

December 9, 2025

Regular Board of Education Meeting  
Secondary Cafeteria

**Present:** Angela Service  
Kathleen Sarafin  
Tricia Service  
Jack Bono  
Jason Wasielewski

**Absent:** 2 – Joseph Ciccone  
Dominick Bellino

**Others Present:** Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Assistant Superintendent of Business and Technology, Thomas Eck, Student BOE member, Thomas Service, Student BOE member, Connie Giordano, District Clerk, Kristofer Kirkpatrick, SEL Coordinator

**Call to Order:**

The meeting was called to order by Jack Bono at 6:33 p.m. and the Pledge of Allegiance was recited.

**Roll Call:**

Roll call was taken by Jack Bono 5– Present 0 – Absent

**Convene to Executive Session** – a motion was made by Angela Service, seconded by Tricia Service, to convene to Executive Session at 6:37 p.m. to discuss the employment status of specific personnel.

5– YES 0 – NO MOTION PASSED

**Convene to General Session** – a motion was made by Angela Service, seconded by Tricia Service to convene to General Session at 7:00 p.m.

5– YES 0 – NO MOTION PASSED

**Reports/Presentations/Good News to Share:**

1. Recognition of all Fall Sports Teams
2. Memorial Plaque – Michael Clements
3. Capital Project Update – Joseph Palmer
4. Student Board Members – Thomas Eck and Thomas Service – Reports and Updates on Events in both the Secondary School and Elementary School
5. Updates – Joseph Palmer

**Discretionary Period for Residents to Address the Board:**

N/A

**Consent Agenda:**

A motion was made by Kathleen Sarafin, seconded by Tricia Service, to approve the following **CONSENT AGENDA:** Minutes, Personnel 1 – 13, New Business 1 – 4.

5 - YES 0 - NO MOTION PASSED

**Minutes:**

November 18, 2025

**Finance:**

N/A

**Personnel:**

1. **Appointed Substitute Teacher:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Lisa Mitchell as a substitute teacher, at an approved substitute pay rate for teacher and teacher assistant, effective November 19, 2025. This appointment is contingent upon clearance from the New York State Department of Education (fingerprint clearance).
2. **Appointed Substitute Teacher:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Aiden Sheppard as a Substitute and Volunteer, at an approved substitute pay rate for teacher and teacher assistant. Appointments is contingent upon clearance from the New York State Education

Department (fingerprint clearance).

10. Personnel:  
(Continued)

3. Appointed Teaching Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Gracelyn DeNigro to the position of Teaching Assistant, at an annual pay rate of \$22,045, effective December 15, 2025. This is a four year probationary appointment extending from December 15, 2025 – December 15, 2029, and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

Justification:

- Increased needs due to Special Education

4. Accepted Resignation from Lunch Monitor:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Kathleen Fitzgibbons from her position of Lunch Monitor, effective November 21, 2025.

5. Schedule E Appointment:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Eva Fiorentino to the Schedule E position of Middle School Student Council Advisor, for the 2025-2026 School Year, effective December 20, 2025, with a pro-rated stipend of \$1,550.

6. Accepted Resignation for the Purpose of Retirement from Teacher Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation for the purpose of retirement from Jill Belmont from her position of Teacher Assistant, effective December 12, 2025.

7. Appointed Secondary Art Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Leigh Chapman to the position of Art Teacher, at an annual pay rate Step 13 MA \$57,607, effective January 1, 2026. This is a four year probationary appointment extending from January 1, 2026 to January 1, 2030. This position is contingent upon clearance from the New York State Department of Education (fingerprint clearance). Tenure area: ART

Education:

- Fashion Institute of Technology- Bachelors of Illustration and Fine Arts
- SUNY POSTDAM- Masters of Education- Art K-12, Childhood Prek-6

Certifications:

- Visual Arts- Provisional
- Childhood Education: Grades 1-6- Professional

Job Related Experience/Trainings:

- Art Teacher PreK-12- St Mary's School for the Deaf: 11/22-6/24
- Art Teacher K-5- Westfield Academy and CSD: 2/19-6/21
- Assistant Pre-K & Special Education Long Term Sub- MO BOCES: 2017-2018
- Art Teacher PreK-6- Aspire Western: Summer Art Program 2016
- Art Teacher K-12- Ogdesburg- Full Time and Sub: 8/2009-6/2016
- Art Teacher K-3- Lisbon Central School: 2010-2011
- Sub Art Teacher- Island Trees School District: 1991-1994
- FIT College Instructor: 10/06-5/08

Justification:

- Fulfill our vacant Secondary Art Position

8. Appointed Non-Paid Volunteer Boys Basketball Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Jack Bono to the position of Non-Paid Volunteer Boys Basketball Assistant.

9. Rescinded Schedule E Coaching Appointment:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby rescinds the appointment of Julia Bovenzi as Winter Cheerleading Coach for, due to lack of participation.

10. Appointed Teaching Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Alivia Pratt to the position of Teaching Assistant, at an annual pay rate \$22,045, effective December 15, 2025. This is a four year probationary appointment extending from December 15, 2025 to December 15, 2029, and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

Justification:

- Increased Needs Due to Special Education

10. Personnel:  
(Continued)

11. Appointed Teaching Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints MaryCarmel De Tore to the position of Teaching Assistant, at an annual pay rate \$23,095, effective January 5, 2026. This is a four year probationary appointment extending from January 5, 2026 to January 5, 2030, and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

Justification:

- Increased Needs Due to Special Education

12. Appointed Hourly Substitutes:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints the following hourly substitutes, at the following Pay Rate(s):  
(Appointments are contingent upon clearance from the New York State Education Department (fingerprint clearance).

Samantha Matos  
Michelle Dychko  
\$15.50/hr. – effective November 18, 2025  
\$16.00/hr. – effective January 1, 2026.

13. Rescinded Appoint of DASA Coordinator:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby rescinds the appointment of Melanie Taylor as DASA Coordinator.

New Business:

1. Accepted Donation to be used for Bus to Football Sectionals:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the donation of \$150 from Frankfort Kiwanis to be used for a bus to the Football Sectional game.

2. Accepted Donation from Hannaford Helps Students:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the donation of \$519 from Hannaford Helps Students.

3. Adjustment to Substitute Rate for Retired Frankfort-Schuyler Teachers:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby adjusts the substitute rate for retired Frankfort-Schuyler Teachers to \$160/day, effective December 1, 2025.

4. CSE/CPSE Annual Reviews:

<u>Student ID</u>	<u>Meeting Date</u>
580511768	11/25/2025
580511993	10/24/2025
580512328	10/15/2025
580511629	11/04/2025
580512141	11/24/2025
580512185	10/24/2025
580511478	11/21/2025
580511987	11/24/2025
580511988	11/24/2025
580513418	11/12/2025
580511706	11/19/2025
580512323	11/17/2025
580513738	11/04/2025
580513747	11/25/2025
580512778	11/10/2025
580513633	11/10/2025
580513276	11/12/2025
580513442	11/04/2025
580513576	11/10/2025
580513459	10/28/2025
580513458	10/24/2025
580512841	10/20/2025
580512827	11/10/2025
580513201	11/20/2025

Capital Project Bid Opening – December 10, 2025 – 3:00 p.m.

Old Business:

N/A

Adjourn – A motion was made by Angela Service seconded by Tricia Service to **adjourn** at 8:01 p.m.

5– YES

0 – NO

MOTION PASSED

Respectfully Submitted, \_\_\_\_\_

District Clerk