IVY TECH DUAL CREDIT STUDENT CHECKLIST

1 APPLY VIA THE DUAL CREDIT APPLICATION

Visit ivytech.dualenroll.com/login to create an account.

- Use your full HHS email address as your username.
- Social Security Number and Contact Information are required.
- Within a few hours, you will receive a Welcome Email from Ivy Tech that includes an Ivy Tech student ID (C#).
- Your Ivy Tech Username and Student ID (C#) will be needed for next steps.

If you have already submitted a Dual Credit Application but do not know your username and C#, please contact Mrs. Paschen at bpaschen@hobart.k12.in.us.

2 SET UP YOUR MYIVY ACCOUNT

MyIvy is the student access portal for your account, college email, and other important student resources.

- Login to myivy.ivytech.edu once you have received your Ivy Tech C#.
- Click on First Time User.
- Follow steps, as directed.

3 COMPLETE KNOWLEDGE ASSESSMENT (KA)

- On your MyIvy homepage, you can find your Knowledge Assessment under "Quick Links."
- You will then click "Go to Goal" and "Start Diagnostic" for each.

For KAMath: You will need to choose the STEM MATH DIAGNOSTIC OPTION.

The target score for each key (English and Math) can be found on pages 22-23 of the Career Pathway & Course Description Guide:

- If you have not met your target scores, you will need to continue within the customized study paths to raise your score. Depending on your progress, you can increase your score!

PLEASE CONTACT MRS. PASCHEN AT BPASCHEN@HOBART.K12.IN.US WITH ANY QUESTIONS.

Please note: If you take a class, but don't qualify for the college credit, you will still earn the high school credit!