins (American 3B Scientific, LP)		
Description/Remarks: These life-size mannequins are for instructional use in the EMS program and are being purchased with Perkins grant funds. In accordance with the College's Procurement Policies and Procedures, items purchased specifically for instructional curriculum are exempt from a formal procurement process.			
Procurement Method:	Exempt	Category:	Commodity
Award Amount:	$71,106.95	Contract Term:	One-Time Purchase
No. of Bids:	N/A	Tax Clearance:	N/A
College Department:	WDCE	Fund Source:	E1965 / 1005

IV. Procurement(s) Exceeding $100,000

BOARD OF TRUSTEES – FINANCE COMMITTEE
ACTION ITEM

Contract ID: West/ South Pavilion Bathroom Renovations

Contract Description: This contract provides for a contactor to renovate the bathrooms in the both West and South Pavilion buildings.

Awardee: The Matthews Group, Inc. t/a TMG Construction Corporation

Contract Term: 280 calendar days from Notice to Proceed

Procurement Method: Work Order (DGS Contract)

***Contract Amount*:** $ 751,390.21 – South Pavilion
$ 650,326.71 – West Pavilion
$1,401,716.92

MBE Goal: 41.28%

Requesting Remarks: The College seeks approval to proceed with the contract award under the Maryland Department of General Services (DGS) Job-Order Contract (JOC) awarded to Gordian Company for the renovation of the bathrooms in both the South and West Pavilion, ensuring they meet current codes.

The scope of work encompasses a complete renovation of the bathrooms, including the removal of existing fixtures and tiles. The project will expand the stalls to ensure ADA compliance and add changing tables for children. The renovated bathrooms will feature a modern look and feel.

DGS, in collaboration with Gordian, has designated The Matthew Group to perform the work for this project. The Matthew Group has committed to exceeding the assigned MBE goal of 30% by allocating 41.28% of the work to MBE subcontractors.

This contract award is contingent upon approval from both the Maryland Department of General Services and the Maryland Board of Public Works.

Fund Source: Deferred Maintenance

BOARD OF TRUSTEES ACTION **THIS ITEM WAS:**

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION **WITHOUT DISCUSSION**

V. EMERGENCY PROCUREMENT

***Contract ID*:** LSB and PEC Fire Pump Replacement

Contract Description: This contract provides for the replacement of the fire pump in both the LSB and Physical education building due to safety concerns.

Awardee: Anne Arundel Fire Inspections, Inc.

Contract Amount: $270,519.16

***Contract Term*:** 90 calendar days from Notice to Proceed

Date Reported: 01/21/2026

Procurement Method: Emergency

Requesting Remarks: The College is reporting on the emergency procurement that was conducted. The fire suppression system and sprinkler pump constitute an emergency because they are critical life-safety components that must function immediately and reliably during a fire event. If the system is impaired or inoperable, the ability to control or suppress a fire is severely compromised, significantly increasing the risk of injury or loss of life to students, staff, and first responders.

The contractor will replace the existing fire pumps and associated components in the Physical Education Center and the Life Sciences Building. The fire pumps, originally installed in 1965 and 1996, respectively—have exceeded their service life. The scope of work includes replacement of the jockey pump, pump control panels, and all related electrical and plumbing connections.

In addition, the contractor will repair multiple defective components within the BCCC fire protection system to restore full operational reliability and ensure compliance with applicable codes.

Fund Source: Operations

MD Tax Clearance: 26-0597-0000

VI. FINANCE UPDATE

BCCC BALTIMORE CITY COMMUNITY COLLEGE

Monthly Financial Performance Snapshot Report Appropriation Year 2026
as of January 2026

Total Revenue by Appropriated Fund

Revenue Fund	Budget AY26	Actuals FY26	Actuals AY25	Net Change
General (Unrestricted)	64,985,412	$ 52,103,286	52,594,057	-490,772
Restricted	30,610,084	$ 18,740,597	14,570,084	4,170,513
Total Revenue AY25	**95,595,496**	**70,843,883**	**67,164,142**	**3,679,741**

Year-over-Year (YoY) Expense Comparison

Expense Fund	Budget AY26	Actuals FY26	Actuals AY25	Net Change
General (Unrestricted)	64,985,412	$ 30,527,212	32,346,167	-1,818,955
Restricted	30,610,084	$ 8,623,262	8,894,670	-271,408
Total Expenses	**95,595,496**	**39,150,474**	**41,240,837**	**-2,090,363**

	Budget AY26	Actuals FY26	Actuals AY25	Net Change
Net Surplus	**0**	**31,693,409**	**25,923,305**	**5,770,104**

Year-over-Year (YoY) Revenue Comparison

Revenue Sources	Budget AY26	Actuals FY26	Actuals AY25	Net Change
Unrestricted Revenues	**64,985,412**	**52,103,286**	**52,659,042**	**-555,756**
Board of Estimates - Unrestricted	600,000	0	0	0
Bookstore Revenue	935,233	1,773,533	1,245,406	528,127
Consolidated Fees	900,000	994,924	947,895	47,029
Credit Tuition	9,443,275	8,669,205	8,758,450	-89,245
Facilities Capital Fees	109,971	101,145	95,282	5,863
Investment Income	501,218	1,365,978	1,391,983	-26,005
Local Contract	0	0	189,524	-189,524
Non-Credit Fee Revenue	508,440	353,306	723,580	-370,274
Non-Credit Tuition	621,170	440,155	910,510	-470,355
Other Fee Revenue	0	14,774	15,439	-664
Other Revenue	0	29,965	11,223	18,742
Parking and Transportation	44,719	1,969	6,392	-4,423
Real Estate Lease Income	1,402,760	978,971	1,114,834	-135,863
Registration Fee	299,995	304,616	275,990	28,626
State Appropriation	48,367,088	36,275,316	36,210,168	65,148
Student Activities	160,559	0	25	
Technology Fees	700,000	663,400	631,930	31,470
Tower Rental Income	131,092	110,126	105,737	4,389
Transcripts	49,059	17,284	19,332	-2,049
Vending Machine Commission	0	8,620	5,343	3,276
WBJC Asset Agreement	210,833	0	0	0
Restricted Revenues	**30,610,084**	**18,740,598**	**13,181,128**	**5,559,470**
Deferred Maintenance	10,000,000	4,314,698	0	4,314,698
COVID Relief	0	0	0	0
Federal Grants	12,022,898	8,791,793	7,455,118	1,336,675
Indirect Cost - Other	117,800	0	0	0
Other Restricted Revenue	0	11,822	6,860	4,962
Private Gifts, Grants & Contracts	124,710	0	0	0
RYP - Artworks	0	0	0	0
State and Local Grants	5,502,979	2,980,162	2,201,545	778,617
WBJC	2,841,697	2,642,123	3,517,605	-875,482
Total Revenue AY26	**95,595,496**	**70,843,883**	**65,840,170**	**5,003,713**

Expenditure by Category

Description	Object	Actuals FY26	Actuals AY25	Net Change	Percentage Change
Labor: PIN Salaries	01	20,782,730	19,914,153	868,578	4.4%
Labor: Contractual Employees	02	5,479,272	4,839,727	639,545	13.2%
Communications	03	104,420	21,661	82,759	382.1%
Travel	04	105,513	145,762	-40,249	-27.6%
Utilities	06	1,161,717	895,398	266,319	29.7%
Motor Vehicle	07	12,521	71,693	-59,172	-82.5%
Contractual Services	08	4,151,750	3,726,229	425,522	11.4%
Supplies	09	211,693	4,039,196	-3,827,503	-94.8%
Replacement Equipment	10	53,595	22,606	30,989	137.1%
New Equipment	11	1,333	74,601	-73,268	-98.2%
Scholarships and Fellowships	12	5,451,805	5,710,325	-258,521	-4.5%
Fixed Expenses	13	2,076,671	1,774,003	302,669	17.1%
Deferred Maintenance	14	-442,545	5,485	-448,030	-8168.7%
Total Expenses AY26		**39,150,474**	**41,240,837**	**-2,090,363**	**-5.1%**

Current Expenses by Division

Division	Budget AY26	Actuals FY26	Actuals AY25	Net Change	Percentage Change
Academic Affairs	25,527,172	10,424,683	10,204,278	220,405	2.2%
Administration & Finance	26,411,603	7,024,525	10,385,366	-3,360,841	-32.4%
Advancement & Strategic Partners	1,926,509	471,600	552,557	-80,957	-14.7%
College Wide	-1,363,427	2,349,409	1,632,727	716,683	43.9%
Information Technology	5,536,226	3,388,955	3,382,040	6,916	0.2%
Institutional Research & Strategic Priorities	1,301,848	584,762	478,393	106,369	22.2%
President's Office (Executive)	2,150,793	790,228	655,745	134,482	20.5%
Student Affairs	17,469,915	9,796,069	9,337,837	458,232	4.9%
WBJC	2,144,518	770,789	797,314	-26,525	-3.3%
WDCED	14,490,338	3,549,456	3,814,581	-265,125	-7.0%
Total Expenditures	**95,595,495**	**39,150,474**	**41,240,837**	**-2,090,363**	**-5.1%**

FY	26	26	25	25
Program	Budget	Expenditures	Budget	Expenditures
Academic Support	7,720,661	2,865,335	6,779,657	3,180,336
Auxiliary Enterprises	5,520,185	1,343,978	5,837,611	5,208,046
Institutional Support	12,670,278	9,949,302	17,038,345	8,497,256
Instruction	32,887,125	10,821,167	29,023,565	10,361,050
Operations & Maintenance	17,856,150	4,255,982	10,064,563	4,238,600
Scholarships	9,202,100	5,801,764	12,143,347	5,869,308
Service	2,144,518	770,789	2,075,968	797,314
Student Services	7,594,479	3,342,157	6,599,932	3,088,927
Grand Total	**95,595,495**	**39,150,474**	**89,562,988**	**41,240,837**