

Our ref: PSG/HLE/Uniform reminder

11 March 2026

Dear Parent/Carer

### **Re: Reminder – Uniform and Equipment Expectations**

At The Burgess Hill Academy, we are committed to fostering independence, pride, and responsibility in our students. As part of this, we would like to take the opportunity to remind families of our uniform and equipment expectations as we continue through the academic year.

A smart and consistent uniform helps create a sense of equality and belonging, and we appreciate your continued support in upholding these standards. Our full uniform policy is available on our website:  
<https://www.theburgesshillacademy.org.uk/school-life/uniform>

Students are expected to wear the correct uniform while:

- On the academy premises
- Travelling to and from the academy
- Representing the academy at events or trips where uniform is required

We would like to remind families of the following expectations:

#### Uniform

- The Burgess Hill Academy blazer
- The Burgess Hill Academy navy jumper (optional)
- Plain white shirt
- The Burgess Hill Academy grey trousers, branded shorts or branded skirt
- The Burgess Hill Academy Tie
- Plain black footwear (no other colour on the footwear including logos and laces should be black)

How to wear our uniform:

Uniform must be clean, worn properly, and maintained in good condition at all times.

- Ankle warmers/accessories are not to be worn over uniform
- Socks must be plain black/white and are not to be worn over tights
- Leggings are not to be worn underneath skirts
- Ties must be worn to a length that clearly shows the academy logo
- Skirts must not be rolled up or altered in any way; any student found wearing a rolled-up skirt will receive a strike on Class Charts, and after five strikes they will no longer be permitted to wear a skirt in school

*Inspiring our children and staff to flourish and achieve their best*

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### Make-up, nails and eyelashes

- Light, discreet and natural looking make-up is optional
- Nails should be short and natural (no false nails/ acrylics/ nail extensions)
- Eyelashes should be natural (no false eyelashes/ no eyelash extensions)

### Jewellery

- Jewellery is limited to one pair of stud earrings and a nose stud
- No other piercings, hoops, rings, bracelets and necklaces are allowed. If a student is wearing these, they will need to give these to a member of staff and a parent/ carer will need to collect these from Reception

### **Equipment Expectations**

To help students take responsibility for their learning and be fully prepared for every lesson, all students must bring the following minimum equipment each day:

- Black or blue biro
- Pencil
- Rubber
- Ruler
- Scientific calculator (Casio model recommended)
- Whiteboard pen and rubber
- A school bag large enough to carry multiple A4-sized books and folders (Minimum internal dimensions: 30cm x 22cm)

Having the correct equipment enables students to learn effectively, develop organisational habits, and contribute positively in lessons.

Thank you for your ongoing support in helping us to promote high expectations and student independence. If you have any questions or require further information, please don't hesitate to get in touch.

Yours faithfully,

The Burgess Hill Academy

