

**Oxford Area School District
Volunteer Clearance Checklist**

Name _____ Email _____

Please use the checklist below to ensure you submit all required documents to the Oxford Area School District. *(All clearances must be no more than 1 year old)*

___ **Act 34:** State Police Criminal Record Check <https://epatch.pa.gov/home>

___ **Act 151:** PA Child Abuse History Clearance <https://www.compass.state.pa.us/CWIS>

___ **Act 114:** FBI Federal Criminal Background Check <https://uenroll.identogo.com/>
Service Code: **1KG6ZJ** (case sensitive)

___ **PDE 6004:** Arrest/ Conviction Report and Certification Form *(Print, complete, and sign)*
<https://www.oxfordasd.org/fs/resource-manager/view/c90c6d67-7a35-4b07-8f27-643af8628e5a>

****Please note that once the original Act 34, Act 151, and Act 114 are completed, the PDE 6004 Form must be completed yearly while remaining a District Volunteer. The Act 34, Act 151, and Act 114 clearances are renewed every 5 years.**

YOU MUST TURN IN ALL OF THE 4 STATED CLEARANCES TO BE PLACED ON THE SCHOOL BOARD AGENDA FOR APPROVAL.