HOTCHKISS

Dear Returning Hotchkiss Parents,

The Health Center staff requests your assistance in completing the required health forms for the 2026-2027 school year.

All forms are due **by July 1**.

Copy of Front and Back of Health Insurance Card, including the name and date of birth of the policy subscriber. This is required if you are not electing the Student Injury and Sickness Insurance Plan available through the business office.

Returning Student Health Form: This form is required. Please include any injuries, illnesses, vaccinations, or changes in your student's medications or health status. **An annual physical is recommended, but not required**. If your student is examined by his or her health care provider, please have the provider complete the bottom portion of the form.

Permission to Administer Medication: This form is REQUIRED ANNUALLY for all students who will be taking prescription medications while on campus. Please note both a prescriber and parent signature are required on the form for the Health Center to dispense medication.

All prescription medications must be in original pharmacy packaging and clearly labeled with your child's name, medication, and dosage**.** *For compliance with safety standards,* ***all medication that is required to be stored in the Health Center, including, but not limited to controlled narcotics, stimulant medications, and psychotropic medications, must be in pre-packaged individual dose packets*** *as Health Center staff are not permitted to repackage medication.* We have partnered with Kent Station Pharmacy for the delivery of medication to campus in the required packaging. We encourage you to establish an account with them at https://schoolforms.kentstationpharmacy.com/ even if your child is not currently taking any medication. In the event your student requires medication it will expedite the process if an account is already in place.

Influenza (Flu) Vaccine Consent: There will be no additional charge for students to receive the flu vaccine in the Health Center. We strongly encourage all students to receive the flu vaccine annually. For additional information, please visit http://www.cdc.gov/flu/.

Health forms are accessed through Medicat, the electronic medical record system used by the Health Center. Click on https://hotchkiss.medicatconnect.com/login.aspx to go to the Medicat Parent Portal.

1. If you have not previously registered, Medicat's site will provide you with directions to register and login.
2. If you have more than one child at the school, you will have the option to select one of your children.
3. Under the "Forms" tab, all downloadable forms are available to print and complete.
4. Completed forms can be uploaded directly into the Medicat system under the "Upload" tab.

If you have any questions regarding the required forms, please contact Caroline Swartz, Director of Nursing, at cswartz@hotchkiss.org or (860) 435-3234.

If you have medical concerns to share, please reach us at the contact information below.

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