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March 6, 2025

To: Elementary School Administrators/Principals
School Secretaries

From: Anna Hanisko, MPH
Director Health Services

Subject: **TK/Kindergarten Instructions for Registration Packet Distribution**

All parents registering transitional and kindergarten students should be given the attached packet so that they may enroll their child for the 2026/27 school year with all the required immunizations and examinations. Please make a photocopy of each child's immunization record when they enroll. See packet for required immunizations. Remind parents that most children require immunizations at 4-5 years of age. Ask them to bring in any updated immunization information. Before being allowed to enter school, the California State Immunization Law mandates that children have all the required immunizations or a medical exemption. Medical exemptions for school entry must be issued through CAIR-ME. Parents and physicians can register and create an account in CAIR-ME at any time. Once registered, parents can log in to CAIR-ME to request a medical exemption. Parents take the exemption request number to their child's physician who can log in to CAIR-ME to issue the exemption. Once the exemption is issued, the physician prints the two-page form and provides a copy to the parents to give to their child's school or child care facility.

The oral health exam is required for kindergarten or first grade students who are entering the school system for the first time. We have three forms in the packet: 1) The required notification letter to be adapted by your school and signed by the Superintendent, 2) The one-page Oral Health Assessment for the parent and dental professional to complete, and 3) The Oral Health Waiver Form.

Use the attached packet as a master to make copies. **Please discard any previous kindergarten packets as some of the forms may have changed.** This packet is also available on our website under "Health Services".

Please note, as of January 1, 2023, Diabetes Type 1 informational materials are to be provided to the parent(s) or guardian(s) of a student when they are first enrolled in school. The information is included in the Kindergarten Packet

Thank you for your assistance in this matter. If you have any questions or concerns, please feel free to contact me at 842-8425.

AH/er

Forms to be included in the TK/Kindergarten Registration Packet:

1. 2026-2027 Letter to Parents, page 1 – Enrollment Packet
2. 2026-2027 Immunization Requirements, Letter to Parents, page 2 – Enrollment Packet
3. Oral Health Letter, English and Spanish – Enrollment Packet
4. Oral Health Assessment, English and Spanish – Enrollment Packet
5. Confidential Health Questionnaire – Enrollment Packet
6. Dental Provider List – Enrollment Packet
7. Diabetes Type 1, Letter to Parents – Enrollment Packet
8. Oral Health Exam Waiver – Available for Parent Request
9. Guide to Immunizations, English and Spanish - Optional