

Dassel-Cokato CRAFT FAIR



53rd Annual • Saturday, November 7, 2026
9:00 am-2:00 pm
Dassel-Cokato High School

Please Note: Only Handcrafted Items Allowed.

The Dassel-Cokato Craft Fair is hosted by the Dassel-Cokato Early Childhood Advisory Council as a fundraiser to support Early Childhood programming in the Dassel-Cokato community. The council is made up of volunteer parents dedicated to strengthening opportunities for our youngest learners.

REGISTRATION

- Vendors are accepted on a first-come, first-served basis until all spaces are full.
- **ALL items sold must be handcrafted.**
- There are no restrictions on the number of vendors selling the same type of craft item. We make every effort to avoid placing similar vendors next to each other, but this cannot be guaranteed.
- Booth fees are non-refundable after August 1, 2026.

FORM ST-19 OPERATOR CERTIFICATE OF COMPLIANCE

Required by Minnesota law for all vendors. Please direct sales tax questions to the Minnesota Department of Revenue at 1-800-657-3777. Vendors who qualify for the Isolated and Occasional Sales exemption should include a written statement with their application.

BOOTH LOCATION / SET-UP

- Booth fees include booth space only. Tables are NOT provided. Folding chairs will be available.
- Booth locations will be emailed to vendors two days prior to the event.

SET-UP & TAKE-DOWN

- Vendor set-up is available Friday, Nov 6, 5:30–7:30 pm and/or Saturday, Nov 7, 6:30–8:45 am.
- **BOOTH SET-UP:** Booths must be arranged so shoppers step out of the aisle and into your booth to shop. The preferred setup is a “U”-shaped layout that allows shoppers to enter your booth. If a table must face the aisle, it must be placed at least 2 feet inside your booth, away from the aisle.
- Due to our school reservation, vendors must be packed up and out of the building by 4:00 PM.
 1. Handmade Items Only – All products sold must be crafted by the vendor. Resale of mass-produced or imported items is strictly prohibited.
 2. No Multi-Level Marketing (MLM) Products – Sales of MLM, party-plan, or direct-sales items are not allowed.

By registering, vendors agree to comply with all craft fair rules. Violation of these rules may result in immediate removal from the event without refund.

2026 Dassel-Cokato Craft Fair • Contract

Please Note: Only Handcrafted Allowed

Application Instructions:

Please mail your completed **Application, ST19 Tax Form, and Booth Fee** to:

Dassel-Cokato Early Childhood Center • 4852 Reardon Ave SW, Suite 1400, Cokato, MN 55321

Crafter Information:

- **Name(s)** List all vendor names: _____
- **Business Name** (if applicable): _____
- **EMAIL REQUIRED** (All communications are emailed): _____
- **Phone:** _____ • **City:** _____

RETURNING VENDOR or NEW VENDOR: How did you learn about our craft? _____

Booth Selection: Multiple same-size booths may be requested. Please indicate booth size & quantity. Fees increases 9/1

10' x 10' Booth Space (\$55/booth): _____ **12' x 14' Booth Space (\$75/booth):** _____

Electrical Outlet Needed (*Limited availability*) *No Yes*

Vendor Special Booth Requests

We will do our best to accommodate special booth requests; however, requests are not guaranteed.

Note for returning vendors: Returning vendors from the 2025 Craft Fair will receive priority for their same booth placement requests if registered by May 1. After 5/1, returning vendors will be assigned to any available open space.

Special Booth Requests: _____

Handcrafted Items You Will Be Selling: _____

Food Vendors: All food sales MUST comply with MN Cottage Food Laws. • MDA Registration # _____

Post-Event Inquiries: Occasionally, customers contact us after the event requesting vendor information.

May we share your email address with interested customers? Yes NO

Agreement & Signature:

By signing below, I agree to the following: **All items sold will be handcrafted.** • I will adhere to all Dassel-Cokato Craft Fair guidelines & ISD 466 school policies, including set-up guidelines. • Dassel-Cokato Early Childhood Programs & ISD 466 are not responsible for damages or loss.

Vendor Signature: _____ **Date:** _____

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or Type	Name of Business Selling or Exhibiting at Event		Minnesota Tax ID Number	
	Seller's Complete Address		City	State ZIP Code
	Name of Person or Group Organizing Event			
	Name and Location of Event			
	Date(s) of Event			

Merchandise Sold	Describe the type of merchandise you plan to sell.

Sales Tax Exemption Information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
	<input type="checkbox"/> This is a nonprofit organization that meets the exemption requirements described below:
	<p>_____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]).</p> <p>_____ Youth or senior citizen group with fundraising receipts up to \$20,000 per year (\$10,000 or less before January 1, 2015)(MS 297A.70, subd. 13[b][1]).</p> <p>_____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.</p>

Sign Here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of Seller	Print Name Here
	Date	Daytime Phone

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for Sellers and Event Operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax.

All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Certain individual sellers are not required to register to collect sales tax if they qualify for the isolated and occasional sales exemption. To qualify, all the following conditions must be met:

- The seller participates in only one event per calendar year that lasts no more than three days;
- The seller makes sales of \$500 or less during the calendar year; and
- The seller provides a written statement to that effect, and includes the seller's name, address and telephone number.

This isolated and occasional sales provision applies to individuals only. It does not apply to businesses.

Sales Tax Registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at www.revenue.state.mn.us.

Information and Assistance

If you have questions or want fact sheets on specific sales tax topics, call 651-296-6181.

Most sales tax forms and fact sheets are also available on our website at www.revenue.state.mn.us.

For information related to sellers and event operators, see Fact Sheet #148, *Selling Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.