



School Steering Committee Minutes and Agenda
01/21/2026 -11:00am - Parent Center - [SLIDES](https://bit.ly/4qQtEbr) - bit.ly/4qQtEbr

Members			
Student Reps	<input type="checkbox"/> Placeholders 9th-12th	Community Schools Coordinators	<input checked="" type="checkbox"/> Livier Miranda <input checked="" type="checkbox"/> Lauren McLennan
Parents-Guardian-Family Reps	<input checked="" type="checkbox"/> Linda Porras <input checked="" type="checkbox"/> Lizette Torres	Certificated- Reps	<input checked="" type="checkbox"/> Diana Tellez <input checked="" type="checkbox"/> Matt Wilson
Community Reps		Classified Reps	<input checked="" type="checkbox"/> Khio Santillan
Site Administrator Reps	<input checked="" type="checkbox"/> Gavin Ching <input checked="" type="checkbox"/> Teresa Kramer		<input checked="" type="checkbox"/> Chad Kavanagh <input checked="" type="checkbox"/> Luis Lopez

Public Attendees- Guests	

Meeting Roles - [One-Pager](#)

Welcome Captain Persona encargada de dar la bienvenida 	Notetaker Persona que tomará los apuntes de la junta 	Process Monitor Monitor(a) de Procesos 	Equity Monitor Monitor(a) de Equidad
Facilitator Facilitador(a) 	Communicator Comunicador 	Task Tracker Persona encargada de asegurar que se cumpla con las actividades propuestas 	Timekeeper Cronometrador(a)



Welcome Captain Matt Wilson Facilitator - Luis Lopez Notetaker/Task Tracker - Livier Miranda	Process Monitor/Equity Monitor - Diana Tellez Timekeeper - Khio Santillan
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MINUTES

Welcome and Logistics 10 Minutes	Objective: Establish relationships, define roles, and community agreements. Agenda, Community Agreements, Meeting Roles	
Welcome and Logistics 10 Minutes	Quote of the day and Conocimiento Activity <i>Think of one person (a parent, a former teacher, a mentor, an ancestor) who made you feel seen, safe, or empowered in your own education or life.</i> Who are they? What is one quality they possessed that you want to bring into this committee's work?"	Led by: Matt Wilson Qualities: <i>focus on the well being of ALL our students and community</i> Praising the positive and not focusing on the negative communication Inclusive
Community Agreements 15 Minutes	Activity 1. Frame & Define (2 mins): Agreements are values we choose to uphold together, not rules imposed on us.	We will vote next meeting: COMMUNITY AGREEMENTS Brainstorm: Stick to agenda/time management Show up consistently to meetings Don't shy away from difficult conversations Using energy wisely/working together for a common goal



We are looking for 3–5 core agreements

2. Brainstorm: "Values to Verbs"

Review: Values list generated in the previous Conocimiento activity.

Turn those values into behaviors using two prompts:

Relational: "What do we need to do to ensure everyone is heard?" (e.g., Step up/Step back)

Operational: "How do we respect everyone's time?" (e.g., Start on time/End on time)

Scribe & Synthesize: Record ideas on Post-Its. Combine duplicates.

Draft: Choose the top 3–5 items that cover the most ground.

3. Ratify: Fist-to-Five (3 mins):

The Vote: Ask for a show of hands to confirm commitment.

5 Fingers: I love it/Champion it.

Follow through with plans-accountability

Be present

Appreciate our differences in values and perspectives

Respect what is built and what is said

Mac explained the voting procedures. Fist to five.



	<p>3 Fingers: I can live with it/Support it.</p> <p>Fist (0 Fingers): I have a concern that must be resolved before we move on.</p> <p>Finalize: If you see 3s, 4s, or 5s, the agreements are adopted</p>	
<p>Role and Responsibilities of the Steering Committee 10 Minutes</p>	<p><u>Bylaws</u></p>	<p>Concern: teachers attending monthly meetings- pulled away from class</p> <p>Do the teachers remain the same for committee meetings? Yes-as each member counts as a vote</p> <p>Concern: utilizing our facilities (pool) for the community but being met with legal liability obstacles.</p>
<p>What is a community school? 10 Minutes</p>	<p>Define what a Community School is and what it means for MVH.</p> <p>What do you think a community school is?</p> <p><u>Share Definition</u></p> <p>What resonates with you about the definition?</p>	<p>One person has power but as a community committee we hold more power</p> <p>Academics are important but the environment is just as important</p>



Celebrate Success Time	Topic	
Review and Reflect Time	Goals	
	Data	
Decision-Making 15 Minutes	Voting Item: <ol style="list-style-type: none"> 1. Anaheim Learning Lab <ol style="list-style-type: none"> a. Which of the three dates? b. Who should attend? 2. National Community Schools Conference <ol style="list-style-type: none"> a. Who should attend? 	Calendar 3 members will attend each Anaheim: March 17th or April 21st 8am-3:30pm National Community Conference: Long Beach May 27th-29th
	Fist to Five Results:	
Intentional Closure 5 Minutes	To close our space, please share just one word that describes how you are feeling as you leave this meeting today. It can be an emotion, a color, or an action.	
	Process Monitoring	



Next Steps/Agenda Items	
Priorities Next meeting: xx,xx,2026	