



# Franklin PTO

Meeting Agenda

March 6, 2026

Board Members: Maggie Luth, Lauren Kozak, Danielle Winwood,  
Brittany Balmat, Samantha Martin



## Attendees

- In Person: Brittany Balmat, Nikki Holbrook, Jessica Sulzener, Haley Mack, Amy Casey, Jill Likens, Sarah Crowley, Jessica Chada, Samantha Martin, Ihesha Packer, Beth Keck, Kim Whitmire, Kelly Laib, Susan Smerekanich
- Online: Tinetta Serdinak, Mrs. Kelly, Nita Kollar, Trisha Cerveney

## Call to Order

- 9:30 AM Motion: Brittany Second: Dani

## Principal Report

- Variety show (March 12)
  - Dress Rehearsal & Show are at the High School PAC
  - WHS media department will be filming the show for us
  - Sound and Light Cost request- Need at rehearsal and show
    - Cost \$160 for Sound/Light Technicians - Vote for PTO to pay - Motion: Dani Second: Haley
  - Proposal for PTO to fund music purchases
    - We should consider a budget of \$40-\$50 for next year's budget
- STEM Night & Open House (March 26) - This is the open house that usually happens in May. It's a great opportunity for parents/families to come in and visit the classrooms
- Kindergarten Prom - Date will be moved to May. Will still be during the school day. Mrs. Kelly will provide a new date soon.
- Right to Read Week Tent Party Celebration - Mrs. Kelly purchased glow sticks
  - Vote \$145.98: Motion Ilesha Second: Beth
- STEM School visit - a school from Steubenville visited us recently to learn more about how we are a STEM school.

## Staff Reports

- Sensory Room Project update/Request - Mrs. Casey, Nikki, Haley, Dani
  - 3 different areas in the school: Sensory Hallway, Heavy Work Space, Calming Area/Sensory Space.
    - Heavy Work Space - provides resistance to the joints and proven to help with calming of the nervous system. Items on the wishlist: 2 pull up bars, resistance bands, tug of war rope, baskets with weighted objects, ankle weights, weighted balls, yoga ring attached to the wall, weighted backpack, fold up trampoline
    - Calming Area/Sensory Space (Conference room) - This space would be available to all students if needed. Wishlist: light fixtures, pad for the floor,

black out curtains, swing/chair, fan, sound machine. Goal is to make it safe and functional

- Sensory Hallway - all kids will get to see everyday. Ball run on the walls, touch and feel on the walls (removable/washable), Breathing exercise
  - This team was able to use Scholastic Dollars to purchase many items that will be used (bookcases, etc). Cost for the 3 areas - \$1500.00
    - Vote to approve: Motion: Beth Secon: Ms. Laib
- Art Paper Cutter Request: \$252.91
  - Vote - Motion: Brittany Second: Nikki
- Ms. Laib - thank you for the Valentine's Cards for students to utilize if they didn't have any to pass out.
- Mrs. Chada - thank you for all of the Book Fair books!
- Kindergarten - Quiver app - classes have been using the free version. The paid version is \$199/75 students annually and \$24 for monthly. It's a great STEM/Curriculum add-on that could be used within the school. Dr. Hill has approved the purchase/use in the classroom. Recommendation for it to be on the Kindergarten iPads and the other iPads students use throughout the school (STEM lab, resource room).
  - Request to purchase an annual subscription. Vote: Motion: Haley Second: Beth

## Board Reports

### **President - Maggie Luth**

- Booster Update: 9 of 23 paid
- Nominations for next year's board - current board members have all said that they'd like to remain on. Additional positions if you are interested in joining the board: President-Elect, Treasurer-Elect, and Committee Head. The Vote to approve will be next month.
- Budget meeting: March 20 at 9:30am @ Buehler's restaurant - open to all PTO Members

### **1st Vice President (Volunteers) - Lauren Kozak**

- Grizzly Arcade booked for May 18 from 11a-2p for 4th grade event (\$500 - no food or prizes). This will be an in school activity. Will have parent volunteers to help at the arcade. Permission slip will go home after Spring Break
- Playground painting project update - not a viable project for the High School Art Department. Looking into other options. Mrs. Kelly checking on when our school is scheduled to have the black top redone.
- School counseling advisory meeting: March 20 at 9:30am at WHS
- If you need any PTO news in the school newsletter, email the PTO

### **2nd Vice President (Membership) - Danielle Winwood**

- Current members: 52 family members, 23 staff members, 75 total
- Membership link: <https://bit.ly/4dohJeM>

### **Secretary - Brittany Balmat**

- Approval of February meeting minutes. Motion: Lauren Second: Dani
- Thank you sent to Mike Leavitt at The Water Main Grille - please let me know if you have any that you want sent out
- Thank you cards and emails from Laib, Crowley, Miller, Sypherd, Casey, Letner, Miller, Marias, Pegrim, Simmons, Crooks - microwaves, conference meal, book fair books, and decorations.

### **Treasurer - Samantha Martin**

- Ending February balance: \$12,574.99 (includes our \$3k balance requirement)

- Taxes/Insurance paid \$145.62 good until March 2027
- Funnel/Fun ball hoop installation & purchase - the school maintenance department will install for us (no cost). Samantha is also working on final pricing to purchase the Funnel Ball Hoop.
- Send all receipts within 3 days of your event/activity to [franklinelementarytreasurer@gmail.com](mailto:franklinelementarytreasurer@gmail.com)
  - Include the event your purchase is for & payment method (PTO Card, personal card, cash, etc.)

## Recaps

- Farmers Market: beet chips, lemon, rainbow carrots, V8 juice; most liked lemon and carrots; \$95.59 spent
- Extra Valentine's: went over well, suggestion to repeat next year; \$20 spent
- Conference Meal: \$300 spent, Water Main Grille went well
- Book Fair: Spent \$270.08, 200 books to classrooms (83/200 from families 41%), 60 books to first grade, \$339.76 raised in rounding up/donations, \$100 donation went to kids with no special person, spent \$1,811 scholastic dollars, \$1,411 on classrooms, \$400 on students – Fair total: \$9,991(without tax), scholastic dollars earned: \$4995 New scholastic total: \$4649.67 available to be used. Decorations donated to Lincoln Elementary for them to use and an upcoming dance.
- Haircuts: Thank you to Nikki and Jess, 16 kids. Will consider a volunteer to help as a “runner” next time
- Framed Mural: picked up cost \$1,177.74

## Committee Reports/Updates

- Backpack Connection (Katie H)
  - Amazon wishlist: <https://amzn.to/3ZKxOGV>
  - Donation link: <https://bit.ly/3ImBRmz>
  - 19 students
  - They have a great rotation set up for volunteers to help pack the bags each week
- Scholarships (Beth)
  - Review date TBD (historically in March)
  - Completed form to receive applications from Franklin alumni. We should receive the applications around the week of 3/16/26.
  - District Scholarship Night save the date: Thursday, May 14th at the High School
  - Scholarship Team: Beth, Brittany, Dawn, Jessica, Haley, Iesha
- Spring Dance (Katie P)
  - April 10 from 6p-7p. This will be a free event for students to attend
  - DJ is booked (\$200)
  - Photobooth is booked (\$250)
  - Food truck is booked (The Dirty Robber) - for families to purchase if they want to
  - Flyer is created
  - Theme: Dance the Night Away(\$150 budget): PJs, popcorn, sleepover party feel
  - Katie is looking for volunteers to help her decorate
- Testing Snacks (Dani)
  - April 16 & 23 - this year we will have more students in the building on testing days. Mrs. Kelly is working on the testing schedule.

- Will do pre-made bags like last year, plan to assemble after the April PTO meeting.
- Walk-A-Thon (Lauren)
  - Friday May 8
  - Open invite for volunteers to mark laps (no sign up)
  - 99 Pledges for donations/pledges
  - Grizzly mascot costume is secured! Katie P will be the mascot
  - Requested the Grizzly blow-up for the start/finish line
  - Need schedule for classes & most current student roster for 99 Pledges. Mrs. Kelly will get this to her next week.
  - Anyone interested in doing anything more to promote?
- Staff Appreciation Week (Lauren & Maggie)
  - May 11-15
  - Theme: 90s
  - Will have a stock the lounge sign up again - need feedback on last STL
  - Want decor? Want dress up week? Other staff wishes?
  - Need staff favorite restaurants to order lunches from
  - PTO provides lunches on Monday, Tuesday & Wednesday; Mrs. Kelly provides lunches on Thursday and Friday

## Other Business, Announcements & Questions

- Educational assembly 2026: Super U has been booked for September 17, 2026

## Vote to Close

- 10:50 am Motion: Haley Second: Nikki

## Next Meeting Topics

- Spring Dance
- Testing Snacks
- Walk-a-Thon
- Staff Appreciation Week
- 4th Grade Event
- 4th Grade Graduation & Clap Out

## Upcoming Dates (PTO led events/initiatives are noted - other items are Franklin or district-led)

- **March**
  - **3/10:** Variety Show Dress Rehearsal 6:00-8:00pm @ WHS PAC
  - **3/11:** Variety Show 6:00-8:00pm @ WHS PAC
  - **3/12:** Variety Show In School Performance
  - **3/26:** STEM Night & Open House 6:00-7:30pm
  - **3/30-4/3:** Spring Break
- **April**
  - **3/30-4/3:** Spring Break
  - **4/10:** PTO Meeting 9:30am
  - **4/10:** PTO Spring Dance 6-7pm
  - **4/16:** State Testing - No School K-2

- **4/23:** State Testing - No School K-2
- **4/24 & 4/25:** Fine Arts Festival @ WMS
- **4/30:** Career Day
- **May**
  - **5/1:** PTO Meeting 9:30am
  - **5/8:** PTO Walk-a-Thon
  - **5/11-5/15:** Staff Appreciation Week
  - **5/14:** WHS Senior Scholarship Night
  - **5/18:** PTO 4th Grade Event @ Grizzly Arcade 11am-2pm
  - **5/20:** Field Day
  - **5/22:** 4th Grade Graduation 1:45pm
  - **5/25:** No School (Memorial Day)
  - **5/29:** Last Day of School
    - 4th Grade Clap Out 3pm