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Distribution of Materials/Information Policy: Non-school Sponsored Organizations

The Lincoln Public Schools frequently receives requests from a variety of non-school sponsored organizations that wish to distribute information to students and/or families. It recognizes the value of non-school sponsored organizations that generate revenue in support of programs that enhance educational and extra-curricular opportunities for students. There are also organizations that wish to distribute non-fundraising information that is relevant to students and/or their families. While the Lincoln Public Schools supports the efforts of these organizations, it is mindful that management of the flow of information to parents should not be distracting to the communications from the Lincoln Public Schools sent either directly through students or electronically to parents/guardians.

All non-school sponsored organizations that wish to distribute information/materials to students and/or parents/guardians must first obtain permission from the Superintendent of Schools.

All information/materials distributed to students and/or parents/guardians by the Lincoln Public Schools shall be consistent with related policies of the Lincoln Public Schools (District Wellness Policy (JU) and Fundraising & Commercial Activity (KH)).

The distribution of fundraising information from non-school sponsored organizations will be limited to that which directly benefits students in the Lincoln Public Schools.

No person or institution shall knowingly circulate, or allow to be circulated, on the Lincoln Public Schools Listserv any information related to any activity directed at the success or failure of a political party or candidate for federal, state, or municipal office.

No person or institution shall knowingly circulate, or allow to be circulated, on the Lincoln Public Schools Listserv any information promoting the solicitation or receipt of political contributions including invitations to fundraising events, for any political party or candidate.

This policy shall not prohibit the distribution of information about a candidate public forum that is open on an equal basis to all candidates for that office.

The electronic distribution of materials/information from a school or schools on behalf of non-school sponsored organizations should be limited to a maximum of once a week.

Under no circumstances shall lists of students including their contact information or that of their parents/guardians be released to non-School Sponsored organizations.

The following disclaimer shall be included on all information distributed on behalf of any non-school sponsored organization: “The Lincoln Public Schools is not responsible for the content of

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this information nor does its distribution imply a direct or indirect endorsement of the organization or activity.”

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TOWN OF LINCOLN SCHOOL COMMITTEE, Lincoln, Rhode Island