

Harper Archer Elementary School

Date: **March 10, 2026**

Time: **5:00 PM**

Location: **Virtual Zoom Meeting**

- I. Call to order: 5:02 p.m.
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Crystal January	Present
Parent/Guardian	Janenin Collins	Absent
Parent/Guardian	April Waits	Present
Parent/Guardian	Bernikka Elder	Present
Instructional Staff	Tabetha Barker	Present
Instructional Staff	Medalana Smith	Present
Instructional Staff	Satin Booker	Present
Community Member	Cynthia Culbreath	Present
Community Member	Cynthia Jewell	Absent
Swing Seat	Cheryl Jackson	Present
Non-Voting Member	Matthew Graves	-----
Student (High Schools)		

Quorum Established: Yes

III. Action Items

A. Approval of Agenda

Motion made by: Bernikka Elder ; Seconded by: Cheryl Jackson

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion Pass

B. Approval of Previous Minutes:

Motion made by: ; Seconded by:

Members Approving: 0

Members Opposing: 0

Members Abstaining: 0

Motion

C. Final Budget Recommendation

Dr. January stated that budget allocation meetings and training have happened with feedback and HR review. Staffing conferences were held on February 27th. The purpose of today's meeting is to meet the district's 3/13 deadline for budget finalization. There were changes made to the budget that was approved in the previous meeting.

IV. Discussion Items

A. Discussion Item 1: Final budget recommendation

Ms. Barker asked for a motion to approve the budget.

Motion made by: Cheryl Jackson ; Seconded by:

Members Approving: 0

Members Opposing: 0

Members Abstaining: 0

Motion

Ms. Barker stated that if the motion did not pass we would have to hold another meeting to get the budget passed. Ms. Smith stated that she abstained in the previous meeting's vote so she can not vote in this meeting because she still does not have clarity on the positions that are being changed in the new budget. Ms. Barker asked if the clarity was provided would Ms. Smith be able to vote. Ms. Smith replied possibly. Ms. Barker asked if Dr. January would provide feedback. Dr. January stated that this was not the space for a back and forth situation; however, she could provide clarification at a later time, and that prior to this meeting there have been no conversations from anyone concerning positions. Dr. January also shared that the budget has already been submitted and approved by HR so if we had to have another meeting everything would have to be approved by Friday.

Ms. Elder stated that we have one member questioning positions and asked with the vote today would that impact the positions that are available. Dr. January stated that we would have to know which positions. Ms. Barker asked Ms. Elder to provide more clarification. Ms. Elder said, for example, if we reduced the assistance in the classroom versus adding another teacher position, could we look at the use of allocated positions to help reduce the class sizes and meet the needs of the students. Dr. January replied that we are currently in the midst of the transfer window, people are promotions, and other things are occurring that will impact positions, so right now we may not know.

Ms. Smith said that she noticed there is no math coach in the current budget. Dr. January said that the district asked for positions that directly impact children and the math specialist position does that. Ms. Smith asked what would be the support for teachers without a math coach. Dr. January said surveys have been sent out to staff asking what they would like to see in a math specialist and that those results along with the job description would be used to support teachers.

Ms. Smith also questioned the removal of the non-instructional aid position. Dr. January said due to the \$644,000 deficit in the budget we removed the position but we may be able to fill

after other vacancies are available but the decision was made in an effort to keep the people that we already have.

Barker asked for a motion to approve the budget.

Motion made by: Bernikka Elder ; Seconded by: Cheryl Jackson

Members Approving: 5

Members Opposing: 0

Members Abstaining: 1

Motion Pass

V. Information Items

A. Principal's Report

Dr. January thanked everyone that was involved in the Black History program. She also shared that we are in the midst of the various testing sessions listed on the screen, and that we have an upcoming literacy carnival and we're anticipating the 60 parents to sign up.

i. Elementary Schools: Math Curriculum Choice

B. CAT Meeting Report

i. ESPLOST 2027: Priorities

Ms. Barker shared the ESPLOST is a voter approved sales tax that helps schools with operations on the larger scale. She shared that the cluster discussed prioritizing our school needs and the top three were technology, security, and transportation. In the next meeting they will discuss what is specifically needed for each school.

ii. Strategic Plans: Cross-Collaboration

C. Committee Reports

VI. Announcements

Ms. Barker reminded the team that we still have a non-instructional position available on the GO Team for next year and if anyone is interested they should make their declarations by this Friday.

Ms. Barker also shared that we launched Joy Lab. She explained that Joy Lab teaches students about the chemicals in their brains that help them experience joy.

VII. Public Comment

There were no public comments.

VIII. Adjournment

Motion made by: April Waits Seconded by: Bernikka Elder

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion Pass

ADJOURNED AT 5:35p.m.

Minutes Taken By: Satin Booker

Position: Go Team Secretary

Date Approved: