



AGENDA

St. Monica Commission Meeting October 16, 2025, 6-7:30pm

6:00 pm	Welcome & Introductions	Jamie Huynh
	Opening Prayer	Fr. Nagel
	Approve Meeting Minutes (Sep 25, 2025)	Garret Grob
6:10 pm	Principal Update	Marybeth Bohm
	<ul style="list-style-type: none">• 10/29 St. Monica Showcase & Open House• MAD Ask – Technology & Security• Financial Update	
6:35pm	Sub-committee Reports	All
	<ul style="list-style-type: none">• Financial Planning & Budgeting• Commission Governance• Campus Master Plan• Policies & Procedures	
6:55pm	Parent Club Report	Kristine Hanover
7:00pm	Wrap Up & Next Steps	Jamie Huynh
7:05 pm	Sub-committee Work Time	All
7:30pm	Adjourn	

School Commission Meeting Calendar

Meetings will be held from 6-8pm in the School Commons unless otherwise noted

November 13, 2025
December 11, 2025
January 8, 2026
February 12, 2026
March 12, 2026
April 16, 2026
May 14, 2026
June 11, 2026

Other Key Events

October 29, 2025 – St. Monica Showcase & Open House, 4:30-6:30pm
January 25, 2026 – Catholic Schools Week Open House, 10am-1pm
February 4, 2026 – State of the School

St. Monica Catholic School collaborates with parents in educating and developing the whole child so they may maximize their human potential, fulfill their God-given purpose, and flourish in a Christ-centered and rigorous academic environment.



St. Monica Commission Meeting
October 16, 2025, 6-7:30pm

MINUTES

Attendees

Present	Name	Title/Role	Subcommittee	Email
	Taylor Black	Member	Policies & Procedures	black.taylor@gmail.com
x	Hannah Bogensburger	Member	Campus Master Plan	hannahbogensberger@gmail.com
x	David Claridge	Member	Financial Planning & Budgeting	daave@daave.com
x	Garret Grob	Secretary	Campus Master Plan	gdgrob@me.com
x	Jamie Huynh	President	Governance	amie.savio@gmail.com
	Stacie Johnson	Member	Governance	staciegowdy@msn.com
x	Justyna King	Member	Policies & Procedures	justynaking@gmail.com
x	Jeff Mackie	Member	Campus Master Plan	jeff_mackie@hotmail.com
	Gina Maguire	Member	Financial Planning & Budgeting	gina.maguire@gmail.com
	Gabe Maricich	Member	Financial Planning & Budgeting	gabe.maricich@gmail.com
	Stacey Thornton	Member	Governance	stacey@staceythornton.com
x	Fr. Nagel	Pastor		frnagel@stmonicami.org
x	Marybeth Bohm	Principal		mbohm@stmonicasea.org
	Gabby Riehl	Vice Principal		griehl@stmonicasea.org
	Kristine Hanover	Parent Club		kristinehanover@yahoo.com

Welcome & Introductions

- Call to Order
- Prayer – Fr Nagel Lead in Prayer
- Approval of the Meeting Minutes (September 25, 2025) - Approved – by all present

Principal Update – Marybeth Bohm

- 10/29 St. Monica Showcase & Open House: Reminder of Open House - October 29th,
- MAD Ask – Technology & Security: Tech & Security Current ideas being investigated:
 - 1) New Smart boards for classrooms
 - 2) CCTV System
 - 3) Access Control Addition to the System
 - a. Access Control Video, and call button at Family Center
 - b. Identifying additional Areas of need.
 - 4) Surveying teachers for Tech needs

David brought up items from last year to look at possible Playground upgrades that were tabled due to cost in the previous school year.
- Financial Update: Work on Update – Nothing Reported
- Additional Items: Marybeth will continue to send out a Principal Update. Upcoming focus areas include:
 - 1) Defining expectations for a strong **Parent–Teacher Partnership**.
 - 2) Providing **updates on the school uniform transition**.



- 3) Teachers and staff have noted **increased student anxiety** compared to previous years.
- 4) Faculty are collectively reading *The Anxious Generation* to support student well-being and strengthen classroom practices.

Subcommittee Reports

- **Financial Planning & Budgeting** – David Claridge verbally briefed the Commission on a draft of the Financial Planning & Budget Committee Goals and hopes for the year. Key Highlights below:
 - 1) Development of an understanding of the Cost vs Expenses by Offering of the St Monica School. (Academy, elementary, Preschool, etc)
 - a. Model: Differentiated Tuition by offering.
 - b. Review Parishioner discount /Financial Aid. For impact
 - 2) Transparency– What should we be sharing? Are we sharing the correct thing
 - a. Commission - getting reports.
 - 3) Planning Capital Campaign
 - 4) Aligning Fundraising Efforts between the Parish and the School

Deliverables:

- 1) Recommendation for tuition by Nov
 - 2) Looking at OCS – what they have and how it can help St Monica meet
 - a. Reach out to John Sullivan
 - 3) April, March, or June – Capital Campaign Planning - This may be looking at next year.
- **Commission Governance** – Jamie Huynh verbally briefed the Commission on the Governance Subcommittees' Goals for the year. Key Highlights below:
 - 1) Update bylaws
 - 2) Commission website update – January February
 - 3) Get Minutes from the meeting posted on the Commission website
 - 4) SharePoint Data library for Commission Document Management
 - 5) Relationship building with Sacred Heart

Jamie attended Sacred Heart's Last Commission Meeting. She is requesting that each subcommittee have a member attend the Sacred Heart Commission at least once. Key topics reviewed:

- 1) Safety and Security – Adding electric and physical security measures funded by a single family
- 2) Capital Campaign – Adding Theater space, want to add a Family Center, adoration chapel, five new classrooms,
- 3) Sacred Heart Accreditation: Self-Study
 - a. Received an anonymous survey result on asking participants to review a Mission Statement – did not ask for people to put their name on the survey
 - b. David rewrote the mission statement.
- 4) Mad ask - Storage Solutions for elementary classrooms. This year, looking for middle-class lockers



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- **Campus Master Plan** – Hannah Bogensberger verbally briefed the Commission on the Campus Master Plan Subcommittees' Goals for the year. Key Phase below:
 - 1) **ASSESS CURRENT STATE**
 - a. **Inventory:** Assess the current tracking of the building System life cycle
 - b. Review: Maintenance Tracking System
 - 2) **GATHER COMMUNITY INPUT**
 - a. Conversation themes summary (2-3 page document)
 - b. Survey results (simple charts/summary)
 - 3) **CREATE VISUAL CONCEPTS**
 - a. Master plan concept drawing (single preferred scenario)
 - b. 3-tier phasing framework (what happens when)
 - c. Rough cost ranges (by tier)
 - 4) **DOCUMENT & RECOMMEND**
 - a. Master plan document (concise, visual)
 - b. Implementation recommendations (Year 1 priorities, who should lead, when to involve Archdiocese)
- **Policies & Procedures** – Justyna King briefed the group on how they will go about reviewing the school handbook throughout the year. Key items/deliverables:
 - 1) Send out the monthly plan for review.
 - 2) Will meet with Grace teachers for input
 - 3) Historical information – Overall will be updated
 - 4) Discipline Policy – was talked about in the meeting, and the need to look at it from a parent perspective.

Parent Club Report – Kristine Hanover

None Given

Wrap Up & Next Steps

- Send in the Subcommittee work plans to Jamie
- Attend the Sacred Heart Commission if able