



Dublin City School District

Student
5111 F4
Revised 3/11/26

Custody Notification

- To be completed by adult resident of the district when initiating legal proceedings to be appointed custodian.
- Forms 5111 F4 and 5111 F4a must both be completed by an adult resident of the district.
- Completed form(s) to be returned to the Enrollment Center.

Pursuant to Ohio Revised Code Section 3313.64(E) and Dublin Board of Education Policy 5111, the Dublin City School District will agree to enroll your student on a **temporary** basis if you agree to do the following:

1. Complete the attached Custody Affidavit (Form 5111 F4a) verifying that you have initiated legal proceedings to be appointed custodian of the student, and provide us with a copy of all documents that have been filed in court.
2. Provide, within thirty (30) days, the final change of custody papers from the court stating that you have temporary or permanent custody of the student.

If on the thirty-first (31st) day after enrollment you have not secured custody of the student, our school district will begin charging you tuition for your student. We will require a certified check for one month's tuition in order for your student to continue attending Dublin City Schools. Any unused tuition will be refunded to you. The rate of tuition, which is established by the State Board of Education for our school district, is currently \$_____ per month. This rate is subject to change according to information that is provided to the district by the State Board of Education.

For your information, the school district is providing with this document a copy of Board of Education Policy 5111, which we encourage you to read.

I have read the foregoing and agree to it, and I acknowledge the receipt of a copy of Board of Education Policy 5111.

Name of student

Name of school

Adult resident of the district

Relationship to student

Date